



Planning Commission Staff Report

December 8, 2010
Item 8.d.

**SUBJECT: APPOINTMENT OF TWO (2) PLANNING COMMISSIONERS TO
HERITAGE TREE BOARD OF APPEALS**

ATTACHMENTS: 1. Memorandum, December 8, 2010, Tree Preservation Ordinance
2. Heritage Tree Board of Appeals Rules and Regulations

BACKGROUND

The Heritage Tree Board of Appeals is comprised of two Planning Commissioners and one Parks and Recreation Commissioner, each serving for a two-year term.

In December 2008, the Planning Commission appointed Commissioners Phil Blank and Kathy Narum, to serve on the Heritage Tree Board of Appeals. It is now time to consider the appointment of two Planning Commissioners to the Board of Appeals for the next two years, 2011 and 2012.

The Board meets on an as-needed basis. There have been no meetings required of the Board of Appeals during the past two years. If the above two Planning Commissioners are willing to continue to serve on the Board, they may be reappointed or new Commissioners may be appointed to serve on the Heritage Tree Board of Appeals.

Attachment 1, Memorandum about the Tree Preservation Ordinance, Chapter 17.16 of the Municipal Code, describes how the ordinance is administered, the permit procedure, and the appeal process.

Attachment 2 describes the Board of Appeals' structure, term of membership, meetings, and responsibilities.

STAFF RECOMMENDATION

Designate two (2) Planning Commissioners to serve on the Heritage Tree Board of Appeals.

Staff Planner: Mike Fulford/City Landscape Architect/925-931-5672/mfulford@ci.pleasanton.ca.us