



# Civic Arts Commission Meeting Minutes

---

**August 7, 2023**

## **CALL TO ORDER**

Chair Coleman-Knight called to order the regular meeting of the Civic Arts Commission at 7:00 p.m. from the Operation Services Center, Remillard Room.

Chair Coleman-Knight led the Pledge of Allegiance and provided opening remarks.

## **Roll Call**

Present: Commissioners Baiocchi, Farley-Rodgers, Frey, Giancola, Simmons, Song, Yee, and Chair Coleman-Knight.

Absent: Commissioner Mundaden.

## **AGENDA AMENDMENTS**

None.

## **MINUTES**

### **1. Approve regular meeting minutes with amendment of March 6, 2023**

**Motion:** It was m/s by Simmons/Coleman-Knight to approve the minutes of the March 6, 2023 meeting. Motion passed by the following vote:

Ayes: Commissioners, Baiocchi, Farley-Rodgers, Fry, Giancola, Simmons, Song, and Chair Coleman-Knight

Noes: None.

Absent: Commissioner Mundaden.

### **2. Approve Library and Civic Arts joint special meeting minutes of May 1, 2023**

**Motion:** It was m/s by Giancola/Baiocchi to approve the minutes of the May 1, 2023 meeting. Motion passed by the following vote:

Ayes: Commissioners, Baiocchi, Farley-Rodgers, Fry, Giancola, Simmons, Song, and Chair Coleman-Knight  
Noes: None.  
Absent: Commissioner Mundaden.

### **3. Approve special meeting minutes of June 12, 2023**

**Motion:** It was m/s by Frey/Song to approve the minutes of the June 12, 2023 meeting.  
Motion passed by the following vote:

Ayes: Commissioners, Baiocchi, Farley-Rodgers, Fry, Giancola, Simmons, Song, and Chair Coleman-Knight  
Noes: None.  
Absent: Commissioner Mundaden.

### **MEETING OPEN TO THE PUBLIC**

#### **4. Introductions/Awards/Recognitions/Presentations**

None.

#### **5. Public Comment from the audience regarding items not listed on the agenda.**

Chair Coleman-Knight opened public comment. Public comment provided by Meghana Mitragotri.

### **MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION**

#### **6. Receive an Overview of the Citywide Strategic Plan Project**

Recommendation: Receive an overview of the citywide Strategic Plan Project.

Sharon Petrehn, Management Analyst, presented the item and answered questions from commissioners.

#### **7. Discuss and Identify Process Improvements for the Community Grant Program – Civic Arts Category**

Recommendation: Discuss and identify process improvements for the Community Grant Program Civic Arts Category.

Rachel Prater, Civic Arts Manager, presented the item and answered questions and received information from commissioners.

## **8. Civic Arts Status report**

Rachel Prater, Civic Arts Manager, presented the item and answered questions from commissioners.

## **MATTERS INITIATED BY COMMISSION**

### **9. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.**

None.

## **ADJOURNMENT**

Chair Coleman-Knight adjourned the meeting at 9:27 p.m.

## **NEXT MEETING**

October 2, 2023, 7:00 p.m.