

THE CITY OF



PLEASANTON.

MEMORANDUM

Date: October 10, 2006

To: City Commissioners and Members of the Economic Vitality Committee

From: Steven Bocian, Assistant City Manager *SB*

Subject: City Council Annual Work Plan/Priorities

For the past approximately ten years, the City Council has adopted annual project priorities. This past year the process was slightly modified to focus on developing an annual work plan designed to inform the community of the Council's "shared vision" and to provide the City Manager with the policy direction needed to direct City resources including preparation of the annual budget.

The priority setting process has typically included a City Council workshop for discussion on projects, goals, expectations in an open public setting with input from City staff and the public. Information for this workshop has typically included potential priority projects identified by the public throughout the year, individual councilmember goals, projects identified by City staff, projects discussed collectively by the City Council and not yet completed priority projects approved previously by the City Council. Following the identification of priority projects at this workshop, the Council adopts the priorities in the form of an annual work plan at a later City Council meeting. The current work plan was initially approved in April 2005 and amended in January 2006. The current listing of priorities or "annual work plan" as it is currently referred to, is attached for your review.

At this time, the City staff is beginning the priority setting process and is seeking commission assistance. Particularly, staff is requesting your Commission review the annual work plan and provide the following information:

- Identify any project(s) that your commission determines is not be a priority;
- Recommend the City Council consider a new project, not currently part of the annual work plan, as part of the new work plan
- Provide comment on any project that is part of the annual work plan

Staff will compile comments from all commissions and the Economic Vitality Committee and present them to the City Council for consideration as part of its annual priority setting workshop.