

Community Grant Application Questions

1. Provide a summary of the project for which your agency is seeking funding for.
2. Describe the following: a. The problem(s), need(s), or service gap to support the need for this project in Pleasanton. b. How your project relates to the problem, need, issue or service gap. c. How this relates to the Cultural Plan or the Youth Master Plan.
3. Please describe your agency and its mission.
4. Please provide information to justify your agency's capacity to conduct this project (management, fiscal staff resources, and expertise, etc.). Enter N/A if not applicable.
5. Explain how this project will be implemented, administered, and operated.
6. Identify the organization(s) that your agency will partner with on this project. (A Collaboration Agency Affidavit Form is required for each collaborating agency.) Enter N/A if not applicable.
7. Please choose a common indicator that your agency will use to measure. Audience (performance)/ Spectators (event)/ Participants/ Clients.
8. Estimate the total number of unduplicated Pleasanton residents to be served by this project.
9. Describe the specific population your agency anticipates serving with these funds and how they will benefit from the implementation of this project. (e.g. low income, youth, disabled, etc.)
10. What type of community grant is your agency applying for?
11. Describe in detail the role of the Community Grant funds in this project (e.g., what specifically will the Community Grant funds be used for?)
12. Please describe how this project is cost effective and the budget is reasonable for the anticipated results.
13. If the project does not receive funding, what will be the effect on this project?

14. If agency received funding from the City of Pleasanton in the past 5 years please describe and include the project, funded level and in what year funding was received. Enter N/A if not applicable.
15. Please indicate your City of Pleasanton Business License #.
16. Please confirm you have uploaded the following into the Documents tab: Current annual budget for the agency including revenue/ Agency organization chart/ List of Board of Directors/ Governing Board with their contact information/ Board of Directors' authorization to request funding/ Community of Character Declaration/ Collaboration Agency Affidavit Form/ Most recent Agency Audit or Tax Return/ Articles of Incorporation and Bylaws/ Personnel Information