



Civic Arts Commission Special Meeting Minutes

March 2, 2026 – 7:00 p.m.

CALL TO ORDER

Chair Song called to order the special meeting of the Civic Arts Commission at 7:02 p.m. from the City Council Chamber – 200 Old Bernal Ave.

Commissioner Simmons led the Pledge of Allegiance.

Roll Call

Present: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song

Absent: None

AGENDA AMENDMENTS

CONSENT CALENDAR

1. Approve the regular meeting minutes of April 7, 2025

MOTION: The regular meeting minutes of April 7, 2025 were approved by the following vote:

Ayes: Commissioners Coleman-Knight, Fry, Giancola, Lam and Chair Song

Noes: None

Abstain: Commissioners Dooley, Sauzade and Simmons

Absent: None

2. Approve joint meeting minutes of the Park and Recreation Commission and Civic Arts Commission of July 10, 2025.

MOTION: The joint meeting minutes of the Park and Recreation Commission and Civic Arts Commission of July 10, 2025 were approved by the following vote:

Motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Fry, Giancola, Simmons and Chair Song

Noes: None

Abstain: Commissioners Dooley, Sauzade and Lam

Absent: None

MEETING OPEN TO THE PUBLIC

3. Public Comment regarding items not listed on the agenda.

None

MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION

4. Review and provide feedback on the proposed changes to the Civic Arts Commission as defined in the Pleasanton Municipal Code (PMC) Chapter 2.39

Presentation by Heidi Murphy, Director of Library and Recreation.

MOTION: It was m/s by Coleman-Knight/Lam to formally affirm that Pleasanton Municipal Code Chapter 2.39, as amended by Ordinance 2278, establishes the 9 commission duties, responsibilities, and requirements to meet regularly, including a minimum of four meetings per year, and that it is the intent of this commission to continue operating in accordance with those provisions unless and until amended by the City Council.

In addition, the commission recommends this opening paragraph be included to the proposed duties: "The function of the commission shall be to serve in an advisory capacity to the City Council regarding City policies and programs within its scope of expertise, specifically on matters pertaining to cultural visual, performing, and public art programs, services and policies that meet the needs of the community."

The motion passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

5. Recommend City Council adopt a resolution updating the Master Fee Schedule Section VIII. Recreation, F. Miscellaneous Recreation Fees

Presentation by Heidi Murphy, Director of Library and Recreation.

MOTION: It was m/s by Giancola/Song to Recommend City Council adopt a resolution updating the Master Fee Schedule Section VIII. Recreation, F. Miscellaneous Recreation Fees

The motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

6. Receive Civic Arts Commission Work Plan Update

Presentation by Rachel Prater, Recreation Manager.

7. Review and provide feedback on the proposed Public Art Beautification Service Day

Presentation by Rachel Prater, Recreation Manager.

8. Review and approve the Civic Arts meeting schedule for 2026.

Presentation by Rachel Prater, Recreation Manager.

MOTION: It was m/s by Coleman-Knight/Fry to approve the Civic Arts meeting schedule for 2026.

The motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

9. Select Commission Chairperson and Vice Chairperson for 2026

Presentation by Rachel Prater, Recreation Manager.

MOTION: It was m/s by Song/Giancola to select Commissioner Coleman-Knight for Commission Chairperson

The motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

MOTION: It was m/s by Song/Coleman-Knight to select Commissioner Simmons for Commission Vice Chairperson

The motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

MATTERS INITIATED

MOTION: It was m/s by Coleman-Knight/Giancola to add an update on the public art fund, short term work plan development, selection of ad-hoc subcommittees, and standing subcommittee selection to future agenda items.

The motion was passed by the following vote:

Ayes: Commissioners Coleman-Knight, Dooley, Fry, Giancola, Lam, Sauzade, Simmons and Chair Song
Noes: None
Absent: None

COMMISSION REPORTS

10. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioners Fry, Giancola, Song, Coleman-Knight and Sauzade provided comments

ADJOURNMENT

Chair Song adjourned the meeting at 8:57 p.m.