

February 19, 2013  
Assistant City Manager

**TITLE: APPOINTMENT OF A CITY COUNCILMEMBER TO THE KOTTINGER PLACE TASK FORCE**

**SUMMARY**

In November 4, 2003, in response to an interest expressed by a group of residents, the Council authorized staff to begin studying the potential for the replacement, expansion and/or renovation of Kottinger Place, and Pleasanton Gardens which is a privately owned 40-unit affordable senior development located at 251 Kottinger Drive. To assist with this project, in February 2004, the Council approved the formation of a ten member Kottinger Place Task Force (Task Force). The Task Force's membership included 5 at-large members, 2 members from the Housing Commission, 2 members from the Board at Pleasanton Gardens and 1 member from the City Parks and Recreation Commission (Commission). In February 2010, the City Council amended the Task Force membership by adding one resident representative from Kottinger Place and Pleasanton Gardens, an additional neighborhood member, and a city council liaison (Cindy McGovern). In November of 2012, the City Council further amended the membership by creating an additional at large member.

The ending of former councilmember Cindy McGovern's term resulted in a vacancy of the city councilmember liaison position on the Kottinger Place Task Force. To address this matter, staff is recommending the City Council appoint one of its members to fill the vacancy.

**RECOMMENDATION**

Appoint a member of the City Council to serve as the city council representative on the Kottinger Place Task Force

**FINANCIAL STATEMENT**

There is no financial impact as a result of staff's recommendation.

**DISCUSSION**

At its meeting of October 16, the City Council approved the Kottinger Place and Pleasanton Gardens Predevelopment Analysis Report and authorized continued project planning consistent with Task Two of the MidPen Housing Exclusive Negotiating Rights Agreement that includes preparation of a disposition and development agreement (DDA) which will memorialize the City's relationship with MidPen during the design, entitlement and construction phase of the development. Staff has been working with the MidPen on preparation of the DDA and other project related issues, and anticipates beginning to work with the Task Force in March on a number of project issues related to project design, financing, tenant relocation, HUD approvals, and other significant activities required prior to project construction.

In view of above, staff is recommending the City Council appoint a city councilmember to the Task Force. Below is an overview of the Task Force's composition. The current Task Force roster is included as Attachment A.

**SUMMARY OF KOTTINGER TASK FORCE COMPOSITION**

<b>Members</b>	<b>No. of Members</b>
At-large members	6
Housing Commission	2
Parks and Recreation Commission	1
Pleasanton Gardens Board	2
Resident from Kottinger Place	1
Resident from Pleasanton Gardens	1
City Council Liaison	1
<b>Total</b>	<b>14</b>

If approved by the City Council, staff will amend the attached roster to reflect the appointment.

Submitted by:



Steven Bocian  
Assistant City Manager

Approved by:



Nelson Fialho  
City Manager

Attachments:

- 1. Kottinger Task Force Roster

**KOTTINGER PLACE TASK FORCE**  
**As Amended November 20, 2012**

<b>Name</b>	<b>Affiliation</b>
<b>1 Ann Welsh</b>	Housing Commission
<b>2 Justin Probert</b>	Housing Commission
<b>3 Kurt Kummer</b>	Park & Recreation Commission
<b>4 Dave Stark</b>	Pleasanton Gardens
<b>5 Dolores Bengtson</b>	Pleasanton Gardens
<b>6 Becky Dennis (Chair)</b>	At-Large
<b>7 Howard Neely</b>	At-Large
<b>8 Christine Steiner</b>	At-Large
<b>9 Cindy McGovern</b>	At-Large
<b>10 Craig Ristow</b>	At-Large (Kottinger Neighborhood Resident)
<b>11 Wayne Couto</b>	At-Large (Kottinger Neighborhood Resident)
<b>12 Bill Simpson</b>	Kottinger Place Resident
<b>13 [Vacant]</b>	Pleasanton Gardens Resident
<b>14 [Vacant]</b>	City Council Liaison