



## HUMAN SERVICES COMMISSION AGENDA REPORT

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October 28, 2020  
Item 3

**TITLE: CONSIDER RECOMMENDATION FOR FISCAL YEAR 2021-2022 HOUSING  
AND HUMAN SERVICES GRANT STATEMENT OF PRIORITIES AND  
EVALUATION CRITERIA**

**SUMMARY**

Annually, the Human Services Commission develops funding priorities for the Housing and Human Services Grant (HHSG) Program. The commission will discuss its Statement of Priorities and Evaluation Criteria for the FY 2021-2022 HHSG Program.

**RECOMMENDATION**

Consider recommendation for Fiscal Year 2021-2022 Housing and Human Services Grant Statement of Priorities and Evaluation Criteria.

**FINANCIAL STATEMENT**

There is no financial impact to this action.

## **BACKGROUND**

Annually the Human Services Commission approves a Statement of Priorities and establishes Evaluation Criteria for the Housing and Human Services Grant Program (HHSG).

Within the HHSG Application, agencies are asked to identify how their proposal addresses at least one of the priority needs and one of the service delivery areas of need identified in the needs assessment and strategic plan. This enhancement has assisted the commission in ensuring consistency of reviewing applications throughout the process.

The priority statements used for recent years have been broad enough to accommodate the wide range of applications that have been funded through the HHSG program, while also targeting funds for specific service areas. This has allowed activities which address emerging service needs to be funded in addition to the more “traditional” safety net services.

The evaluation criteria for the HHSG applications is also reviewed and updated annually by the commission, in preparation for the next grant cycle. Evaluation criteria (attachment 2) address: needs, benefits, organization, funding, alternative funding sources, need for City funding, consistency with housing and community development policies, and Human Services Commission priorities.

## **DISCUSSION**

The commission’s updated Statement of Priorities for FY 2021-2022 will be included in the application packet materials that will be publicized when the application cycle for the FY 2021-2022 grant year begins. The Evaluation Criteria will provide direction to the commission as they individually review grant applications. Grant application workshops are scheduled in late November - early December and have historically been hosted by the cities of Livermore and Pleasanton. Due to COVID-19 staff is currently planning a virtual application workshop. To assist grantees, the commission needs to approve a Fiscal Year 2021-2022 Statement of Priorities prior to the November 2020 ZoomGrants application release date.

## **ALTERNATIVE ACTION**

The commission can discuss the draft Statement of Priorities (Attachment 1) and the draft Evaluation Criteria (Attachment 2) and make amendments as deemed necessary based on recent developments or any new or changes.

Submitted by:



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Attachments:

1. Statement of Priorities for FY 2021/2022
2. Human Services Commission Evaluation Criteria for Review of Housing and Human Services Grant Program (HHSG) Applications for FY 2021/2022