

CITY COUNCIL AGENDA REPORT

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August 4, 2020  
Operations Services

**TITLE:           RATIFY PURCHASE ORDER AGREEMENT WITH LINCOLN  
AQUATICS BY INCREASING THE NOT-TO-EXCEED AMOUNT FROM  
\$99,000 TO \$125,000 FOR CHEMICALS AND EQUIPMENT FOR FY  
2019/20**

**SUMMARY**

Lincoln Aquatics supplies chemicals to maintain the water chemistry at the Dolores Bengtson Aquatic Center as well as equipment such as lane lines, pool covers, vacuums and other equipment for the maintenance of the pools. The current purchase order exceeded the \$99,000 allotment due to unplanned additional equipment purchased by the Library and Recreation Department that was charged against the purchase order. Currently there are outstanding invoices for FY 2019/20 that need to be processed.

**RECOMMENDATION**

Authorize the City Manager to ratify the amended purchase order with Lincoln Aquatics for FY 2019/20 in the not-to-exceed amount of \$125,000.

**FINANCIAL STATEMENT**

The purchase order agreement with Lincoln Aquatics is primarily funded by the Facilities Division operating budget 00140301-433154 and Aquatics Division operating budget 00150302-433154. Adequate funding is available in division budgets to cover the increase and remaining FY 2019/20 invoices.

**BACKGROUND**

Lincoln Aquatics was the FY2019/20 selected vendor to purchase pool chemicals and equipment due to pricing and availability. Lincoln Aquatics was also selected, through a bid process to purchase new pool covers, and ADA lifts for the aquatic center as part of the Repair and Replacement plan for equipment.

In preparation for this year's Far Western Swim Meet, the Library and Recreation Department purchased a new pool vacuum, lane line cabling and other equipment that exceeded the original amount of the purchase order. The proposed increase will allow the City to pay the outstanding FY2019/20 invoices. Adequate funding is available in the Operations Services and Library and Recreation departments budgets.

Submitted by:



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Fiscal Review:



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Approved by:



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