



CIVIC ARTS COMMISSION AGENDA REPORT

April 4, 2022
Item 4

TITLE: DISCUSS AND IDENTIFY PROCESS IMPROVEMENTS FOR THE ANNUAL CIVIC ARTS GRANT MEETING

SUMMARY

Annually, during the March meeting, the Civic Arts Commission (commission) provides a recommendation to fund the Community Grants in the Civic Arts category. This recommendation is combined with Community Grants Youth Category and presented to the City Council in May. To address opportunities to provide efficiencies and process improvements this item is being provided to initiate a discussion.

RECOMMENDATION

Discuss and identify process improvements for the annual Civic Arts Grants meeting.

FINANCIAL STATEMENT

None

BACKGROUND

Annually, during the March meeting, the commission provides a recommendation to fund Community Grant program applications in the Civic Arts category. This item will provide an opportunity to discuss process improvements.

DISCUSSION

The City of Pleasanton Civic Arts grant process involves commissioners and staff evaluating submitted applications. There is a large volume of information within the applications, each including multiple pages to review and evaluate. Staff has provided suggestions to start a discussion.

Joint Youth Commission and Civic Arts Commission Meeting in October

The City provides the Community Grant Program for non-profit organizations serving Pleasanton residents in the area of arts, culture and youth programs. The mission of the program is to enhance the quality of life in Pleasanton. Eligible organizations are encouraged to apply for either the Civic Arts or Youth Commission's grant program.

The Civic Arts Commission and the Youth Commission grant process are similar in their program purpose, application process, and in the ZoomGrants software used by commissioners for ranking. To that end, staff recommends that a Joint Youth Commission and Civic Arts Commission Meeting take place in the month of October to discuss and review the program in detail, potentially discuss updates to the application, funding guidelines and categories and receive training from staff on the ZoomGrants online platform.

Commission Deliberation Process

Each year the Commission Chair directs the discussion after public comment is closed and in preparation for a commission recommendation. Staff recommends the commission discuss ways to standardize the deliberation process leading up to a final vote of the commission.

Submitted by:



Rachel Prater
Recreation Manager, Civic Arts and Special Events