

CITY COUNCIL AGENDA REPORT

August 4, 2020
Engineering

TITLE: ACCEPT PUBLIC IMPROVEMENTS PERFORMED BY PARK PLANET FOR THE TWO PLAYGROUNDS AT ORLOFF NEIGHBORHOOD PARK, CIP NO. 18745

SUMMARY

The Orloff Park Playground Renovations Project, CIP No. 18745, consisted of the demolition and removal of the existing play equipment for the two playgrounds at Orloff Park, and installation of replacement playground equipment. The design and installation of the play equipment was performed by Park Planet, who was selected through a Request for Qualification process. The design process included a public meeting in which park users provided input regarding the equipment type. Construction is complete and ready for acceptance.

RECOMMENDATION

1. Accept the improvements performed by Park Planet for the project and authorize the City Clerk to file a Notice of Completion.
2. Transfer the remaining balance of \$170,638 from CIP No. 18745 to CIP No. 21745, the Annual Playground Renovations.

FINANCIAL STATEMENT

Funding for this project totaled \$453,203 from the Annual Playground Renovations Project, CIP No. 18745. Expenditures totaled \$282,565, leaving a balance of \$170,638 as outlined in Attachment 1. Staff recommends transferring the balance of \$170,638 to this fiscal year's Annual Playground Renovations, CIP No. 21745, for future playground renovations.

BACKGROUND

The City conducts an annual review of all playground equipment to determine which play equipment is in need of maintenance or replacement. Based on the 2018/19 fiscal year evaluation, the Certified Playground Safety Inspectors from the City's Parks Division determined that the two playgrounds (one for 2- to 5-year-olds and the other for 5- to 12-year-olds) at Orloff Park were in the greatest need of replacement. These playgrounds were installed over 18 years ago and City maintenance staff has experienced issues with finding replacement parts.

Operations Services, Engineering, and Library and Recreation staff worked together to advertise a Request for Qualifications (RFQ) seeking the professional services necessary to design and install the needed playground renovations at Orloff Park. The RFQ was advertised on July 15, 2019, and on August 6, 2019 the City received Statement of Qualifications (SOQ) packages from five firms. After review of all submitted SOQs, staff unanimously chose Park Planet for the Orloff Park playground renovation because their SOQ package presented a clear concept for the playgrounds at Orloff Park, including play components new to Pleasanton and fitting for the park.

On Saturday October 5, 2019, City staff convened an on-site meeting designed to solicit public input regarding the proposed design. The meeting was advertised by sending notifications to all property owners and residents within 500 feet of Orloff Park, as well as posting on social media platforms, NextDoor and Facebook. The notification was also posted on the City's website. The meeting was held from 9 to 11 a.m. City staff, along with a representative from Park Planet, attended the meeting. Approximately 40 residents attended the event, with approximately half of the attendees being children.

Much of the input that was received resulted from a "sticker" voting process where each participant was asked to place a sticker next to their favorite playground components. City staff and the Park Planet designer incorporated as much of the public input into the final proposed design as possible, while avoiding an expansion of the existing play area footprint and respecting the established budget for the project.

The park renovation design was presented to the Parks and Recreation Commission on December 12, 2019, and the Commission unanimously recommended the revised design be constructed. City Council approved the construction contract on January 21, 2020.

DISCUSSION

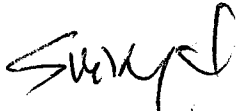
Funding for this project totaled \$453,203 from the Annual Playground Renovations Project, CIP No. 18745.

Construction began on May 18, 2020, and was completed on July 2, 2020. One change order totaling \$7,261 was issued for the project to install modified footings for the playground posts for the play area for 2- to 5-year-old children due to the extended depth of the existing engineered wood fiber.

Expenditures totaled \$282,565, including design and construction. The project was designed, and public outreach occurred, in 2019. The project was approved in early 2020 and is budgeted through CIP No. 18745. The project was not completed on schedule due to the delay to construction because of the County's Shelter-in-Place Order, but was completed under the budgeted amount. Staff recommends transferring the remaining balance of \$170,638 to use for this fiscal year's Annual Playground Renovations, CIP No. 21745.


All the work has been completed to the satisfaction of the Director of Engineering. Staff recommends that the project be accepted as complete.

Submitted by:



Stephen Kirkpatrick
Director of Engineering

Fiscal Review:



Tina Olson
Director of Finance

Approved by:



Nelson Fialho
City Manager

Attachments:

1. Funding and Expenditure Summary

RENOVATIONS AT ORLOFF NEIGHBORHOOD PARK
CIP NO. 18745
 07/21/20

Project Funding to Date	<u>Amount</u>	<u>Totals</u>
Available Funding in CIP No. 18745	\$453,203	
SUBTOTAL FUNDING TO DATE	\$453,203	
TOTAL PROJECT FUNDING		\$453,203
Project Expenditures		
Advertising	\$155	
Park Planet - Construction Contract	275,149	
Park Planet - Construction Contingency - Change Order No. 1	7,261	
TOTAL PROJECT EXPENDITURES		\$282,565
Funding Balance/ (Shortfall)		
Current Balance - Transfer to Annual Playground Renov, CIP No. 21745		\$170,638