

Proposed Crosspoint Church Preschool of Pleasanton (CCPP) Program Description

Purpose

Crosspoint Church Preschool of Pleasanton (CCPP) is a ministry of Crosspoint Church of Silicon Valley. Our vision is to impact and serve the community with the love of God, and our Preschool ministry is one of the serving arms of the church that reaches out and serves our community here in the Tri-Valley area.

Crosspoint Church is the owner of the building located at 5627 Gibraltar Drive. Crosspoint Church is the sole tenant of the building. Crosspoint Church program has been located in Suite 100 since 2014 and its sponsored JKC(Joyful Kids Club), a heritage school with a maximum of 136 children, is located in Suite 200 of the same building since Feb 2020. The proposed CCPP program will be located in Suite 100 during the operations hours, Monday to Friday from 7am to 6pm. No changes are proposed to the approved program and activities of Crosspoint Church and JKC Heritage School.

Prior Approvals

Crosspoint Church has received two approvals from the City:

1. Approval of Case No. P14-0833 in August 2014 for operation of a religious facility that included Sunday school and youth programs in Suite 100.
2. Approval of Case No. P13-0013 for operation of Joyful Kids Club (JKC) Heritage School with a maximum of 136 students in grades K-8 in Suite 200.

A. Proposed CCPP Year-around Program

CCPP operates year-around; provides programs for children ages 2 through 5.9 years old.

Student Age: 2 to 5.9 years old

Maximum Number of Students: 49

Teacher/Student Ratio: 1:12

Time: Monday – Friday 7:00 am -6:00 p.m.

1. Here’s the table reflecting the number of students and staff arriving and leaving the facility during drop-off and pick-up times. (Fig 0.1)

Time	# of CCPP staff arriving the facility	# of CCPP students arriving the facility	# of CCPP students leaving the facility	# of CCPP staff leaving the facility
6:00-6:30 am	1			
7:00-7:30 am	2	1		
7:30-8:00 am	1	2		
8:00-8:30 am		3		

8:30-9:00 am		3		
9:00-9:30 am	1	40		
11:30 -12:00 pm				
12:00 - 12:30pm			14	
12:30 - 1:00 pm	1	14		
1:00 - 1:30 pm				
1:30 - 2:00 pm				
2:00 - 2:30 pm				
2:30 - 3:00 pm				
3:00 - 3:30 pm				
3:30 - 4:00 pm			39	
4:00 - 4:30 pm			4	1
4:30 - 5:00 pm			3	2
5:00 - 5:30 pm			2	1
5:30 - 6:00 pm			1	1
6:00 - 6:30 pm				1

2. School Calendar : CCPP operates year-round and the program coincides with Pleasanton Unified School District (PUSD) calendar. Summer sessions start when schools are on summer break. CCPP will be closed in the week of Crosspoint Church Vacation Bible School.

3. CCPP offers full-day and half-day programs for toddlers (24 months) up to 5.9 year olds. Programs by age group:

Toddlers - 2 to 3 yrs (12 students)

Preschool- 3 to 4 yrs (18 students)

Pre-K - 4 to 5.9 yrs (19 students)

Half-day programs are available as A.M. from 9:30 am-12:30pm and P.M. from 1pm-4pm. These are available as five, three or two half-days. Half-day programs are available for Preschool and Pre-K age groups only.

Full-day programs are offered as five, three (Mon, Wed, Fri) or two (Tue, Thu) full days. Full-day programs are from 9:30am to 4pm. Extended care hours are available from 7am-9:30am and 4pm-6pm.

For the half-day AM and PM program, the full capacity is 14 students for each program, so the maximum total number of students in the P/T half-day program is 28 students.

If we reach the maximum capacity of P/T half day number of students, there will be a capacity for 35 students in the F/T full-day program.

The maximum number of full-time students is 49.

Program	Time
Morning AM	9:30 am to 12:30 pm
Afternoon PM	1:00 pm to 4:00 pm
School Day	9:30 am to 4:00 pm
Full Day (with extended care)	7:00 am to 6:00 pm

4. Program Daily Schedules

Toddler Class (2-3 yrs)

	Toddler (2-3 yrs)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Prayer/Snack
9:00 - 9:30 am	Transition to age appropriate classrooms. Welcome/ interactive play
9:30 - 9:45 am	English Circle /Bible/ Music & movement
9:45 - 10:35 am	Classroom work time : Arts, letters, math, science, sensory and choice play, social studies
10:35- 10:55 am	Chinese circle
10:55 - 11:40 am	Indoor gym playtime / sensory activities
11:40-12:00 pm	Outdoor playtime
12:00 - 12:15 pm	Prep for lunch/ Prayer
12:15 - 12:45 pm	Lunch
12:45 - 1:00 pm	Prep for nap
1:00 - 2:45 pm	Naptime
2:45 - 3:00 pm	Wash up / Afternoon snack / Prayer

3:00- 3:40 pm	Indoor gym playtime / sensory activities
3:40 - 4:00 pm	Outdoor playtime
4:00 PM	End of program. Parents pick up children.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 PM	School Closes

Preschool Class (3-4 yrs)

	Preschool (3-4yrs)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Prayer/Snack
9:00 - 9:30 am	Transition to age appropriate classrooms. Welcome/ interactive play
9:30 - 9:45 am	English Circle /Bible/ Music & movement
9:45 - 10:35 am	Classroom work time : Arts, letters, math, science, sensory and choice play, social studies
10:35- 10:55 am	Chinese circle
10:55 - 11:15 am	Outdoor playtime
11:15 - 12:00 pm	Indoor gym playtime / sensory activities /
12:00 - 12:45 pm	Prayer/ Lunch P/T AM Students leaving at 12:30pm
12:45 - 1:00 pm	Prep for nap / P/T PM Students arriving
1:00 - 2:45 pm	Naptime
2:45 - 3:00 pm	Wash up / Afternoon snack / Prayer
3:00- 3:20 pm	Outdoor playtime
3:20 - 4:00 pm	Indoor gym playtime / sensory activities
4:00 pm	End of program. Parents pick up children.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 pm	School Closes

Pre-K Class (4yrs and up)

	Pre-k (4yrs and up)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Prayer/Snack
9:00 - 9:30 am	Transition to age appropriate classrooms. Welcome/ interactive play
9:30 - 9:45 am	English Circle /Bible/ Music & movement
9:45 - 10: 45 am	Classroom small group time : Arts, letters, math, science, sensory and choice play, social studies
10:45 - 11:20 am	Indoor gym playtime / sensory activities
11:20 - 11:40 pm	Outdoor playtime
11:40- 12:00 pm	Chinese circle
12:00 - 12:45 pm	Prayer/ Lunch P/T AM Students leaving at 12:30pm
12:45 - 1:00 pm	Prep for nap / P/T PM Students arriving
1:00 - 2:45 pm	Naptime
2:45 - 3:20 pm	Wash up / Afternoon snack / Prayer
3:20- 3:40 pm	Outdoor playtime
3:40 - 4:00 pm	Indoor gym playtime / sensory activities
4:00 pm	End of program. Parents pick up students.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 pm	School Closes

5. Schedule of use of the outdoor playground

Morning Schedule	
10:55 -11:15 am (20 mins)	Preschool Class (maximum 18 students)
11:20 - 11:40 am (20 mins)	Pre-k Class (maximum 19 students)
11:40 - 12:00 am (20 mins)	Toddler Class(maximum 12 students)
Afternoon Schedule	
3:00 - 3:20 pm (20 mins)	Preschool Class ((maximum 18 students)
3:20 - 3:40 pm (20 mins)	Pre-k Class (maximum 19 students)
3:40 - 4:00 pm (20 mins)	Toddler Class(maximum 12 students)

6. Proposed Music program

There will be daily music and movement activities (around 15 to 20 minutes) embedded during circle time in the classroom. The activities are intended to be light and educational, teaching lessons through song and involving basic exercises. The focus of the music and movement activities are directed towards helping kids explore creativity, as opposed to developing technique. Children may perform for parents in certain festivities throughout the year.

7. Noise Level

The noise generated from the preschool activities will not exceed the required limits for each of the time frame per the City Noise Ordinance. Most of the preschool activities will not require amplified music. If an amplifier is used, the noise that will be detected by the neighboring tenants will be insignificant. During preschool events (parent gathering, graduation, seminars, etc.) two pairs of loudspeakers will be used inside the Worship Hall. No speakers are installed in the hallways, lobby, foyer, or outside of the building. All the noise level will be undetected by the neighboring tenants.

B. Facility

1. CCPP Program Room Assignment (Please refer to drawing sheet A2.1)

Below table shows the approximate occupancy by room for teachers and students.

Room / Sq ft		Approximate Occupancy
Room 101 -226 Sq ft	Toddler Classroom	6 children
Room 102 -192 Sq ft	Toddler Classroom	6 children
Room 103 -209 Sq ft	Staff Room	8 staff
Room 104 -528 Sq ft	Pre-K Classroom	19 children
Room 105 -379 Sq ft	Preschool Classroom	9 children
Room 106 -274 Sq ft	Preschool Classroom	9 children
Room 111 -1640 Sq ft	Hub	49 children

- Kitchen : staff and children snack area
- Indoor padded playground area in the gym for all children
- Two bathrooms in the hallway and two single bathrooms at the rear entrance

2. CCPP Outdoor Playground Plan (Please refer to diagram A0.5)

We will be using the front lawn area as the outdoor playground. We will leave the natural grass turf intact for the playground. We will build a metal fence around the playground area, and it should be set back two feet from the edge. As a consideration to lower cost, we would place parking poles in front of the fencing. (see diagram A0.5 2 & 3)

The playground will have no permanent structures added to it, aside from the fencing around the turf, and all tables/chairs/tricycles/toys will be put away at the end of the day. Since this will be an outdoor area children play in, we will mount the standard “Recycled Water Do Not Drink” signs in the immediate area. All the current landscaping will essentially remain the same except the following minor changes: (see diagrams. A0.1, A0.6, A3.1, and A4.1)

- a. We will relocate a small shrub at the front entrance to the other end 5 feet away.

b. We will remove the ivy coverage currently around the exterior wall of the church inside the playground. We will replace the ivy with a grass lawn.

We make every effort to leave the landscaping essentially intact to maintain the professionalism of the neighborhood. We have obtained the consensus from the other two owners of the Common Area regarding the landscaping and parking. Please refer to the attached agreement.

C. Parking

Crosspoint Church shares a 435-space parking lot with two other buildings. Based on building square footage, Crosspoint Church is “entitled” to 125 on-site parking spaces. Crosspoint Church has a low parking demand during the regular Monday through Friday business hours. Crosspoint Church has 5 staff members. The JKC Heritage School has 12 staff members. The proposed CCPP would have 12 staff members at capacity. Thus, parking should be adequate for Crosspoint Church, CCPP and JKC Heritage School staff combined, even at full capacity.

Parking could be a concern during students drop-off/pick-up times. Crosspoint Church has obtained written agreement from other building owners for the use of the shared parking by the proposed CCPP. (Please refer to the parking agreement)

1. CCPP Students Drop-Off and Pick-Up

Students Drop-off

Full-day programs are offered as five, three (Mon, Wed, Fri) or two (Tue, Thu) full days. Full-day programs are from 9:30am to 4pm. Extended care hours are available from 7am-9:30am and 4pm-6pm.

It is estimated that around 20% of students will be dropped off by their parents during the extended care hour (7am to 9:30am) and around 80% of the students will be dropped off at school hour (9:00-9:30am). Below are the estimated drop-off trips for the students.

Time	# of Vehicle to drop off students
7:00-7:30am	1
7:30 - 8:00am	2
8:00-8:30am	3
8:30 - 9:00am	3
9:00 - 9:30am	40

Students Pick-Up

Half-day programs are available as A.M. from 9:30am-12:30pm and P.M. from 1pm-4pm. These are also available as five, three or two half-days. Half-day programs are available for Preschool and Pre-K age groups only (maximum number of students is 28).

It is estimated that around 28% of students will join the half-day AM program and are picked up by their parents at 12:30 pm; 28% of students will join the half-day PM program and are dropped off by their parents at 1pm. 60% of F/T program students (out of 37 students) will be picked up at school dismissal hour at 4pm, and 40% of F/T students will join the extended care and are picked up between 4-6pm. Below are the estimated pick-up trips for the students:

Time	# of Vehicle to pick up P/T AM students	# of Vehicle to pick up /drop off P/T PM students	# of Vehicle to pick up F/T students
12:00 - 12:30pm	14		
12:30 - 1:00 pm		14	
3:30 - 4:00 pm		14	25
4:00 - 4:30 pm			4
4:30 - 5:00 pm			3
5:00 - 5:30 pm			2
5:30 - 6:00 pm			1

2. Traffic flow during CCPP and JKC peak pick-up and drop-off hour

Since JKC Heritage School Kinder program starts at 12pm, there will not be any issues regarding traffic in the morning.

According to the JKC Kinder program, it is estimated that around 20% of kindergarten students will be dropped off by their parents after they are dismissed by schools, 80% of the students will be picked up by JKC van. Below are the estimated drop-off trips for the kindergarten students :

Time	# of Vehicle to pick up/ drop off students(JKC)
11:30-12:00 pm	6
12:00- 12:30 pm	6
12:30 - 1:00pm	6

The 10 designated student drop-off /pick up stalls are adequate for JKC kindergarten students. There will not be issues with CCPP and JKC pick up/ drop off during the afternoon hours.

JKC's vans will pick up students in grades 1st- 8th. Total number of students in grades 1st-8th would be 106 at capacity. Based on the current JKC students' drop off/pick-up situation, it is estimated that 10% of the students would carpool, 10% of the students would arrive individually, and the remaining 80% would take the JKC's vans. Hence, the trips for students for grades 1st-8th are allotted as following:

- 80% of students, or approximately 85 students, will be transported by JKC vans. It would require approximately 8 van trips.

- 10% of students , or approximately 11 students, will be dropped off through carpool arrangements made by parents. It would require approximately 3 car trips based on 3- students in a car.
- 10% of students, or approximately 11 students (some are siblings) will be dropped off by parents directly.

Based on these estimations, below is a projection of the student drop off scenario in the afternoon between 2:10pm to 3:30pm when the program is operating at full capacity:

Time	Means of drop off	Number of students in grades 1st-8th	Number of Vehicle to drop off students(JKC)
2:10 pm - 3:30pm	By JKC Van (11 passenger seats)	85	12
	By Carpool Arrangements made by parents	11	4
	By parents	11	8 (some will be siblings)

As such, there would be approximately 24 vehicles arriving at the facility between 2:10- 3:30 to drop off 1st to 8th grade students. During this time slot from 2:10 to 3:30 pm, CCPP will have minimal pick-ups or drop-offs, and we believe that it will not cause any traffic issues.

JKC peak drop off hours usually finish at 3:30pm and there will be minimal pick-ups and drop-offs from 3:30-4:30pm. JKC's program ends at 6:30pm and the enrichment programs are optional. Therefore, students' pick-up time may start at 4:30 pm.

Based on the existing pick up data, approximately 70% of JKC students are siblings. It is expected that the number of families attending the heritage school will be around 95, and hence there would be 95 cars picking up students daily. Below table is an evaluation of describing the number of vehicle movement during pick up hours:

Time	Number of students (by family) who will be picked up	Number of Vehicle to pick up students(JKC)
4:30-5:00pm	1%	1
5:00-5:30pm	9%	9
5:30- 6:00pm	30%	29

6:00-6:40pm	60%	56
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The peak pick-up hour for JKC will be between 6:00 - 6:40pm when CCPP is closed for the day.

3. Based on the above analysis, I combine the tables below which reflect the cumulative drop off and pick up activities of both CCPP and JKC during the regular school day.

Time	# of Vehicle to pick up/drop off P/T AM students (CCPP)	# of Vehicle to pick up /drop off P/T PM students(CC PP)	# of Vehicle to pick up/drop off F/T students(CC PP)	# of Vehicle to pick up/drop off students(JKC)
7:00-7:30 am			1	
7:30-8:00 am			2	
8:00-8:30 am			3	
8:30-9:00 am			3	
9:00-9:30 am	14		26	
11:30 -12:00 pm				6
12:00 - 12:30pm	14			6
12:30 - 1:00 pm		14		6
1:00 - 1:30 pm				
1:30 - 2:00 pm				
2:00 - 2:30 pm				8
2:30 - 3:00 pm				8
3:00 - 3:30 pm				8
3:30 - 4:00 pm		14	25	
4:00 - 4:30 pm			4	
4:30 - 5:00 pm			3	1
5:00 - 5:30 pm			2	9
5:30 - 6:00 pm			1	29
6:00 - 6:30 pm				56

CCPP program ends at 6pm and the JKC Heritage School program ends at 6:30pm. The peak pick-up hour for JKC will be between 6:00 - 6:30pm when CCPP is closed for the day. With a total of 435 on-site parking stalls, there should not be a parking “shortage” during student pickup time at any pick-up time of the day.

4. Summer session of JKC and CCPP pick-up and drop-off concerns

Drop-off:

Since CCPP operates year-round, the pick-up and drop-off scenarios during the summer session will be the same as described above. However, JKC provides a full day summer program during summer and non-school days ,which may raise your concern about the traffic flow.

JKC will open at 9am to 7pm for non-school days. It is estimated that 25% of the students will stay at home and not attend JKC; 25 % will arrive between 9am-9:15am; 25% will arrive between 9:15-9:30am and the rest will arrive after 9:30am. It is expected that the student drop off during non-school day will not create traffic problems in the parking lot.

JKC Summer program schedules are 8:30 to 6:30pm and the maximum number of students is 100.

It is estimated that 50% of the students will arrive between 8:30 to 9:00am; 25% will arrive between 9am -9:15am, and the rest will arrive after 9:15. The table below shows the estimated number of vehicles during drop-off times (with families with siblings taken into account)

Time	Number of Students (JKC) Summer Session	# of Vehicle to drop off students (JKC)
8:30-9:00 am	50	38
9:00- 9:15 am	25	19
9:15am and later	25	19

Time	# of Vehicle to drop off students (CCPP)
7:00 - 7:30am	1
7:30 - 8:00am	2
8:00- 8:30am	3
8:30- 9:00am	3
9:00-9:30am	40

Parents will park the car in the parking lot for about 5 minutes to drop off students. There will be around 7 vehicles from JKC in the parking lot for drop off at any given moment between 8:30 to 9:00am. For CCPP, there will be around 0.5 vehicles in the parking lot for drop off between 8:30 to 9:00am.

Therefore, there will be a total of around 7.5 vehicles in the parking lot to drop off at any given moment between 8:30 to 9:00am during the summer session.

Pick-up:

Since CCPP operates year-round, the pick-up scenarios during the summer session will be the same as described above. As for the JKC pickup, it is expected that parents will pick up students between 5:00-6:30pm. It is assumed that the pick up traffic will spread evenly throughout 1.5 hours.

Below table shows the estimated number of vehicles during pick up time (with siblings taken into account)

Time	Number of Students (JKC) Summer Session	# of Vehicle to pick up students (JKC)
5:00- 5:30 am	34	26
5:30- 6:00 am	33	25
6:00- 6:30 am	33	25

Time	# of Vehicle to pick up P/T AM students(CCPP)	# of Vehicle to pick up /drop off P/T PM students(CCPP)	# of Vehicle to pick up F/T students(CCPP)
12:00 - 12:30pm	14		
12:30 - 1:00 pm		14	
3:30 - 4:00 pm		14	25
4:00 - 4:30 pm			4
4:30 - 5:00 pm			3
5:00 - 5:30 pm			2
5:30 - 6:00 pm			1

It is assumed that parents will park the car in the parking lot for about 5 minutes to pick up students. For JKC, there will be around 4-5 vehicles in the parking lot for pick up between 5:00-

6:30pm. For CCPP, there will be around 0.2 vehicles in the parking lot for pick up at any given moment between 5:00-6:00pm.

From the above analysis, it is expected that the time during students drop off and pick up in the summer session will not create any traffic problems in the parking lot.

5. Based on the above analysis, the table below reflects the cumulative drop off and pick up activities of both CCPP and JKC Summer Session.

Time	# of Staff Vehicle arriving the facility of CCPP	# of Vehicle to pick up/ drop off P/T AM students of CCPP	# of Vehicle to pick up /drop off P/T PM students of CCPP	# of Vehicle to pick up/drop off F/T students of CCPP	# of Staff Vehicle leaving the facility of CCPP	# of Staff Vehicle arriving the facility of JKC	# of Vehicle to pick up/drop off students of JKC
6:00-6:30 am	1						
7:00-7:30 am	2			1			
7:30-8:00 am	1			2			
8:00-8:30 am				3		6	
8:30-9:00 am				3			38
9:00-9:15 am	1	7		13			19
9:15-9:30 am		7		13			19
9:30-10:00 am							
10:00-10:30 am							
10:30-11:00 am							
11:00-11:30 am							
11:30 -12:00 pm							
12:00 -12:30 pm			14				
12:30 - 1:00 pm	1		14				
1:00 - 1:30 pm							
1:30 - 2:00 pm							
2:00 - 2:30 pm							

2:30 - 3:00 pm							
3:00 - 3:30 pm					1		
3:30 - 4:00 pm			14	25			
4:00 - 4:30 pm				4	1		
4:30 - 5:00 pm				3	1		
5:00 - 5:30 pm				2	1		26
5:30 - 6:00 pm				1	1		25
6:00 - 6:30 pm					1		25
6:30 - 7:00 pm							

6. For the traffic circulation, please refer to the attached Traffic Circulation Diagram.

7. CCPP Summer Session Daily Schedules

Toddler Class (2-3 yrs)

	Toddler (2-3 yrs)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Transition to age appropriate classrooms. Welcome/ interactive play
9:00 - 9:15 am	English Circle /Bible/ Music & movement
9:15- 9:30 am	Prep for snack/ Prayer
9:30 - 9:45 am	Snack
9:45 - 10:35 am	Summer themed classroom activities : Painting, science and maths.
10:35- 10:55 am	Chinese circle
10:55 - 11:40 am	Indoor gym playtime / Summer themed sensory activities
11:40-12:00 pm	Outdoor playtime
12:00 - 12:15 pm	Prep for lunch/ Prayer
12:15 - 12:45 pm	Lunch
12:45 - 1:00 pm	Prep for nap
1:00 - 2:45 pm	Naptime

2:45 - 3:00 pm	Wash up / Afternoon snack / Prayer
3:00- 3:40 pm	Indoor gym playtime / Summer themed sensory activities
3:40 - 4:00 pm	Outdoor playtime
4:00 pm	End of program. Parents pick up children.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 pm	School Closes

Preschool Class (3-4 yrs)

	Preschool (3-4yrs)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Transition to classroom. Welcome/ interactive play
9:00 - 9:15 am	English Circle /Bible/ Music & movement
9:15- 9:30 am	Prep for snack/ Prayer
9:30 - 9:45 am	Snack
9:45 - 10:35 am	Summer themed classroom activities : Arts, math and science.
10:35- 10:55 am	Chinese circle
10:55 - 11:15 am	Outdoor playtime
11:15 - 12:00 pm	Indoor gym playtime / summer themed sensory activities / P/T AM Students leaving
12:00 - 12:15 pm	Prep for lunch/ Prayer
12:15 - 12:45 pm	Lunch
12:45 - 1:00 pm	Prep for nap / P/T PM Students arriving
1:00 - 2:45 pm	Naptime
2:45 - 3:00 pm	Wash up / Afternoon snack / Prayer
3:00- 3:20 pm	Outdoor playtime

3:20 - 4:00 pm	Indoor gym playtime /summer themed sensory activities
4:00 pm	End of program. Parents pick up children.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 pm	School Closes

Pre-K Class (4yrs and up)

	Pre-k (4yrs and up)
7:00 - 8:30 am	School opens. Combined age group activities in Hub (Classroom 111)
8:30 - 9:00 am	Transition to classroom. Welcome/ interactive play
9:00 - 9:20 am	English Circle /Bible/ Music & movement
9:20- 9:45 am	Snack/ Prayer
9:45 - 10: 45 am	Summer themes classroom activities : Arts, math and science
10:45 - 11:20 am	Indoor gym playtime / summer themed sensory activities
11:20 - 11:40 pm	Outdoor playtime
11:40- 12:00 pm	Chinese circle
12:00 - 12:15 pm	P/T AM Students Leaving /Prep for lunch/ Prayer
12:15 - 12:45 pm	Lunch
12:45 - 1:00 pm	Prep for nap / P/T PM Students arriving
1:00 - 2:45 pm	Naptime
2:45 - 3:20 pm	Wash up / Afternoon snack / Prayer
3:20- 3:40 pm	Outdoor playtime
3:40 - 4:00 pm	Indoor gym playtime / sensory activities
4:00 pm	School Day Dismissal End of program. Parents pick up students.
4:00 - 6:00 pm	Combined age groups in Hub (Classroom 111)
6:00 pm	School Closes

8. JKC summer program schedule.

Time	JKC summer schedule
8:30 - 9:00 am	Student arrive
9:00 - 10:00 am	Outdoor PE
10:00 - 12:00 pm	Theme Camp
12:00 - 1:00 pm	Lunch break (students will bring their lunch)
1:00 - 3:00 pm	Summer Study Club
3:00 - 3:30 pm	Break
3:30 -5:15 pm	Daily Workshop
5:15 - 6:00 pm	Open Gym
6:00 - 6:30 pm	Free Choice Activity

CCPP Sign In and Out Process

Parents or caregivers authorized by parents are required to sign in and sign out at the lobby area when dropping off and picking up students.

CCPP Security Control

During the operation of CCPP, all the doors will be locked. Anyone who needs to enter the building will ring the doorbell before they are admitted. Any visitors, such as maintenance workers, will be escorted by CCPP staff at all times.

During drop off and pick up time, there will be a staff member at the lobby area monitoring drop off and pick up process.

CCPP School Hired Personnel

All CCPP staff and class teachers will go through a personal background check. They will also need to pass first aid and CPR training, and keep their certifications current. CCPP staff are those who work more than 15 hours per week at CCPP.

Staff Schedule : 1 Site Supervisor (Full-time), 4 Head Teachers (Part-time), 2 Assistant Teachers (Part-time)

Site Supervisor : from 9am to 6pm (with one-hour lunch break) Mon through Fri

Head Teachers (AM Team, 2 teachers): from 7am to 12:30pm Mon through Fri

Head Teachers (PM Team, 2 teachers): from 12:30 pm to 6pm Mon through Fri

Assistant Teachers (One AM 7am-12:30am, One PM 12:30pm to 6pm) Mon through Fri

Existing Church Program

The existing Crosspoint Church program will not affect or interfere with the preschool operation in the future, and vice versa. Enclosed please find a copy of our existing Crosspoint Church Program.

Existing Heritage School Program

The current JKC Heritage School will be using Suite 200 to operate. Therefore, the existing JKC Heritage School program will not affect or interfere with the preschool operation in the future, and vice versa. Enclosed please find a copy of our existing Heritage School Program.

The open gym hours of Heritage School are 5:15 to 6 pm on a regular day and summer session and they will not use the gym before 5:15pm. CCPP will not use the gym after 5pm. Therefore, there is no conflict in gym use.

Environmental Assessment

Enclosed please find our Health Risk Assessment Report.

W. LAS POSITAS BLVD.

ADJACENT PROPERTIES

ADJACENT PROPERTIES

PRE-SCHOOL CAR ENTRY

HACIENDA DRIVE

GIBALTAR DRIVE

PRE-SCHOOL CAR EXIT

RECEIVED
 August 14, 2020
 P20-0740/P20-0741
 CITY OF PLEASANTON
 PLANNING DIVISION
EXHIBIT B

**CROSSPOINT CHURCH
 PRE-SCHOOL
 CONDITION USE PERMIT
 APPLICATION**



CUP SUBMISSION:

PROGRESS SET
6.24.2020

PROJECT INFORMATION

PROJECT DESCRIPTION: 1. CONDITION USE PERMIT APPLICATION FOR PRE-SCHOOL USE AT EXISTING CHURCH FACILITY.
 2. PROPOSE NEW PLAYGROUND AREA AT THE EXISTING CHURCH BUILDING LAWN IN FRONT.

CONSTRUCTION TYPE: III-B

OCCUPANCY: A-3 / B / 5-1

BUILDING CODES: 2019 CBC (BASED ON 2018 IBC)
 2019 CEC (BASED ON 2017 NEC)
 2019 CMC (BASED ON 2018 UMC)
 2019 CPC (BASED ON 2018 UPC)
 2019 CALIFORNIA ENERGY CODE
 2019 CFC (BASED ON 2018 IFC)
 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN)
 CITY MUNICIPAL CODE
 ALL APPLICABLE LOCAL, COUNTY, STATE AND FEDERAL CODES, LAWS & REGULATIONS

FIRE SPRINKLER: EXISTING FULLY-SPRINKLERED

TRASH ENCLOSURE: EXISTING ON SITE

Sheet Revisions:
△

ZONING INFORMATION

PER PLEASANTON MUNICIPAL CODE CHAPTER 18.68

ZONING DISTRICT: PUD-1 / C-0

APN: 941-2762-024
YEAR BUILT: 1982
LOT SIZE: 0.93 ACRE

PARKING AREA APN: 941-2762-026
LOT SIZE: +/- 5.55 ACRE

BUILDING AREA: 34,975 SF
PROJECT AREA: 22,766 SF

PROJECT TEAM

LANDLORD: CROSSPOINT CHURCH OF SILICON VALLEY
 658 GIBALTAR COURT
 MILPITAS, CA 95035
 CONTACT: PASTOR TING LEUNG
 PH: 408-586-8688
 tleung@crosspointchurchsv.org

PRE-SCHOOL-TENANT: CROSSPOINT CHURCH OF SILICON VALLEY
 658 GIBALTAR COURT
 MILPITAS, CA 95035
 CONTACT: PASTOR TING LEUNG
 PH: 408-586-8688
 tleung@crosspointchurchsv.org

BUSINESS OWNER'S ASSOCIATION: HACIENDA BUSINESS PARK OWNERS ASSOCIATION
 4205 HACIENDA DRIVE #330
 PLEASANTON, CA 94588
 CONTACT: JAMES PAXSON
 PH: 925-734-6500
 FAX: 925-734-6501
 james@hacienda.org

PROJECT ARCHITECT: KYLE CHAN, ARCHITECT
 5205 PROSPECT ROAD, #135-120
 SAN JOSE, CA 95129
 PH: 669-244-3111
 kyle@kylechan.com

DRAWING INDEX

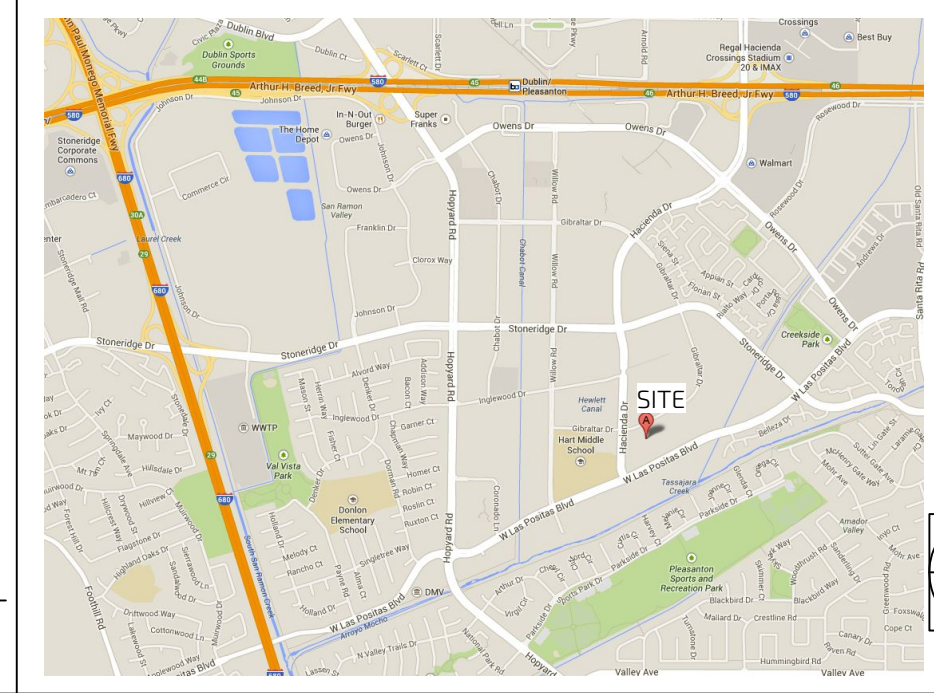
- A0.1 COVER SHEET / OVERALL SITE PLAN
- A0.5 PARTIAL SITE PLAN PLAN
- A0.6 PROPOSED PLAYGROUND PLAN
- A2.1 FIRST FLOOR PROPOSED PLAN
- A3.1 PROPOSED ELEVATIONS
- A4.1 PHOTOGRAPHIC ILLUSTRATIONS

CROSSPOINT CHURCH
 PRESCHOOL OF PLEASANTON (CCPP)
 5627 GIBALTAR DRIVE
 PLEASANTON, CA 94588

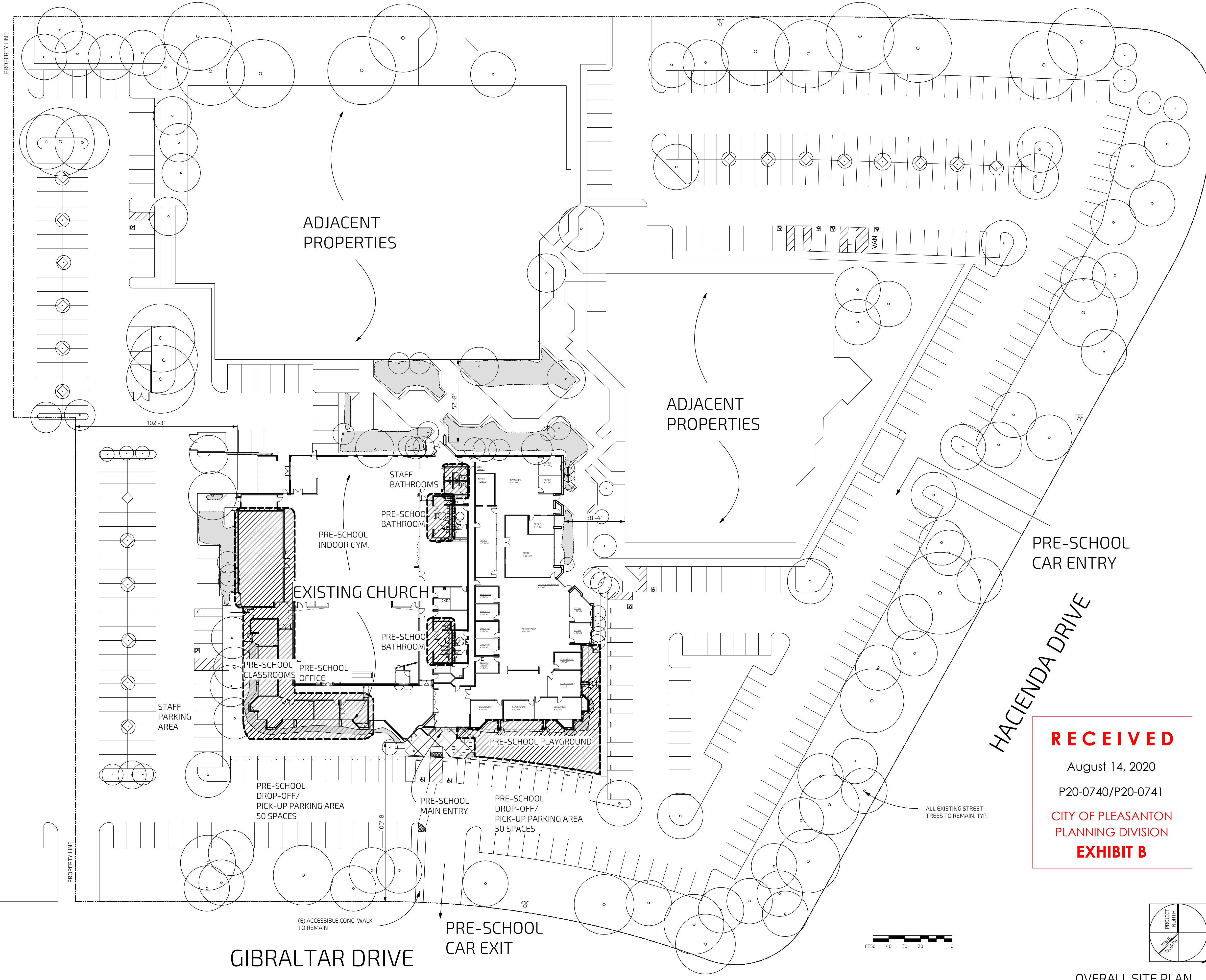
PLANNING SET
 NOT FOR CONSTRUCTION

COVER SHEET

VICINITY MAP



A0.1
 PROJECT NUMBER: 1801
 CROSSPOINT TRIVALLEY PRESCHOOL



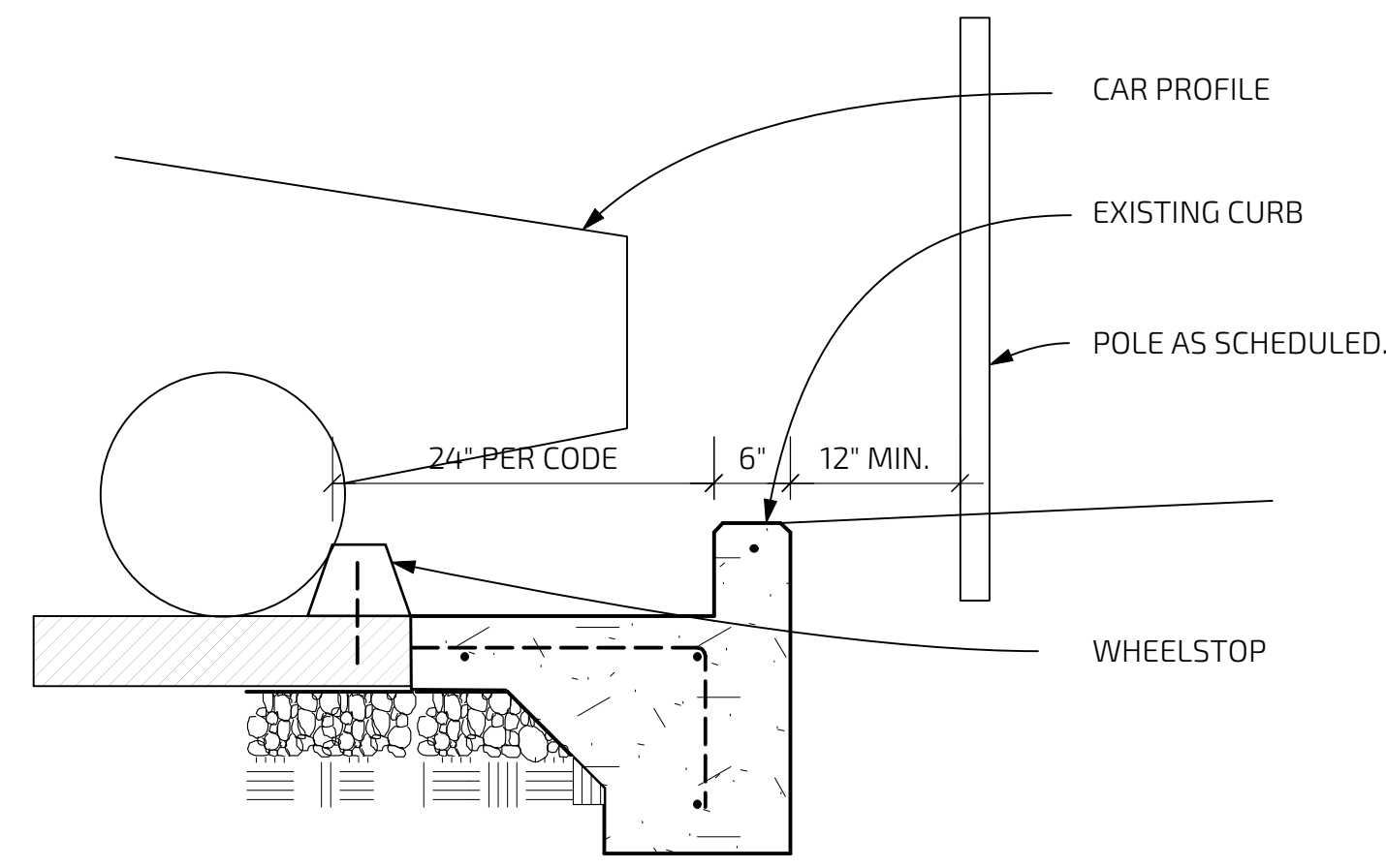
OVERALL SITE PLAN
 SCALE 1" = 30'-0"

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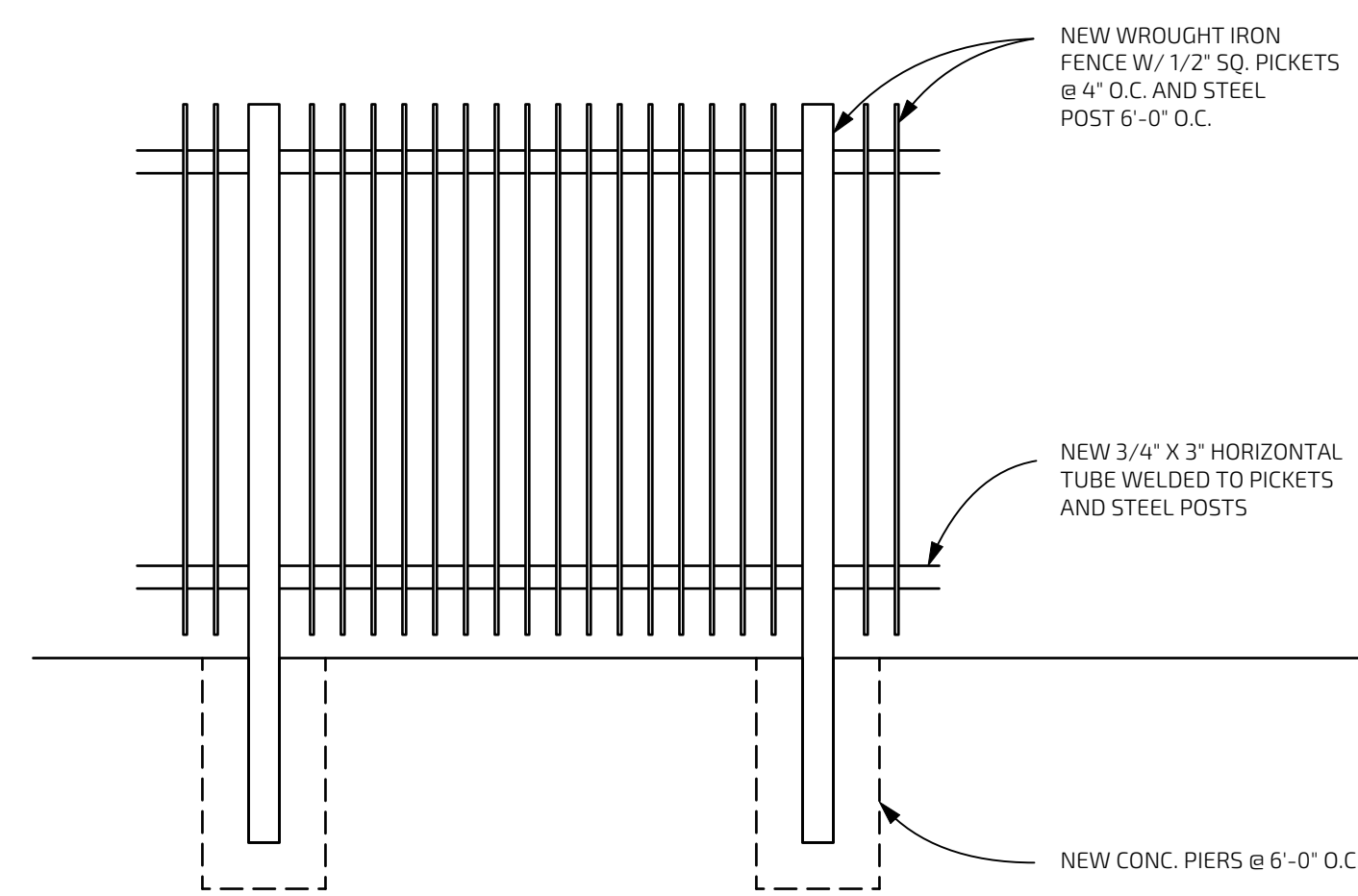
**CITY OF PLEASANTON
PLANNING DIVISION
EXHIBIT B**



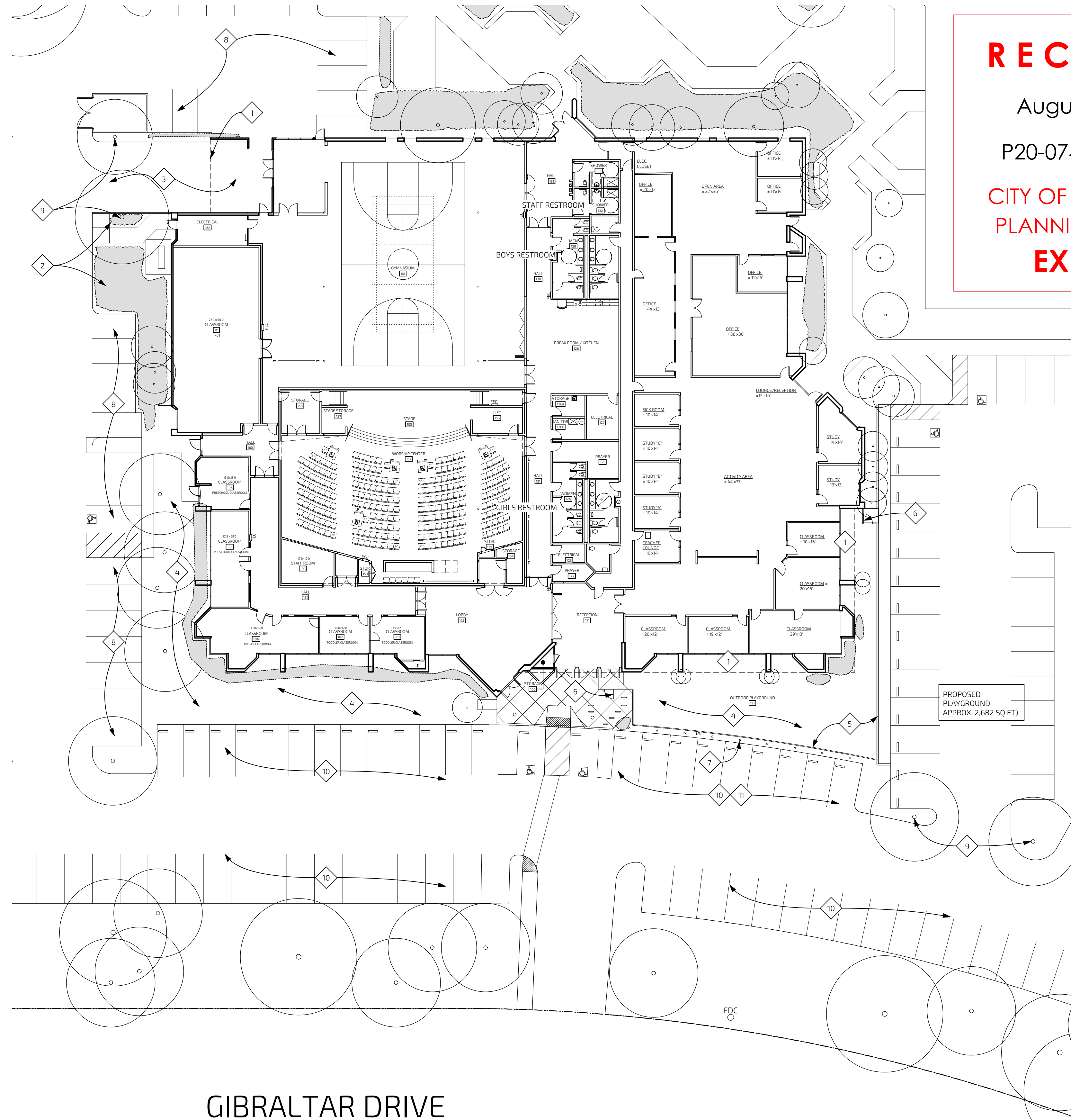
WHEEL STOP / POLE DETAIL 3
SCALE 1" = 1'-0"

SITE PLAN KEY NOTES

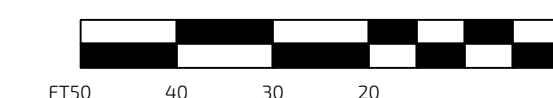
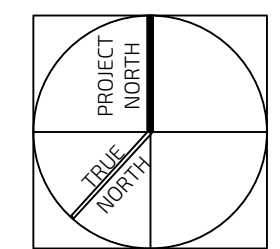
- 1 LINE OF BUILDING OVERHANG
- 2 EXISTING LANDSCAPE TO REMAIN
- 3 EXISTING LOADING DOOR TO REMAIN
- 4 EXISTING LAWN TO REMAIN.
- 5 NEW 6'-0" TALL IRON FENCE WITH POSTS AT 6'-0" ON CENTER. SEE DETAIL 2.
- 6 NEW 36" / OR 72" WIDE GATE WITH PANIC HARDWARE LATCH.
- 7 PROPOSED BOLLARD FOR FENCE PROTECTION.
- 8 EXISTING PARKING TO REMAIN.
- 9 ALL EXISTING TREES TO REMAIN, TYPICAL
- 10 PICK UP / DROP OFF PARKING.
- 11 *"CONE OFF" PARKING AREA DURING PLAYGROUND HOURS ONLY.



STEEL FENCE DETAIL 2
SCALE 1/2" = 1'-0"



GIBALTAR DRIVE



OVERALL SITE PLAN 1
SCALE 1" = 20'-0"



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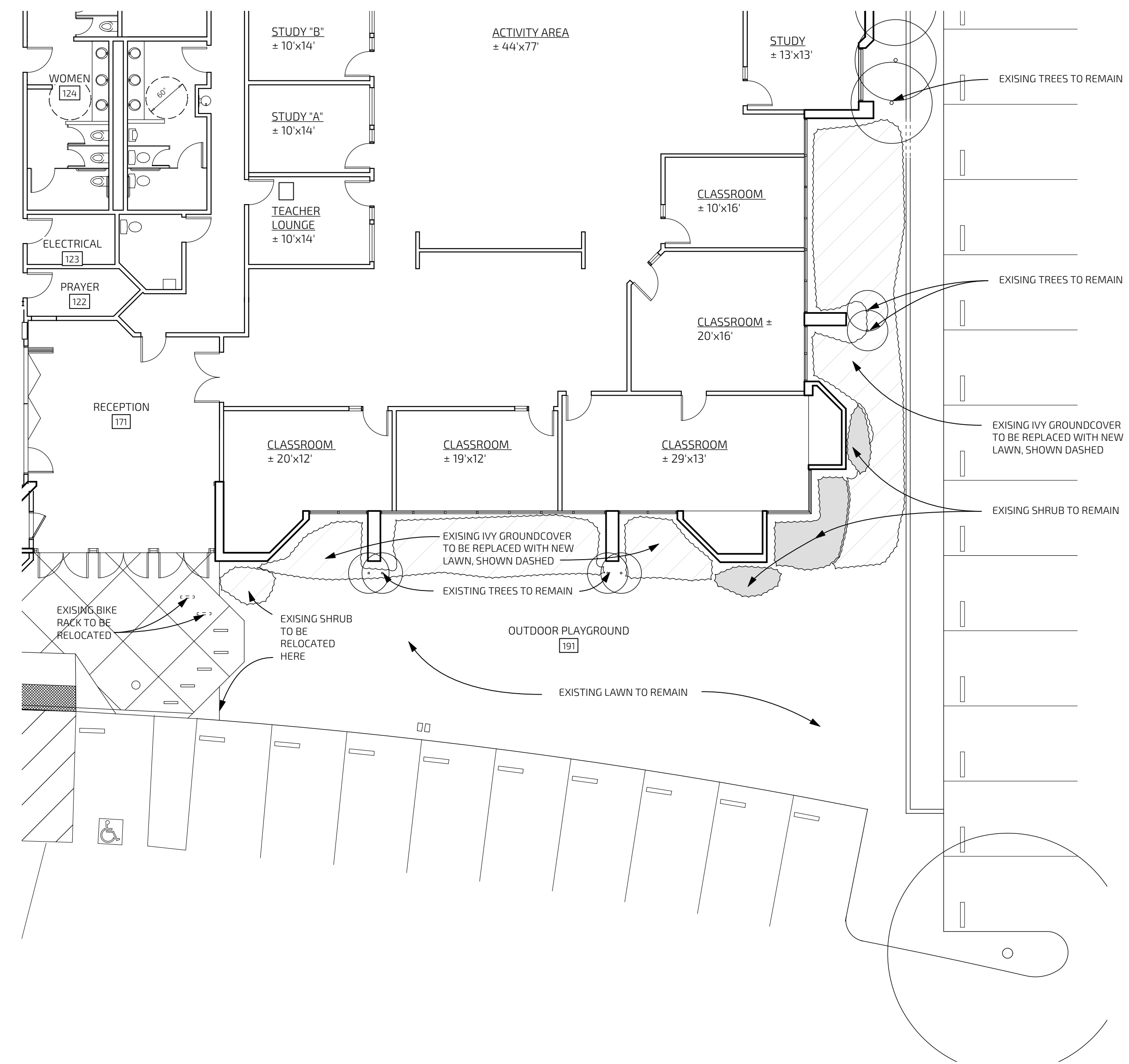
CROSSPOINT CHURCH
PRESCHOOL OF PLEASANTON (CCPP)
5627 GIBALTAR DRIVE
PLEASANTON, CA 94588

PLANNING SET
NOT FOR CONSTRUCTION

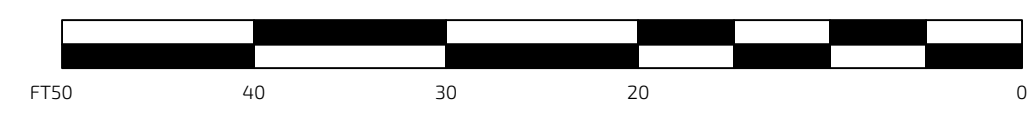
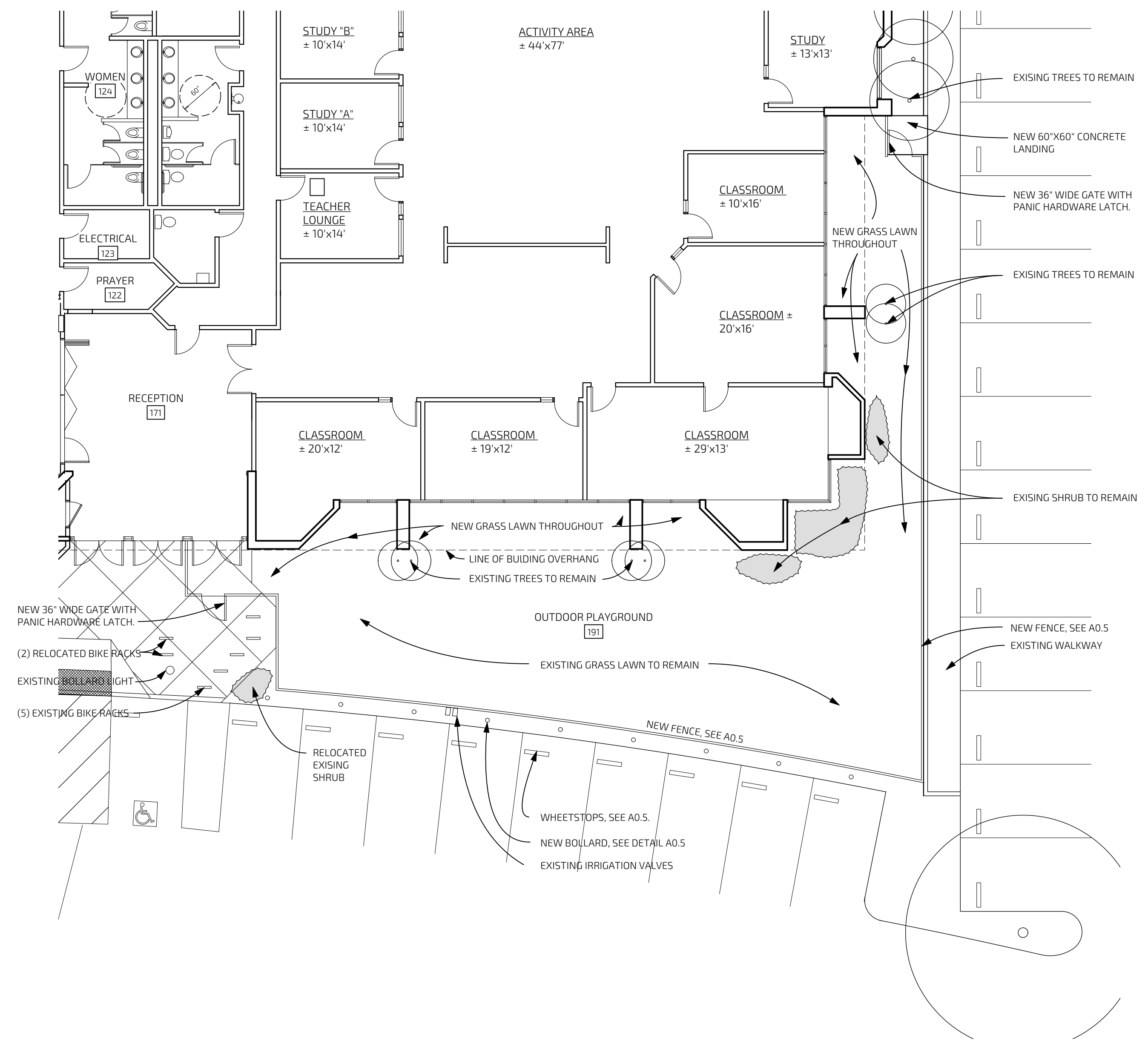
PROPOSED
PLAYGROUND
PLAN

A0.6

PROJECT NUMBER: 1801
CROSSPOINT TRIVALEY PRESCHOOL



EXISTING PLAYGROUND AREA PLAN **2**
SCALE 1" = 10'-0"



PROPOSED PLAYGROUND PLAN **1**
SCALE 1" = 10'-0"

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EXHIBIT B

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6.24.2020

Sheet Revisions:

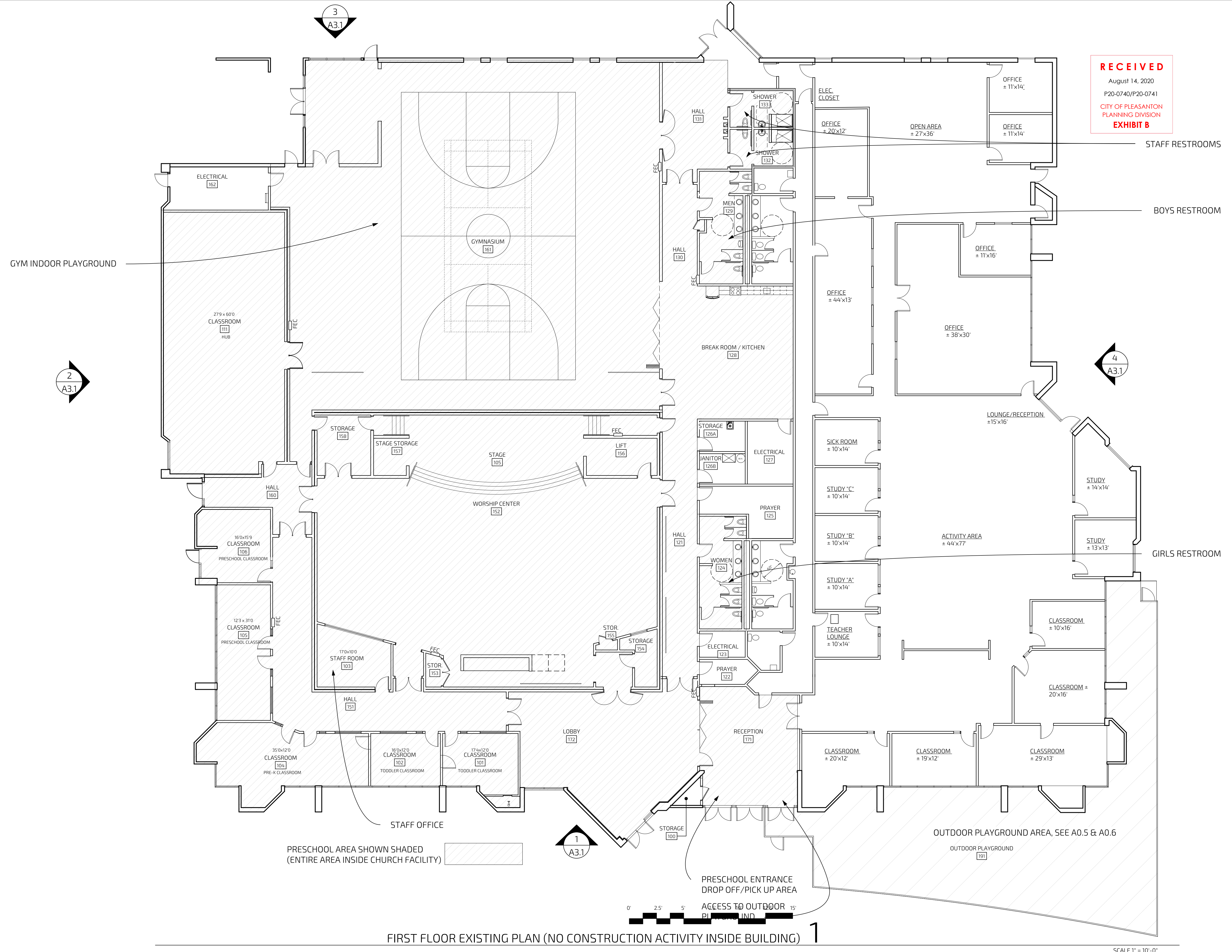
CROSSPOINT CHURCH
PRESCHOOL OF PLEASANTON (CCPP)
5627 GIBALTAR DRIVE
PLEASANTON, CA 94588

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NOT FOR CONSTRUCTION

FIRST FLOOR
EXISTING
PLAN

A2.1

PROJECT NUMBER: 1801
CROSSPOINT TRIVALLEY PRESCHOOL



FIRST FLOOR EXISTING PLAN (NO CONSTRUCTION ACTIVITY INSIDE BUILDING) 1

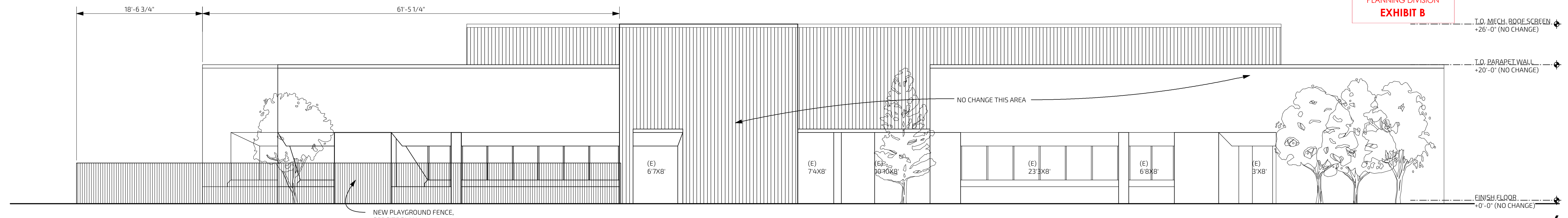
SCALE 1" = 10'-0"

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 P20-0740/P20-0741
 CITY OF PLEASANTON
 PLANNING DIVISION
EXHIBIT B

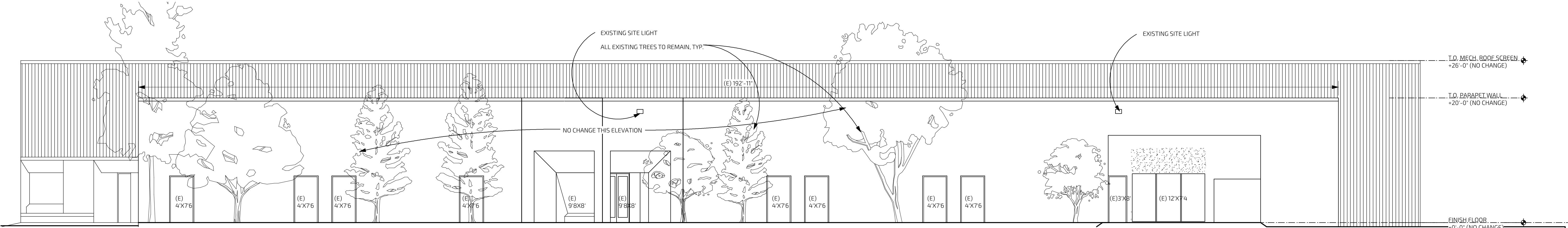
kc
 kylechan
 ARCHITECT
 5205 PROSPECT ROAD
 SUITE 135-120,
 SAN JOSE, CA 95129
 669-244-3111
 www.kylechan.com
 kyle@kylechan.com

PROGRESS SET
 6.24.2020

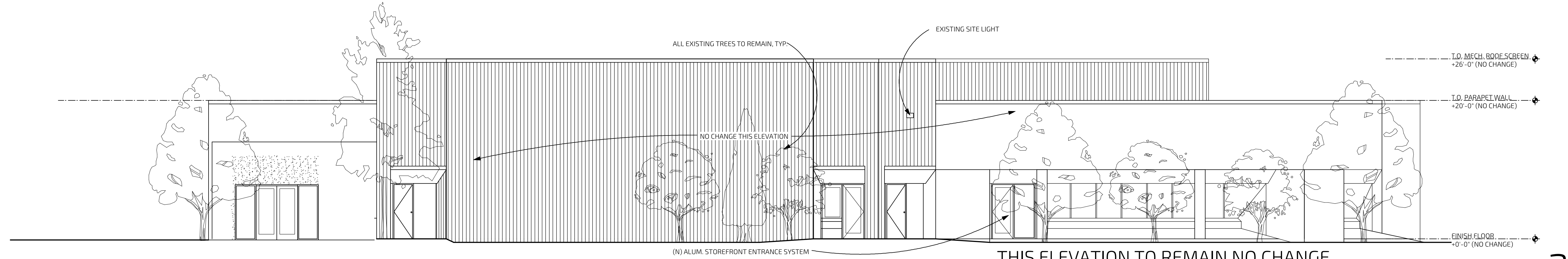
Sheet Revisions:
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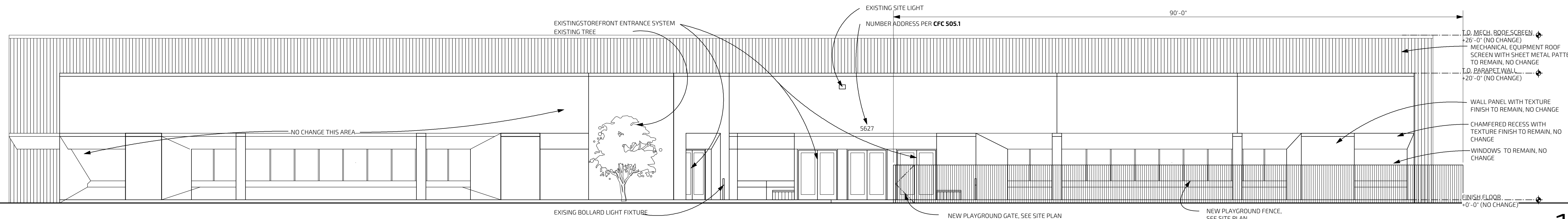
EXISTING SOUTH-WEST (HACIENDA DRIVE) ELEVATION **4**
 SCALE 1/8" = 1'-0"



THIS ELEVATION TO REMAIN NO CHANGE
 PROPOSED SOUTH-EAST ELEVATION **3**
 SCALE 1/8" = 1'-0"



THIS ELEVATION TO REMAIN NO CHANGE
 PROPOSED NORTH-EAST ELEVATION **2**
 SCALE 1/8" = 1'-0"



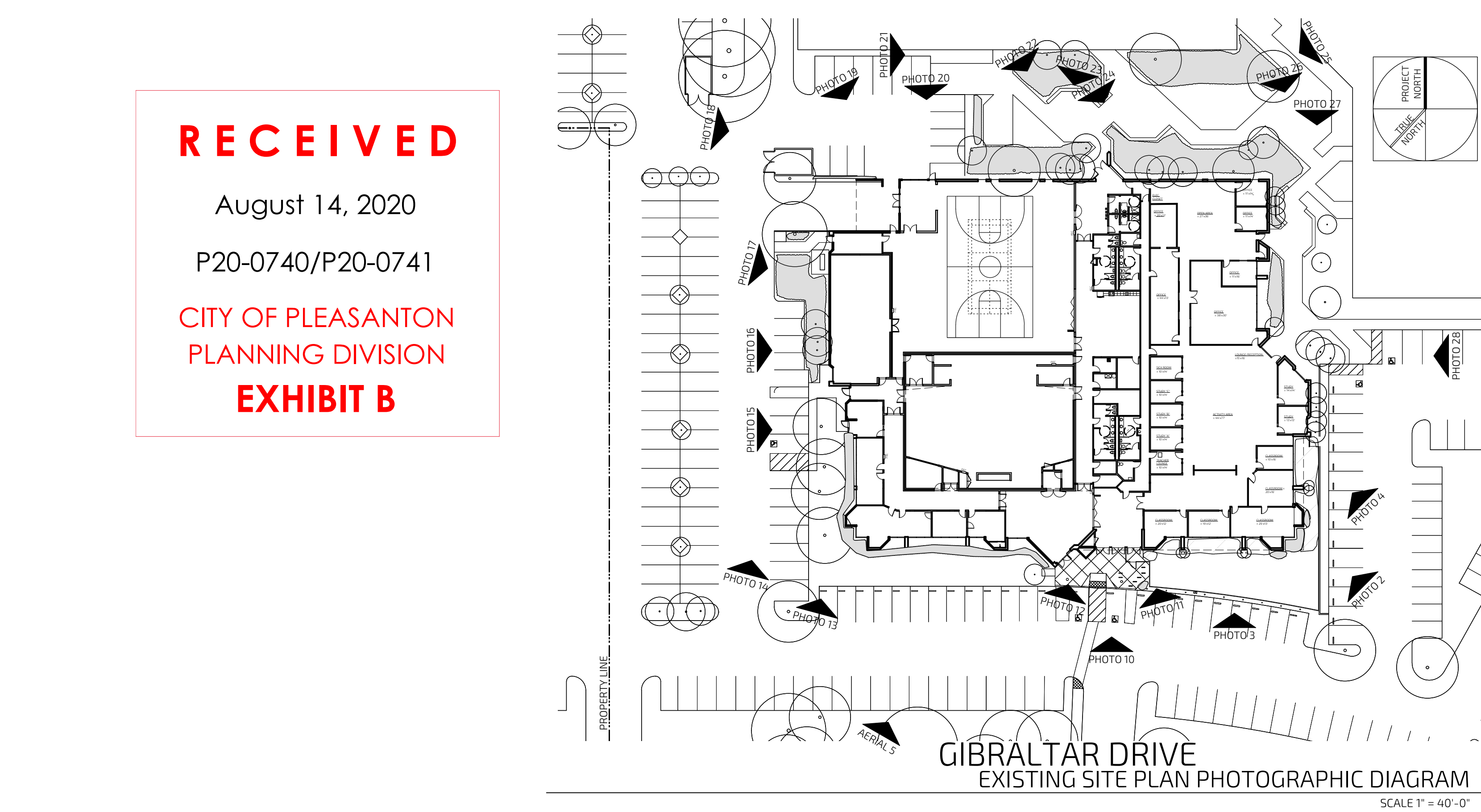
EXISTING NORTH-WEST (FRONT, GIBRALTAR DRIVE) ELEVATION **1**
 SCALE 1/8" = 1'-0"

CROSSPOINT CHURCH
 PRESCHOOL OF PLEASANTON (CCPP)
 5627 GIBRALTAR DRIVE
 PLEASANTON, CA 94588

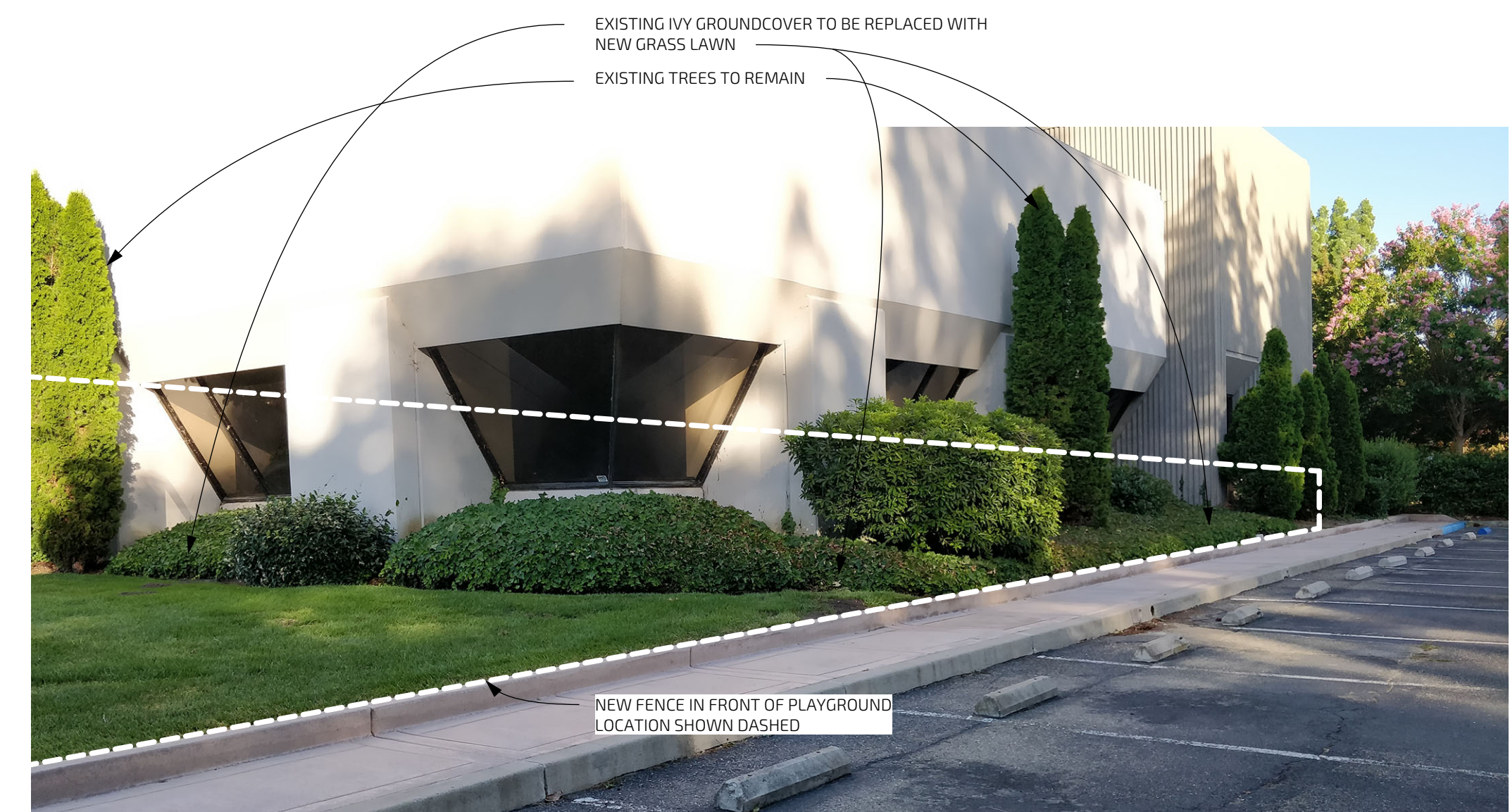
PLANNING SET
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PROPOSED ELEVATIONS

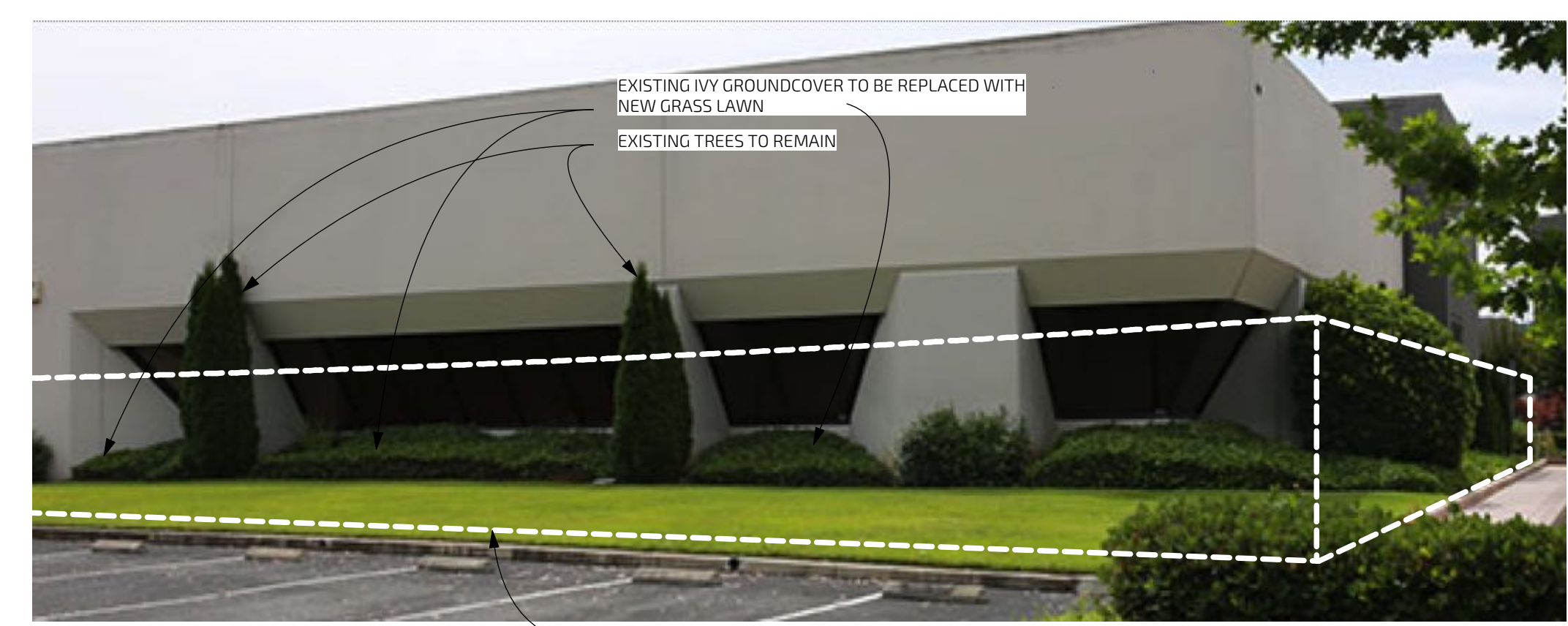
A3.1
 PROJECT NUMBER: 1801
 CROSSPOINT TRIVALLEY PRESCHOOL



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PROPOSED PLAYGROUND VIEW FROM BUILDING 4



PROPOSED PLAYGROUND VIEW FROM BUILDING 3



PROPOSED PLAYGROUND VIEW FROM BUILDING 2

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 www.kylechan.com
 kyle@kylechan.com

PROGRESS SET
 6.24.2020

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CROSSPOINT CHURCH
 PRESCHOOL OF PLEASANTON (CCPP)
 5627 GIBRALTAR DRIVE
 PLEASANTON, CA 94588

PLANNING SET
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PHOTOGRAPHIC
 ILLUSTRATIONS

A4.1

PROJECT NUMBER: 1801
 CROSSPOINT TRIVALEY PRESCHOOL



658 Gibraltar Court
Milpitas, CA 95035

Tel 408 586 8688
Fax 408 586 9698

6/26/2020

To:

TV Holdings

4141 Hacienda Drive (APN 941-2762-023) &

Maleksalehi Nemat & Maryam TRS

5775 West Las Positas (APN 941-2762-025)

**A letter to the owners of the Common Area regarding the landscaping & parking
of Crosspoint Church Preschool**

Dear Sir/Madam,

We would like to inform you that Crosspoint Church of Silicon Valley is planning to open our preschool at suite 100. In doing so, we have been advised by the city that we ascertain the consensus from the other two owners of the Common Area regarding parking. We are also enclosing in this letter details of the landscaping for our proposed outdoor playground.

We want to bring to your attention that the Crosspoint Church preschool is different and apart from Joyful Kids Club, which is our after-school program, and that is why we are writing to you this time.

1. Parking: Our hours of operation for the preschool is 9:30 a.m. through 4 p.m. to alleviate the traffic flow during peak hours. We anticipate an initial enrollment of 15-20 children for the first year, eventually achieving our maximum capacity of 49 children in about 3 to 5 years. The drop-off and pick-up area will be at the front parking lot of the front main entrance of the church facing Gibraltar Drive, and I believe that the impact on the traffic flow as well as parking spaces will be very minimal to the other two owners of the Common Area.

Our peak drop-off time is anticipated to be between 9 to 9:30 a.m. and pick-up time will be between 3:30 pm to 4:00 pm. An average drop-off or pick-up generally takes about 5 to 10 minutes. Since the parents just drop-off or pick-up their children, and they will leave within a few minutes; therefore, they will not take up many parking stalls at the front parking lot for a lengthy period of time. (10 vehicles during the peak drop-off & pick-up periods during the first year and incrementally increased to 40 vehicles in the 5th year). We currently have over 50 parking stalls in the front of the church, and there are 435 parking stalls available as total resources for the 3 parcel owners. We believe we have more than enough capacity to accommodate the anticipated traffic. I have enclosed diagram A0.1 for your reference for the proposed traffic flow for the pick-ups and drop-offs, and a table reflecting the number of students and staff arriving and leaving the facility during drop-off and pick-up times.

2. Landscaping for preschool: We proposed to use the front lawn area for the playground area. A metal fence will be installed around the perimeter. We will not have any permanent play structures on the playground, and all tables/chairs/tricycles/toys will be put away at the end of the day. All the current landscaping will essentially remain the same except the following minor changes:

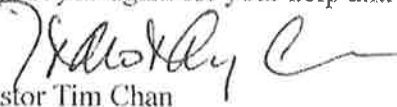
- a. We will relocate a small shrub at the front entrance to the other end 5 feet away.
- b. We will remove the ivy coverage currently around the exterior wall of the church inside the playground. We will replace the ivy with a grass lawn.

It is our effort to leave the landscaping essentially intact to maintain the professionalism of the neighborhood (see diagrams. A0.1, A0.6, A3.1, and A4.1 for the proposed plan)

As I already mentioned, it is a requirement from the City of Pleasanton that we obtain the consensus from the other two owners of the Common Area before the city can approve our preschool CUP application.

Your kind help is greatly appreciated. If you have any questions, please feel free to contact us.

Thank you again for your help and assistance. Have a wonderful day.



Pastor Tim Chan
Christian Education Director/Pastor
Crosspoint Church of Silicon Valley
5627 Gibraltar Drive
Pleasanton, CA 94588

ACKNOWLEDGED BY:

5627 Gibraltar Drive (APN 941-2762-024)
Crosspoint Church of Silicon Valley

Agreed By: 


Date: 6/26/2020

4141 Hacienda Drive (APN 941-2762-023)
TV Holdings

Agreed By: Norman Frentz

Date: Jul 07 2020

5775 West Las Positas (APN 941-2762-025)
Maleksalehi Nemat & Maryam TRS

Agreed By: 

Date: 7-29-20