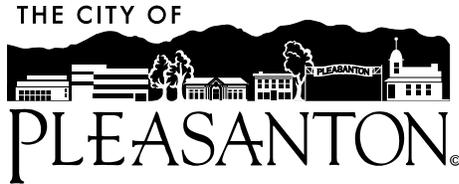


**COMMITTEE ON  
ENERGY AND THE ENVIRONMENT  
AGENDA**



**September 25, 2019 - 5:00 P.M.**

**Operations Service Center  
Remillard Conference Room  
3333 Busch Road, Pleasanton**

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**CALL TO ORDER**

**ROLL CALL**

**AGENDA AMENDMENTS**

**CONSENT CALENDAR**

1. Approve regular meeting minutes of July 31, 2019

**MEETING OPEN TO THE PUBLIC**

2. Introductions/Presentations
3. Public comment from members of the audience regarding items not listed on the agenda.

**OTHER MATTERS BEFORE THE COMMITTEE**

4. Set meeting schedule for 2019/2020
5. Select a Representative to serve as an Alternate on the Tri-Valley Air Quality Community Alliance
6. Climate Action Plan Update
7. Updates from the Subcommittees

**MATTERS INITIATED BY COMMITTEE MEMBERS**

**REPORTS ON CONFERENCES AND SEMINARS ATTENDED BY COMMITTEE MEMBERS**

**ADJOURNMENT**

Next regularly scheduled meeting: TBD

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**Notice**

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Operations Services Center, 3333 Busch Road, Pleasanton.

### **Accessible Public Meetings**

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g. an assistive listening device), please contact Derek Lee, Operations Services Center, 3333 Busch Road, Pleasanton, CA 94566, or (925) 931-5525 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.

**MINUTES  
CITY OF PLEASANTON  
COMMITTEE ON ENERGY AND ENVIRONMENT  
July 31, 2019**

**CALL TO ORDER**

The regular meeting of the Committee on Energy and the Environment was called to order at 5:05 p.m.

**ROLL CALL**

Present: Catherine Brown (5:30 p.m.), Eric Cartwright, Terry Chang, Bruce Daggy (5:15 p.m.),  
Laurene Green, Joel Liu

Absent: Robert Gan

**AGENDA AMENDMENTS**

None

**CONSENT CALENDAR**

1. Approve the regular meeting minutes of May 22, 2019 with the following change on item #5, second sentence to read, "The Alliance has requested to have a representative from the Committee on Energy and the Environment to support their efforts which includes the completion of a grant application in the next two weeks."

*Motion by:* Green      *Seconded by:* Chang

*Ayes:* Cartwright, Chang, Green, and Liu

*Absent:* Brown, Daggy, Gan

Mr. Cartwright requested that a few sentences be added with the specifics of what the presentation entails or a copy of the presentation(s) be added to the minutes to provide more detailed record regarding the specifics of the presentation. Mr. Lee indicated that staff will add the presentation and any materials distributed to the minutes in the future.

**MEETING OPEN TO THE PUBLIC**

2. Introductions / Presentations:

None

3. Public Comment from members of the audience regarding items not listed on the agenda:

Sharon Piekarski, 36 year resident of Pleasanton and Bicycle and Pedestrian and Trails Committee member (BPTC), expressed her concerns about a city proposed 3.2 million downtown parking project that goes against numerous city master plans and vision statements all which include plans for expanded interconnected trails as well as more and safer bike lanes.

**OTHER MATTERS BEFORE THE COMMITTEE**

4. Climate Action Plan (CAP) Update

Mr. Lee reported that the California Air Resources Control Board (CARB) brought their roadshow of electric lawn and garden equipment to Pleasanton's Operations Service Center on July 18, 2019. CARB staff demonstrated the use and maintenance of various electric equipment including edgers, hedge

trimmers, leaf blowers, lawn mowers, and various saws to an audience consisting of Parks staff, representatives from the Pleasanton Unified School District and Aquatic Center, and members of the City's Committee on Energy and the Environment. The equipment will be available for City crews to try out for three weeks, at no cost to the City. There was a lot of valuable information at the event and the staff was very enthusiastic. It was noted that the idea is for staff to get ahead of the game to prepare for future state regulations to phase out petroleum operated lawn and garden equipment.

Ms. Campbell, Associate Planner, introduced herself to the committee and provided information regarding her background and experience. She indicated that staff has prepared a draft Request for Proposal for updating the City's Climate Action Plan with feedback from subcommittee members Daggy and Chang. She said the RFP seeks proposals to provide staff with assistance in adopting a comprehensive CAP update to align with Senate Bill 32, Executive Order (EO) B-30-15, and EO S-3-05, and other legislation as appropriate. CAP 2.0 will provide clear targets, goals, strategies, and actions to achieve or exceed greenhouse gas reduction goals.

Ms. Campbell provided an extensive review of the scope of the project, project deliverables, submittal requirements, selection criteria, and schedule for RFP process.

Ms. Campbell also requested feedback from the committee members for the RFP in addition, to any information that they feel may have been left out. She indicated that some comments that have been received are more related to the goals and strategies and will keep record of them as they are needed later in the project.

Ms. Green inquired on which city documents the consultant would be expected to review. Ms. Campbell reported that the consultant would be required to review the following city documents: Climate Action Plan (CAP), Supplemental EIR for CAP, GHG inventory, General Plan, Bicycle and Pedestrian Master Plan, Trails Master Plan, Downtown Specific Plan, Parking Strategy, Recycled Water, Water Master Plan, City of Oakland Curb Analysis, Stop Waste Climate Adaption Measures, and Tri-Valley Local Hazard Mitigation Plan.

Ms. Brown inquired on what the role of the committee is for this project. Ms. Campbell said the subcommittee will be working closely with staff during this process and staff will provide periodic updates to the entire committee at specific milestones for discussion and feedback. Ms. Campbell said she will create a website on the project and keep current with relevant information on the site.

Mr. Daggy expressed his concerns about not having mitigation strategies called out in the scope which don't directly reduce GHG (i.e. planting trees) and didn't want that aspect to be overlooked and not included in the CAP.

Ms. Campbell indicated there is chapter about preparing for climate change, climate resilience, and co-benefits which are all very important and she foresees this chapter being updated accordingly and not removed.

Mr. Lee indicated that the committee will be have opportunities later on to provide input such as these on guiding principles when developing the action measures. In addition, the consultant will be required to review the Tri-Valley Local Hazard Mitigation Plan and indicate where there are opportunities to reinforce these mitigation strategies and identify gaps.

Ms. Campbell indicated that she would take a look at the document and make sure there is something included about the climate change chapter and clearly indicate the expectation for it to be addressed in the update.

Ms. Green requested seeing a minor description of how the City's emissions forecast is being made and what was relied upon for that forecast.

Mr. Lee indicated that for item #6 in the scope of work, staff will also add cost savings achieved as part of the co-benefits.

Ms. Green requested that there be an area to park items that could potentially have an impact but maybe not be feasible due to limited technology or monies available to ensure they are accounted for somewhere should the need arise in the future. She also noted that if there are any areas that aren't covered by other areas for fire, flood and drought resiliency that they be added to the CAP 2.0.

Mr. Cartwright indicated that over the years there may be some changing to conditions, regulations, partnerships or grant funding available and requested that the committee periodically review of the documents prioritization matrix and update without having to going thru CEQA. Mr. Lee indicated that the matrix will be designed with that in mind.

Ms. Green requested if someone from the committee or sub-committee could be there at the interview to provide input. Ms. Campbell indicated that its not typical practice to have someone from a committee on the interview panel, however, she would be on the panel along with other city staff representatives to evaluate. Once the consultant is selected and scope is set, it will be reviewed with the committee for feedback.

Staff expects to advertise the RFP in early August and to allow prospective consultants approximately one month to respond. Ms. Campbell indicated the timeline is approximately 1 to 1 ½ years to complete.

Mr. Lee indicated that he would email Ms. Campbell's contact information to the committee members should they have any additional comments or questions.

#### 5. Updates from the Subcommittees

**Climate Action Plan Update:** Mr. Daggy and Ms. Chang indicated that they worked closely with Ms. Campbell on the RFP.

Mr. Daggy also indicated that the Tri-Valley Air Quality Community Alliance is running behind schedule, however, he will email Mr. Lee when he hears back if they were have been approved for the grant. Ms. Green indicated there was an air quality scientist from the lab that might be interested in assisting on the committee.

**East Bay Community Energy Evaluation:** Ms. Brown indicated that at the last EBCE meeting there was a staff report regarding cities that might be interested in joining the EBCE. She reviewed the below timeline with the committee:

<u>Date</u>	<u>Event</u>
Aug/Sept 2019	City completes PG&E load data request forms
Sept/Oct 2019	City passes resolution, ordinance & MOUS to join EBCE
Aug/Oct 2019	EBCE conducts internal technical analysis to evaluate inclusion request(s)
Oct/Nov 2019	EBCE Board considers technical analyses and inclusion request(s); pending affirmative board vote, updated implementation plan with CPUC
2020	Community outreach within new jurisdictions
2021	Enrollment begins in jurisdictions

It was noted that the timeline indicates that if cities want to start receiving electricity in 2021, they would be required to start the process now.

Mr. Daggy inquired if city staff has worked on completing the PG& E load data request forms. Mr. Lee indicated that EBCE should have the information from the last go around, however, staff is currently collecting on the load estimates.

Ms. Yurchak indicated that staff will review the preliminary evaluation criteria, imposed timeline from EBCE and receive further direction from the City Manager on the PG&E load data request forms next week. The Council would have to decide by October in order to have power in 2021. It was also noted that should this item be agendized for the Council in early October, a special meeting might need to be held for the committee to make a recommendation.

Mr. Liu and Ms. Brown indicated that they would together to summarize EBCE statistics with regards to contracts and projections.

Mr. Cartwright questioned if the city doesn't act earlier enough to have electricity by 2021, would they be able to join by 2022. Ms. Yurchak indicated that there are questions that are still not answered, however, there may be a possibility that the city could join the JPA in 2019 or 2020 and then obtain electricity for example in 2022.

Mr. Lee indicated that the evaluation criteria is currently being updated and a recommendation made to the City Manager based off the information completed, however, there are some elements that staff is unable to obtain at this time such as the financial sustainability.

**Water Supply Alternatives:** Ms. Green indicated that Zone 7 and Carollo Engineers provided responses to her questions that she sent to the Tri-Valley Water Liaison Committee on the Potable Reuse project. She is currently reviewing the information and her plan is to make a list of items that need to be vetted out (i.e. studies to be completed) and will forward the information to Mr. Yamello. She also indicated that she gets the impression that a large majority of those at the last water liaison committee meeting are in favor of a potable reuse project and they think it is the answer to their challenges ahead, however, the City of Pleasanton is still evaluating things and is not financially committed to that project. Ms. Yurchak indicated that the Council has only committed to continuing to study potable reuse options which Zone 7 is leading the efforts on and the costs will be shared amongst all the Tri-Valley water agencies.

Ms. Green requested that the committee members receive a copy of the responses to her questions.

Mr. Cartwright provided an update on the Water Liaison Committee meeting and the presentation from Zone 7 which took a step back from the potable re-use project to review the Tri-Valley's water supply reliability, current water supply, forecasting for the future, and potential options available. Ms. Yurchak indicated that the next meeting will be held in January 2020.

#### **MATTERS INITIATED BY COMMITTEE MEMBERS**

None

#### **REPORTS ON CONFERENCES AND SEMINARS ATTENDED BY COMMITTEE MEMBERS**

None

Ms. Yurchak reported that Mr. Lee has accepted a position with the City of Oakland and his last day will be August 9, 2019. She thanked Derek for his many contributions to the Environmental Services Division. She indicated that in the interim, she would be the staff liaison for the committee.

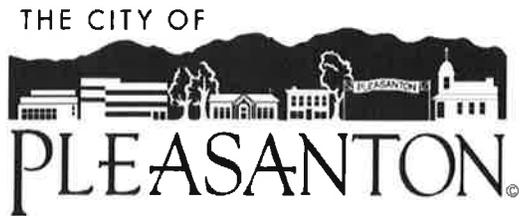
The committee members expressed their appreciation to Mr. Lee for all his hard work and responsiveness to the committee members.

## **ADJOURNMENT**

The meeting was adjourned at: 6:42 p.m.

Next regularly scheduled meeting: September 25, 2019 at 5:00 p.m.

Respectfully Submitted,  
Jennifer Tagalog



# The Committee on Energy and the Environment Meeting Agenda Report

September 25, 2019

Item 4

**SUBJECT: SET THE 2019/2020 MEETING SCHEDULE FOR THE COMMITTEE ON ENERGY AND THE ENVIRONMENT**

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## **SUMMARY**

The Committee's regular meeting schedule includes bi-monthly meetings on the fourth Wednesday. Annually the Committee reviews its meeting schedule and makes any necessary adjustments due to holidays or other potential schedule conflicts.

## **RECOMMENDATION**

Discuss and determine the Committee's 2019/2020 meeting schedule.

**BACKGROUND**

Per Resolution No. 17-912, the Committee shall hold its regular meetings every other month during its term. Annually, the Committee reviews its meeting calendar and makes any adjustments due to holidays or other potential Schedule conflicts.

**DISCUSSION**

The Committee should review the proposed 2019/2020 meeting schedule, make any revisions and approve.

The Committee's proposed 2019/2020 meeting schedule is as follows:

2019

November 20, 2019 (3<sup>rd</sup> Wednesday, due to the Thanksgiving Holiday)

2020

January 22, 2020

March 25, 2020

May 27, 2020

July 22, 2020

September 23, 2020

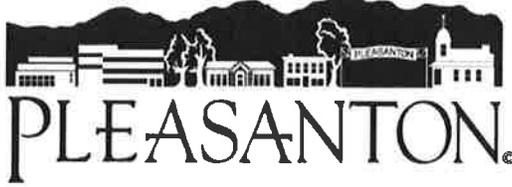
November 18, 2020 (3<sup>rd</sup> Wednesday, due to the Thanksgiving Holiday)

Submitted by:



Kathleen Yurchak  
Director of Operations and Water Utilities

THE CITY OF



# The Committee on Energy and the Environment Meeting Agenda Report

September 25, 2019

Item 6

**SUBJECT: IMPLEMENTATION UPDATE OF THE CITY'S CLIMATE ACTION PLAN**

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## **SUMMARY**

Periodically, staff will provide updates on the implementation of the City's Climate Action Plan. This report contains a summary of activities over the last few months. City staff use of the California Air Resources Control Board's (CARB's) electric lawn and garden equipment, following the July 18 demonstration. Staff has also finalized the Request for Proposal (RFP) for the update of the City's Climate Action Plan (CAP) update, publicized the RFP and accepted proposals. The Sustainable Pleasanton website was launched in August and is now available on the City's website or via [www.sustainablepleasanton.com](http://www.sustainablepleasanton.com). Staff also spent a significant amount of time preparing for the City Council's September 17, discussion of whether or not to join the East Bay Community Energy Community Choice Aggregation program, following staff's 10-month evaluation of EBCE.

## **RECOMMENDATION**

Receive update on the City's Climate Action Plan Implementation.

## **FINANCIAL STATEMENT**

None.

## **BACKGROUND**

Operations Services Department staff provides a regular update to this Committee regarding the City's various efforts to implement its CAP.

## **DISCUSSION**

Following the California Air Resources Control Board demonstration of its electric lawn and garden equipment, Pleasanton's Parks Division had the equipment two weeks to use the equipment. Unfortunately, CARB picked up the equipment one week early, so not all Parks staff could test the equipment and its various uses. However, staff provided the following feedback: The Husqvarna handheld blower and backpack battery handheld blower were used, and staff said in general the equipment worked for a short period of time. The handheld blower was a little underpowered for the parking lot Operations Services parking lot. It took two power packs to complete the parking lot, each with a 10-minute charge. The back-blower battery pack lasted longer but was still underpowered. Both handheld units hurt the elbow and wrist of the user after less than an hour of use. The Husqvarna chainsaw was used and would be best for small jobs and for early morning work, because it is quieter than our typical chainsaw used.

Staff finalized the Request for Proposal for updating the City's Climate Action Plan and incorporated Committee member feedback from its July 31 meeting. Staff received three proposals by the due date from Ascent, Cascadia, and ESA. Interviews will be held the week of October 7. Once a consultant is selected, the scope of work will be finalized along with contract details and will be considered by Council in November or December. The CAP 2.0 website was also developed and will be launched in October.

The City Manager approved the launch of the Sustainable Pleasanton website [www.sustainablepleasanton.com](http://www.sustainablepleasanton.com) in August and is now live on the City's website. The new website resource will be included in the upcoming Progress Newsletter that is mailed to all households in Pleasanton. Additional social media postings will follow the Progress Newsletter.

Lastly, staff devoted a considerable amount of time and effort to prepare the agenda report and presentation for the September 17, City Council meeting, where staff presented the East Bay Community Energy evaluation report and recommendation to join EBCE for Council's consideration. Council directed staff to pursue the necessary steps for the City to join EBCE for service in 2021. Council also requested that the City supplement EBCE's community outreach with its own efforts, to ensure Pleasanton business and residents were fully informed on EBCE and its options to opt out and opt up.

Submitted by:



Kathleen Yurchak  
Director of Operations and Water Utilities