



Civic Arts Commission Meeting Minutes

February 6, 2023

CALL TO ORDER

Chairperson Song called the regular meeting of the Civic Arts Commission to order at 7:00 p.m. from the Council Chamber located at 200 Old Bernal Avenue.

Chairperson Song led the Pledge of Allegiance and provided opening remarks.

Roll Call

Present: Commissioners Baiocchi, Coleman-Knight, Farley-Rodgers, Frey, Giancola, Mundaden, Simmons, and Chairperson Song.

Absent: Commissioner Yee.

AGENDA AMENDMENTS

Recreation Manager Rachel Prater made the following amendments to the agenda:

- a) Item #7, Attachment #1 report title should be amended to read: "Community Grants – FY **2022-23**".
- b) Item #6 – Select Committee Assignments for 2023 – Third paragraph of discussion section should be amended to read: "One representative **and one Alternate** commissioner is needed from both the Civic Arts and Library Commissions".

MINUTES

1. Approve regular meeting minutes of November 7, 2022

A motion was made by Commissioner Giancola, seconded by Chairperson Song, to approve the minutes of the November 7, 2022 meeting. **The motion was approved unanimously.**

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

None.

3. Public Comment from the audience regarding items not listed on the agenda.

None.

MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION

4. Receive Information about Updated Commissioner's Handbook

Recommendation: Receive information about updated commissioner's handbook.

Assistant City Attorney Larissa Seto presented an overview of the item.

5. Select Commission Chairperson and Vice Chairperson for 2023

Recommendation: Select commission chairperson and vice chairperson for 2023.

Recreation Manager Rachel Prater presented an overview of the item and recommended commissioners select a Chair and Vice Chairperson for 2023.

Chairperson Song nominated Commissioner Coleman Knight as Civic Arts Commission Chair for 2023.

MOTION: It was m/s by Song/Farley-Rodgers to appoint Commissioner Coleman-Knight as the Civic Arts Commission Chairperson for 2023. Motion passed by the following vote:

- Ayes: Commissioners Baiocchi, Coleman-Knight, Farley-Rodgers, Frey, Giancola, Mundaden, Simmons, and Chair Song.
- Noes: None.
- Absent: Commissioner Yee

Commissioner Coleman-Knight nominated Commissioner Simmons as Civic Arts Commission Vice Chairperson for 2023.

MOTION: It was m/s by Coleman-Knight/Giancola to appoint Commissioner Simmons as the Civic Arts Commission Vice Chairperson for 2023. Motion passed by the following vote:

- Ayes: Commissioners Baiocchi, Coleman-Knight, Farley-Rodgers, Frey, Giancola, Mundaden, Simmons, and Chair Song.
- Noes: None.
- Absent: Commissioner Yee

6. Select Committee Assignments for 2023

Recommendation: Select committee assignment for 2023.

Recreation Manager Rachel Prater presented an overview of the item and recommended commissioners discuss and select committee assignments for 2023.

Commissioner Baiocchi indicated he would like to be Teen Poet Laureate Subcommittee representative and Commissioner Mundaden stated she would be the Alternate for this subcommittee.

Commissioner Simmons stated she would like to be representative for the Public Art Selection Subcommittee (PASS) and Commissioner Farley-Rodgers indicated she would be the Alternate.

MOTION: It was m/s by Song/Coleman-Knight to appoint Commissioner Baiocchi as the Teen Poet Laureate Subcommittee representative with Commissioner Mundaden as the Alternate, and Commissioner Simmons as the Public Art Selection Subcommittee representative with Commissioner Farley-Rodgers as the Alternate.

Ayes: Commissioners Baiocchi, Coleman-Knight, Farley-Rodgers, Frey, Giancola, Mundaden, Simmons, and Chair Song.

Noes: None.

Absent: Commissioner Yee

7. Review Fiscal Year 2022/2023 Civic Arts Community Grant Midterm Report

Recommendation: Review Fiscal Year 2022/2023 Civic Arts Community Grant Midterm Report.

Recreation Manager Rachel Prater provided an overview of the item.

8. Review and Approve the Updated Civic Arts Commission Meeting Schedule for 2023.

Recommendation: Review and Approve Updated Civic Arts Commission Meeting Schedule for 2023.

Recreation Manager Rachel Prater provided an overview of the item.

MOTION: It was m/s by Simmons/Baiocchi to approve the Civic Arts Commission meeting schedule for 2023.

Ayes: Commissioners Baiocchi, Coleman-Knight, Farley-Rodgers, Frey, Giancola, Mundaden, Simmons, and Chair Song.

Noes: None.

Absent: Commissioner Yee

9. Review Civic Arts Project Status Report.

Recommendation: Review the Civic Arts Project Status Report.

Recreation Manager Rachel Prader provided an overview of the item.

MATTERS INITIATED BY THE COMMISSION

None

10. Brief reports on any meetings, conference, and/or seminars attended by the Commission members.

Commissioners commented on art events attended.

FUTURE AGENDA TOPICS

- City-wide Strategic Plan and City Council Priorities Work Plan for FY 23/24 – Presented by Becky Hopkins, Assistant to the City Manager
- QR Codes
- Utility boxes
- 2014 Cultural Plan

ADJOURNMENT

Chairperson Song adjourned the meeting at 8:09 p.m.

NEXT MEETING

March 6, 2023, 6:00 p.m.