



## Housing Commission Staff Report

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October 29, 2020  
Item 4

**SUBJECT REVIEW OF HOUSING AND HUMAN SERVICES GRANT (HHSG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER) FOR FISCAL YEAR 2019-2020 FOR HOUSING-RELATED PROJECTS**

### **SUMMARY**

The CAPER summarizes CDBG and other housing and human services projects for low- and moderate-income persons supported by the City during fiscal year 2019-2020. All Housing and Human Services Grant (HHSG) recipients must submit a final report which summarizes activities for the fiscal year. The Human Services Commission (HSC) will review the CAPER for those projects which were subject to the HSC's funding recommendation, which include CDBG and City Grant for Human Services, while the Housing Commission will review accomplishments for projects funded through the Lower Income Housing Fund and HOME Program.

### **RECOMMENDATION**

It is recommended that the Commission review the agencies' accomplishments for housing-related projects funded through the Housing and Human Services Grant (HHSG) Program.

### **FINANCIAL STATEMENT**

There is no fiscal impact to the City related to the review of housing-related projects funded through the HHSG Program.

## **BACKGROUND**

One of the City's responsibilities relative to its annual allocation of Community Development Block Grant (CDBG) funds is the preparation of an annual report called the Consolidated Annual Performance and Evaluation Report, or CAPER. The CAPER is intended to provide a consistent process for communities to report on the use of CDBG entitlement funds and is required by Section 104(e) of the Housing and Community Development Act. The CAPER provides detailed information on the use of CDBG funds by sub-recipient agencies during the prior fiscal year (July 1, 2019 – June 30, 2020) and provides an opportunity for the City to describe other leveraged funding for housing and community services activities targeted to low and moderate income households/persons.

The CAPER process is intended to provide an opportunity for public participation and input at the local level. The information submitted in the report provides an evaluation of grantee and jurisdiction performance to HUD. The City coordinates with the Alameda County HOME Consortium (HOME TAC) for submittal of the document, and it is forwarded to HUD in Washington and is the basis for meeting the statutory requirement to report to Congress on the CDBG program. HUD requires the submittal of the CAPER for the prior fiscal year by September 30 of each year, which is 90 days after the close of the fiscal year. This year due to COVID-19, HUD allowed for a later submission of the CAPER. The HOME TAC decided to submit on October 30, 2020.

## **DISCUSSION**

The City must now prepare and submit its CAPER for FY 2019-2020. The information submitted by each agency will be compiled by Staff into HUD's CAPER format and submitted to HUD by the deadline. The agencies, which received Housing & Human Services Grant funds in FY 2019-2020, are listed in Attachment 2, Table P-1. The Commission is encouraged to review the tables and individual CAPER reports.

The Human Services Commission will review all HHSG-funded agencies, which are listed in Attachment 2, Table P-1, with the exception of five agencies (indicated in blue highlight). These housing-related projects are funded with Lower Income Housing Fund and federal HOME funds.

- Abode Services: *Rapid Re-Housing Program*
- CRIL: *Housing & Independent Living Services*
- ECHO Housing: *Housing Counseling Services*
- Habitat for Humanity: *Housing Rehabilitation Program*
- Tri-Valley REACH: *Housing Preventative Maintenance and Repair*

### Summary of Accomplishments (Tables P-2a and P-2b)

Attachment 2, Table P-2a summarizes the accomplishments described in the CAPER reports and provides final expenditure status for each grant. Table P-2b provides the total count of persons served and demographic data for those participants.

As shown in the data summaries on Tables P-2a&b, CDBG and City funds allocated in FY 2019-2020 benefited more than 4,500 individuals through various projects, programs, and services coordinated through sub-recipient agencies, of which 97% benefitted low-income persons. Forty-eight (48%) were extremely low income (30% of Area Median Income and below) and included 1,772 seniors and 451 persons with disabilities.

### **Effects of COVID-19**

The COVID-19 pandemic significantly affected all of the agencies as they have had to pivot how they provided their services to adhere to the health and safety guidelines provided by the shelter-in-place mandate, and consequently, the number of clients served were lower than the anticipated goals for FY2019-2020.

### **Use of Funds Status**

In general, as noted in Table P-2a, at the time of this report most agency grants were fully expended with the exception of two program which will be reviewed by the Housing Commission:

- *Abode Services*. The Rapid Re-Housing Program has remaining balance of \$71,335.73.
- *Habitat for Humanity*: The Housing Rehabilitation Program has a remaining balance of \$96,346.23.

### **ALTERNATIVE ACTION**

The Housing Commission may recommend any alternative action to those noted by Staff in this report.

### **ATTACHMENTS:**

1. Schedule of FY 2019-2020 CAPER Hearing Presentations
2. Table P-1, FY 2019-2020 CDBG Program Funding Allocation
3. Tables P-2 A&B, FY 2019-2020 CDBG Program Accomplishment Data
4. CAPER Reports Submitted by Sub-recipient Agencies (housing-related projects only)





## Consolidated Annual Performance and Evaluation Report (CAPER) Hearing

Housing Commission  
Thursday, October 29, 2020 - 7:00 p.m.

Representatives of agencies which received City of Pleasanton Housing and Human Services Grant (HHSG) Program funds (Lower Income Housing Fund and federal HOME funds only) in FY 2019-2020 will make brief presentations (2-3 minutes per project) to the Commission regarding their projects. The presentations are intended to clarify and highlight information submitted by each agency. Agencies are asked to keep their presentations brief to allow time for questions from the Commission.

Schedule and Presentation Order:

		<b>Agency</b>	<b>Program</b>	<b>Representative</b>
7:10 p.m.	<b>1</b>	Abode Services	Rapid Re-Housing Program	Christian Gutierrez
	<b>2</b>	CRIL	Housing & Independent Living Services	Michael Galvan
	<b>3</b>	ECHO Housing	Housing Counseling Services	Jonathan Torres
	<b>4</b>	Habitat for Humanity	Housing Rehabilitation Program	Dona Gomez
	<b>5</b>	Tri-Valley REACH	Housing Preventative Maintenance/Repair	Kay King

*NOTES: The presentation times listed above are approximate.*

After the presentations the Commission closes the public hearing, provides staff with comments to be included in the CAPER, and directs staff to finalize the report submittal to HUD.



**Table P-1:  
City of Pleasanton FY 2019-2020 CAPER – HHS Program Funding Summary**

	<u>AGENCY</u>	<u>PURPOSE</u>	<u>FUNDING</u>			
			<u>CDBG</u>	<u>HOME</u>	<u>City (General Fund)</u>	<u>City (Housing)+</u>
<b>1</b>	<b><i>Abode Services **</i></b>	<b><i>Tri-Valley Housing Rapid Re-Housing Program</i></b>		<b>\$95,305</b>		<b>\$50,000</b>
2	Axis Community Health	Triage Call Nurse			\$9,195	
3	CALICO Center	Pleasanton Child Abuse Intervention			\$7,800	
4	Chabot-LP / TV One Stop Career Center	Career & Business Services 2019-2020			\$6,393	
5	Chabot-LP / TV One Stop Career Center	Pleasanton VITA Program 2019-2020			\$5,000	
6	CityServe of the TriValley	Crisis Intervention-Sheltered Residents			\$19,000	
7	CityServe of the TriValley	Facility Build Out	\$53,024			
8	CityServe of the TriValley	Homeless Street Outreach			\$50,000	
<b>9</b>	<b><i>CRIL</i></b>	<b><i>Housing &amp; Independent Living Services</i></b>				<b>\$15,000</b>
10	Easter Seals Bay Area	Easter Seals Kaleidoscope			\$5,000	
<b>11</b>	<b><i>ECHO Housing</i></b>	<b><i>Housing Counseling Services</i></b>				<b>\$40,000</b>
<b>12</b>	<b><i>Habitat for Humanity **</i></b>	<b><i>City of Pleasanton Housing Rehabilitation Program</i></b>				
13	Hively	Behavioral Health Care Services			\$12,500	
14	Hively	Diaper Pantry			\$5,500	
15	Hope Hospice, Inc	Grief Support Center			\$8,400	
16	Legal Assistance for Seniors	Legal Assistance for Seniors			\$6,500	
17	NAMI Tri-Valley	NAMI Tri-Valley			\$4,000	
18	Open Heart Kitchen	Pleasanton Hot Meal & Weekend Box Lunch Program			\$13,400	
19	Open Heart Kitchen	Senior Meals Program	\$47,668			
20	Spectrum Community Services	Meals on Wheels for Pleasanton's Homebound Elderly			\$13,900	
21	Sunflower Hill	Sunflower Hill Gardens - Curriculum Development and Teaching			\$12,000	
22	Tri-Valley Haven	Tri-Valley Haven Capital Improvements Project	\$130,000			
23	Tri-Valley Haven	Tri-Valley Haven Food Pantry			\$15,900	
24	Tri-Valley Haven	Shiloh Domestic Violence Shelter and Services			\$22,000	
25	Tri-Valley Haven	Sojourner House Homeless Shelter Program			\$37,000	
26	Tri-Valley Haven	Counseling and Temporary Restraining Order Clinic			\$12,400	
<b>27</b>	<b><i>Tri-Valley REACH</i></b>	<b><i>Housing Preventative Maintenance and Repair</i></b>				<b>\$25,000</b>
	HUD Section 108 Loan Repayment	Annual loan repayment, per HUD's 20-year repayment schedule	\$24,348			
	City of Pleasanton	Administration of CDBG Program	\$62,085			
	City of Pleasanton	Administration of HOME Program		\$5,213		
		<b><u>TOTAL FUNDING (FY 2019-2020):</u></b>	<b>\$317,125</b>	<b>\$100,518</b>	<b>\$265,888</b>	<b>\$130,000</b>

\* City's Low Income Housing Fund (LIHF)

\*\* Habitat for Humanity's FY2019/2020 funding was \$163,085.40 carry-over funds for FY2018/2019).

NOTES: Bold and italicized projects (Abode Services, CRIL, ECHO Housing, Habitat for Humanity, and Tri-Valley REACH) will be reviewed by the Housing Commission.





<b>Table P-2a:</b>								
<b>City of Pleasanton FY 2019-2020 CAPER - HHS Grant Program Accomplishment Data</b>								
Agency	Program	Funding		Accomplishments / Project Status	Performance Measures			Persons/ Households Assisted
		Budget	Spent (Jun 30)		Objective	Outcome	Indicator	
Abode Services	Tri-Valley Rapid Re-Housing Program	\$150,000	\$78,664	The program successfully enrolled 15 households into the program in FY 2019-2020. 9 households have been placed into housing. During the COVID-19 pandemic, Abode was able to keep 3 families housed in Pleasanton by negotiating with the landlords in the middle of their evictions.	Decent Affordable Housing	Affordability	Tenant-Based Rental Assistance	15
Axis Community Health	Triage Call Nurse	\$9,195	\$9,195	The Triage Call Nurse is a center point for patients needing to access care for COVID-related health needs. 1,322 Pleasanton residents utilized the service in FY 2019-2020.	Suitable Living Environment	Availability/ Accessibility	Public Service	1,322
CALICO Center	Pleasanton Child Abuse Intervention	\$7,800	\$7,800	CALICO conducts child abuse forensic interviewing and family support services for Pleasanton child abuse victims and caretakers. Children are referred primarily by the Pleasanton Police Department. From July 1, 2019 through June 30, 2020 CALICO served a total of 32 unduplicated clients (18 children and 14 caregivers) resident in Pleasanton.	Suitable Living Environment	Availability/ Accessibility	Public Service	32
Chabot Las Positas	Career & Business 19-20	\$6,393	\$6,393	The Career and Business Services program provides high-quality career services to job seekers and connect them with local employers. 152 Pleasanton job seekers were served in FY 2019-2020.	Suitable Living Environment	Availability/ Accessibility	Public Service	152
Chabot Las Positas	Pleasanton VITA 19-20	\$5,000	\$5,000	The Volunteer Income Tax Assistance (VITA) provides local access to federal free preparation service for the low-income residents of the Tri-Valley. The Pleasanton Main Library is a second location of tax preparation services. In FY 2019-2020, VITA provided free tax preparation services to 115 Pleasanton residents.	Suitable Living Environment	Availability/ Accessibility	Public Service	115
CityServe of the TriValley	Crisis Intervention - Sheltered Residents	\$19,000	\$19,000	CityServe's Crisis Stabilization Program provides needed services for extremely low, very low, and low income Pleasanton residents/families in various situations causing jeopardy to their housing security and household stability. In FY 2019-2020, CityServe assisted 175 Pleasanton residents.	Suitable Living Environment	Availability/ Accessibility	Public Service	175
CityServe of the TriValley	Facility Build Out	\$53,024	\$0	Construction has yet to begin. CityServe is currently coordinating with Livermore City Engineer to review preliminary drawings, and basic drawings have been submitted to the City of Livermore architect for review.	Suitable Living Environment	Availability/ Accessibility	Capital Improvement	0
CityServe of the TriValley	Homeless Street Outreach	\$50,000	\$50,000	CityServe provides Homeless Street Outreach & Homelessness Prevention services to homeless Pleasanton residents and sheltered Pleasanton residents at imminent risk of becoming homeless. In FY 2019-2020, 175 Pleasanton residents were assisted.	Suitable Living Environment	Availability/ Accessibility	Public Service	175
CRIL	Housing & Independent Living Services	\$15,000	\$13,705	CRIL's housing & independent living services provide income-eligible Pleasanton residents who have a disability with housing search education and assistance, peer counseling, independent living skills & self-advocacy training, personal assistant/homecare worker referrals, employment assistance, benefits advocacy, access to health and mental health services, and traveling training. In FY 2019-2020, 8 Pleasanton residents with disabilities were provided independent living skills training, support or counseling services to improve their level of independence.	Suitable Living Environment	Availability/ Accessibility	Public Service	8
Easter Seals Bay Area	Easter Seals Kaleidoscope	\$5,000	\$5,000	The Kaleidoscope Community Adult Program (KCAP) focuses on money management, life skills, recreational and leisure skills, and prevocational skills. In FY 2019-2020, KCAP assisted 5 Pleasanton residents.	Suitable Living Environment	Sustainability	Public Service	5

<b>Table P-2a:</b>								
<b>City of Pleasanton FY 2019-2020 CAPER - HHS Grant Program Accomplishment Data</b>								
Agency	Program	Funding		Accomplishments / Project Status	Performance Measures			Persons/ Households Assisted
		Budget	Spent (Jun 30)		Objective	Outcome	Indicator	
ECHO Housing	Housing Counseling Services	\$40,000	\$39,536	In FY 2019-2020, ECHO Housing served 225 Pleasanton clients including Tenant/Landlord Counseling and Mediation to 109 households; Fair Housing Services to 6 households; Rental Assistance Program to 15 households; Homeseeking Program assistance to 107 households; and Shared Housing to 3 households.	Suitable Living Environment	Sustainability	Public Service	225
Habitat for Humanity *	City of Pleasanton Housing Rehabilitation Program	\$128,658	\$32,312	In FY 2019-2020, 2 Pleasanton low-income homeowners received critical health and safety repairs.	Decent Affordable Housing	Sustainability	Owner Occupied Units	2
Hively	Behavioral Health Care Services	\$12,500	\$12,500	Hively provides mental health services, including consultation, assessment, diagnosis and treatment of a wide range of mental health issues facing children and families in the Tri-Valley and particularly in Pleasanton. In FY 2019-2020, Hively assisted 185 Pleasanton residents.	Suitable Living Environment	Availability/ Accessibility	Public Service	185
Hively	Diaper Pantry	\$5,500	\$5,500	In FY 2019-202, the Hively Diaper Pantry distributed diapers to a total of 126 Pleasanton families, resulting in 100 babies residing in Pleasanton having access to clean, fresh diapers each month.	Suitable Living Environment	Availability/ Accessibility	Public Service	126
Hope Hospice, Inc	Grief Support Center	\$8,400	\$8,400	The Grief Support Program provides a range of grief support services for families who have experienced the loss of a loved one. The program provided grief support to 146 Pleasanton residents in FY 2019-2020.	Suitable Living Environment	Availability/ Accessibility	Public Service	146
Legal Assistance for Seniors	Legal Assistance for Seniors	\$6,500	\$6,500	In FY 2019-2020, the program provided free legal assistance to 17 low-income Pleasanton seniors and a total of more than 165.5 hours of direct legal service. The free legal assistance covered the areas of public benefits, health law, elder abuse, naturalization, and legal guardianship of minor children.	Suitable Living Environment	Availability/ Accessibility	Public Service	17
NAMI Tri-Valley	Connections Support Group	\$4,000	\$4,000	The Connections Support Group provide mental health services for individuals with Serious Mental Illness (SMI) living in Pleasanton and Tri-Valley area via free, peer-based support group weekly drop-in sessions. In FY 2019-2020, Connections provided services to 47 Pleasanton clients.	Suitable Living Environment	Availability/ Accessibility	Public Service	47
Open Heart Kitchen	Pleasanton Hot Meal and Weekend Box Lunch Program	\$13,400	\$13,400	In FY 2019-2020, Open Heart Kitchen delivered 15,302 bag lunch meals to 392 students at 11 Pleasanton schools and served 6,408 hot meals every Friday from 4pm-6pm at Trinity Church.	Suitable Living Environment	Availability/ Accessibility	Public Service	392
Open Heart Kitchen	Senior Meals Program	\$47,668	\$47,668	Open Heart Kitchen serves freshly prepared, nutritious meals to low-income senior residents (60+ years of age) at the Pleasanton Senior Center and Ridgeview Commons Senior Housing development. In FY 2019-2020, a total of 538 seniors were served with 29,412 meals (11,072 at Ridgeview Commons, 16,870 at Pleasanton Senior Center, and 1,470 distributed as shelf stable emergency meals).	Suitable Living Environment	Availability/ Accessibility	Public Service	538
Spectrum Community Services	Meals on Wheels for Pleasanton's Homebound Elderly	\$13,900	\$13,900	In FY 2019-2020, Spectrum provided 20,585 meals as well as safety checks to 133 Pleasanton homebound seniors.	Suitable Living Environment	Availability/ Accessibility	Public Service	133

<b>Table P-2a:</b>								
<b>City of Pleasanton FY 2019-2020 CAPER - HHS Grant Program Accomplishment Data</b>								
Agency	Program	Funding		Accomplishments / Project Status	Performance Measures			Persons/ Households Assisted
		Budget	Spent (Jun 30)		Objective	Outcome	Indicator	
Sunflower Hill	Sunflower Hills Gardens - Curriculum Development and Teaching	\$12,000	\$12,000	The program is designed to provide adult individuals with developmental disabilities with life skills development opportunities through educational and vocational horticulture opportunities at the 1-acre Sunflower Hill Gardens farm. In FY 2019-2020, the program provided 159 clients, including 30 Pleasanton residents, with horticulture training and education.	Suitable Living Environment	Availability/ Accessibility	Public Service	30
Tri-Valley Haven	Tri-Valley Haven Capital Improvements Project	\$130,000	\$0	In FY 2019-2020, the project has obtained Livermore Planning Department approvals, building permits, and new lead/asbestos reports. The architects Walovick Architects Group and project manager Landis Development also refined the scope of work and completed plans and specifications. The bid package to solicit contracting services for the project has been issued and posted.	Suitable Living Environment	Availability/ Accessibility	Capital Improvement	0
Tri-Valley Haven	Tri-Valley Haven Food Pantry	\$15,900	\$15,900	The Food Pantry continues to provide free food and personal necessities to low-income, homeless, and "at risk of becoming homeless" Tri-Valley residents. The pantry served 660 unduplicated Pleasanton residents in FY 2019-2020.	Suitable Living Environment	Availability/ Accessibility	Public Service	660
Tri-Valley Haven	Shiloh Domestic Violence Shelter and Services	\$22,000	\$22,000	Shiloh provides a 30-bed emergency shelter for women and children who are survivors of family violence. In FY 2019-2020, Shiloh provided shelter to 188 women and children, including 3 Pleasanton residents.	Suitable Living Environment	Availability/ Accessibility	Public Service	3
Tri-Valley Haven	Sojourner House Homeless Shelter Program	\$37,000	\$37,000	Sojourner House continues to provide homeless clients (women, women with children, two parent families with children, and men with children) with shelter and support services. Program participants are offered up to 6 months of shelter residency. In FY 2019-2020, 35 clients, including 3 Pleasanton residents, were provided with shelter and support services.	Suitable Living Environment	Availability/ Accessibility	Public Service	3
Tri-Valley Haven	Counseling and Temporary Restraining Order Clinic	\$12,400	\$12,400	This program provides intakes, assessments and in-person counseling for adults and children who are survivors of sexual assault, domestic violence, homelessness, and poverty. The Legal Clinic also assists clients with filling out and filing paperwork for obtaining restraining orders and related custody orders. In FY 2019-2020, 29 Pleasanton clients were assisted.	Suitable Living Environment	Availability/ Accessibility	Public Service	29
Tri-Valley REACH	Housing Preventative Maintenance and Repair	\$25,000	\$25,000	This project is maintenance and repair for 7 Pleasanton homes housing adults with developmental disabilities so that they may live as independently as possible. In FY 2019-2019, 8 Pleasanton clients were assisted.	Suitable Living Environment	Affordability	Infrastructure and Public Service	8
<b>TOTAL:</b>		<b>\$855,238</b>	<b>\$502,773</b>	<i>(includes FY2019-2020 CDBG, HOME, City General Funds, and City Housing Funds)</i>				<b>4,543</b>
		\$625,298	\$625,298	Administration (CDBG & HOME)				
		\$24,348	\$24,348	HUD Section 108 Loan Repayment				
		<b>\$1,504,884</b>	<b>\$1,152,419</b>	<b>Total</b>				

\* Habitat for Humanity's FY2019/2020 funding was \$128,658.63 of unexpended funds from previous fiscal years.



**Table P-2b:**  
**City of Pleasanton FY 2019-2020 CAPER - HHS Grant Program Demographic Data**

Agency	TOTAL	Number of Households / Persons Assisted																	
		Income				Racial Categories											Household Characteristics		
		Extr Low Income (<30% AMI)	Very Low Income (50% AMI)	Low Income (80% AMI)	Other Income (>80% AMI)	White	Black or Afr Am	Asian	Am Ind or Alaska Native	Native Hawn or Other Pac Is	Am Ind Alaska Nat + White	Asian + White	Black or Afr Am + White	Am Ind Alaska Nat + Afr Am	Other Multi-Racial	Hispanic Ethnicity	Senior (62+)	Disabled	Female Head of Household
Abode Services (Rapid Re-Housing Program)	15	13	1	1	0	5	6	0	1	0	1	0	0	1	1	3	1	1	11
Axis Community Health (Triage Call Nurse)	1,322	516	515	291	0	886	53	305	13	13	0	0	0	0	52	542	172	67	199
CALICO Center (Pleasanton Child Abuser Intervention)	32	4	4	18	6	32	0	0	0	0	0	0	0	0	16	0	0	1	
Chabot Las Positas CCC District (Career & Businesses 19-20)	152	36	7	15	94	113	12	19	0	0	0	0	0	8	30	8	2	11	
Chabot Las Positas CCC District (Pleasanton VITA 19-20)	115	67	38	10	0	91	4	14	0	0	0	0	0	6	30	14	5	18	
CityServe of the TriValley (Crisis Intervention)	175	126	43	5	1	96	31	11	0	2	2	0	1	0	32	36	24	31	76
CityServe of the TriValley (Facility Build Out)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CityServe of the TriValley (Homeless Street Outreach)	175	126	43	5	1	96	31	11	0	2	2	0	1	0	32	36	24	31	76
CRIL (Housing & Independent Living Services)	8	7	1	0	0	7	0	0	0	0	0	1	0	0	0	0	6	8	0
Easter Seals Bay Area (Kaleidoscope)	5	0	0	1	4	5	0	0	0	0	0	0	0	0	1	0	5	1	
ECHO Housing (Housing Counseling Services)	225	60	139	20	6	137	38	33	2	0	0	1	1	0	13	51	35	29	159
Habitat for Humanity (Housing Rehabilitation Program)	2	0	0	2	0	2	0	0	0	0	0	0	0	0	0	0	2	2	2
Hively (Behavioral Health Care Services)	185	33	33	95	24	103	0	70	0	0	0	12	0	0	0	0	37	0	55
Hively (Early Literacy Diaper Pantry)	126	121	5	0	0	50	10	9	0	0	0	0	0	57	82	0	0	0	
Hope Hospice, Inc (Grief Support Center)	146	0	63	83	50	66	0	5	0	0	0	0	0	75	31	52	0	0	
Legal Assistance for Seniors	17	7	2	6	2	10	1	6	0	0	0	0	0	0	0	0	16	16	4
NAMI Tri-Valley	47	32	8	0	7	37	3	5	0	0	0	0	1	0	1	0	7	47	2
Open Heart Kitchen (Hot Meal & Weekend Box Lunch)	392	371	10	10	1	118	28	83	2	0	3	1	1	0	156	146	47	26	17
Open Heart Kitchen (Senior Meals Program)	538	274	262	2	0	378	6	75	0	4	0	0	0	75	53	942	113	184	
Spectrum Community Services (Meals on Wheels)	133	41	48	44	0	69	6	15	0	0	0	0	0	43	0	133	40	31	
Sunflower Hill (Curriculum Development & Teaching)	30	30	0	0	0	16	1	9	0	0	0	1	0	4	2	30	0	0	
Tri-Valley Haven (Capital Improvements Project)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Tri-Valley Haven (Food Pantry)	660	274	386	0	0	60	33	287	0	2	0	0	0	278	235	222	20	109	
Tri-Valley Haven (Shiloh DV Shelter & Services)	3	3	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	
Tri-Valley Haven (Sojourner House)	3	2	1	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	
Tri-Valley Haven (TRO Clinics)	29	16	9	3	1	6	1	12	0	1	0	0	0	9	4	0	0	7	
Tri-Valley REACH (Housing Maintenance & Repair)	8	8	0	0	0	7	0	1	0	0	0	0	0	0	0	0	8	0	
<b>TOTAL:</b>	<b>4,543</b>	<b>2,167</b>	<b>1,618</b>	<b>611</b>	<b>197</b>	<b>2,390</b>	<b>270</b>	<b>970</b>	<b>18</b>	<b>24</b>	<b>8</b>	<b>15</b>	<b>6</b>	<b>1</b>	<b>842</b>	<b>1,298</b>	<b>1,772</b>	<b>451</b>	<b>963</b>
(percent)		48%	36%	13%	4%	53%	6%	21%	0%	1%	0%	0%	0%	0%	19%	29%	39%	10%	21%

<b>CDBG-funded projects</b>	538	274	262	2	0	378	6	75	0	4	0	0	0	75	53	942	113	184
<b>HOME-funded projects</b>	17	13	1	3	0	7	6	0	1	0	1	0	0	1	1	3	3	13



# **ATTACHMENT4**

## **CAPER Reports**

### **Subrecipient Agencies (Housing-Related Projects)**





**City of Pleasanton**

Programs > FY 2019/20 Housing and Human Services Grant Program > Tri-Valley Rapid Re-Housing Program

Housing Division

**FY 2019/20 Housing and Human Services Grant Program**

**USD\$ 500,000.00** Available

Deadline: **1/22/2019**

**Abode Services**

**Tri-Valley Rapid Re-Housing Program**

**USD\$ 150,000.00** USD\$ 150,000.00 Requested

**Report Totals**

**GENERAL INFORMATION**

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**1. Name of Person Completing Report:**

**Report 1**

Gina Chua

**Report 2**

Gina Chua

**2. Title:**

**Report 1**

Housing Program Manager

**Report 2**

Housing Program Manager

**3. Telephone:**

**Report 1**

510 371-0493

**Report 2**

510 371-0493

**4. E-Mail:**

**Report 1**

gchua@abodeservices.org

**Report 2**

gchua@abodeservices.org

**PROJECT / PROGRAM STATUS**

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**5. Describe the current status of your project or program (e.g., planning, pre-development, activity underway, service marketing, etc.) and the current focus of any activity.**

**Report 1**

Pleasanton Tri-Valley Rapid Rehousing Program served ten active households for the reporting period. Six households were enrolled in this FY period. Seven of those were housed and out of the seven, three households were prevention. Two households are currently in housing search and one exited due to lost of contact.

We continue to engage with landlords and make regular presence in the Tri Valley community.

**Report 2**

Pleasanton Tri-Valley Rapid Rehousing Program enrolled nine new active households for this reporting period. Five households were housed this reporting period and three households were provided prevention funds.No households are currently in housing search at this time and seven households exited this reporting period.

We continue to engage with landlords and make regular presence in the Tri Valley community.

**6. Describe any significant actions taken during the reporting period.**

**Report 1**

n/a

**Report 2**

n/a

**7. If applicable, describe any modifications to the project or program goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

**Report 1**

n/a

**Report 2**

n/a

**8. Were any costs (from any source) incurred for this project or program during this reporting period?**

- Yes
- No

**9. Were any Pleasanton grant funds expended for this project or program during this reporting period?**

- Yes (already submitted invoice/s)
- Yes (but invoice/s not yet submitted)
- No (no expenditures this period)
- Other:

**CLIENT DATA**

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**10. Please indicate how client data are reported for this project or program (please keep consistent for questions 11 through 14 and with your original application):**

- Persons
- Households

**11. Please indicate the Numeric GOAL stated in your HHSG contract for the number of Pleasanton clients to be served THIS FISCAL YEAR (if none, enter a zero).**

Numeric GOAL for THIS FISCAL

Numeric GOAL for THIS FISCAL

YEAR.	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="12.00"/>	YEAR.
<b>TOTAL</b>	<input type="text" value="6.00"/>	<input type="text" value="6.00"/>	<input type="text" value="12.00"/>	<b>TOTAL</b>

**12. Please complete the following table regarding the NUMBER OF UNDUPLICATED CLIENTS SERVED during this reporting period using the indicator chosen above (persons OR households):**

A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]

<input type="text" value="6"/>	<input type="text" value="9"/>	<input type="text" value="15.00"/>
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A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]

B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)

<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>
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B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)

<b>TOTAL</b>	<input type="text" value="6.00"/>	<input type="text" value="9.00"/>	<input type="text" value="15.00"/>	<b>TOTAL</b>
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**13. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following income categories:**

Extremely Low Income (<30% Median)	<input type="text" value="4"/>	<input type="text" value="9"/>	<input type="text" value="13.00"/>	Extremely Low Income (<30% Median)
Very Low Income (30% to 50% Median)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1.00"/>	Very Low Income (30% to 50% Median)
Low Income (50% to 80% Median)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1.00"/>	Low Income (50% to 80% Median)
Moderate Income and Above (>80% Median)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>	Moderate Income and Above (>80% Median)
<b>TOTAL</b>	<input type="text" value="6.00"/>	<input type="text" value="9.00"/>	<input type="text" value="15.00"/>	<b>TOTAL</b>

**14. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following special categories:**

Seniors (62 and older)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1.00"/>	Seniors (62 and older)
Disabled	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1.00"/>	Disabled
Female-Headed Households	<input type="text" value="5"/>	<input type="text" value="6"/>	<input type="text" value="11.00"/>	Female-Headed Households
Homeless	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="3.00"/>	Homeless
<b>TOTAL</b>	<input type="text" value="7.00"/>	<input type="text" value="9.00"/>	<input type="text" value="16.00"/>	<b>TOTAL</b>

**15. List the number of new, unduplicated Pleasanton clients your agency served during this reporting period in the following race/ethnicity categories. [Notes: Total must equal 11B. HUD considers "Hispanic" as an ethnicity and not a separate race.]**

White	<input type="text" value="0"/>	<input type="text" value="4"/>	<input type="text" value="4.00"/>	White
White + HISPANIC	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1.00"/>	White + HISPANIC
Black/African American	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="5.00"/>	Black/African American
Black/African American + HISPANIC	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1.00"/>	Black/African American + HISPANIC
Asian	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>	Asian
Asian + HISPANIC	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.00"/>	Asian + HISPANIC

American Indian/Alaskan Native	0	0	0.00	American Indian/Alaskan Native
American Indian/Alaskan Native + HISPANIC	0	1	1.00	American Indian/Alaskan Native + HISPANIC
Native Hawaiian/Other Pacific Islander	0	0	0.00	Native Hawaiian/Other Pacific Islander
Native Hawaiian/Other Pacific Islander + HISPANIC	0	0	0.00	Native Hawaiian/Other Pacific Islander + HISPANIC
American Indian/ Alaskan Native and White	0	0	0.00	American Indian/ Alaskan Native and White
American Indian/ Alaskan Native and White + HISPANIC	0	0	0.00	American Indian/ Alaskan Native and White + HISPANIC
Asian and White	1	0	1.00	Asian and White
Asian and White + HISPANIC	0	0	0.00	Asian and White + HISPANIC
Black/African American and White	0	0	0.00	Black/African American and White
Black/African American and White + HISPANIC	0	0	0.00	Black/African American and White + HISPANIC
American Indian/Alaskan Native and Black/African American	0	1	1.00	American Indian/Alaskan Native and Black/African American
American Indian/Alaskan Native and Black/African American + HISPANIC	0	0	0.00	American Indian/Alaskan Native and Black/African American + HISPANIC
Other/Multi Racial	1	0	1.00	Other/Multi Racial
Other/Multi Racial + HISPANIC	0	0	0.00	Other/Multi Racial + HISPANIC
<b>TOTAL</b>	6.00	9.00	15.00	<b>TOTAL</b>

**UNITS OF SERVICE**

16. Please define the primary UNIT OF SERVICE you use for this project or program (e.g., counseling hours, medical visits, meals served, miles driven, etc.; should match the unit of service stated in your HHSG contract):

-Text questions are not calculated-

17. Numeric GOAL stated in your HHSG contract for the units of service to be provided to Pleasanton clients THIS FISCAL YEAR (if none, enter a zero)

-Text questions are not calculated-

18. Please complete the following table regarding the UNIT OF SERVICE listed above:

Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)	6	9	15.00	Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)
Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)	0	0	0.00	Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)
<b>TOTAL</b>	6.00	9.00	15.00	<b>TOTAL</b>

19. Please include any additional comments or clarifications here (if you have no additional comments, enter "N/A"):

**Report 1**

n/a

**Report 2**

n/a

**CAPER REPORT (END OF YEAR)**

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**20. For CAPER [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person who will attend Human Services Commission CAPER meeting (August or September):**

**Report 1**

n/a

**Report 2**

Gina Chua/Christian Gutierrez

**21. For CAPER: Describe the original purpose for which the City granted the HHSG funds. If applicable, explain why your agency did not spend the entire grant.**

**Report 1**

n/a

**Report 2**

The TriValley Rapid Rehousing Program provides homeless families in the Pleasanton area with housing placement and a gradually decreasing rental subsidy to help families stabilize and become self sufficient. We also provide case management to work on accomplishing housing stability goals developed together with the family. Households will work to increase their income so they can afford their full rent once they exit the program. The program will help with some homeless prevention which includes back rent and motels to keep families from becoming homeless.

**22. For CAPER: Describe the accomplishments of the project or program funded through HHSG. Provide detail on how the program responded to needs within the community. Describe any new and creative methods the agency implemented to meet community needs**

**Report 1**

n/a

**Report 2**

This program has successfully enrolled 15 households this Fiscal Year 19-20, and we were able to place nine households into housing. During this challenging times with the COVID-19 pandemic, we have been able to mediate late rent portions of our current housed households and keep them current on their monthly rent portion on a timely matter.

We were able to keep three families housed in Pleasanton by negotiating with the landlord in the middle of there evictions. We were able to bring the families current on back rent owed and the participants was exited from the program in good standing with her landlord.

**23. For CAPER: Does the agency feel this project or program was a success? How do you measure the success? Did it meet or exceed the goals and outcomes described in the performance measures in the original application? If not, why?**

**Report 1**

n/a

**Report 2**

This program was a success in that it successfully reached our goals and outcomes described in the performance measures in the original application.

**24. For CAPER: Describe any problems or delays encountered with the project or program. How were they handled? What effects, if any, were there on costs? Describe any changes that made the project or program successful now or in the future.**

**Report 1**

n/a

**Report 2**

Every effort was made to house these families in Pleasanton, but since self sufficiency after the program is a high priority, some households also looked outside of Pleasanton to have a more affordable unit, or to be closer to work or family support.

**25. For CAPER: List agencies you collaborated with on this project or program. Describe the nature of the collaboration.**

**Report 1**

n/a

**Report 2**

We have had good collaboration with CityServe who provided referrals. We have also presented at the Commission Board meetings, attended three community social events for landlords and social services providers to expose our program to more of the trivalley community and to engage new landlords.

**26. For CAPER: Did you obtain funding from other sources not identified above? If so, list sources and amounts.**

**Report 1**

n/a

**Report 2**

Abode Services also received funding for a TriValley Rapid Rehousing - Livermore program from the city of Livermore. Many of those households have ties to both Livermore and Pleasanton. The City of Livermore provided \$118,855.00 in this last fiscal year.

**City of Pleasanton**

Programs > FY 2019/20 Housing and Human Services Grant Program > Housing & Independent Living Skills

Housing Division

**FY 2019/20 Housing and Human Services Grant Program**

**USD\$ 500,000.00** Available

Deadline: **1/22/2019**

**Community Resources for Independent Living**

**Housing & Independent Living Skills**

**USD\$ 15,000.00** USD\$ 16,025.00 Requested

**Report Totals**

**GENERAL INFORMATION**

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**1. Name of Person Completing Report:**

**Report 1**

Michael Galvan

**Report 2**

Michael Galvan

**2. Title:**

**Report 1**

Interim Executive Director

**Report 2**

Executive Director

**3. Telephone:**

**Report 1**

510.881.5743

**Report 2**

510.881.5743

**4. E-Mail:**

**Report 1**

Michael.Galvan@crilhayward.org

**Report 2**

Michael.Galvan@crilhayward.org

## PROJECT / PROGRAM STATUS

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**5. Describe the current status of your project or program (e.g., planning, pre-development, activity underway, service marketing, etc.) and the current focus of any activity.**

### Report 1

5 consumers were directly provided one or more independent living skills training, support or counseling services to improve their level of independence. CRIL's travel training program continues to be well received. The number of Pleasanton consumers who are accessing CRIL's Device Lending and Demonstration Center has decreased. This is largely due to a new database which is fully up and running. The high cost of rent, not only in the Tri-Valley but in the entire Bay Area, is presenting an incredible challenge to CRIL's consumers.

CRIL worked with the following Pleasanton agencies or businesses these last two quarters: Alameda County Social Services; Alameda County Public Authority for IHSS; Axis; CityServe; East Bay Innovations; ECHO; Hope Project, Open Heart Kitchen; Pleasanton Paratransit, Pleasanton Senior Center; Pleasanton Unified High School District; St. Vincent de Paul Society; Season of Sharing; Senior Support Program of the Tri-Valley; Tri-Valley Housing Opportunity; Tri-Valley Non Profit Association; Tri-Valley SELPA and Valley Care Medical Center for a total of 18 so far this FY.

CRIL also helped, indirectly, 35 Pleasanton residents with disabilities and/or seniors with functional limitations who have not yet become consumers. This brings CRIL's total for FY2018-19 to 35 indirects.

### Report 2

3 new consumers were directly provided one or more independent living skills training, support or counseling services to improve their level of independence. CRIL's travel training program continues to be well received. The number of Pleasanton consumers who are accessing CRIL's Device Lending and Demonstration Center has decreased. This is largely due to a new database which is not fully up and running. With the COVID 19 SIP, CRIL's outreach efforts have been drastically reduced. While CRIL is providing services by phone, email and zoom, CRIL needs to increase its digital efforts. It is important to note that almost all of CRIL's have underlying preconditions and are extremely vulnerable to COVID 19.

**6. Describe any significant actions taken during the reporting period.**

### Report 1

During Sept-Dec, CRIL had only a part-time staff person at the Livermore Multi Service Center. This was due to the departure of Alameda County Services at the Center. This January CRIL is adding 2 full-time staff at the Livermore Service Multi Center: an Independent Living Coordinator and a Travel Trainer.

### Report 2

In January 2020, CRIL placed a FT IL Service Coordinator, as well as, a FT Travel Trainer in the Livermore Office. This 2 staff will provide services to Dublin, Livermore and Pleasanton. COVID 19 has dramatically reduced CRIL's outreach efforts and walkins..

**7. If applicable, describe any modifications to the project or program goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

### Report 1

With the departure of Alameda County Social Services from the Livermore Multi Service Center (LMSC), CRIL was concerned for the safety of staff who would be alone in a largely empty building. This January, we were able to assign two full-time staff to the the Center. CRIL expects the number of consumers to dramatically increase in the next 2 quarters.

### Report 2

The COVID 19 SIP dramatically affected CRIL's output in the 4th Quarter. CRIL has adjusted to a virtual office and our hope is to increase productivity. The SIP particularly affected CRIL's work Senior Centers, Senior Apartment Complexes and Schools.

**8. Were any costs (from any source) incurred for this project or program during this reporting period?**

- Yes  
  No

**9. Were any Pleasanton grant funds expended for this project or program during this reporting period?**

- Yes (already submitted invoice/s)  
  Yes (but invoice/s not yet submitted)  
  No (no expenditures this period)



Other:

**CLIENT DATA**

**10. Please indicate how client data are reported for this project or program (please keep consistent for questions 11 through 14 and with your original application):**

- Persons  
  Households

**11. Please indicate the Numeric GOAL stated in your HHS contract for the number of Pleasanton clients to be served THIS FISCAL YEAR (if none, enter a zero).**

Numeric GOAL for THIS FISCAL YEAR.	30	30	60.00	Numeric GOAL for THIS FISCAL YEAR.
<b>TOTAL</b>	30.00	30.00	60.00	<b>TOTAL</b>

**12. Please complete the following table regarding the NUMBER OF UNDUPLICATED CLIENTS SERVED during this reporting period using the indicator chosen above (persons OR households):**

A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]	5	3	8.00	A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]
B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)	0	0	0.00	B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)
<b>TOTAL</b>	5.00	3.00	8.00	<b>TOTAL</b>

**13. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following income categories:**

Extremely Low Income (<30% Median)	5	2	7.00	Extremely Low Income (<30% Median)
Very Low Income (30% to 50% Median)	0	1	1.00	Very Low Income (30% to 50% Median)
Low Income (50% to 80% Median)	0	0	0.00	Low Income (50% to 80% Median)
Moderate Income and Above (>80% Median)	0	0	0.00	Moderate Income and Above (>80% Median)
<b>TOTAL</b>	5.00	3.00	8.00	<b>TOTAL</b>

**14. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following special categories:**

Seniors (62 and older)	4	2	6.00	Seniors (62 and older)
Disabled	5	3	8.00	Disabled
Female-Headed Households	0	0	0.00	Female-Headed Households
Homeless	1	0	1.00	Homeless
<b>TOTAL</b>	10.00	5.00	15.00	<b>TOTAL</b>

**15. List the number of new, unduplicated Pleasanton clients your agency served during this reporting period in the following race/ethnicity categories. [Notes: Total must equal 11B. HUD considers "Hispanic" as an ethnicity and not a separate race.]**

White	5	2	7.00	White
White + HISPANIC	0	0	0.00	White + HISPANIC
Black/African American	0	0	0.00	Black/African American
Black/African American + HISPANIC	0	0	0.00	Black/African American + HISPANIC
Asian	0	0	0.00	Asian
Asian + HISPANIC	0	0	0.00	Asian + HISPANIC
American Indian/Alaskan Native	0	0	0.00	American Indian/Alaskan Native
American Indian/Alaskan Native + HISPANIC	0	0	0.00	American Indian/Alaskan Native + HISPANIC
Native Hawaiian/Other Pacific Islander	0	0	0.00	Native Hawaiian/Other Pacific Islander
Native Hawaiian/Other Pacific Islander + HISPANIC	0	0	0.00	Native Hawaiian/Other Pacific Islander + HISPANIC
American Indian/ Alaskan Native and White	0	0	0.00	American Indian/ Alaskan Native and White
American Indian/ Alaskan Native and White + HISPANIC	0	0	0.00	American Indian/ Alaskan Native and White + HISPANIC
Asian and White	0	1	1.00	Asian and White
Asian and White + HISPANIC	0	0	0.00	Asian and White + HISPANIC
Black/African American and White	0	0	0.00	Black/African American and White
Black/African American and White + HISPANIC	0	0	0.00	Black/African American and White + HISPANIC
American Indian/Alaskan Native and Black/African American	0	0	0.00	American Indian/Alaskan Native and Black/African American
American Indian/Alaskan Native and Black/African American + HISPANIC	0	0	0.00	American Indian/Alaskan Native and Black/African American + HISPANIC
Other/Multi Racial	0	0	0.00	Other/Multi Racial
Other/Multi Racial + HISPANIC	0	0	0.00	Other/Multi Racial + HISPANIC
<b>TOTAL</b>	5.00	3.00	8.00	<b>TOTAL</b>

**UNITS OF SERVICE**

**16. Please define the primary UNIT OF SERVICE you use for this project or program (e.g., counseling hours, medical visits, meals served, miles driven, etc.; should match the unit of service stated in your HHS contract):**

*-Text questions are not calculated-*

**17. Numeric GOAL stated in your HHS contract for the units of service to be provided to Pleasanton clients THIS FISCAL YEAR (if none, enter a zero)**

*-Text questions are not calculated-*

**18. Please complete the following table regarding the UNIT OF SERVICE listed above:**

Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)	54		54.00	Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)
Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)	0	0	0.00	Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)

TOTAL

54.00

0.00

54.00

TOTAL

**19. Please include any additional comments or clarifications here (if you have no additional comments, enter "N/A"):**

**Report 1**

N/A

**Report 2**

N/A

**CAPER REPORT (END OF YEAR)**

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**20. For CAPER [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person who will attend Human Services Commission CAPER meeting (August or September):**

**Report 1**

N/A

**Report 2**

Michael Galvan, Executive Director

**21. For CAPER: Describe the original purpose for which the City granted the HHSG funds. If applicable, explain why your agency did not spend the entire grant.**

**Report 1**

N/A

**Report 2**

CRIL's Housing & Independent Living Services for People with Disabilities will provide extremely low-and very low-income Pleasanton residents who have a disability with housing search education and assistance, peer counseling, independent living skills & self-advocacy training, personal assistant/homecare worker referrals, employment assistance, benefits advocacy, access to health and mental health services and travel training. The primary goals of the program are to:

- 1) Enhance the self-efficiency of low income Pleasanton residents with disabilities, including youth and seniors with functional limitations;
- 2) Increase the availability of resources and support to some of the City's most vulnerable residents; and
- 3) Improve the integration of existing social services in Pleasanton.

CRIL will directly serve 30 low-income Pleasanton residents with disabilities. In addition, CRIL will indirectly serve 60 more individuals & businesses through disability education, technical assistance and information & referral.

Due to the COVID 19 SIP, CRIL did not spend all of it funding.

**22. For CAPER: Describe the accomplishments of the project or program funded through HHSG. Provide detail on how the program responded to needs within the community. Describe any new and creative methods the agency implemented to meet community needs**

**Report 1**

N/A

**Report 2**

In January of 2020, CRIL placed a FT IL Coordinator and a FT Travel Trainer in the CRIL Livermore Office. There were great hopes that this would really increase the number of unduplicated consumers. However, the COVID 19 SIP adversely affected our plans.

**23. For CAPER: Does the agency feel this project or program was a success? How do you measure the success? Did it meet or exceed the goals and outcomes described in the performance measures in the original application? If not, why?**

**Report 1**

N/A

**Report 2**

Yes, even though, CRIL fell short of our targeted goal for the 2019-2012. The COVID SIP adversely affected CRIL's numbers. We continue to be a full-service disability office, though, a virtual office. Our mission is to provide advocacy and resources for people with disabilities to improve lives and make communities fully accessible. This FY 2019-20, CRIL continued to experience growth in its newest programs: Emergency Preparedness and Alternative Energy Resources with PG&E.

Each consumer who seeks CRIL services works with a service coordinator to develop an Independent Living Plan (ILP) with goals and activities to achieve their overall objective. Many goals are long term, such as locating affordable, accessible housing, achieving economic self-sufficiency or acquiring disability benefits. Long-term goals often take more than one year to complete

**24. For CAPER: Describe any problems or delays encountered with the project or program. How were they handled? What effects, if any, were there on costs? Describe any changes that made the project or program successful now or in the future.**

**Report 1**

N/A

**Report 2**

The COVID 19 SIP and the high cost of rent in Pleasanton still present challenges.

**25. For CAPER: List agencies you collaborated with on this project or program. Describe the nature of the collaboration.**

**Report 1**

N/A

**Report 2**

Abode Services -refer consumers back and forth;  
Alameda County Housing Authority -affordable housing;  
Alameda County Public Authority for IHSS -match consumers with caregivers;  
Alameda County Public Health - medical services;  
Alameda County Social Services -benefits;  
Alliance Healthcare -affordable health insurance our consumers;  
American Job Center -help consumers obtain employment;  
Ashbury Church -social services;  
AXIS Healthcare -medical services;  
Childcare Links - childcare  
City Serve -social services;  
Department of Rehabilitation -refer consumers back and forth;  
East Bay Innovations -social services;  
ECHO -housing mediation with landlords;  
Eden Housing -affordable housing;  
Eden I & R -housing info;  
FERC -collaborated to assist parents of psychotic children;  
Horizons Family Counseling -counseling services;  
HICAP – Medicare Counseling  
Hindu Community Center -Mega Hindu Health Fair;  
Las Positas College -assistance to students seeking employment;  
Legal Assistance for Seniors -legal advice; Legends -mental health;  
Life Long Medical – affordable housing resources  
Livermore Adult Education -help consumers prepare for work;  
Livermore Chamber of Commerce -disability awareness training;  
Livermore Housing Authority -affordable housing;  
Livermore Public Library – resources;  
NAMI Tri-Valley -psychological counseling;  
Open Heart Kitchen -meals;  
Satellite Affordable Housing Associates -affordable housing;  
St. Vincent de Paul Society -food  
Season of Sharing -Security Deposits;  
Sutter Health – flu shots;  
Senior Support Services Tri-Valley -Senior Services;  
Tri-Valley Haven -domestic violence;  
Tri-Valley Haven Food Pantry -emergency food;  
Tri-Valley Housing Opportunity -housing;  
Tri-Valley Non-Profit Association - share resources;  
Valley Care Medical Center –medical services. Tri-Valley to be inadequate. in its programs in the Tri-Valley

26. For CAPER: Did you obtain funding from other sources not identified above? If so, list sources and amounts.

**Report 1**

N/A

**Report 2**

Livermore - \$9,325

Dublin - \$11,523

Department of Rehab - \$21,000



**City of Pleasanton**

Programs > FY 2019/20 Housing and Human Services Grant Program > Housing Counseling Services

Housing Division

**FY 2019/20 Housing and Human Services Grant Program**

**USD\$ 500,000.00** Available

Deadline: **1/22/2019**

**Eden Council for Hope and Opportunity**

**Housing Counseling Services**

**USD\$ 40,000.00** USD\$ 40,000.00 Requested

**Report Totals**

**GENERAL INFORMATION**

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**1. Name of Person Completing Report:**

**Report 1**

Marjorie A. Rocha

**Report 2**

Marjorie A. Rocha

**2. Title:**

**Report 1**

Executive Director

**Report 2**

Executive Director

**3. Telephone:**

**Report 1**

510-581-9380

**Report 2**

510-581-9380

**4. E-Mail:**

**Report 1**

margie@echofairhousing.org

**Report 2**

margie@echofairhousing.org

## PROJECT / PROGRAM STATUS

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**5. Describe the current status of your project or program (e.g., planning, pre-development, activity underway, service marketing, etc.) and the current focus of any activity.**

**Report 1**

Activity has been underway for this project since the start of the fiscal year (July 1, 2019). During the first half of the fiscal year, we provided 116 counseling sessions to 109 unduplicated client households.

**Report 2**

Activity has been underway for this project since the start of the fiscal year (July 1, 2019).

During the second half of the fiscal year, we provided 146 counseling sessions to 116 unduplicated client households. Additionally, ECHO has completed a 10-site systemic audit. The results are being analyzed, and the results will be published in September 2020.

**6. Describe any significant actions taken during the reporting period.**

**Report 1**

ECHO continues to provide services to the Spanish-speaking community. A bilingual staff person is available 9am to 5pm, Monday through Friday.

**Report 2**

ECHO continues to provide services to the Spanish-speaking community. A bilingual staff person is available 9am to 5pm, Monday through Friday.

**7. If applicable, describe any modifications to the project or program goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

**Report 1**

ECHO participated in the following outreach and activities:

10/16/19 - distributed 340 fliers to Pleasanton community-based organizations

12/17/19 - distributed 340 fliers to Pleasanton community-based organizations

11/18/19 - Las Positas Housing Workshop

12/5/19 - attended Northern California Fair Housing Coalition for training and case review

12/19/19 - KPIX 5 interview on AB1482

12/19/19 - Alameda County Social Services, Fair Housing Workshop

10/17/19 - Fair Housing Tester Training

**Report 2**

ECHO participated in the following outreach and activities:

4/9/2029 - attended Northern California Fair Housing Coalition for training and case review

6/18/2020 - Fair Housing Tester Training

6/26/2020 - Hispanic Real Estate Marketing Group, Presentation on ECHO programs and the Alameda County Eviction Moratorium

ECHO conducted a Facebook ad campaign in the last quarter of 2019-2020.

**8. Were any costs (from any source) incurred for this project or program during this reporting period?**

Yes

No

**9. Were any Pleasanton grant funds expended for this project or program during this reporting period?**

Yes (already submitted invoice/s)

Yes (but invoice/s not yet submitted)



- No (no expenditures this period)
- Other:

**CLIENT DATA**

**10. Please indicate how client data are reported for this project or program (please keep consistent for questions 11 through 14 and with your original application):**

- Persons
- Households

**11. Please indicate the Numeric GOAL stated in your HHS contract for the number of Pleasanton clients to be served THIS FISCAL YEAR (if none, enter a zero).**

Numeric GOAL for THIS FISCAL YEAR.	305	305	610.00	Numeric GOAL for THIS FISCAL YEAR.
<b>TOTAL</b>	305.00	305.00	610.00	<b>TOTAL</b>

**12. Please complete the following table regarding the NUMBER OF UNDUPLICATED CLIENTS SERVED during this reporting period using the indicator chosen above (persons OR households):**

A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]	109	116	225.00	A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]
B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)	924	984	1,908.00	B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)
<b>TOTAL</b>	1,033.00	1,100.00	2,133.00	<b>TOTAL</b>

**13. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following income categories:**

Extremely Low Income (<30% Median)	26	34	60.00	Extremely Low Income (<30% Median)
Very Low Income (30% to 50% Median)	75	64	139.00	Very Low Income (30% to 50% Median)
Low Income (50% to 80% Median)	5	15	20.00	Low Income (50% to 80% Median)
Moderate Income and Above (>80% Median)	3	3	6.00	Moderate Income and Above (>80% Median)
<b>TOTAL</b>	109.00	116.00	225.00	<b>TOTAL</b>

**14. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following special categories:**

Seniors (62 and older)	15	20	35.00	Seniors (62 and older)
Disabled	19	10	29.00	Disabled
Female-Headed Households	77	82	159.00	Female-Headed Households
Homeless	1	0	1.00	Homeless

**TOTAL**    **TOTAL**

**15. List the number of new, unduplicated Pleasanton clients your agency served during this reporting period in the following race/ethnicity categories. [Notes: Total must equal 11B. HUD considers "Hispanic" as an ethnicity and not a separate race.]**

White	<input type="text" value="39"/>	<input type="text" value="48"/>	<input type="text" value="87.00"/>	White
White + HISPANIC	<input type="text" value="31"/>	<input type="text" value="19"/>	<input type="text" value="50.00"/>	White + HISPANIC
Black/African American	<input type="text" value="19"/>	<input type="text" value="19"/>	<input type="text" value="38.00"/>	Black/African American
Black/African American + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Black/African American + HISPANIC
Asian	<input type="text" value="14"/>	<input type="text" value="19"/>	<input type="text" value="33.00"/>	Asian
Asian + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Asian + HISPANIC
American Indian/Alaskan Native	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	American Indian/Alaskan Native
American Indian/Alaskan Native + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	American Indian/Alaskan Native + HISPANIC
Native Hawaiian/Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Native Hawaiian/Other Pacific Islander
Native Hawaiian/Other Pacific Islander + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Native Hawaiian/Other Pacific Islander + HISPANIC
American Indian/ Alaskan Native and White	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	American Indian/ Alaskan Native and White
American Indian/ Alaskan Native and White + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	American Indian/ Alaskan Native and White + HISPANIC
Asian and White	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1.00"/>	Asian and White
Asian and White + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Asian and White + HISPANIC
Black/African American and White	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1.00"/>	Black/African American and White
Black/African American and White + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Black/African American and White + HISPANIC
American Indian/Alaskan Native and Black/African American	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	American Indian/Alaskan Native and Black/African American
American Indian/Alaskan Native and Black/African American + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	American Indian/Alaskan Native and Black/African American + HISPANIC
Other/Multi Racial	<input type="text" value="5"/>	<input type="text" value="7"/>	<input type="text" value="12.00"/>	Other/Multi Racial
Other/Multi Racial + HISPANIC	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1.00"/>	Other/Multi Racial + HISPANIC
<b>TOTAL</b>	<input type="text" value="109.00"/>	<input type="text" value="116.00"/>	<input type="text" value="225.00"/>	<b>TOTAL</b>

**UNITS OF SERVICE**

**16. Please define the primary UNIT OF SERVICE you use for this project or program (e.g., counseling hours, medical visits, meals served, miles driven, etc.; should match the unit of service stated in your HHSG contract):**

*-Text questions are not calculated-*

**17. Numeric GOAL stated in your HHSG contract for the units of service to be provided to Pleasanton clients THIS FISCAL YEAR (if none, enter a zero)**

*-Text questions are not calculated-*

**18. Please complete the following table regarding the UNIT OF SERVICE listed above:**

Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)	<input type="text" value="109"/>	<input type="text" value="116"/>	<input type="text" value="225.00"/>	Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)
Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)	<input type="text" value="924"/>	<input type="text" value="984"/>	<input type="text" value="1,908.00"/>	Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves

only Pleasanton clients; do not include Pleasanton units in this answer)

**TOTAL**

1,033.00

1,100.00

2,133.00

**TOTAL**

**19. Please include any additional comments or clarifications here (if you have no additional comments, enter "N/A"):**

**Report 1**

ECHO achieved the following for the first half of the fiscal year:

Fair Housing Counseling, Mediation, Investigation, or Enforcement - 4 households/4 units of service/2 cases found no evidence  
Tenant/Landlord Counseling and Mediation - 29 households/29 units of service  
Rental Assistance Program - 4 households/4 units of service  
Homeseeking Program - 78 households/78 units of service  
Shared Housing - 1 household/1 unit of service

There may be more services than households because the client may ask for more than one service.

**Report 2**

ECHO achieved the following for the second half of the fiscal year:

Fair Housing Counseling, Mediation, Investigation, or Enforcement - 2 households/2 units of service/2 cases found no evidence.  
Fair Housing Systemic Audit - 10-site audits completed.  
Tenant/Landlord Counseling and Mediation - 80 households/102 units of service  
Rental Assistance Program - 11 households/6 households were assisted to prevent homelessness.  
Homeseeking Program - 29 households/29 units of service  
Shared Housing - 2 household/2 units of service

There may be more services than households because the client may ask for more than one service.

**CAPER REPORT (END OF YEAR)**

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**20. For CAPER [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person who will attend Human Services Commission CAPER meeting (August or September):**

**Report 1**

N/A

**Report 2**

Marjorie A. Rocha, Executive Director

**21. For CAPER: Describe the original purpose for which the City granted the HHSF funds. If applicable, explain why your agency did not spend the entire grant.**

**Report 1**

N/A

**Report 2**

For fiscal year 2019-20, ECHO was to provide 305 units of service to Pleasanton households. Specific services were as follows:

Goal #1: Fair Housing Counseling, Mediation, Investigation, or Enforcement - 5 Households  
Goal #2: Tenant/Landlord Counseling and Mediation - 65 households  
Goal #3: Rental Assistance Program - 5 households  
Goal #4: Shared Housing - 5 households  
Goal #5: Homeseeking Program - 225 households

We spent the entire grant amount.

**22. For CAPER: Describe the accomplishments of the project or program funded through HHSF. Provide detail on how the program responded to needs within the community. Describe any new and creative methods the agency implemented to meet community needs**

**Report 1**

N/A

**Report 2**

The funds for 2019-20 allowed ECHO to complete 272 units of service to 250 client households. The agency was able to complete 89% of its total service goal, and 82% of its client goal. Specific achievements include:

Goal #1: Fair Housing Counseling, Mediation, Investigation - 6 cases counseled and investigated. Fair Housing Audits - 10 sites.

Goal #2: Tenant/Landlord Counseling and Mediation - 109 households were provided with 131 responses regarding counseling and mediation.

Goal #3: Rental Assistance Program - 15 household were provided information, budget counseling, and referrals/6 households were assisted to prevent homelessness.

Goal #4: Shared Housing: 3 households were counseled and placed on a homeshare waiting list.

Goal #5: Homeseeking Program - 107 households were providing with affordable housing, senior housing, and Section 8 availability lists.

**23. For CAPER: Does the agency feel this project or program was a success? How do you measure the success? Did it meet or exceed the goals and outcomes described in the performance measures in the original application? If not, why?**

**Report 1**

N/A

**Report 2**

ECHO Housing failed to complete the annual service unit goal, but provided hundreds of households with resources to empower them to resolve their housing issues. ECHO assisted 240 clients and completed 10 audits, achieving 82% of annual goal, and completed 272 of the 305 service units in our contract, achieving 89% of the annual goal.

The quality of services provided is evaluated by ensuring that clients are informed of their rights, are provided appropriate referrals, or receive conciliation, when appropriate. Cases are assigned the following outcomes:

FAIR HOUSING COUNSELING - determining whether illegal discrimination has or has not occurred, and the assigning of one or more of the following outcomes to each case: counseling, no evidence, successful or unsuccessful conciliation/mediation, referral to DFEH, referral to HUD, referral to private attorney, referral to legal services, or withdrawing the complaint.

TENANT/LANDLORD COUNSELING - Counseling, successful or unsuccessful conciliation/mediation, referral to attorney/legal services, referral to Small Claims Court, referral to other agency.

RENTAL ASSISTANCE PROGRAM - provide counseling and deposit/rent assistance to households.

SHARED HOUSING - provide households with counseling, and the opportunity to locate housemates to share housing and reduce costs.

HOMESEEEKING - provide strategies to locate affordable housing, utility programs, debt management, and renters rights.

Based on the method of evaluation, the program was successful.

**24. For CAPER: Describe any problems or delays encountered with the project or program. How were they handled? What effects, if any, were there on costs? Describe any changes that made the project or program successful now or in the future.**

**Report 1**

N/A

**Report 2**

There were problems on and off throughout the year. Although we did not achieve the household goal, we provided more than one unit of service to several households particularly with the Shelter in Place mandate and the Alameda County Eviction Moratorium.

The program was successful in providing the information and counseling, which helped the clients to meet their needs, and helped several households to pay delinquent rent.

**25. For CAPER: List agencies you collaborated with on this project or program. Describe the nature of the collaboration.**

**Report 1**

N/A

**Report 2**

ECHO has a cooperative networking relationship with 211, ABODE, Alameda County Social Services Agency, Bay Area Legal Aid, Eviction Defense, Alameda County Housing Authority, Tri-Valley Haven, Shepherd's Gate, Rental Housing Association of Southern Alameda County, and Community Resources for Independent Living. They refer clients

needing basic understanding of their rights and responsibilities, fair housing law, or mediation, as necessary. In turn, we refer to them when outside resources become necessary for the client.

Additionally, ECHO works with attorneys, the Department of Fair and Employment, and the Department of Housing and Urban Development to enforce fair housing laws and statutes pertaining to fair housing cases it has opened.

**26. For CAPER: Did you obtain funding from other sources not identified above? If so, list sources and amounts.**

**Report 1**

N/A

**Report 2**

Alameda-\$23,743

Antioch-\$40,000

Berkeley-\$35,000

Concord-\$11,450

Hayward-\$50,000

Livermore - \$25,000

Monterey-\$9,000

Oakland-\$86,250

Salinas-\$38,365

San Leandro-\$25,000

Seaside-\$5,000

Union City-\$10,000

Walnut Creek-\$11,500

Alameda Co- \$85,000

Contra Costa Co-\$47,250

Monterey Co - \$12,500.



**City of Pleasanton**

Programs > FY 2019/20 Housing and Human Services Grant Program > Housing Rehabilitation Program

Housing Division

**FY 2019/20 Housing and Human Services Grant Program**

**USD\$ 500,000.00** Available

Deadline: **1/22/2019**

**Habitat for Humanity East Bay/Silicon Valley, Inc.**

**Housing Rehabilitation Program**

**USD\$ 147,909.80** USD\$ 150,000.00 Requested

**Report Totals**

**GENERAL INFORMATION**

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**1. Name of Person Completing Report:**

**Report 1**

Dona Gomez

**Report 2**

Dona Gomez

**2. Title:**

**Report 1**

Operations Coordinator

**Report 2**

Operations Manager

**3. Telephone:**

**Report 1**

510-906-2215

**Report 2**

510-906-2215

**4. E-Mail:**

**Report 1**

dgomez@habitatebsv.org

**Report 2**

dgomez@habitatebsv.org

## PROJECT / PROGRAM STATUS

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**5. Describe the current status of your project or program (e.g., planning, pre-development, activity underway, service marketing, etc.) and the current focus of any activity.**

**Report 1**

Activity underway.

**Report 2**

Activity underway with pending proposed changes to our guidelines.

**6. Describe any significant actions taken during the reporting period.**

**Report 1**

We have continued to work with applicants through the application process.

**Report 2**

During the last month of Q3 a Shelter-in-Place order was issued due to Covid-19. We ceased all work on occupied homes and immediately began researching and drafting safety protocols. Across many jurisdictions exterior work resumed mid-April with safety measures in place. We resumed interior work on essential repairs only, with strict adherence to safety protocols in May. Unfortunately, we do not have any approved clients the pipeline to serve, so we were not able to resume any work in Pleasanton .

**7. If applicable, describe any modifications to the project or program goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

**Report 1**

Previously, we worked with City to improve the program through an increased maximum grant amount and revised the program guidelines, including a higher asset limit so we could serve applicants who had previously been rejected due to the asset limit being too low. We are still awaiting receipt of the approved revised guidelines.

**Report 2**

Previously, we worked with City by suggesting changes to improve the program through an increased maximum grant amount and revise the program guidelines, including a higher asset limit so we could serve applicants who had previously been rejected due to the asset limit being too low. We are still awaiting receipt of the approved revised guidelines.

We have only had four requests for applications during this reporting period and unfortunately none of those potential applicants returned an application.

At this time it does not make sense to invest in marketing the program as-is because we won't achieve a different result that we have previously.

**8. Were any costs (from any source) incurred for this project or program during this reporting period?**

Yes

No

**9. Were any Pleasanton grant funds expended for this project or program during this reporting period?**

Yes (already submitted invoice/s)

Yes (but invoice/s not yet submitted)

No (no expenditures this period)

Other:

## CLIENT DATA

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**10. Please indicate how client data are reported for this project or program (please keep consistent for questions 11 through 14 and with your original application):**

Persons

Households



11. Please indicate the Numeric GOAL stated in your HHS contract for the number of Pleasanton clients to be served THIS FISCAL YEAR (if none, enter a zero).

Numeric GOAL for THIS FISCAL YEAR.	<input type="text" value="10"/>	<input type="text" value="10"/>	<input type="text" value="20.00"/>	Numeric GOAL for THIS FISCAL YEAR.
<b>TOTAL</b>	<input type="text" value="10.00"/>	<input type="text" value="10.00"/>	<input type="text" value="20.00"/>	<b>TOTAL</b>

12. Please complete the following table regarding the NUMBER OF UNDUPLICATED CLIENTS SERVED during this reporting period using the indicator chosen above (persons OR households):

A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]
B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)	<input type="text" value="0"/>	<input type="text" value="19"/>	<input type="text" value="19.00"/>	B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)
<b>TOTAL</b>	<input type="text" value="1.00"/>	<input type="text" value="20.00"/>	<input type="text" value="21.00"/>	<b>TOTAL</b>

13. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following income categories:

Extremely Low Income (<30% Median)	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Extremely Low Income (<30% Median)
Very Low Income (30% to 50% Median)	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Very Low Income (30% to 50% Median)
Low Income (50% to 80% Median)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	Low Income (50% to 80% Median)
Moderate Income and Above (>80% Median)	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Moderate Income and Above (>80% Median)
<b>TOTAL</b>	<input type="text" value="1.00"/>	<input type="text" value="1.00"/>	<input type="text" value="2.00"/>	<b>TOTAL</b>

14. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following special categories:

Seniors (62 and older)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	Seniors (62 and older)
Disabled	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	Disabled
Female-Headed Households	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	Female-Headed Households
Homeless	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Homeless
<b>TOTAL</b>	<input type="text" value="3.00"/>	<input type="text" value="3.00"/>	<input type="text" value="6.00"/>	<b>TOTAL</b>

15. List the number of new, unduplicated Pleasanton clients your agency served during this reporting period in the following race/ethnicity categories. [Notes: Total must equal 11B. HUD considers "Hispanic" as an ethnicity and not a separate race.]

White	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="2.00"/>	White
White + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	White + HISPANIC
Black/African American	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Black/African American
Black/African American + HISPANIC	<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	Black/African American + HISPANIC
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>	Asian

			0.00	
Asian + HISPANIC			0.00	Asian + HISPANIC
American Indian/Alaskan Native			0.00	American Indian/Alaskan Native
American Indian/Alaskan Native + HISPANIC			0.00	American Indian/Alaskan Native + HISPANIC
Native Hawaiian/Other Pacific Islander			0.00	Native Hawaiian/Other Pacific Islander
Native Hawaiian/Other Pacific Islander + HISPANIC			0.00	Native Hawaiian/Other Pacific Islander + HISPANIC
American Indian/ Alaskan Native and White			0.00	American Indian/ Alaskan Native and White
American Indian/ Alaskan Native and White + HISPANIC			0.00	American Indian/ Alaskan Native and White + HISPANIC
Asian and White			0.00	Asian and White
Asian and White + HISPANIC			0.00	Asian and White + HISPANIC
Black/African American and White			0.00	Black/African American and White
Black/African American and White + HISPANIC			0.00	Black/African American and White + HISPANIC
American Indian/Alaskan Native and Black/African American			0.00	American Indian/Alaskan Native and Black/African American
American Indian/Alaskan Native and Black/African American + HISPANIC			0.00	American Indian/Alaskan Native and Black/African American + HISPANIC
Other/Multi Racial			0.00	Other/Multi Racial
Other/Multi Racial + HISPANIC			0.00	Other/Multi Racial + HISPANIC
<b>TOTAL</b>	1.00	1.00	2.00	<b>TOTAL</b>

#### UNITS OF SERVICE

**16. Please define the primary UNIT OF SERVICE you use for this project or program (e.g., counseling hours, medical visits, meals served, miles driven, etc.; should match the unit of service stated in your HHSG contract):**

*-Text questions are not calculated-*

**17. Numeric GOAL stated in your HHSG contract for the units of service to be provided to Pleasanton clients THIS FISCAL YEAR (if none, enter a zero)**

*-Text questions are not calculated-*

**18. Please complete the following table regarding the UNIT OF SERVICE listed above:**

Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)	1	1	2.00	Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)
Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)	0	19	19.00	Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)
<b>TOTAL</b>	1.00	20.00	21.00	<b>TOTAL</b>

**19. Please include any additional comments or clarifications here (if you have no additional comments, enter "N/A"):**

#### Report 1

We have only received two new applicants this fiscal year. Outreach is currently on hold pending receipt of revised guidelines.

#### Report 2

We have only received two new applicants this fiscal year. Outreach is currently on hold pending receipt of revised guidelines.

**CAPER REPORT (END OF YEAR)**

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**20. For CAPER [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person who will attend Human Services Commission CAPER meeting (August or September):**

**Report 1**

N/A

**Report 2**

N/A

**21. For CAPER: Describe the original purpose for which the City granted the HHSG funds. If applicable, explain why your agency did not spend the entire grant.**

**Report 1**

N/A

**Report 2**

Home repairs for low-income households to address critical health and safety needs.

**22. For CAPER: Describe the accomplishments of the project or program funded through HHSG. Provide detail on how the program responded to needs within the community. Describe any new and creative methods the agency implemented to meet community needs**

**Report 1**

N/A

**Report 2**

Two low-income homeowners received critical health and safety repairs.

**23. For CAPER: Does the agency feel this project or program was a success? How do you measure the success? Did it meet or exceed the goals and outcomes described in the performance measures in the original application? If not, why?**

**Report 1**

N/A

**Report 2**

Unfortunately, this program is not currently a success as we are unable to find interested applicants who qualify for the program under the current guidelines.

**24. For CAPER: Describe any problems or delays encountered with the project or program. How were they handled? What effects, if any, were there on costs? Describe any changes that made the project or program successful now or in the future.**

**Report 1**

N/A

**Report 2**

With requested changes to the guidelines being approved, we feel this program could be successful. It would enable us to more applicants and also we could reach out to interested applicants that had previously been denied under the current guidelines and hopefully get them approved for the program.

**25. For CAPER: List agencies you collaborated with on this project or program. Describe the nature of the collaboration.**

**Report 1**

N/A

**Report 2**  
N/A

**26. For CAPER: Did you obtain funding from other sources not identified above? If so, list sources and amounts.**

**Report 1**  
N/A

**Report 2**  
No.

**City of Pleasanton**

Programs > FY 2019/20 Housing and Human Services Grant Program > Tri-Valley REACH, Inc. Housing Preventative Maintenance and Repair 2019,2020

Housing Division

**FY 2019/20 Housing and Human Services Grant Program**

**USD\$ 500,000.00** Available

Deadline: **1/22/2019**

Tri-Valley REACH, Inc.

**Tri-Valley REACH, Inc. Housing Preventative Maintenance and Repair 2019-2020**

**USD\$ 25,000.00** USD\$ 25,000.00 Requested

**Report Totals**

**GENERAL INFORMATION**

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**1. Name of Person Completing Report:**

**Report 1**

kay king

**Report 2**

Kay King

**2. Title:**

**Report 1**

Board Chair

**Report 2**

REACH Board Chair

**3. Telephone:**

**Report 1**

925-980-6739

**Report 2**

925-980-6739

**4. E-Mail:**

**Report 1**

skkbing@comcast.net

**Report 2**

skkbing@comcast.net

## PROJECT / PROGRAM STATUS

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**5. Describe the current status of your project or program (e.g., planning, pre-development, activity underway, service marketing, etc.) and the current focus of any activity.**

### Report 1

Several projects were identified in the 2019-2020 grant application and all have been completed as of 11/1/19.

The initial project was a sewer fallout repair at the Vineyard A & B Duplexes. This project was completed on time and on budget. Invoices have been submitted and paid.

A second project was renovating a master bath/closet to a Jack-n-Jill configuration which has been completed. This renovation allows an additional adult with a developmental disability to live independently in a REACH home. Invoices have been submitted and paid.

### Report 2

During this COVID-19 crisis, REACH continued to visit each home/tenant on a weekly basis. Initially virtually and now with on site visits, following all COVID-19 guidelines. There have been no negative changes to the homes or tenants due to COVID-19.

In January 2020 REACH completed certified Home Inspections for all properties in both Livermore and Pleasanton. Statements of Work were created, which identify additional projects for home improvements and/or major repairs.

REACH has solicited bids for all work and is in the process of prioritizing based upon need and future funding.

**6. Describe any significant actions taken during the reporting period.**

### Report 1

None

### Report 2

REACH continues to look for opportunities to expand independent living and has begun discussions with an organization regarding an independent living project.

REACH has one additional property in Livermore slated for a room addition, which will provide independent housing for one more adult with a developmental disability. Construction will commence either end of Q4 or early Q1 2021.

REACH is in the initial stages of researching ADU's if there is potential at 1 or more properties.

**7. If applicable, describe any modifications to the project or program goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.**

### Report 1

No major modifications

### Report 2

None

**8. Were any costs (from any source) incurred for this project or program during this reporting period?**

Yes

No

**9. Were any Pleasanton grant funds expended for this project or program during this reporting period?**

Yes (already submitted invoice/s)

Yes (but invoice/s not yet submitted)

No (no expenditures this period)

Other:

**CLIENT DATA**

10. Please indicate how client data are reported for this project or program (please keep consistent for questions 11 through 14 and with your original application):

- Persons  
  Households

11. Please indicate the Numeric GOAL stated in your HHS contract for the number of Pleasanton clients to be served THIS FISCAL YEAR (if none, enter a zero).

Numeric GOAL for THIS FISCAL YEAR.	15	15	30.00	Numeric GOAL for THIS FISCAL YEAR.
<b>TOTAL</b>	15.00	15.00	30.00	<b>TOTAL</b>

12. Please complete the following table regarding the NUMBER OF UNDUPLICATED CLIENTS SERVED during this reporting period using the indicator chosen above (persons OR households):

A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]	8	0	8.00	A) Number of NEW PLEASANTON CLIENTS served by this project during this reporting period (unduplicated) [NOTES: In the 1st semi-annual report, all unduplicated clients are considered to be new. In the 2nd semi-annual report, include only new unduplicated clients who were not included in the previous report.]
B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)	8	0	8.00	B) Number of NEW CLIENTS AGENCY-WIDE served by this project during this reporting period (unduplicated; if project serves only Pleasanton clients, enter a zero; do not include Pleasanton residents in this answer)
<b>TOTAL</b>	16.00	0.00	16.00	<b>TOTAL</b>

13. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following income categories:

Extremely Low Income (<30% Median)	8	0	8.00	Extremely Low Income (<30% Median)
Very Low Income (30% to 50% Median)			0.00	Very Low Income (30% to 50% Median)
Low Income (50% to 80% Median)			0.00	Low Income (50% to 80% Median)
Moderate Income and Above (>80% Median)			0.00	Moderate Income and Above (>80% Median)
<b>TOTAL</b>	8.00	0.00	8.00	<b>TOTAL</b>

14. Please indicate the number of new, unduplicated Pleasanton clients served during this reporting period, as reported in 11B above, who met the following special categories:

Seniors (62 and older)			0.00	Seniors (62 and older)
Disabled	8	0	8.00	Disabled
Female-Headed Households			0.00	Female-Headed Households
Homeless			0.00	Homeless
<b>TOTAL</b>	8.00	0.00	8.00	<b>TOTAL</b>

**15. List the number of new, unduplicated Pleasanton clients your agency served during this reporting period in the following race/ethnicity categories. [Notes: Total must equal 11B. HUD considers "Hispanic" as an ethnicity and not a separate race.]**

White	7	0	7.00	White
White + HISPANIC			0.00	White + HISPANIC
Black/African American			0.00	Black/African American
Black/African American + HISPANIC			0.00	Black/African American + HISPANIC
Asian	1		1.00	Asian
Asian + HISPANIC			0.00	Asian + HISPANIC
American Indian/Alaskan Native			0.00	American Indian/Alaskan Native
American Indian/Alaskan Native + HISPANIC			0.00	American Indian/Alaskan Native + HISPANIC
Native Hawaiian/Other Pacific Islander			0.00	Native Hawaiian/Other Pacific Islander
Native Hawaiian/Other Pacific Islander + HISPANIC			0.00	Native Hawaiian/Other Pacific Islander + HISPANIC
American Indian/ Alaskan Native and White			0.00	American Indian/ Alaskan Native and White
American Indian/ Alaskan Native and White + HISPANIC			0.00	American Indian/ Alaskan Native and White + HISPANIC
Asian and White			0.00	Asian and White
Asian and White + HISPANIC			0.00	Asian and White + HISPANIC
Black/African American and White			0.00	Black/African American and White
Black/African American and White + HISPANIC			0.00	Black/African American and White + HISPANIC
American Indian/Alaskan Native and Black/African American			0.00	American Indian/Alaskan Native and Black/African American
American Indian/Alaskan Native and Black/African American + HISPANIC			0.00	American Indian/Alaskan Native and Black/African American + HISPANIC
Other/Multi Racial			0.00	Other/Multi Racial
Other/Multi Racial + HISPANIC			0.00	Other/Multi Racial + HISPANIC
<b>TOTAL</b>	8.00	0.00	8.00	<b>TOTAL</b>

**UNITS OF SERVICE**

**16. Please define the primary UNIT OF SERVICE you use for this project or program (e.g., counseling hours, medical visits, meals served, miles driven, etc.; should match the unit of service stated in your HHS contract):**

*-Text questions are not calculated-*

**17. Numeric GOAL stated in your HHS contract for the units of service to be provided to Pleasanton clients THIS FISCAL YEAR (if none, enter a zero)**

*-Text questions are not calculated-*

**18. Please complete the following table regarding the UNIT OF SERVICE listed above:**

Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)	7	0	7.00	Number of units of service provided to Pleasanton clients during THIS REPORTING PERIOD (if none, enter a zero)
Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)	7	0	7.00	Number of units of service provided AGENCY-WIDE for this project during THIS REPORTING PERIOD (enter a zero if not applicable or if project serves only Pleasanton clients; do not include Pleasanton units in this answer)
<b>TOTAL</b>	14.00	0.00	14.00	<b>TOTAL</b>



**19. Please include any additional comments or clarifications here (if you have no additional comments, enter "N/A"):**

**Report 1**

REACH provides independent living for adults with developmental disabilities in both Livermore and Pleasanton, REACH was able to increase the number of clients served from 15 to 16 in Pleasanton. Additionally, they were able to increase the number of clients served in Livermore from 11 to 17. This was done via acquisitions of two new Livermore properties and the renovation of an existing property to add a 4th bedroom.

REACH is also in discussion with the City of Dublin regarding a multi-unit independent living project for adults with developmental disabilities.

So while, the number of clients served in Pleasanton remains somewhat constant due to limited affordable housing opportunities for acquisition, etc., REACH overall has had a significant impact in the Tri-Valley in 2019.

**Report 2**

na

**CAPER REPORT (END OF YEAR)**

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**20. For CAPER [DO NOT ANSWER UNTIL FINAL REPORT]: Name and title of person who will attend Human Services Commission CAPER meeting (August or September):**

**Report 1**

na

**Report 2**

na

**21. For CAPER: Describe the original purpose for which the City granted the HHSG funds. If applicable, explain why your agency did not spend the entire grant.**

**Report 1**

na

**Report 2**

na

**22. For CAPER: Describe the accomplishments of the project or program funded through HHSG. Provide detail on how the program responded to needs within the community. Describe any new and creative methods the agency implemented to meet community needs**

**Report 1**

na

**Report 2**

na

**23. For CAPER: Does the agency feel this project or program was a success? How do you measure the success? Did it meet or exceed the goals and outcomes described in the performance measures in the original application? If not, why?**

**Report 1**

na

**Report 2**

na

**24. For CAPER: Describe any problems or delays encountered with the project or program. How were they handled? What effects, if any, were there on costs? Describe any changes that made the project or program successful now or in the future.**

**Report 1**  
na

**Report 2**  
na

**25. For CAPER: List agencies you collaborated with on this project or program. Describe the nature of the collaboration.**

**Report 1**  
na

**Report 2**  
na

**26. For CAPER: Did you obtain funding from other sources not identified above? If so, list sources and amounts.**

**Report 1**  
na

**Report 2**  
na