



Human Services Commission Minutes

Zoom Webinar – Pleasanton, CA February 2, 2022 - 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Chairperson Carlucci.

Pledge of Allegiance

The Pledge of Allegiance to the flag was recited.

Roll Call

Commissioners Present: Mary Jane Bedegi, Susan Hayes, Kelsey Lem, Meera Parikh, Patty Powers, Janeen Rubino-Brumm and Chairperson Joe Carlucci

Commissioners Absent: None

Staff Present: Jay Ingram, Recreation Manager; and Edith Caponigro, Recording Secretary.

AGENDA AMENDMENTS

None.

MINUTES

1. **Approve regular meeting minutes of December 1, 2021.**

A motion was made by Commissioner Rubino-Brumm, seconded by Commissioner Bedegi, to approve the minutes of the December 1, 2021. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. **Public comment from the audience regarding items not listed on the agenda.**

None

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

3. Discuss Evaluation Process and Meeting Format for Fiscal Year 2022/23 Housing and Human Services Grant Program Review

Mr. Ingram noted that the commission usually takes time during their February meeting to discuss Human Services Grant Program process by discussing the Zoomgrant process, commissioner review and rating processing and the guidelines for reviewing and recommending funding at the March meeting.

Commissioners were informed by Mr. Ingram that approximately \$441,500 will be available in funding for them to allocate with \$47,000 being CDBG Public Service funds, \$206,000 in CDBG Capital funds, and \$188,528 in City General Funds.

Mr. Ingram noted that after commissioners have reviewed all the applications and completed their ranking process through Zoomgrants staff will look at them to determine rankings and provide a staff recommendation for the March meeting. He also advised that before the March 2 meeting staff will be meeting with representatives from the cities of Dublin and Livermore to compare the funding requests that each city has received from the agencies.

Mr. Ingram advised that the commission typically requests new agencies and agencies with new projects requesting funding be asked to provide a presentation at the March meeting providing more information about their funding request. He suggested commissioners consider Attachment 1 with the agenda that lists all the organizations and provide staff with the information on those organizations that should be invited to provide presentations at the March meeting.

Mr. Ingram reminded commissioners that the March meeting is scheduled to begin at 6 p.m. instead of the usual 7 p.m. and it is important that all commissioners be present at the meeting.

Chairperson Carlucci questioned Mr. Ingram on whether it was possible for commissioners to allocate all the \$206,000 CDBG Capital Funds to Axis Community Health instead of the \$200,000 they had requested. Mr. Ingram confirmed this was possible.

Commissioner Powers asked Mr. Ingram to provide commissioners with details about the funds previously allocated to Axis Community Health for youth behavioral health services. Mr. Ingram advised it was an annual amount of \$35,000 to be distributed each year for up to five years. Commissioner Powers also questioned if the \$47,000 CDBG Public amount had previously been allocated to Open Heart Kitchen. Mr. Ingram indicated it has typically been allocated to OHK and Spectrum Community Services, oftentimes with the amount being split.

Commissioner Bedegi asked Mr. Ingram to confirm the for the commission the amount of funding available to be allocated once the CDBG Capital funds have been allocated to Axis Community Health and that there was no flexibility in how the Capital funds could be used. Mr. Ingram advised the remaining amount of funds would be approximately \$235,500 and that Capital funds had to be used for Capital projects and provided details about the process. He

also provided details about the funding changes during the pandemic that had allowed for all organizations to receive the full amount of funding they requested.

Chairperson Carlucci felt commissioners needed to look at how important projects are and how agencies plan to use the funding.

Commissioner Powers was advised by Mr. Ingram that small groups of commissioners are not allowed to meet to discuss the grant applications as that would be an issue with the Brown Act.

Mr. Ingram discussed with commissioners the Statement of Priorities that they had reviewed in August or September of the previous year and suggested in future years the commission may want to consider refocusing priorities from eight to four which would make it easier to consider projects for funding in future years. Chairperson Carlucci agreed with Mr. Ingram's comments.

Chairperson Carlucci discussed with Mr. Ingram the allotted amount of time for presentations and speakers. Mr. Ingram advised that three minutes is the time allowed for presentations. Commissioners were also advised representatives from all agencies are invited to attend the March meeting and should be available to answer any questions they may have during their decision process in making funding recommendations.

Commissioner Bedegi asked about considering agency funding requests that are increased from the previous year request. Commissioner Hayes suggested Commissioner Bedegi consider the budget of the organization that should help determine how funds are used and what other resources the agency receives. Chairperson Carlucci also commented on how nonprofit organizations need to deal with trying to raise funds for their projects.

Chairperson Carlucci confirmed with members of the commission that they would like staff to invite representatives from Culinary Angels, Goodness Village, and Lions Blind Center of Diablo Valley to provide presentations at the March meeting. Commissioner Bedegi questioned if Hively should also be invited to present since they were requesting funds for their new Family Resource Center project. She also questioned the small number of Pleasanton people who had been served through Tri-Valley Haven's Shiloh project and whether they should be asked to provide information on this and wondered why the Lions Blind Center organization had not requested funding in the past.

With no further questions being asked Chairperson Carlucci confirmed for staff that the commission would like have organization representatives from the Culinary Angels, Goodness Village, Lions Blind Center, and Hively organizations provide presentations at the March meeting.

STAFF COMMENTS

Mr. Ingram provided the following information:

1. About an RFP that has been released requesting proposals for professional services for the completion of the update to the Human Services Needs Assessment for Eastern Alameda County that includes Dublin, Livermore, and Pleasanton.
2. Details about a press release from the Tri-Valley Nonprofit Alliance pertaining to the launching of their Tri-Valley Nonprofit Fund Grant Program with 150% matching funds opportunity.

Commissioner Hayes advised that based on the success of the previous program and interest of matching partners the Alliance decided to expand the program region-wide for any nonprofit to apply for the Fund Grant Program. The program will take place on a quarterly basis with funds distributed four times a year. Applicants can apply for funds all four times but are only eligible to receive funds twice a year.

Commissioners were informed by Commissioner Hayes that matching fund donors have offered to match the first \$25,000 at 150% and matching funds cannot be used until all donations have been received from organizations and individuals, etc. She encouraged commissioners to let groups know about the program and inspire them to participate in the program.

Chairperson Carlucci commented on the success of a recent Tri-Valley Nonprofit Alliance Recognition event and Commissioner Hayes stated she was pleased the Alliance was going to continue with such events.

ADJOURNMENT

There being no further business a motion was made and seconded to adjourn the meeting at 7:54 p.m.

NEXT MEETING: March 2, 2022
