



LIBRARY COMMISSION AGENDA REPORT

December 2, 2021
Item 5

**SUBJECT: SELECT COMMISSION CHAIR AND VICE CHAIRPERSON FOR 2022
AND SELECT REPRESENTATIVES FOR THE TEEN POET LAUREATE
SELECTION SUBCOMMITTEE**

SUMMARY

Annually, the Library Commission selects a Chair and Vice Chairperson to facilitate meetings and identifies subcommittee assignments.

RECOMMENDATION

Select a commission Chair and Vice Chairperson for 2022 and select representatives for the Teen Poet Laureate Selection Subcommittee.

FINANCIAL STATEMENT

There is none.

BACKGROUND

Per the City of Pleasanton Commissioner's Handbook Chapter 2.28, Item 2.28.070 Organization, Section A, Commissioners shall meet in regular session and elect a Chairperson and Vice Chairperson. The election shall be by majority vote of the Commission, to be held in December of each year. The term of service for these offices shall be one year, beginning in January of each year. No commissioner shall serve more than two consecutive full terms as chairperson of the Commission.

Subcommittee assignments are also selected annually. However, with so many new commissioners being appointed mid-year, the commission just assigned subcommittees in August 2021. Since the committee assignments are so new, staff recommends leaving the assignments as is and appointing representatives only for the new Teen Poet Laureate Subcommittee.

The Teen Poet Laureate subcommittee is a joint committee of the Civic Arts Commission and the Library Commission. The subcommittee works with City staff and community members to review applications and interview student candidates each spring for the annual position of City Teen Poet Laureate. The subcommittee makes their final recommendation to the Civic Arts Commission and Library Commission for final approval. This subcommittee meets for one hour as needed, until the candidate is selected. *Two representatives from the Civic Arts Commission and two representatives from the Library Commission are needed.*

DISCUSSION

Commissioners should be prepared at the meeting to nominate and select a Chairperson and Vice Chairperson for calendar year 2022.

All voting Commission members are eligible for the Chairperson and Vice Chairperson roles. All members, including alternates, are eligible for subcommittee assignments.

Commissioners may nominate themselves or others for the positions of Chairperson or Vice Chairperson and the selections will be made by a majority vote of the Commission.

Submitted by:

A handwritten signature in black ink that reads "Heidi Murphy". The signature is written in a cursive style with a large, looped 'M'.

Heidi Murphy
Director of Library and Recreation