



Housing Commission Staff Report

August 18, 2022
Item 4

SUBJECT: REVIEW OF HOUSING AND HUMAN SERVICES GRANT (HHSG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER) FOR FISCAL YEAR 2021/22 FOR HOUSING-RELATED

PROJECTS

SUMMARY

The CAPER summarizes CDBG and other housing and human services projects for low- and moderate-income persons supported by the City during fiscal year 2021/22. All Housing and Human Services Grant (HHSG) recipients must submit a final report which summarizes activities for the fiscal year. The Human Services Commission (HSC) will review the CAPER for those projects which were subject to the HSC's funding recommendation, which include CDBG and City Grant for Human Services, while the Housing Commission will review accomplishments for projects funded through the Lower Income Housing Fund and HOME Program.

RECOMMENDATION

It is recommended that the Commission review the agencies' accomplishments for housing-related projects funded through the Housing and Human Services Grant (HHSG) Program.

FINANCIAL STATEMENT

There is no fiscal impact to the City related to the review of housing-related projects funded through the HHSG Program.

BACKGROUND

One of the City's responsibilities relative to its annual allocation of Community Development Block Grant (CDBG) funds is the preparation of an annual report called the Consolidated Annual Performance and Evaluation Report, or CAPER. The CAPER is intended to provide a consistent process for communities to report on the use of CDBG entitlement funds and is required by Section 104(e) of the Housing and Community Development Act. The CAPER provides detailed information on the use of CDBG funds by sub-recipient agencies during the prior fiscal year (July 1, 2021 – June 30, 2022) and provides an opportunity for the City to describe other leveraged funding for housing and community services activities targeted to low and moderate income households/persons.

The CAPER process is intended to provide an opportunity for public participation and input at the local level. The information submitted in the report provides an evaluation of grantee and jurisdiction performance to HUD. The City coordinates with the Alameda County HOME Consortium (HOME TAC) for submittal of the document, and it is forwarded to HUD in Washington and is the basis for meeting the statutory requirement to report to Congress on the CDBG program. HUD requires the submittal of the CAPER for the prior fiscal year by September 30 of each year, which is 90 days after the close of the fiscal year.

DISCUSSION

The City must now prepare and submit its CAPER for FY 2021/22. The information submitted by each agency will be compiled by Staff into HUD's CAPER format and submitted to HUD by the deadline. The agencies, which received Housing & Human Services Grant funds in FY 2021/22, are listed in Attachment 2, Table P-1. The Commission is encouraged to review the tables and individual CAPER reports.

The Human Services Commission will review all HHSG-funded agencies, which are listed in Attachment 2, Table P-1, with the exception of six agencies (indicated in blue highlight). These housing-related projects are funded with Lower Income Housing Fund and federal HOME funds.

- Abode Services: *Rapid Re-Housing Program*
- Centro Legal de la Raza: *Tri-Valley Fair and Secure Housing Project*
- CityServe of the Tri-Valley: *Homeless Street Outreach*
- CRIL: *Housing & Independent Living Services*
- ECHO Housing: *Housing Counseling Services*
- Habitat for Humanity: *Housing Rehabilitation Program*
- Tri-Valley REACH: *Housing Preventative Maintenance and Repair*

Summary of Accomplishments (Tables P-2a and P-2b)

Attachment 2, Table P-2a summarizes the accomplishments described in the CAPER reports and provides final expenditure status for each grant. Table P-2b provides the total count of persons served and demographic data for those participants.

As shown in the data summaries on Tables P-2a&b, CDBG and City funds allocated in FY 2021/22 benefited nearly 3,400 individuals through various projects, programs, and services coordinated through sub-recipient agencies, of which 89% benefitted low-income persons. Fifty-one (51%) were extremely low income (30% of Area Median Income and below) and included 1,087 seniors and 426 persons with disabilities.

Effects of COVID-19

The COVID-19 pandemic significantly affected all of the agencies as they have had to pivot how they provided their services to adhere to the health and safety guidelines provided by the shelter-in-place mandate, and consequently, the number of clients served were lower than the anticipated goals for FY2021/22.

Use of Funds Status

In general, as noted in Table P-2a, at the time of this report most agency grants were fully expended with the exception of two program which will be reviewed by the Housing Commission:

- *Abode Services*. The Rapid Re-Housing Program has remaining balance of \$21,136.
- *Habitat for Humanity*: The Housing Rehabilitation Program has a remaining balance of \$62,634.

ALTERNATIVE ACTION

The Housing Commission may recommend any alternative action to those noted by Staff in this report.

ATTACHMENTS:

1. Schedule of FY 2021/22 CAPER Hearing Presentations
2. Table P-1, FY 2021/22 CDBG Program Funding Allocation
3. Tables P-2 A&B, FY 2021/22 CDBG Program Accomplishment Data
4. CAPER Reports Submitted by Sub-recipient Agencies (housing-related projects only)