



## Library Commission Meeting Minutes

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**City Council Chambers, 200 Old Bernal Ave, Pleasanton, CA  
December 1, 2022 – 7:00 p.m.**

### **CALL TO ORDER**

Chair Rai called the regular meeting of the Library Commission to order at the hour of 7:00 p.m. from the Council Chamber located at 200 Old Bernal and via Zoom.

Chair Rai led the Pledge of Allegiance and provided opening remarks.

### **ROLL CALL**

Present: Commissioners Cosby, Emerson, Hall, Hertle, Ragu, Sabatini, Chair Rai.  
Absent: Commissioners Kimsey and Murphy.

### **AGENDA AMENDMENTS**

None.

### **MINUTES**

#### **1. Approve regular meeting minutes of November 3, 2022.**

**MOTION:** It was m/s by Hertle/Emerson to approve the regular meeting minutes of November 3, 2022. Motion passed by the following vote:

Ayes: Commissioners Cosby, Emerson, Hall, Hertle, Ragu, Sabatini, Chair Rai.  
Noes: None  
Absent: Commissioners Kimsey and Murphy.

### **MEETING OPEN TO THE PUBLIC**

#### **2. Introductions / Awards / Recognitions / Presentations**

Chair Rai opened Introductions/Awards/Recognitions/Presentations. No items were presented.

**3. Public Comment regarding items not listed on the agenda**

Chair Rai opened public comment. There being no speakers, Chair Rai closed public comment.

**MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION**

**4. Receive Information about Updated Commissioner's Handbook**

Recommendation: Receive information and ask questions about updated Commissioner's Handbook.

Assistant City Attorney Larissa Seto presented an overview of the item.

**5. Schedule of Upcoming Meetings and Events of Interest**

Recommendation: Review Schedule of Upcoming Meetings and Events of Interest and provide comment.

Assistant Director of Library and Recreation Lia Bushong presented the item.

**6. Review and Approve Library Commission Meeting Schedule for 2023**

Recommendation: Review and approve the Library Commission meeting schedule for 2023.

Assistant Director of Library and Recreation Lia Bushong presented an overview of the item.

Commissioner Cosby noted that the February 5, 2023 date was incorrect and should be changed to February 2, 2023. By majority consensus, the Commission agreed to correct the date to February 2, 2023.

**MOTION:** It was m/s by Hertle/Sabatini to approve the Library Commission meeting schedule for 2023 with amendment to correct the February 5, 2023 date to February 2, 2023. Motion passed by the following vote:

Ayes: Commissioners Cosby, Emerson, Hall, Hertle, Ragu, Sabatini, Chair Rai.

Noes: None

Absent: Commissioners Kimsey and Murphy.

**7. Review and comment on the Staff Presentation Schedule for 2023**

Recommendation: Review and comment on the staff presentation schedule for 2023.

Assistant Director of Library and Recreation Lia Bushong presented the item.

**8. Select Committee Assignments for 2023**

Recommendation: Select representatives for the Outreach Subcommittee, the Policy Subcommittee, and the joint Library and Civic Arts Teen Poet Laureate Subcommittee.

Assistant Director of Library and Recreation Lia Bushong presented the item.

**MOTION:** It was m/s by Emerson/Hertle to approve the following subcommittee representatives:

- Policy Subcommittee - Representatives Ragu and Cosby / Sabatini – Alternate
  - Outreach Subcommittee - Representatives Kimsey and Hall / Murphy – Alternate
  - Teen Poet Laureate - Representatives Hertle / Rai - Alternate
- Subcommittee

Motion passed by the following vote:

Ayes: Commissioners Cosby, Emerson, Hall, Hertle, Ragu, Sabatini, Chair Rai.

Noes: None

Absent: Commissioners Kimsey and Murphy.

**9. Select Commission Chair and Vice Chair for 2023**

Recommendation: Select a Commission Chair and Vice Chair for 2023.

Assistant Director of Library and Recreation Lia Bushong presented the item.

Commissioner Hall nominated Commissioner Rai as Chair and Commissioner Sabatini as Vice Chair. Both accepted nominations.

**MOTION:** It was m/s by Hertle/Hall to reappoint Commissioner Rai as Chair and Commissioner Sabatini as Vice Chair of the Library Commission for 2023. Motion passed by the following vote:

Ayes: Commissioners Cosby, Emerson, Hall, Hertle, Ragu, Sabatini, Chair Rai.

Noes: None

Absent: Commissioners Kimsey and Murphy.

## **COMMISSION REPORTS**

### **10. Committee Meetings**

- A. Policy Subcommittee**
- B. Outreach Subcommittee**

Commissioners provided reports on subcommittee meetings.

**MATTERS INITIATED BY THE COMMISSION – None.**

### **FUTURE AGENDA ITEMS**

Assistant Director of Library and Recreation Lia Bushong presented the item advising this is the time for commissioners to discuss items they wished to be placed for discussion on a future meeting agenda. No items were added to a future agenda.

**ADJOURNMENT –** Chair Rai adjourned the meeting at 8:15 p.m.