CUP Narrative

Blue Oaks Church

Pleasanton, California

Prepared by



Specialized Planning & Architecture for Church Environments, LLC 108 South Broadway Edmond, OK 73034

November 7, 2019







Conditional Use Permit Narrative

1.01 Renovation Plans

- A. Plans for renovating the 19,033sf one-story building include the demolition of all interior partitions, ceilings, finishes and other improvements apart from the central toilet rooms and the main electrical room.
- B. Interior improvements include the construction of a main auditorium space with movable seating (interlocking chairs). Capacity of the auditorium will be 425 interlocking (non-fixed) seats maximum. A performance platform (24" to 30" high) of approximately 700sf will serve the room, with limited backstage areas for storage, audio/video, and Green Room. The main Lobby will be located at the current main entrance on the building's north side, and a smaller Lobby located at the south building entrance. A "Hospitality Room" will be in the central core (between the two Lobbies) but will be limited to the preparation of coffee and similar services (no food preparation). The eastern side of the building will be configured for children's classrooms, from newborns through middle school ages. This facility will not be used as a licensed daycare facility. A small outdoor area along the building's east side which is part of the property will be fenced and used as an outdoor play space. A small office suite is provided near the SE corner of the floor plan which will be used throughout the week.
- C. Exterior improvements will include enclosed glass vestibules on the north and south entrances, due to energy code requirements. It is also anticipated that a portion of the roof over the platform and central area of the auditorium will be raised to a height of approximately 20 feet above floor level to provide adequate clearances for the Audio Visual/Lighting systems. The exterior walls of the elevated roof will be finished to match the building elevations. Any changes to the existing building's exterior walls will be primarily paint (color) and signage which complies with local ordinances.

1.02 Operations

- A. As a church facility, most of the assembly functions will be held on weekends primarily on Sunday morning. Smaller assembly functions will be held throughout the week, however. This application includes a request for approval for "future" uses as outlined in the attached "Summary of Expected Uses and Operational Times" is attached and explains how existing parking and parking leases will be used to maximize the use of the interior building meeting spaces without exceeding the parking spaces.
- B. Special events (i.e., weddings, receptions, funerals, etc.) may be hosted at this facility during the week. If those special events are scheduled on weekdays, they would remain under the size 144 people at a single time and would happen during a time slot that is currently defined as "Large Group Meeting" in the "Summary of



Expected Uses and Operational Times" document. Most special events are held on weekends and will be scheduled during the "Large Group Meeting" time slot specified in the "Summary of Expected Uses and Operational Times."

- C. It is expressly noted that this facility will <u>not</u> be used at any time for use as a Daycare or School. All children's classrooms which are represented in the conceptual floor plan are for the specific use of the church during religious activities. For this reason, an HRA is not required.
- D. The auditorium will have amplified music and amplified speaking presentations. The music will come from a band that typically consists of a drum kit, bass guitar, electrical guitar, acoustical guitar and keyboard. There are 2 or 3 vocalists as well. The music will be performed primarily during Sunday worship services and during a band rehearsal that will happen once a week at a time that is to be determined. The amplified speaking will used during Sunday worship services.

1.03 Site

- A. New site work will be limited to the fenced enclosure of a small triangular space located adjacent to the east side of the building for an outdoor play area, construction of vestibules at the main entrances on the building's north and south sides, and vertical expansion of a small portion of roof directly above the platform and auditorium areas.
- B. The allocation of the proposed outdoor play area will <u>not</u> involve the removal of any existing trees or landscaping. Rather, it is intended that this area be preserved as is and used as a secured outdoor space for the children's department. Therefore, an Arborist Report is not necessary. Hours of use will vary but will be limited in duration and primarily during weekend activities of the church.
- C. The adjacent "Existing Patio will be utilized in a similar manner to its present purpose. Hours of use will vary but will be limited in duration & occupancy and primarily during weekend activities of the church.
- D. The City of Pleasanton requires 1 parking space dedicated to this use for every 6 seats in the auditorium, which calculates to 71 spaces (425/6 = 70.8). Existing parking areas will be utilized without modification through a use agreement with the owner's association (copies provided with this application). There are two parcels which will be rented by the church in order to address parking needs and requirements: 7133 Koll Center and 7077 Koll Center Drive. Copies of the respective parking leases are attached to this Application.





Blue Oaks Church Summary of Expected Uses and Operational Times

This document explains what is shown in the following two tables of "Expected Uses and Operational Times". One table is for weekends. The other table if for weekdays.

Act No

This is simply an "Activity Number" to make it easier to specify an item if there are subsequent questions.

Day of Week

Self-Explanatory

Activity

Rather than use activity names that mean something to us but may not make sense outside of the church, we have standardized on the following activity names. Worship, Large, Medium or Small Group Meetings, and Staff Office Hours.

Start Time & End Time

Self-Explanatory

Typical Number of People

Based on our current scheduling and attendance, this is what the number of people who would be typically in attendance.

Maximum Number of People

Based on a constraint of parking or room size, this what the maximum number of people would be scheduled for the activity.

Room Name

The primary use of the building is for meetings. There are five meeting spaces:

- 1. Auditorium (Rooms 108)
- 2. Classrooms for Children, (Rooms 122-124)
- 3. Next Gen Room (Room 128)
- 4. Small Meeting Rooms 1 & 2 (Rooms 125 & 126)
- 5. Offices (Room 127)

Square Footage

The square footage for each room.



Frequency

The default for all activities is weekly.

Parking Ratio

The parking ratio that is used to calculate parking needs is listed. The ratio is based on whether the primary audience is families or couples. During weekday evenings and weekends we primarily host meetings that are focused on family audiences that have a per car utilization of 2.25 people per car/parking space. During weekday days, the primary audience is individuals or couples that have a per car utilization of 1.25 people per car/parking space.

Required Parking (Typical) & Max

These two columns calculate the number of parking spaces needed based on the typical or maximum attendance divided by the parking ratio.

Current vs. Future

"Current" means we are currently hosting this activity at rented space at Foothill High School, our offices or other rented space. "Future" means it is an activity that is not currently scheduled but may be scheduled in the future.

Parking Space Available Inventory

Weekdays

There are 64 regular parking spaces and 4 ADA spaces on the 7139 Koll Center Parkway site available to support meetings during the week, Monday through Friday.

Weekends

In addition to our 64 regular weekday parking spaces, parking leases have been signed with two neighboring buildings.

7133 Koll Center Parkway

There are 105 regular parking spaces at the 7133 Koll Center building. 80 of those are being leased for use from Saturday morning at 8:00 am until midnight on Sunday.

7077 Koll Center Parkway

There are 125 regular parking spaces at the 7077 Koll Center building. 45 of those are being leased for use from Saturday evening at 5:00 pm until midnight on Sunday.



Business Inventory for Leased Parking Spaces

7077 KOLL CENTER DRIVE

Suite			Square	Operating	Operating
Number	Company Name	Use	Footage	Days	Hours
110	Transamerica Financial Advisors	General Office	6,656	M-F	8am-5pm
120	Sierra Pacific Financial Advisors	General Office	1,946	M-F	8am-5pm
183	Sallman, Yanf & Alameda Boyd Bookkeeping	General Office	5,837	M-F	8am-5pm
200	ISEC	General Office	10,561	M-F	8am-5pm
210	Bellecci & Associates	General Office	3,793	M-F	8am-5pm
			28,793		

	7133 KOLL CEN	ITER DRIVE			
Suite			Square	Operating	Operating
Number	Company Name	Use	Footage	Days	Hours
100	Jacent Strategic Markting	General Office	16,289	M-F	8am-5pm
200	Vacant	General Office	12,315	M-F	8am-5pm
			28,604		

Parking Ratio Methodology

We are not able to count the cars at our current meeting location at the Foothill High School parking lot and compare them to the attendance inside the building during our current church services because there are too many simultaneous events (e.g. Foothill High sporting events) happening on a Sunday morning. We don't know which cars are Blue Oaks cars or the general public.

We conducted parking surveys over the course of 3 weekends. We asked attendees at our services to complete a form that tallied the number of people who came in a single car. The average number of people per car was 2.25. This number is also validated nationally by Lifeway Architecture who says that the typical range for churches is 2-2.5.

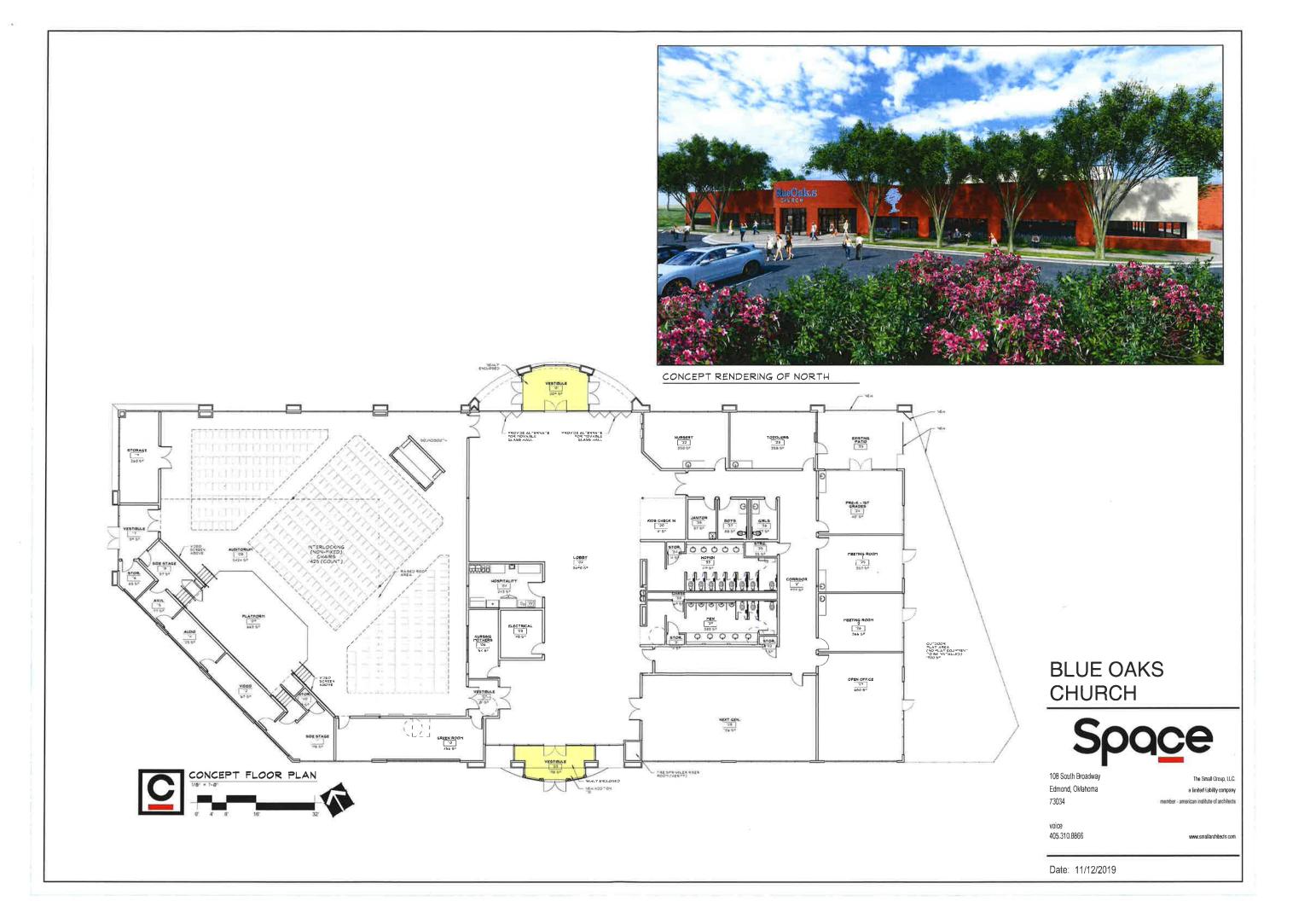
Auditorium Capacity

Unlike a sporting event or a cultural arts event, every seat is not filled in a church service. The rule of thumb in the church world is that a room feels full when attendance reaches 80% of the number of seats in the room. If this were to happen on a consistent basis, we would add a service rather than expect people to fill all the empty seats. The auditorium is sized at 425 chairs. 80% of that number is 340 people.

For comparison purposes, currently, we average 550 people at 3 different service time with an auditorium that has 300 chairs. Our current plan is to start with two service times and add a third when we reach these capacity thresholds.

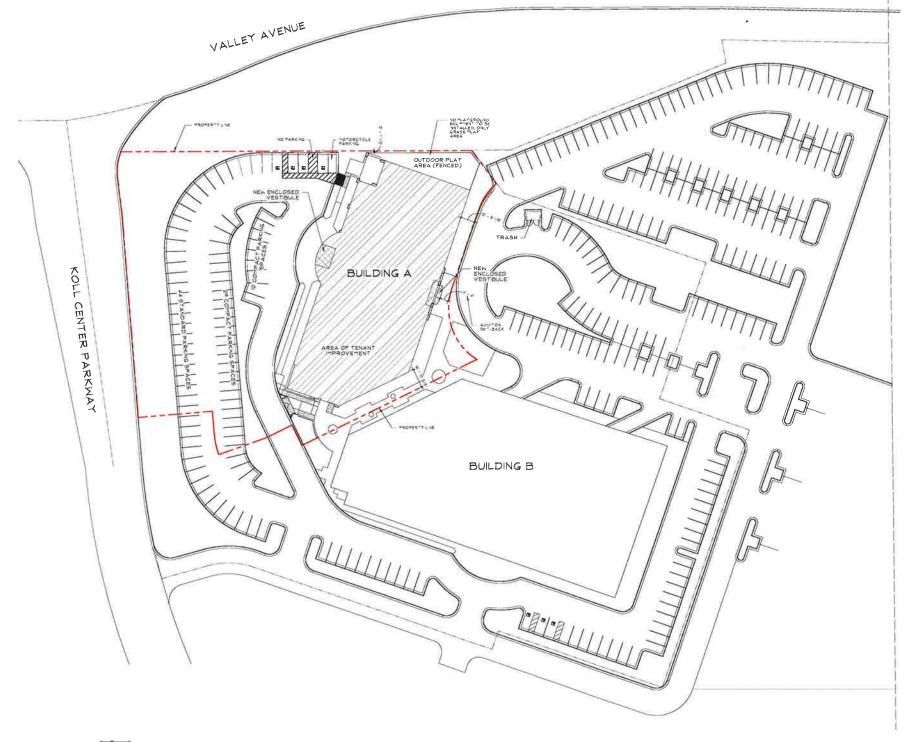
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	Day /	Activity	Start Time	End Time	People	People	Room Name	72.22	Frequency	Parking Ratio	(Typical)	(Max)	Current vs. Furture
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1.5		Worship	8:30 AM	10:00 AM	35	ES.	Classrooms	1832	Weekly	2.25	91	22	Current
1.5		Worship	8:30 AM	10:00 AM	9	15	Next Gen Rm	1106	Weekly	225	4	7	Current
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1. S		Worship	3:00 P.M	4:30 PM	125	340	Auditorium	5424	Weekly	572	95	151	Furture
1. S		Worship	3:00 P.M	4:30 PM	25	53	Classrooms	1832	Weekly	225	F	7.	Future
1.5		Worship	3:00 P.M	4:30 PM	52	15	Next Gen Rm	1106	Weekly	225	11	7	Future
1. S	. Sunday W	Worship	7:00 PM	8:30 PM	125	340	Auditorium	5424	Weekly	225	29	- 151	Future
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	2 Monday	Small Grp Mtg	9:30 AM	12:00 PM	12	8	Mtg Rms 1-2	723	Weekly	125	9	24	Future
	2 Monday	Med Grp Mtg	9:30 AM	12:00 PM	8	40	Next Gen Rm	1106	Weekly	125	75	32	Future
	2 Monday	Small Grp Mtg	1:00 PM	230 PM	12	8	Mtg Rms 1-2	733	Weekly	1.25	0	24	Future
	2 Monday	Med Grp Mtg	1:00 PM	2:30 PM	8	9	Next Gen Rm	1106	Weekly	1.25	24	35	Future
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	2 Monday	Small Grp Mtg	6:30 PM	9:00 PM	24	8	Mtg Rms 1-2	723	Weekly	572	F	13	Current
	2 Monday	Med Grp Mtg	6:30 PM	9:00 PM	8	4	Next Gen Rm	1106	Weekly	225	13	18	Current
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	3. Tuesday	Small Grp Mtg	1:00 PM	2:30 PM	12	8	Mtg Rms 1-2	22	Weekly	1 2	5	24	Future
	3. Tuesday	Med Grp Mtg	1:00 PM	2:30 PM	8	9	Next Gen Rm	1106	Weekly	1.25	24	32	Future
	3. Tuesday	Lrg Grp Mtg	6:30 PM	9:00 PM	25	55	Auditorium	5424	Weekly	2.25	23	33	Cument
	3. Tuesday	Small Grp Mtg	630 PM	9:00 PM	24	8	Mtg Rms 1-2	22	Weekly	225	7	t	Cument
	3. Tuesday	Med Grp Mtg	6:30 PM	9:00 PM	8	4	Next Gen Rm	1106	Weekly	225	13	18	Cument
	4. Wednesday	Staff Office Hours	9:00 AM	5:00 PM	5	5	Offices	089	Weekly	125	80	12	Current
	4. Wednesday	Small Grp Mtg	9:30 AM	1200 PM	12	8	Mtg Rms 1-2	723	Weekly	1.25	10	24	Future
	4. Wednesday	Med Grp Mtg	9:30 AM	12:00 PM	8	9	Next Gen Rm	1106	Weekly	1.25	24	32	Future
	4. Wednesday	Small Grp Mtg	1:00 PM	230 PM	12	93	Mtg Rms 1-2	723	Weekly	1.25	10	24	Future
	4. Wednesday	Med Grp Mtg	1:00 PM	230 PM	93	9	Next Gen Rm	1106	Weekly	1 25	24	32	Future
	4. Wednesday	Lrg Grp Mtg	6:30 PM	9:00 PM	S	72	Auditorium	5424	Weekly	225	23	33	Current
	4. Wednesday	Small Grp Mtg	6:30 PM	9:00 PM	24	8	Mtg Rms 1-2	22	Weekly	225	F	13	Current
	4. Wednesday	Med Grp Mtg	6:30 PM	9:00 PM	8	9	Next Gen Rm	1106	Weekly	225	13	8	Current
	5. Thursday	Staff Office Hours	9:00 AM	5:00 PM	유	15	Offices	089	Weekly	125	80	12	Current
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	6. Friday	Med Grp Mtg	9:30 AM	1200 PM	8	4	Next Gen Rm	1106	Weekly	125	*	32	Future
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	6. Friday	Small Grp Mtg	6:30 PM	9:00 PM	25	8	Mtg Rms 1-2	22	Weekly	225	=	13	Current
		Med Gm Mfg	630 PM	9:00 PM	30	9	Next Gen Rm	1106	Weekly	225	13	8	Current









SITE DATA TABLE (CHURCH SITE)

69,286 SF / L6 ACRES 19,415 SF 397 SF 0.28 0.29 (64) STANDARD (4) ADA

SITE DATA TABLE (ADJACENT SITE)

121,861 SF / 2,8 ACRES 33,788 SF

SITE DATA TABLE (COMBINED SITES)

LOT AREA *
EXIST, BLOG, AREA *
ADDITIONS AREA *
EXIST, FLOOR AREA RATIO (FAR) *
FROPOSED FLOOR AREA RATIO (FAR) *
EXIST, PROPOSED PARRING SPACES *

191,147 SF / 4,4 ACRES 53,203 SF N/A 0,28 N/A (169) STANDARD (6) ADA

ARCHITECTURAL SITE PLAN

ARCHITECTURAL SITE PLAN BLUE OAKS CHURCH 5-27-2015 Project 78e 17 28 020 Space Specialized Planning & Architecture CONCEPT DESIGN FTS for Church Environments, LLC 108 South Broadway Edmond, Oklahoma 73034 405.310 A.101 405 310 6866 (T) 7139 Koll Center Parkway Pleasanton, California

