



# Parks and Recreation Commission Meeting Minutes

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**November 13, 2025 – 7:00 p.m.**

## **CALL TO ORDER**

Vice Chair Brown called to order the Parks and Recreation Commission meeting at 7:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Vice Chair Brown led the Pledge of Allegiance and provided opening remarks.

## **ROLL CALL**

Present: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown

Absent: Commissioner Deckert, Immadi

## **AGENDA AMENDMENTS**

None.

## **MEETING OPEN TO THE PUBLIC**

1. Public Comment regarding items not listed on the agenda

Vice Chair Brown opened public comment. There being no comments, Vice Chair Brown closed the public comment.

## **CONSENT CALENDAR**

2. Approve minutes of the Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission on July 10, 2025
3. Approve minutes of the regular Parks and Recreation Commission meeting on July 10, 2025

**MOTION:** It was m/s by Schempp/Hall to approve the Consent Calendar.  
The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

**MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

4. Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year 2025/26 and 2026/27

Michele Crose, Assistant Director of Library and Recreation, presented the item and answered commissioners' questions.

Vice Chair Brown opened public comment.

Vice Chair Brown closed public comment.

Commissioners provided comments.

**MOTION:** It was m/s by Medina/Alfaro to adopt the workplan of the Parks and Recreation Commission's priorities for Fiscal Year 2025/26 and 2026/27.

It was m/s by Schempp/Hall to amend to motion and to add the analysis of the trail resurfacing, which would give the BPTC an opportunity to provide input on the trails, and to add the four ongoing Items: Cemetery Operations Update, Library and Recreation Annual Report, Bi-Annual Parks and Landscape Architect Division Updates, and Callippe Preserve Rate Updates.

The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

5. Review committee assignments and select representatives for the remainder of calendar year 2025 and all of 2026

Commissioners asked questions and provided feedback

**MOTION:** It was m/s by Alfaro/Medina to select Commissioner Medina as a primary representative and Commissioner Deckert as an alternate for the BPTC; to select Commissioner Hall as a primary representative and Commissioner Schempp as an alternate for the Heritage Tree Review Board; to select Commissioner Schempp as a primary representative and Commissioner Brown as an alternate for the Public Art Selection Subcommittee; and to select Commissioner Brown as a primary representative and Commissioner Schempp as an alternate for the Co-Sponsored User Group.

The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

6. Review and approve the Park and Recreation Commission meeting schedule for calendar year 2026 and add a special meeting for December 2025.

Michele Crose, Assistant Director of Library and Recreation, presented the item and answered commissioners' questions.

**MOTION:** It was m/s by Schempp/Hall to recommend approval of the Park and Recreation Commission meeting schedule for calendar year 2026 and to add a special meeting for December 11, 2025.

The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

7. Select Commission Chairperson and Vice Chairperson for 2026.

Commissioners provided comments.

**MOTION:** It was m/s by Schempp/Medina to select Commissioner Brown as Chairperson for 2026.

The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

**MOTION:** It was m/s by Schempp/Medina to select Commissioner Hall as a Vice Chairperson for 2026.

The motion passed by the following vote:

Ayes: Commissioners Alfaro, Hall, Medina, Schempp, and Vice Chair Brown  
Noes: None  
Absent: Commissioner Deckert, Immadi

## COMMISSION REPORTS

- A. Bicycle, Pedestrian, and Trails Committee – Commissioner Hall provided a report
- B. Heritage Tree Review Board – No report
- C. Public Art Selection Sub-Committee – No report
- D. Co-Sponsor User Group – No report

**MATTERS INITIATED BY THE COMMISSION**

None

**ADJOURNMENT**

Chair Brown adjourned the meeting at 7:47 pm.