

## **PARKS AND RECREATION COMMISSION AGENDA REPORT**

January 14, 2021  
Item 5

### **SUBJECT: SELECT COMMISSION CHAIR, VICE CHAIR, AND COMMITTEE ASSIGNMENTS**

#### **SUMMARY**

Annually, the Parks and Recreation Commission (Commission) selects a Chair and Vice Chairperson to facilitate meetings. The Commission also reviews committee appointments and makes any necessary changes.

#### **RECOMMENDATION**

Select a new Chair and Vice Chairperson and review committee assignments and project representatives for the period February – December 2021.

#### **FINANCIAL STATEMENT**

There is none.

**BACKGROUND**

Per the City of Pleasanton Commissioner’s Handbook Chapter 2.28, Item 2.28.070 Organization, Section A, Commissioners shall meet in regular session and elect a Chairperson and Vice Chairperson. The election shall be by majority vote of the Commission, to be held in December of each year. The term of service for these offices shall be one year, beginning in January of each year. No commissioner shall serve more than two consecutive full terms as chairperson of the Commission.

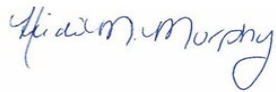
Each year, City commissions review committee assignments and the rotation of officers. The latest list of commission members, terms, and committee assignments is included as Attachment 1 for the Commission’s review. Alternate and youth members may serve as representatives on committees but may not serve in the Chairperson or Vice Chairperson capacity.

Commissioners should be prepared to nominate and select a new Chairperson and Vice Chairperson for the period February – December 2021 and discuss any amendments to the committee assignments and project representatives.

**ALTERNATIVE ACTION**

Any other action as determined by the Parks and Recreation Commission.

Submitted by:



Heidi M. Murphy  
Director of Library and Recreation

Attachment:

1. Parks and Recreation Commission Roster and Committee Appointments