



## LIBRARY COMMISSION AGENDA REPORT

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November 2, 2023  
Item 6

### **SUBJECT: REVIEW AND APPROVE LIBRARY COMMISSION MEETING SCHEDULE FOR 2024 AND AMEND THE MEETING SCHEDULE FOR 2023**

#### **SUMMARY**

As stated in Section 2.34.080 of the Pleasanton Municipal Code, "Regular meetings shall be held on the first Thursday of each month at a time and place set by the commission. The commission may approve an alternate meeting date."

#### **RECOMMENDATION**

Review and approve the Library Commission meeting schedule for 2024 and amend the meeting schedule for 2023.

#### **FINANCIAL STATEMENT**

There is none.

## BACKGROUND

As stated in Section 2.34.080 of the Pleasanton Municipal Code:

A. Regular meetings shall be held on the first Thursday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.

B. Special meetings may be called by the chair or by a majority of the commissioners, the city manager, and/or the city council provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq., of the Government Code, known commonly as the Ralph M. Brown Act.

## DISCUSSION

Staff recommends the following meeting schedule, location and times for December 2023 - December 2024:

Location: Public Works, Remillard Room, 3333 Busch Road until Council Chambers construction is complete. After construction is complete, will meet in Council Chamber, 200 Old Bernal Avenue.

Time: 7:00pm

- Dates:
- *(Amend to cancel December 7, 2023)*
  - **January 4, 2024**
  - **February 1, 2024**
  - **March 7, 2024**
  - *(No meeting on April 8, 2024 for Spring Break)*
  - **May 2, 2024**
  - **June 6, 2024**
  - *(No meeting on July 4th for City Holiday)*
  - **August 1, 2024**
  - **September 5, 2024**
  - **October 3, 2024**
  - **November 7, 2024**
  - **December 5, 2024**

Submitted by:



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