



# Parks and Recreation Commission Minutes

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**Zoom Webinar - Pleasanton, CA  
June 11, 2020 – 7:00 p.m.**

## **CALL TO ORDER**

Chairperson Deckert called the meeting to order at 7:02 p.m.

## **Pledge of Allegiance**

The Pledge of Allegiance to the flag was recited.

## **Roll Call**

Commissioners Present: Bryan Bowers, Sadie Brown, Joanie Fields, Mary Hekl, Deborah Wahl, and Chairperson Check Deckert.

Commissioners Absent: Brad Hottle.

Staff Present: Heidi Murphy, Library & Recreation Director; Brian Dolan, Assistant City Manager; Michele Crose, Assistant Director Recreation and Human Services; Melinda Denis, Planning & Permit Center Manager; and Edith Caponigro, Recording Secretary.

## **AGENDA AMENDMENTS**

None.

## **MINUTES**

### **1. Approve regular meeting minutes of May 14, 2020**

A motion was made by Commissioner Fields, seconded by Commissioner Wahl, to approve the minutes of the May 14, 2020 meeting. **The motion was approved unanimously.**

## **MEETING OPEN TO THE PUBLIC**

### **2. Public Comment from the audience**

None.

## **MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

### **3. Review and Discuss Century House Interior Renovation Options**

Mr. Dolan commented on Century House matters that had been discussed at previous meetings and advised that the matter to be reviewed and discussed at this meeting was interior renovation options for the Century House. He advised that staff would bring back a draft Master Plan for this project after all items have been taken into consideration.

Mr. Dolan asked to be provided with confirmation that Option 3 with a single row of parking in the rear was the option that the Commission had approved at a previous meeting. Ms. Denis reviewed her notes and confirmed the Commission had considered Option 3 but then agreed to Option 4, however, after talking with neighbors it has been suggested that another Option be considered.

Ms. Denis reviewed a PowerPoint presentation with commissioners noting several items that included:

- 2014 - The Century House had been closed due to deficiencies
- 2018 - Jeff Katz Architecture (JKA) was hired to provide a comprehensive analysis of the structure to ascertain structural, mechanical, plumbing, electrical, and ADA issues.
- 2019 - In April the JKA report was shared with the Commission and public comment was received. Commissioners asked for additional information regarding history, usage and revenue for Century House.
  - In August staff provided the commission with operational and revenue information from 2010 to 2014 and commissioners asked for additional information about the potential of adding more parking spaces, an additional structure for restrooms and catering kitchen, and size of useable square footage in the house.
  - In October staff presented four site plan options that included additional parking and outbuilding for accessible restrooms and a catering kitchen. The commission chose Option 4 that maximized parking spaces and included an outbuilding in the rear of the building and preserved the park width.

Ms. Denis commented on the four primary factors of the Century House Master Plan that include: usage and programming, the facility site plan, the facility floor plan and the costs that will be involved. She advised that staff has developed four interior renovation options for the commission to consider and provide comment

Commissioners reviewed the four interior renovation options with Ms. Denis. Commissioner Bowers asked Ms. Dennis to clarify occupancy numbers for Option C and Ms. Murphy to confirm ability to use spaces concurrently in program spaces.

Commissioner Wahl asked for additional information on occupancy numbers, removal of the kitchen in Option B and the size of the recommended restroom. Ms. Denis provided details on uses of the space.

Commissioner Wahl discussed with Ms. Denis the restroom/staff room combination in Options A and B and was advised that it is possible to accommodate both of these functions. Commissioner Wahl also asked Ms. Denis about services that can be provided in the upstairs rooms and the ability to accommodate people with disabilities.

Commissioner Fields reviewed with Ms. Denis four options and asked for confirmation that rooms on the second floor were the same in all Options. Ms. Denis advised that some minor adjustments would be required depending on the Option selected.

Commissioner Fields felt that for each Option and additional 'efficiency-type' kitchen would need to be included so people participating in classes/programs would have access to water, microwave, etc. She also felt that since weddings typically take place in warmer weather months and are done outdoors that Options A and B would be these best choices to consider. Commissioner Fields suggested commissioners consider historical and ambiance factors of the Century House when selecting an Option and noted that her choice would be Option A. She also stated that she would not like to see Century House turned into a Community Hall.

Commissioner Hekl asked Commissioner Fields to clarify what she meant by 'Community Hall'. She also asked Ms. Murphy to provide information on uses for the upstairs rooms and the occupancy numbers. Ms. Murphy provided information on how staff believes the upstairs rooms might be used because of the height of the rooms.

Commissioner Brown indicated she had no questions at this time.

### **Chairperson Deckert opened the meeting for Public Comment at 7:38 p.m.**

Mr. Noland referred to comments he had made at the October 10, 2020 commission meeting concerning parking. He provided information about the location of his property and the request he had made that the commission reconsider parking and park uses. Mr. Noland felt the proposed additional parking space would take away many park uses by leaving a narrower park space that would be less desirable.

Mr. Noland questioned whether this parking recommendation would be the best use of the city's money because of everything else that is currently taking place. Also, there is additional parking on the opposite side of Santa Rita Road that could be accessed by adding a crosswalk similar to the one near Safeway and Amador Park. He asked the commission to reconsider the parking lot recommendation.

Chairperson Deckert informed Mr. Noland that the commission would take his comments under consideration, but the purpose of this meeting was for members of the commission to consider Interior Renovation Options for Century House.

**Chairperson Deckert closed the meeting for Public Comment at 7:45 p.m.**

Commissioner Bowers was advised by Ms. Denis that the fireplace location was on the shared wall between the restroom and the bridal room and access to these in Options A and B had not yet been determined.

Commissioner Bowers asked about being able to walk under the stairwell and whether commissioners should be assuming that all of these Options will include an outside kitchen building.

Chairperson Deckert agreed with Commissioner Fields comments about keeping architectural features of Century House and indicated that he preferred Option B because it provided more possibilities and options for programs, etc.

Commissioner Fields responded to comments from the public and felt the commission should try to keep things passive and be good neighbors with others in the area. She expressed concern about having a restroom/staff room in the same area and would prefer it be a restroom and not a combination room. Commissioner Fields indicated that she preferred Option A.

Ms. Denis advised that staff was not thinking of this as being a staff room with furniture, but rather a place where staff might be able to store items.

Commissioner Wahl asked Ms. Denis to clarify some details and stated that she thought Option B would allow for more program space.

Commissioner Fields was advised by Ms. Denis that there would be an additional restroom in the bridal room and others in the outside building.

Commissioner Hekl felt that to optimize maximum usage for programs, weddings, etc. that she preferred Option B.

Commissioner Bowers agreed with Commissioner Hekl about maximizing usage but indicated that Option C was his preferred Option with Option B being his second choice.

A motion was made by Commissioner Fields, seconded by Commissioner Wahl, recommending Option B for the Century House Interior Renovation.

**ROLL CALL VOTE:**

AYES: Commissioners Brown, Fields, Hekl, Wahl, and Chairperson Deckert.

NOES: Commissioner Bowers

ABSENT: Commissioner Hottle

ABSTAIN: None

Commissioner Fields questioned if it would be beneficial to outline areas at the Century House location to show proposed parking locations. Mr. Dolan advised that staff would look

at some ways of doing something that would provide neighbors a good visual of parking areas, etc.

## **COMMISSION COMMENTS**

Commissioner Fields commented on the Activities Guide and questioned how people are being notified about canceled classes. Ms. Murphy advised that as staff learns about updates from Alameda County, they have been notifying registrants about changes and cancellations. Commissioner Fields suggested providing information on Pleasanton Patch and also in the Pleasanton Weekly, now that it is back printing and felt it would be helpful to provide other ways about canceled classes and programs. Ms. Murphy thanked Commissioner Fields and indicated that some classes and programs were still happening – some converted to virtual programs and some created to meet the County Health guidance for “Youth Summer Camps” so a blanket statement was difficult to make. Ms. Murphy mentioned that social media, Pleasanton Weekly, Patch, and the recreation email list were all being utilized to keep the community of recreation users informed on any and all changes to programs and services.

Commissioner Fields discussed use of Patelco Park baseball fields by out-of-town teams and wondered who was responsible for checking on this. She expressed concern about sprinklers being on, people using the fields, and police being called about this matter. Commissioner Fields felt there needed to be some protocol to protect the community and the fields.

Ms. Murphy advised that authorized field allocations were being expanded to help combat the unauthorized uses. She noted that fields have never been closed but are only open to family uses and those uses permitted by the City that are in compliance with County Health orders.

Ms. Crose advised that staff has been inundated with requests for field use and doubts there will be any problems when notification is sent out.

Chairperson Deckert questioned the possibility of posting the meeting agenda on Facebook and Ms. Murphy advised that Terry Snyder was working on this.

Chairperson Deckert discussed the possibility of a commission meeting in July and Ms. Murphy indicated that information on Wayside Park may be on the agenda. She suggested commissioners contact her with other topic requests they think should be included.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned by Chairperson Deckert at 8:13 p.m.

**NEXT MEETING:** June 11, 2020