



**YOUTH AND CIVIC ARTS COMMISSION
JOINT SPECIAL MEETING
AGENDA REPORT**

November 9, 2020
Item 2

**TITLE: RECOMMEND CITY COUNCIL APPROVE FISCAL YEAR 2020/21
COMMUNITY GRANT PROGRAM FUNDING ROLLOVER AND EXTEND
PROJECT DUE DATES FOR GRANTEES**

SUMMARY

Due to COVID-19 and the subsequent shelter-in-place requirements for the majority of this calendar year, many of the current Community Grant program grantees in both the Youth and Civic Arts sections have been unable to complete their grant projects, thereby not requiring grant reimbursements.

Staff recommends rolling over the current grant funding and extending project due dates one full year to allow the grantees ample opportunity to complete their grant programs as well as apply for new grants for the Fiscal Year (FY) 2021/22 cycle.

RECOMMENDATION

Recommend City Council approve Fiscal Year 2020/21 Community Grant Program funding rollover and extend project due dates for grantees.

FINANCIAL STATEMENT

Total allocated funding for the FY 2020/21 Community Grant - Civic Arts Category was \$54,903.23, of which \$0 has been expended. Total allocated funding for the FY 2020/21 Community Grant – Youth Category was \$40,000, of which \$2,000 has been returned, \$11,434.64 has been expended and \$28,565.36 remains.

BACKGROUND

Due to the shelter-in-place requirements this year many of the current grantees are unable to execute their grant approved projects and expend their grant funding. All grantees were contacted and provided the opportunity to amend their grant program to allow them to utilize the grant awards. A few grantees amended their programs, a few have chosen to not amend their program and wait to see if they can offer their program later and a smaller number have been able to offer their program as-is.

DISCUSSION

A new grant cycle will open in December which allows groups that meet the criteria to apply for reimbursable funding for FY 2021/22. However, many current grantees inquired if extensions would be considered for the current grant approved projects.

Due to the feedback received from the grantees, staff is recommending the following:

1. Rollover current \$54,903.23 for the Civic Arts Category and extend the deadline for this funding to be expended until June 2022.
2. Rollover the unexpended \$28,565.36 for the Youth Category and extend the deadline for this funding to be expended until June 2022.

The amount granted to each group for FY 2020/21 would remain the same and project completion deadlines would be extended for one full year, to June 2022. This allows agencies that received grants but were unable to execute the approved programs due to COVID, an opportunity to complete their projects and serve the community without reapplying for funding.

In the Civic Arts category, no grantee has been able to complete their approved program. However, five submitted addendums to their programs to meet current shelter-in-place requirements. Of the seven grantees in the Youth category, one has expended all of their FY 2020/21 grant funds, two have expended a portion, three have not expended any funds and one has returned their funds as their business has shuttered it's doors.

ALTERNATIVE ACTION

Any other action as determined by the Civic Arts and Youth Commission.

Submitted by:



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