



MEMORANDUM

Date: September 14, 2016

To: Planning Commission

From: Adam Weinstein, Planning Manager
Shweta Bonn, Senior Planner

Subject: Appointment of Planning Commission Representatives to Downtown Specific Plan Update Task Force

In anticipation of your discussion regarding appointments to the Downtown Specific Plan Update Task Force, please find enclosed the [July 19, 2016 City Council agenda report](#) requesting the City Council to authorize an update to the Downtown Specific Plan.

The report provides background information on recently approved or underway policy documents relevant to the Downtown, and summarizes a conceptual scope of work for the Downtown Specific Plan update.

At its July 19 meeting, City Council authorized a task force to be created with the following representatives:

- City Council (2 members)
- Planning Commission (2 members)
- Pleasanton Downtown Association (2 members)
- Economic Vitality Committee (1 member)
- At-large Representatives (3 members)

Therefore, staff is requesting that the Planning Commission appoint 2 members and 1 alternate member to represent the Commission on the Downtown Specific Plan Update Task Force.

For Commissioners who own property, rent property, own a business, or have a financial interest in any person or entity which owns property or operates a business in the Downtown Specific Plan area, the Political Reform Act likely prohibits you from serving on the Task Force. This is because the state has adopted regulations which prohibit a public official, such as a Planning

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Commissioner, with a “financial interest” from “making, participating in making, or using or attempting to use official position to influence a governmental decision” which may affect that official’s financial interest. (See Government Code §82084 and Title 2 Cal. Code of Regulations §18704.) If you think that you may have such a financial interest involving the Downtown Specific Plan Area, please contact the City Attorney’s Office at (925) 931-5015 to discuss whether you may be considered for appointment to the Task Force.