



Parks and Recreation Commission Meeting Minutes

November 14, 2024 – 7:00 p.m.

CALL TO ORDER

Chair Brown called to order the Parks and Recreation Commission meeting at 7:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Brown led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers and Chair Brown.
Absent: None

AGENDA AMENDMENTS

None.

MINUTES

1. Approve regular meeting minutes of September 12, 2024

MOTION: It was m/s by Vickers/Immadi to approve the meeting minutes of September 12, 2024. The motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None
Abstain: Commissioner Deckert

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda.

Chair Brown opened the item for public comment.

There being no speakers, Chair Brown closed the item for public comment.

Chair Brown announced that Commissioner Berberich resigned from the Commission.

3. Introductions/Awards/Recognitions/Presentations

Owl Box Replacement at the Bernal Community Park - Eagle Scout Project Presentation - The Scout, Aaditya Arora, and Parks Maintenance Supervisor - Brian Fiorio

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Recommend City Council Accept Donation of Hope and Promise Mural and Frame

Rachel Prater, Recreation Manager, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment. Les Duman provided comments and answered questions from the commissioners.

Chair Brown closed the item for public comment.

MOTION: It was m/s by Deckert/Hall to recommend City Council accept donation of Hope and Promise mural and frame. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

5. Recommend City Council Adopt Field Rental Fees for Co-Sponsored User Groups

Aaron Bueno, Recreation Manager, presented the item and answered questions from commissioners. Heidi Murphy, Director of Library and Recreation, answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers, Chair Brown closed the item for public comment.

Commissioners provided comments.

MOTION: It was m/s by Immadi/Vickers to recommend City Council adopt field rental fees for Co-Sponsored user groups – Option 1.

MOTION: It was m/s by Vickers/Deckert to amend the motion and recommend for the rate to be at 7.5%, 12.5%, and 17.5% cost recovery. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

6. Recommend City Council Approve Updates to Municipal Code 13.08 - Parks and Recreation Facilities

Aaron Bueno, Recreation Manager, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers, Chair Brown closed the item for public comment.

Commissioners provided comments.

MOTION: It was m/s by Deckert/Immadi to recommend City Council approve updates to Municipal Code 13.08 - Parks and Recreation Facilities. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: Commissioner Vickers

7. Approve the Parks and Recreation Commission's Short-term Workplan Priorities for FY 2024/25

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

MOTION: It was m/s by Alfaro/Hall to approve the Parks and Recreation Commission's Short-term Workplan priorities for FY 2024/25

MOTION: It was m/s by Hall/Immadi to amend the motion to approve the Parks and Recreation Commission's Short-term Workplan priorities for FY 2024-25 and to add the Master Fee Schedule to the workplan for FY 2024/25. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

8. Review and Approve the Park and Recreation Commission Meeting Schedule for Calendar Year 2025

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

MOTION: It was m/s by Hall/Immadi to approve the Parks and Recreation Commission Meeting Schedule for Calendar Year 2025. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

9. Review and Select Committee Assignments for Calendar Year 2025

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

MOTION: It was m/s by Vickers/Alfaro to select the following commissioners:

BPTC - Representative Commissioner Hall, Alternate Commissioner Deckert
Heritage Tree Board of Appeals – Representative Commissioner Deckert, Alternate Commissioner Alfaro
PASS – Representative Chair Brown, Alternate Commissioner Hall
Co-Sponsored User Group Representative - Commissioner Deckert, Alternate Commissioner Vickers

10. Select a Chairperson and Vice Chairperson for 2025

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

MOTION: It was m/s by Vickers/Deckert to select Commissioner Immadi as a Chairperson for 2025. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

MOTION: It was m/s by Alfaro/Deckert to select Commissioner Brown as a Vice Chairperson for 2025. Motion passed by the following vote:

Ayes: Commissioners Alfaro, Deckert, Hall, Immadi, Vickers, and Chair Brown
Noes: None

COMMISSION REPORTS

- A. Bicycle, Pedestrian, and Trails Committee – Commissioner Deckert provided a report
- B. Community of Character – Commissioner Immadi provided a report
- C. Heritage Tree Review Board – No report
- D. Public Art Selection Sub-Committee – No report
- E. Co-Sponsor User Group – No report

MATTERS INITIATED BY THE COMMISSION

ADJOURNMENT

There being no further business, Chair Brown adjourned the meeting at 8:49 p.m.