

# CITY OF PLEASANTON OPERATING BUDGET FY 2015/16 & FY 2016/17



# DRAFT



# **CITY OF PLEASANTON, CALIFORNIA OPERATING BUDGET FY 2015/16 – FY 2016/17**

## **City Council**

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# City Manager's Budget Message

## Honorable Mayor and City Councilmembers

It is my pleasure to present the FY 2015/16 and FY 2016/17 Budget for the City of Pleasanton. This budget presents the City's two year financial plan for delivering City services in a fiscally responsible manner consistent with the priorities, goals and objectives adopted by the City Council. The following is an overview of the City's budget, the City's financial challenges, Pleasanton's economy, and City Council's priorities reflected in the budget.

## Overview

Overall, General Fund revenues are estimated to increase by \$6.1 million or 6% from FY 2014/15 to FY 2015/16 and by another \$3.5 million or 3% from FY 2015/16 to 2016/17 and as such, the budget is balanced without using one-time revenues or reserves to do so. We have also increased staffing by 4.0 Full Time Equivalent (FTE) positions, from 408.75 FTE to 412.75 FTE which will restore some of the critical positions that were eliminated during the Great Recession. Additionally, funding for Repair and Replacement (R&R) has been increased to \$4.5 million annually and the General Fund contribution to Capital Improvement Program (CIP) has been increased from a projected \$1.4 million to \$3.2 million annually which are close to pre-recessionary funding levels. And, as described in more detail below, we are taking steps to reduce the City's unfunded pension related liabilities that will reduce the City's long-term expense to cover these liabilities by \$37.9 million. Finally, consistent with the City's financial policies, the General Fund reserve for economic uncertainty is budgeted to be equal to 10% of operating revenues or \$10,646,744 in FY 2015/16 and \$11,024,000 in FY 2016/17 and the undesignated General Fund reserve remains at approximately \$6.5 million.

In short, I believe this budget positions the City of Pleasanton to strengthen important programs, address its aging infrastructure, invest in new capital assets, and reduce its unfunded liabilities.

## Citywide Budget

As summarized below, the total Citywide FY 2015/16 budget including the operating budget, CIP, R&R budget, and Internal Services Funds<sup>1</sup> is approximately \$200 million. The total Citywide FY 2016/17 budget including CIP is approximately \$206 million which is \$6 million or 3% greater than the FY 2015/16 Budget.

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<sup>1</sup> The Internal Services Funds receive funding from the Governmental and Enterprise funds as well as use of fund balance.

The increased expenditures are primarily for salary and related fringe benefit increases included in adopted labor agreements, increases in CalPERS contributions to reduce the City's unfunded liabilities, and increased allocations to the CIP.

### FY 2015/16 Budget – All Funds

	GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	2015/16 TOTAL
Operating Programs	\$142,758,595	\$35,227,765	\$177,986,360
CIP	18,363,254	3,495,000	21,858,254
Debt Service	115,000	-	115,000
Total	\$161,236,849	\$38,722,765	\$199,959,614

### FY 2016/17 Budget – All Funds

	GOVERNMENTAL FUNDS	ENTERPRISE FUNDS	2016/17 TOTAL
Operating Programs	\$146,943,407	\$36,327,146	\$183,270,553
CIP	17,756,569	4,190,000	21,946,569
Debt Service	115,000	750,000	865,000
Total	\$164,814,976	\$41,267,146	\$206,082,122

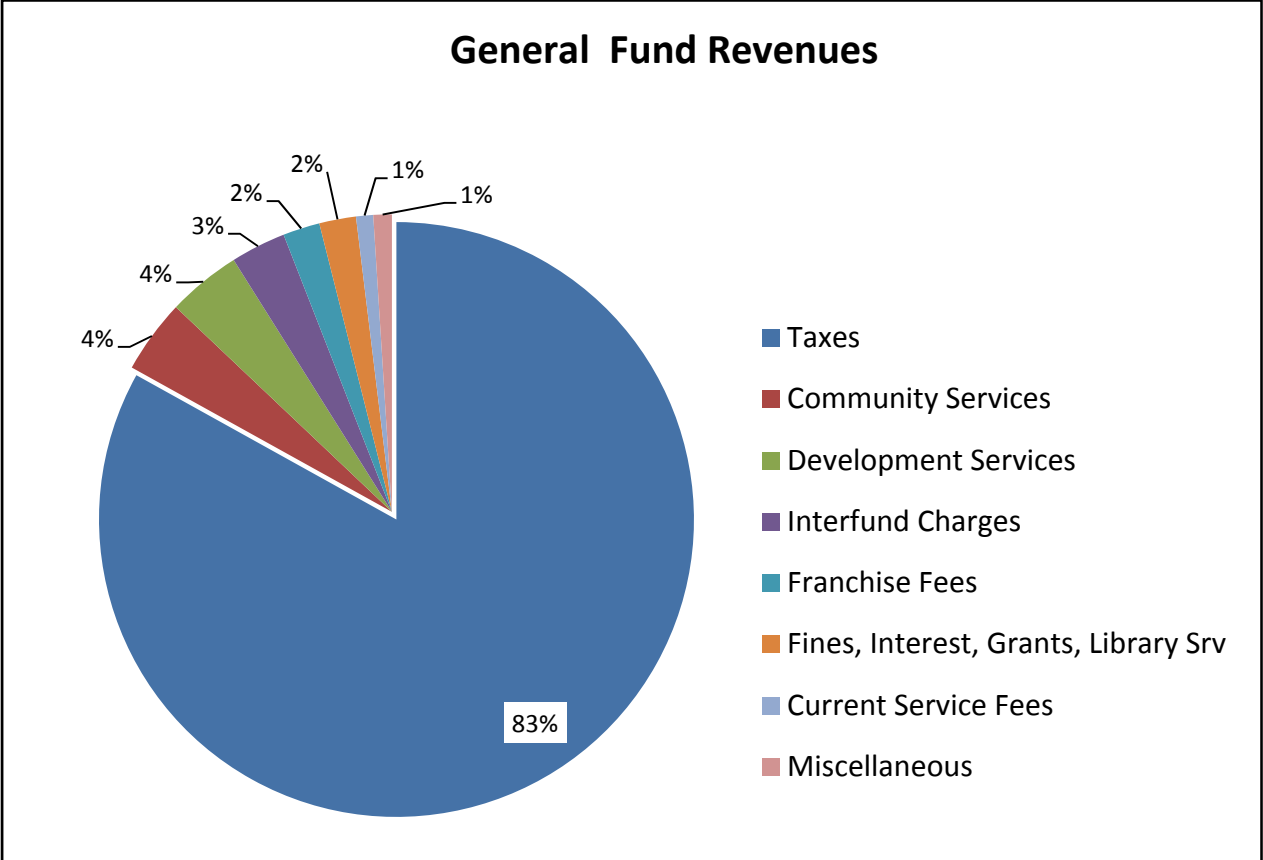
### Citywide Staffing by Function

AUTHORIZED POSITIONS BY FUNCTION	2015/16	2016/17	PERCENT OF TOTAL
General Government	41.7	41.7	10%
Transit	2.9	2.9	1%
Community & Economic Development	49.0	49.0	12%
Community Services & Library	45.9	45.9	11%
Public Utilities	36.1	36.1	9%
Public Safety	176.6	176.6	43%
Operations Services	60.5	60.5	15%
Totals	412.8	412.8	100%

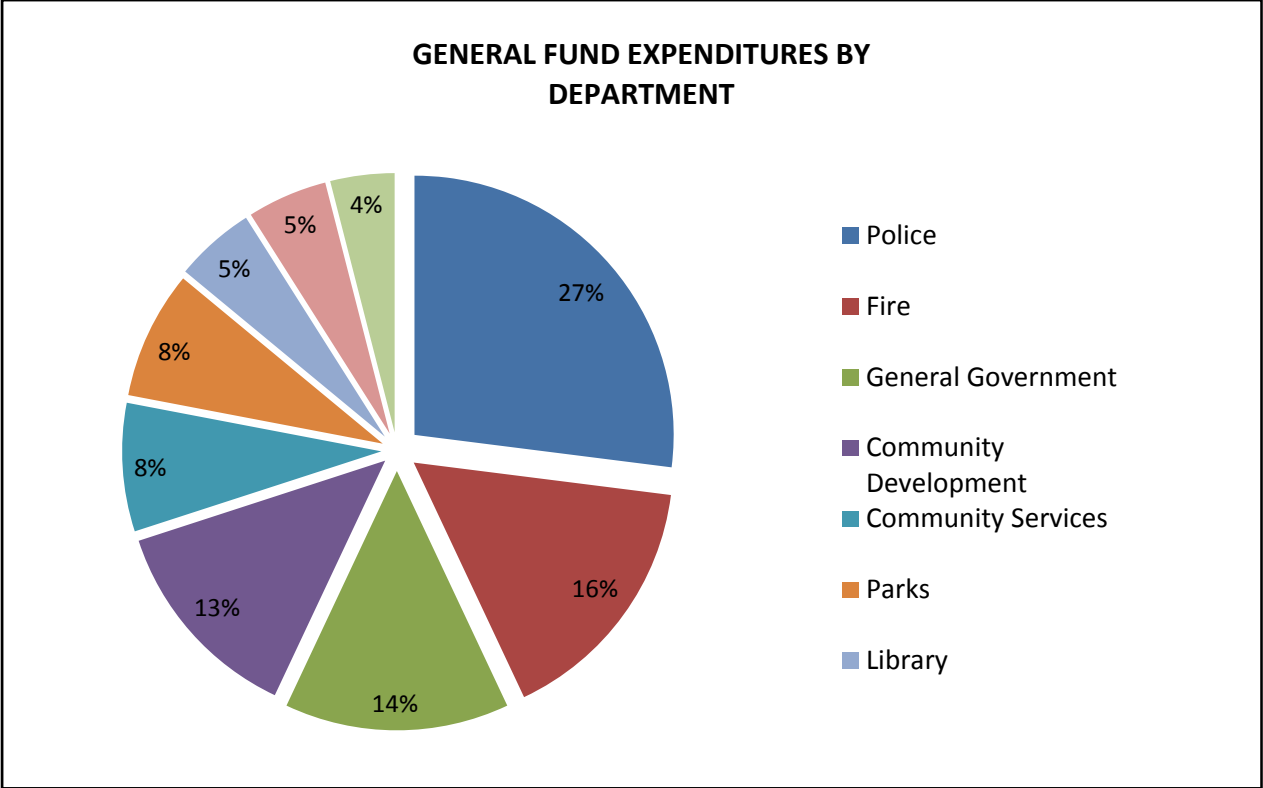
### General Fund FY 2015/16 Operating Expenditures and Revenues

Total General Fund revenues are \$106,461,744 in FY 2015/16. As described in the chart below, the City's General Fund revenues are primarily derived from taxes – property tax, sales tax, Transient Occupancy Tax (TOT), and Business License, are 83% of total General Fund revenues.





Total General Fund operating expenditures are \$100,742,467 in FY 2015/16 or \$5.7 million less than the operating revenues. As described in the chart below, approximately 43% of the General Fund operating budget supports Police and Fire and 17% funds Operations Services for street, park and building maintenance services. The \$5.7 million in General Fund revenues not supporting the General Fund operating budget is transferred out to (1) reduce pension and OPEB liabilities, and (2) support CIP, transit services, and water and sewer subsidies to senior citizens and low income residents.



**Budget Approach for Addressing CalPERS and City Infrastructure/ Facilities**

*Pension and Retiree Health*

Like many California cities, Pleasanton incurred significant unfunded liabilities for pension and retiree health benefits primarily as a result of CalPERS investment losses in 2008 and 2009. The estimated amount of those liabilities as of June 30, 2015 is \$157.8 million<sup>2</sup>. The City currently makes annual payments to CalPERS to cover the unfunded pension liabilities on a 30-year amortization schedule at a 7.5% annual interest rate and makes annual payments to CalPERS California Employers' Retiree Trust (CERBT) Fund to fund retiree health liabilities on an amortization schedule through FY 2037/38. If the City reduces its liabilities through upfront payments, the City reduces its annual payments to CalPERS and the City's overall costs to cover these liabilities over the long-run will also decline.

The CalPERS pension funds have experienced geometric mean rates<sup>3</sup> of return of 9.4% over a 30-year period (1983 through 2013) to as low as 3.5% over the a 5-year period (2009 through 2013). Given the City's conservative investments of its pooled funds, we are not able to achieve the level of returns CalPERS is able to achieve. In fact, the City's geometric mean rate of return over the past five-years is less than 1%.

<sup>2</sup> Retiree Health (OPEB) unfunded liability of \$55.3 million is as of June 30, 2013. The CalPERS unfunded liability is estimated to be \$102.4 million as of June 30, 2015.

<sup>3</sup> Geometric mean rate of return is the average per period compounded over multiple periods.

The City makes annual payments to CalPERS's OPEB Trust Fund to cover the OPEB unfunded accrued liability on an amortization schedule through FY 2037/38. The OPEB unfunded accrued liability calculation is updated every two-years to include Trust Fund investment earnings from the prior two-years, changes in mortality assumptions, changes in health benefits cost increase assumptions as well as any changes in the City's labor agreements related to retiree health benefits. CalPERS OPEB Trust Fund has had earnings the past three fiscal years of between 1.8% to 18.4% which is significantly greater than the 0.60% that the City currently earns on its pooled funds.

To address the City's unfunded liabilities, staff proposes to use \$12.5 million from the City's Retiree Health Reserve Fund<sup>4</sup> and \$4.4 million from FY 2014/15 estimated year-end surpluses and the FY 2015/16 and 2016/17 budgets for a total of \$16.7 million which will reduce the City's \$157.8 million liability by 11%. These allocations will be sent to CalPERS in two one-time payments (\$14.6 million in June 2015 and \$2.1 million in June 2016) As a result of this allocation, the City's total cost to cover these liabilities will be reduced by \$37.9 million over the next 30-years. Through FY 2016/17, the City will save \$2.7 million in payments to CalPERS. To maximize the value from this investment, staff is proposing to allocate these savings to the City's Capital Improvement Program (CIP) reserve to be allocated by the City Council to capital projects at a future date.

### Deferred Capital Investments

The City's infrastructure (roads, bridges, parks, and sidewalks), buildings, and equipment is extensive and requires regular investments to meet maintenance, replacement, and operational needs. In addition, there continues to be a need to expand this infrastructure to meet community expectations, City Council priorities and availability of resources. The recently approved Bernal Community Park Phase 2, the Off-Leash Dog Park, the proposed recycled water pipeline, and I-680/Bernal interchange improvements are examples of the ongoing development of new and significantly improved infrastructure/facilities. Historically, the City has addressed this issue through various means with a focus on funding the Repair and Replacement Fund (R&R) to meet ongoing maintenance requirements and through the City's Capital Improvement Program for expansion and significant renovation. While the Capital Improvement Program meets ongoing infrastructure/facility needs through revenues designated for capital, such as gas taxes, developer fees, grants, and developer contributions, it is the transfer of General Funds to the

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<sup>4</sup> During the late 1990s through early 2000s, because of unusually high investment returns, CalPERS did not require the City to make annual contributions to CalPERS. The City conservatively put the amount they normally would have sent to CalPERS into a special City fund to use towards future retiree health benefits. There is currently \$25.7 million fund balance including an inter-fund loan receivable of \$3.7 million. The \$25.7 million is currently earning about 0.6% interest in the City's pooled investment funds. The City has historically identified these reserves as reducing its unfunded OPEB liability. Given the relatively low investment returns on the City's pooled funds, maintaining these funds in the City's pooled funds earning 0.6% interest while paying 7.5% interest to CalPERS does not reduce the City's unfunded liability as quickly as it will if the City deposited funds into the CalPERS trust funds. This proposal retains \$12.2 million in the City's Retiree Health Reserve fund that will continue to be used to off-set the OPEB unfunded liability. Staff may, at a later, date propose to send some or all of that \$12.2 million to CalPERS trust funds to further reduce the City's pension related liabilities.

Capital Improvement Program that has allowed the City to meet much of its infrastructure/facility expansion needs.

Prior to the Great Recession, the City allocated \$4.5 million annually to the City's R&R funds and \$5 million annually to the City's CIP funds for a total of \$9.5 million to R&R and CIP efforts. During the Great Recession these amounts dropped to \$3.8 million. To bring the capital investment funding back to pre-Great Recession levels, we are increasing CIP allocations to \$3.2 million annually and R&R to \$4.5 million annually for a total of \$7.7 million from the City's FY 2015/16 and 2016/17 budgets primarily through the property and sales tax revenue growth. However, these allocations are \$1.8 million less annually than the prior \$9.5 million annual funding level we hope to achieve. If the City Council adopts the strategy to pre-fund CalPERS and OPEB liabilities, the City will be able to allocate an additional \$2.7 million to the CIP through FY 2016/17 or approximately \$1.35 million annually which will significantly bridge that \$1.8 million annual gap in CIP funding from pre-Great Recession levels.

### *Pleasanton's Economy and Economic Development*

The City of Pleasanton's economy is showing signs of a full recovery from the Great Recession:

- ❖ Median home prices values in 2014 were \$917,500 which is \$67,500 or 8% greater than they were in 2005 or the highest pre-recession year for Pleasanton's home values.
- ❖ The unemployment rate is 3.7%, down from a high of 8.8% in 2010.
- ❖ Office vacancies are 8.8%, down from 18.5% in 2011.
- ❖ Industrial vacancies are 3.2%, down from 8.8% in 2012.

### **Companies Locating In Pleasanton**

Commercial Building Purchases - There were important investment sales in Pleasanton this past year. On the Class A list, Swift Real Estate Partners acquired the 1,011,973 square foot California Center campus – now being upgraded and repositioned as Rosewood Commons. San Ramon Regional Medical Center and John Muir Health partnered to purchase a 92,000 square foot building on Owens Drive that will be converted to an outpatient medical facility. Veeva Systems Inc., the growing life-sciences software firm that went public in late 2013, purchased a 141,250-square-foot office building at 4280 Hacienda Drive in Hacienda Business Park to use it as its new headquarters.



**Commercial Leasing Activity** - New business tenants and expanding firms moved into available commercial space throughout Pleasanton. Two key examples are the 105,000 square feet leased in 2014 by mortgage software provider Ellie Mae, and over 37,000 square feet leased by Astex Pharmaceuticals, both in Hacienda Business Park at Rosewood Commons. Pleasanton-based ServiceMax also recently secured a lease to expand the company into 35,000 square feet of space at the campus. BlackBerry and TriNet HR Solutions also became new Pleasanton tenants, along with the corporate headquarters of Specialty's Café who relocated from San Francisco.

### City Council Priorities Reflected in the Budget

In March of 2015, the City Council adopted its two-year work-plan which sets forth its priorities for this timeframe. This budget and the CIP are focused on meeting these priorities through a broad range of programs and projects. Listed below is a summary of the work-plan's major categories and some of the most significant projects and programs that are included in the FY 2015/16 and 2016/17 budget and CIP.

### Bernal Property - Develop Bernal Community Park

The Bernal Property continues to represent opportunities for improved community services and facilities and the primary focus over the next two years will be completing construction of Phase



II of Bernal Community Park project that includes three synthetic sports fields, open space features, a shade structure, riparian habitat, native plants, and an oak woodlands area. The construction contract was awarded in April 2015 and this \$16 million project is expected to be complete by September 2016. In addition, the CIP includes \$400,000 for construction of the off-lease dog park to be located adjacent to Marilyn Murphy Kane Trail, \$200,000 for design and planting native trees along the Marilyn Kane Trail, and \$100,000 for preparing a Community Farm Master Plan.

### General Plan Implement-General Plan and Pursue Long-term Advanced Planning Activities

There are several planning projects included in the two-year City Council Work plan such as Consolidation of the Hacienda Planned Urban

Developments (PUDs) and City Service Extension to Unincorporated Happy Valley Feasibility Study that are included in this budget. In addition, there is currently a balance of \$650,000 in the CIP for the Old Vineyard Avenue Trail construction project that will convert the Old Vineyard Avenue to a pedestrian and equestrian trail that will be constructed in the summer of 2016.

*City Finances - Maintain Fiscal Sustainability*

As previously referenced, this budget takes steps to assure long-term fiscal sustainability by addressing the pension related unfunded liability and the City's infrastructure/facility maintenance and expansion needs. In addition, staff and the City Council are currently in the process of preparing studies that will evaluate the City's user fees, water and sewer rates, and development impact fees with the expectation that these will be reviewed by the City Council during the upcoming fiscal year to assure the fees address City Council cost recovery expectations. Because the City Council has not yet taken action on any proposed fee adjustment related to the fees and rates currently under review, the Budget does not include adjusted revenues associated with them.

*Affordable Housing – Address Affordable Housing Needs*

The budget retains the \$10 million appropriation for the proposed Kottinger Gardens project and continues to fund programs through the Community Development Block Grant and other sources that will address community needs.

*Traffic Circulation - Implement Improved Traffic Circulation Measures*

City staff and the City Council continue to work locally and regionally to improve traffic circulation and the quality of City's transportation infrastructure as a means of meeting community

expectations. As such, this budget and the CIP include projects that meet these expectations. The CIP includes a number of new and continuing roadway projects



including an additional \$500,000 for the Stanley Blvd. Undergrounding and Street Reconstruction project, the installation of two new traffic signals at Amador Valley

High School \$400,000, Phase I Feasibility Study for Sunol Boulevard/I-680 Interchange Improvements \$650,000, and a total of \$530,000 for intersection improvements at Hopyard Road and Owens Drive. In addition, the Capital Improvement Program included a total of \$400,000 annually for pedestrian, bike lane and trail improvements which represents a \$200,000 increase from previous years. Finally, the City is currently completing the Bernal/I-680 Interchange project to provide improved circulation including new bicycle and pedestrian amenities. This budget continues to fund the City's Traffic Engineering division in order to meet ongoing needs such as staffing the Bicycle, Pedestrian and Trails Committee, administration of the City Traffic Calming Program, and other traffic related efforts.

### *Economic Development – Foster Economic Prosperity*

The Economic Development Department is working with participating property owners to complete an Economic Development Zone (EDZ) to provide incentives to redevelop the Johnson Drive area with new freeway oriented land uses including commercial, office, hotel, and retail.

### *Youth Programs - Strengthen Youth Programs and Activities*

The City looks for opportunities to create opportunities for youth to participate in the City's programs and services. To that end, this budget includes funding to initiate a survey of the City's youth to determine whether there are youth issues the City can address and/or additional youth oriented services the City can provide.

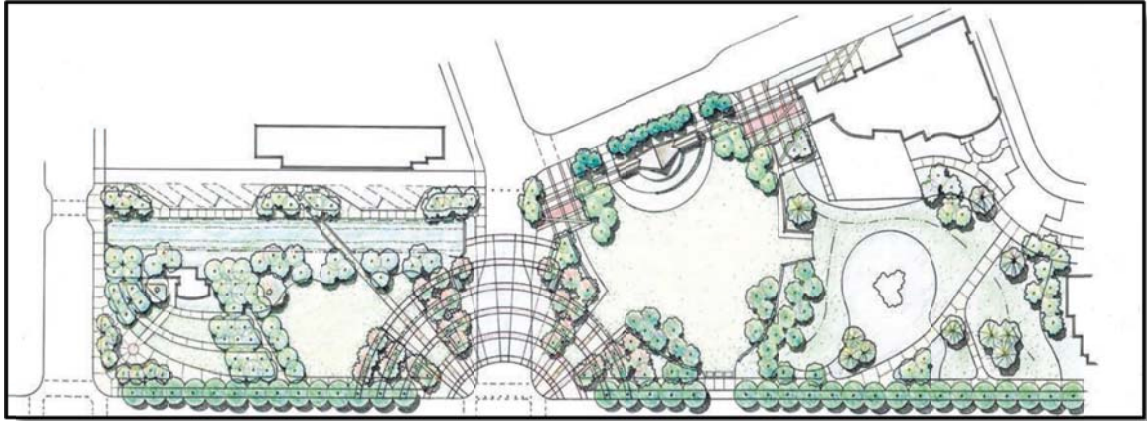
### *Public Safety - Ensure a Safe and Secure Community*

This budget continues to prioritize funding and resources to ensure the safety of its citizens and visitors. The proposed budget maintains the staffing levels of both the Police and Fire Departments which both departments have determined will effectively meet their needs. In addition, the City's Police Department is partnering with Workday, BART, and Simon Properties to construct a Police Substation in North Pleasanton that will enhance public safety services in the area. The Capital Improvement Program includes \$100,000 to conduct a building assessment of Fire Stations #2 and #3 to determine what repairs and enhancements will be required to continue operating the station and accommodate larger equipment and \$100,000 to make improvements to the existing Police Department parking lot to improve overall efficiency of vehicle movements.

### *Quality of Life - Protect and Enhance Pleasanton's Quality of Life*

The City's Work Plan includes several projects that will enhance the quality of life for its citizens. The following is a list of some of the projects funded in this budget and the CIP:

- ❖ **Lions-Wayside and Delucchi Parks** – The CIP includes \$4.5 million to design and construct a new park as envisioned by the master plan, including undergrounding the “ditch” at Lions-Wayside Park.



- ❖ **Civic Center/Library Master Plan** - The City Council formed an ad hoc Civic Center Committee to assist with conducting planning and financing studies regarding the potential for redeveloping the current civic center site that would include a new City Library and/or relocation of civic uses to the Bernal Property. It is anticipated that the Committee will convene in June of this year and complete its study within eighteen months.
- ❖ **Sound Wall Repair and Replacement** - The CIP includes \$100,000 annually to address this work. This project was funded previously with \$50,000 every other year.
- ❖ **Cemetery Master Plan Implementation** - The CIP includes \$350,000 for cemetery improvements, including the Veteran’s memorial.
- ❖ **Tennis Courts** - The construction of two additional courts are funded in the CIP for a total of \$350,000
- ❖ **Downtown** - The CIP includes \$75,000 for Downtown Wi-Fi improvements and \$100,000 for a parking feasibility study.



### Environmental Awareness- Pursue Environmental Awareness, Health, Land Use and Preservation Issues

The City pursues environmental issues that affect the health and sustainability of the community through a variety of efforts including residential and commercial recycling programs, electronic waste collection, and through water conservation education efforts.



With the advent of the drought, the City has been focusing its efforts on planning and designing phase I of a recycled water distribution system which will be in the Hacienda Business Park and Ken Mercer Sports Park. This project has gone out to bid and will be in construction during FY 2015/16. City staff expect it to be complete by the end of fall 2016.

In addition, the City will begin its efforts to upgrade and install automated water meters that will enable easier access to

information regarding water usage for both the City staff and water customers.

### City Services - Operate and Effective and Cost-Efficient Government

The City is seeking to improve the efficiency of business processes in the financial and human resources operations so as to improve service delivery internally and to the public. To that end, the City is embarking on a major project to replace its financial, payroll, and human resources software systems with an integrated Enterprise Resource Program (ERP) solution. The current financial management system was implemented more than 25 years ago, and the human resources and payroll system was implemented approximately 12 years ago. In addition, there are separate systems for budgeting, cash receipts, asset tracking, and utility billing. These multiple non-integrated software systems do not interface and, in some cases, are no longer supported by the vendor. This has resulted in additional work for staff and heavy reliance on Excel spreadsheets for day-to-day processes.

The new system, Tyler Munis, will allow (1) seamless sharing of related files and records between Finance, Payroll and Human Resources, (2) better report writing features, and (3) automated approval processes such as timesheets and purchase orders. The budget includes funding for the ERP system that we expect to be fully implemented by the end of FY 2015/16.



## Conclusion

In closing this budget message, I would like to express my appreciation to the City Council for providing positive leadership and direction on behalf of the community. The City's commissions have also provided invaluable assistance in developing the City's priorities that led to the proposed budget. I also want to thank City staff for their dedication and effort towards providing excellent services to the Pleasanton community and to committing to accomplishing the goals set out in this budget and the City Council's Work Plan.

I would like to thank the Finance Department's work on developing the budget. Under the leadership of Tina Olson, Director of Finance, they have assembled a budget document that is comprehensive, accurate and easy to read. I would also like to thank the Executive Team for their thoughtful contributions to the budget and for their consistent hard work and commitment to the City.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'N. Fialho'.

Nelson Fialho  
City Manager

# About Pleasanton...

## HISTORICAL OVERVIEW

The area that grew to be the City of Pleasanton played a significant role in California history – as a Native American settlement and later a Spanish settlement during the Mission period – a growing crossroads during the Gold Rush and railroad development eras – and in the agricultural and filmmaking industries.

The City's environs were settled 4,000 years ago by the Ohlone Indians and became a thriving agricultural area when the Spanish arrived in the 1770's.

Located along the first Transcontinental railway, the area was known as Alisal in the 1850's when it served as a main mercantile stopover during the Gold Rush era and also enjoyed the nickname, "The Most Desperate Town in the West," due to a proliferation of bandits who ambushed unsuspecting gold miners returning with their riches.

Rolling grasslands were dotted with cattle and the area was home to the largest hops crop in the United States. The town was also home to a 500-acre ranch purchased in the 1880s by George and Phoebe Apperson Hearst.



Pleasanton was incorporated in 1894 and named for Major General Alfred Pleasonton of the Union Army. A typographical error by the U.S. Post Office is believed to be responsible for the current spelling of the City's name.

Pleasanton enjoys a strong equestrian heritage as home to the nation's oldest one mile race track. Located at the Alameda County Fairgrounds, the Pleasanton Race Track has seen 150 years of horse racing. The City also enjoyed brief celebrity as "Hollywood of the North", after serving as the location for the 1917 film, *Rebecca of Sunnybrook Farm*.

## LOCATION & TOPOGRAPHY

Located in northeastern Alameda County, in the Tri-Valley area, Pleasanton is situated 335 feet above sea level and is centrally located less than an hour from major commercial and recreational areas throughout the Bay Area, including San Francisco, Oakland, San Jose-Santa

Clara County and Silicon Valley. Just over an hour's drive away, residents can enjoy the Pacific Ocean to the west or a day of boating in San Joaquin Delta to the east.

The City is home to the Alameda County Fairgrounds, championship golf courses, lush hilly East Bay Regional Parks, and the Arroyo Mocho waterway. The eastern boundaries of the City give way to the vineyards of the Livermore Valley Wine Country.

## **WEATHER**

Pleasanton enjoys a relatively mild climate, with an average rainfall of 15 inches and average maximum temperature of 89° Fahrenheit in July and average minimum temperature of 37° in December.

At its most extreme, winter temperatures can drop below freezing a few days each year, and summer temperatures hover around 100 degrees Fahrenheit during July and August. The temperate weather allows residents year-round opportunities to take advantage of outdoor activities such as hiking the Pleasanton Ridge, cycling along trails and roadways, shopping in the historic downtown district and patio dining at many fine restaurants.

## **INFRASTRUCTURE**

A major advantage of Pleasanton's East Bay location is its proximity to the 580/680 Highway interchange, immediate accessibility to two commuter train systems, the Bay Area Rapid Transit (BART) system and the Altamont Commuter Express (ACE) train, and easy access to three international and one regional airports.

### Highways

The 580/680 interchange at the northern boundary of the City allows quick and easy access north, south, east and west to major Bay Area destinations such as San Francisco, the Peninsula, Stanford University, Silicon Valley, University of California, Berkeley and Oakland.

### Public Transit

The WHEELS bus system allows inner-city travel in Pleasanton and intra-city travel between the Tri-Valley cities of Pleasanton, Livermore and Dublin. The Bay Area Rapid Transit system links Pleasanton to locations throughout the Bay Area via an existing BART station on Owens Drive, and a second BART station adjacent to the Stoneridge Shopping Center.

With trains running morning and evening, the ACE train connects the San Joaquin Valley with the Silicon Valley, with Pleasanton a primary stop for employees working in Pleasanton and residents working in Silicon Valley.

## Airports

With three international airports within a 50-mile range, residents rarely have a difficult time traveling out of the area. Mineta San Jose International Airport is located 25 miles south of Pleasanton; Oakland International Airport is 23 miles west of Pleasanton; and San Francisco International Airport lies 41 miles to the northwest.

The Livermore Municipal Airport (LVK) lies 5 miles east of Pleasanton and serves business and residential customers and tenants throughout the Tri-Valley. Operating around the clock, the airport is a designated General Aviation Reliever Airport for the three international airports noted.

## POPULATION

Year	Population	Pleasanton Jobs
1898	900	N/A
1960	4,203	N/A
1970	18,328	N/A
1980	35,160	N/A
1990	50,553	27,686
99/00	65,011	54,863
2000	65,712	58,931
2001	66,464	57,803
2002	66,732	56,950
2003	66,890	57,997
2004	67,215	58,670
2005	68,012	57,677
2006	68,796	58,874
2007	69,579	53,873
2008	70,135	52,257
2009	70,285	51,374
2010	70,537	52,401
2011*	71,178	52,925
2012*	71,939	53,454
2013*	73,067	53,989
2014*	73,432	55,074
2015*	74,580	55,625

\* estimates

Sources: California Department of Finance (Demographic Research Unit)  
2010 Census Data

In the 1960's, Pleasanton's rural character underwent unprecedented growth, joining other burgeoning Bay Area cities, and its scant population of 4,203 in 1960 exploded to over 35,000 residents in 1980.

By the mid-1980's, Pleasanton was the third fastest growing city in California. Realizing such growth would change the face of the City forever, community leaders sought to manage

development by adopting the moniker, “City of Planned Progress,” and worked to ensure that infrastructure planning met residential and commercial needs while retaining the area’s historical flavor and heritage. Pleasanton is currently home to more than 70,000 residents.

A large number of Pleasanton’s residents are young families drawn to the superior elementary and secondary school system. As Pleasanton grows, its population is diversifying. Currently, there are many cultural and recreational programs for all ages and interests. Local churches, the Pleasanton Public Library and the Pleasanton Unified School District have all implemented programs to celebrate ethnic and cultural diversity.

Property values remain relatively stable due to the exceptional quality of life here, which includes a low crime rate, moderate climate, award-winning schools, well-planned business areas, abundant parks, numerous recreational areas and a charming historic downtown.

## COMMERCIAL AND BUSINESS

### Top Employers in 2014

	Number of Employees	Year Established
Kaiser Permanente	3,271	1983
Safeway**	2,600	1996
Oracle	1,650	2005
Workday Inc.*	1,456	2009
Pleasanton Unified School District***	1,290	1988
Macy's	949	1980
Valley Care Medical Center	942	1991
Ross	785	2004
Clorox Service Company	694	1973
State Fund - Compensation Ins.	950	2007
E M C Corporation	549	2004
Thoratec Corporation*	510	1999
Roche Molecular Systems Inc.*	510	1998
City of Pleasanton	460	1894
Blackhawk Network*	414	2005
Ellie Mae*	385	2000
Wal-Mart	380	1995
Hendrick Automotive	298	1998
Nordstrom	297	1990
J C Penny Co.	271	1990

\* Headquarters

\*\* As of 1/1/14 Safeway was Headquartered in Pleasanton. Currently Safeway is a part of Albertsons.

\*\*\* In 1988 Amador Valley Joint Unified became Pleasanton Unified School District

Pleasanton companies positively impact the City's financial health with over 60% of Pleasanton's General Fund tax revenues coming directly or indirectly from business. This revenue helps pay for police and fire services, public works operations, and community services activities.

Pleasanton's business community is noted for its productivity and progressiveness. There are 55,000 employees working within the more than 22 million square feet of commercial, office, and industrial space throughout the City. Pleasanton boasts five distinct business parks, among them the nationally recognized Hacienda Business Park. Businesses indicate they are attracted to Pleasanton for the highly educated and skilled workforce. In addition to the diversified regional labor force, the Pleasanton area has a good base of executive, managerial and professionals with a wide range of skill levels including one of the nation's largest concentrations of scientific and engineering talent.

## CITY SERVICES

### Community Services

The Community Services Department offers a broad array of indoor and outdoor activities, classes, services, theatrical productions and facilities for all ages through its Recreation, Civic Arts, Human Services and Administration divisions. The City of Pleasanton Activities Guide, which can be accessed on the internet at <http://www.cityofpleasantonca.gov>, informs residents and visitors of the array of activities, camps and classes available.

### Callippe Preserve Golf Course

Recently named one of the top public courses in the nation, Callippe Preserve provides golfers a challenging 18-hole course, driving range and clubhouse with indoor and outdoor seating.

### Facility Rentals

For those planning a wedding reception, birthday party, meeting, sports tournament, or other event, the City rents several facilities to meet the community's needs such as gymnasiums, softball fields, the Senior Center, the Amador Theater, the renovated Veterans' Hall, Callippe Golf Course and the state-of-the-art Firehouse Art Center.

### Gingerbread Preschool

The educational and social experiences at the Gingerbread Preschool gives 2-5 year-old children a great head start before they enter Pleasanton's nationally recognized K-12 public school system.

### Parks, Trails and Open Space

With several East Bay Regional Parks within a ten mile radius, there is ample opportunity to enjoy the natural wonders of the Tri-Valley. Within the City limits are 40 parks with great amenities, miles of trails including a newly dedicated segment of the Iron Horse Trail and

numerous acres of open space. The Alviso Adobe Community Park provides visitors with an opportunity to look into Pleasanton's past.

### Paratransit

The City is pleased to offer transportation service for Pleasanton seniors (age 60 and up) and ADA-qualified persons of any age.

### Seniors

The Pleasanton Senior Center offers classes and social opportunities such as day trips, on-site activities, transportation, supporting services and vital information for its senior residents. The City also offers scholarships/limited financial assistance to qualified seniors to participate in various activities.

### Recreational Activities for the Developmentally Disabled

The City's RADD program offers recreational activities and events designed for developmentally disabled members of the community, ages 15 and up.

### Sports

The City of Pleasanton and local sports clubs offer soccer, baseball, basketball, football, tennis, lacrosse, softball, golf, roller hockey, volleyball, bocce and badminton. In addition, Pleasanton features the largest active sports park in northern California, a public swimming complex with three pools, a regional park with facilities for boating, fishing and swimming, two skateboard parks, two City-owned theaters for live performances, state-of-the-art basketball facilities built jointly by the City and the Pleasanton Unified School District at all middle schools and vast open space parks connected throughout with miles of trail for horseback riding, walking, bicycling.

### Youth Services

Several departments offer wide ranging activities and services to the community's youth, such as Mini-Sports for children as young as 3, or serving as an appointed City Commissioner on the Youth Commission (open to middle and high school students). The City also offers scholarships/limited financial assistance to qualified youth to participate in various activities.

## **SCHOOL DISTRICT**

The Pleasanton Unified School District employs over 1,000 employees to serve 14,700 students in nine elementary schools, three middle schools, two comprehensive high schools, and two alternative schools. There are a variety of excellent private schools in the Tri-Valley as well.

Expansion Management Magazine identified the Pleasanton Unified School District as a "Gold Medal" district in its 1997 Education Quotient. Since then, 13 of the schools have been recognized as California Distinguished Schools; seven are designated as National Blue Ribbon Schools; and three are recognized National Schools of Character. Pleasanton's continuation



high school, Village High School, received the State Department of Education's "California Model School Award."

Pleasanton's Bay Area location allows for easy access to a range of two- and four-year colleges and universities, most within an hour's drive. These include the University of California at Berkeley, Stanford University, California State University East Bay, St. Mary's College, the University of San Francisco Pleasanton campus, Mills College, Las Positas College and Chabot College. The University of California extension has classes offered in Pleasanton and San Ramon.

## COMMUNITY OF CHARACTER

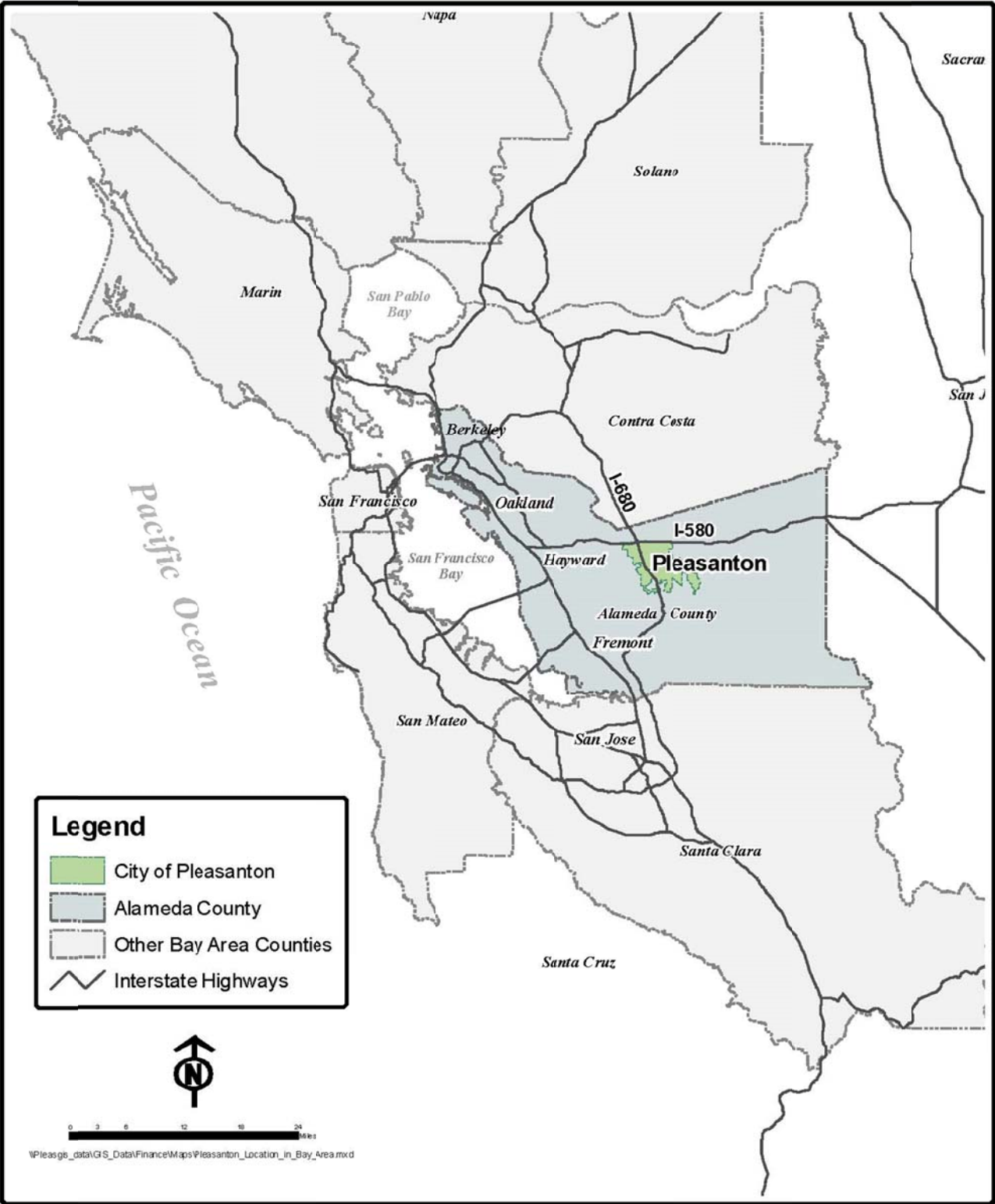
The City of Pleasanton, in partnership with the Pleasanton Unified School District and the Pleasanton Chamber of Commerce, adopted six character traits that they pledge to model and advance in the community: Responsibility, Compassion, Self-Discipline, Honesty, Respect and Integrity.

Pleasanton boasts a citizenry that is committed to maintaining the standards that make the city a wonderful place to live, to raise a family, to work and to play. By embracing these character traits, the community seeks to expand character development efforts by reinforcing those values which foster strong individuals, families and neighborhoods. These character traits are woven throughout the structures and processes of the school curriculum as well as the City's organizational culture. Additionally, as an outward example and a reminder to the community, each characteristic receives special attention during a designated month during which banners displaying the highlighted value are placed at City and schools facilities.

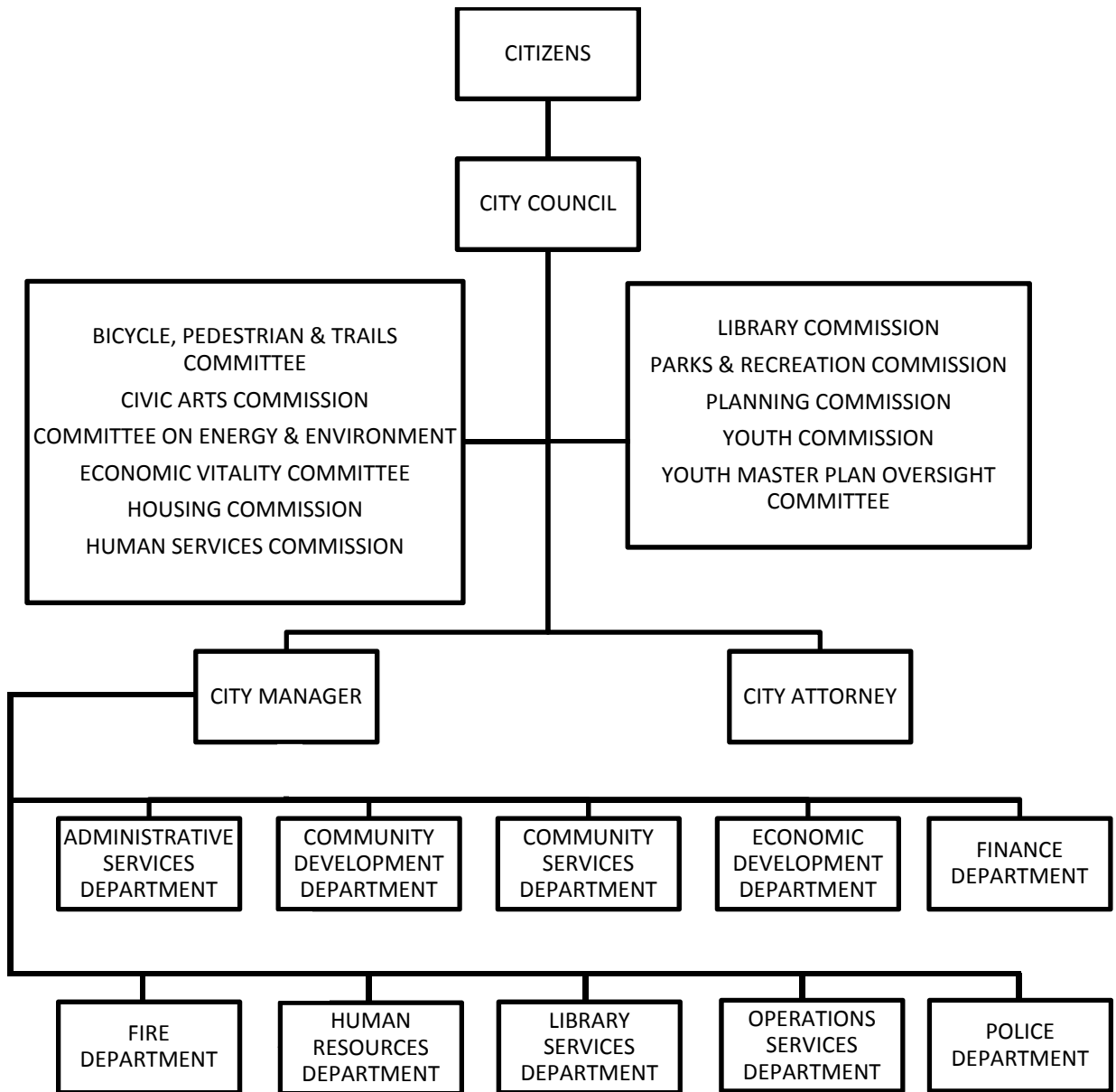
# Community Profile...

Incorporated:	June 18, 1894
Form of Government:	Council – Manager
Population:	73,432 – as of January 2014 <i>(State of California, Department of Finance, Demographic Research Unit)</i>
Area:	24 square miles <i>(City of Pleasanton Geographic Information Systems)</i>
Climate:	Rainfall – Annual Average 15 inches Mean Daily Temperature - 89° maximum / 37° minimum
Community Facilities:	42 Parks - 397 Acres Alviso Adobe Community Park Callippe Preserve Golf Course Dolores Bengtson Aquatic Center Firehouse Arts Center Library Museum on Main Senior Center
Educational Facilities:	Elementary Schools 9 Middle Schools 3 High Schools 2 Alternative Schools 2 <i>(Pleasanton Unified School District)</i>
Household Information:	2014 Median Household Income \$121,087 2014 Housing Units 26,354 Feb 2015 Median Home Price \$869,700

# Pleasanton, California.



# FY 2015/16 – FY 2016/17 Organization Chart



# Vision Statement...

## A Vision for the Organization

**We believe** in an organization that provides excellent customer service at all levels of the organization;

**We believe** in an organization that has a management team that leads by example, where strength of character, dedication, problem-solving and integrity count;

**We believe** in an organization that endorses continuous learning to assure employees have the skills to provide effective services and the training and education to prepare for career advancement opportunities;

**We believe** in an organization that fosters open and honest communication among all employees, across all departments and with the public;

**We believe** in an organization that is driven by clear objectives where strong performance is rewarded;

**We believe** in an organization that operates as one cohesive organization, not isolated departments, fostering collaborative interdepartmental partnerships with all employees for organizational and community problem-solving;

**We believe** in an organization that values all members of the organization and the community.



For the 11<sup>th</sup> year, the City of Pleasanton received the Excellence in Budgeting award from the California Society of Municipal Finance Officers (CSMFO) for its two year Operating Budget.

# BUDGET SUMMARY

## FY 2015/16 & FY 2016/17 Operating Budget

The Two-Year Operating Budget (Operating Budget) is projected to be \$178 million in FY 2015/16 and \$184 million in FY 2016/17 which represents a 0.45% decrease and a 3.4% increase, respectively, from the FY 2014/15 Midyear Budget.

The Operating Budget is comprised of a number of funds that are summarized in the following five categories of funds:

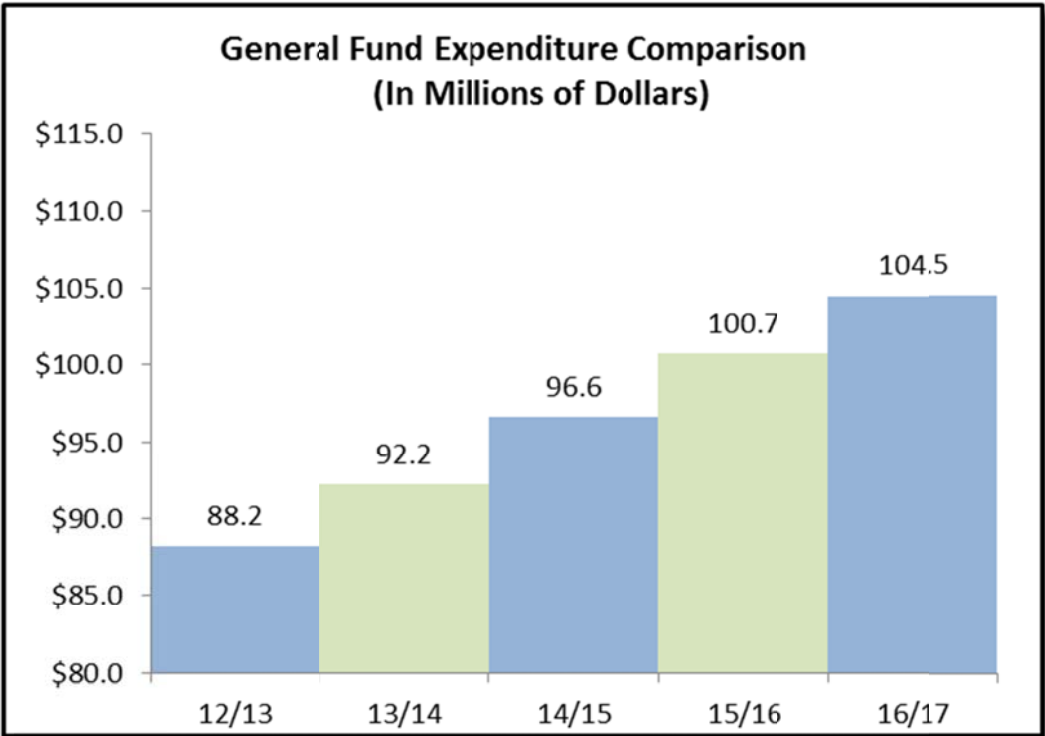
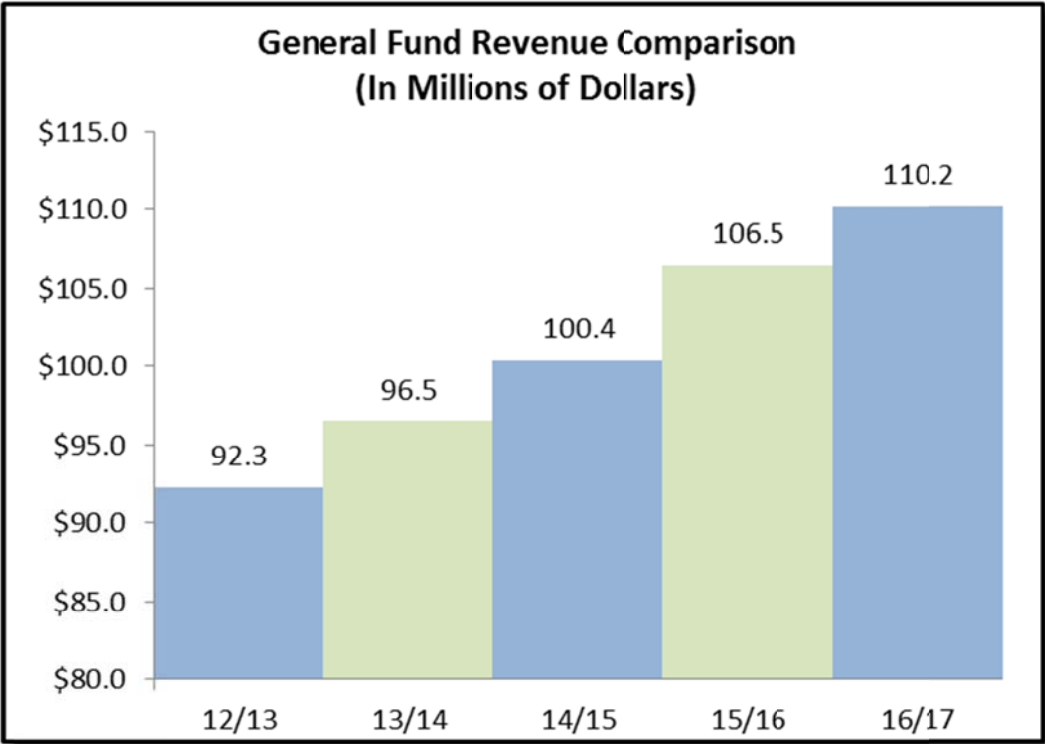
Total Budgeted Expenditures (In Millions)						
Fund Category	FY 2013/14 Actuals	FY 2014/15 Midyear	FY 2015/16 Total Expenditures	% of Budget	FY 2016/17 Total Expenditures	% of Budget
General Fund	\$92.2	\$96.6	\$100.7	57%	\$104.5	57%
Enterprise Funds	34.8	35.1	35.2	20%	37.1	20%
Internal Service Funds	31.4	33.7	39.1	22%	40.7	22%
Special Revenue Funds	3.0	13.0	2.9	2%	1.7	1%
Debt Service & Trust Funds	0.4	0.4	-	0%	-	0%
	\$161.7	\$178.8	\$178.0	100.0%	\$184.0	100.0%

The only funds that are not included in the Operating Budget are the Capital Improvement Funds.

While the total operating budget decreased by 0.45% from FY 2014/15, there are several increases in the FY 2015/16 and FY 2016/17 operating budgets related to salary and fringe benefits pursuant to adopted labor agreements as well as increased PERS pension and Retiree Health (OPEB) contribution rates. In addition, through the use of fund balance, the FY 2015/16 Operating Budget includes \$1,077,017 for the financial and human resources system upgrade and \$1,250,000 for replacement fire trucks. These increases are off-set by a decrease of \$9.6 million associated with the one-time FY 2014/15 Special Revenue Fund allocation to the Kottinger Place and Pleasanton Gardens Housing Project.

### General Fund

General Fund operating revenues are projected to total \$106.5 million in FY 2015/16, a 6% increase over the FY 2014/15 Midyear Budget, and \$110.2 million in FY 2016/17. General Fund operating expenditures are projected to total \$100.7 million in FY 2015/16, a 4.3% increase over the FY 2014/15 Midyear Budget, and \$104.5 million in FY 2016/17. The following charts present a comparison of the revenues and expenditures for the five year period ending FY 2016/17.



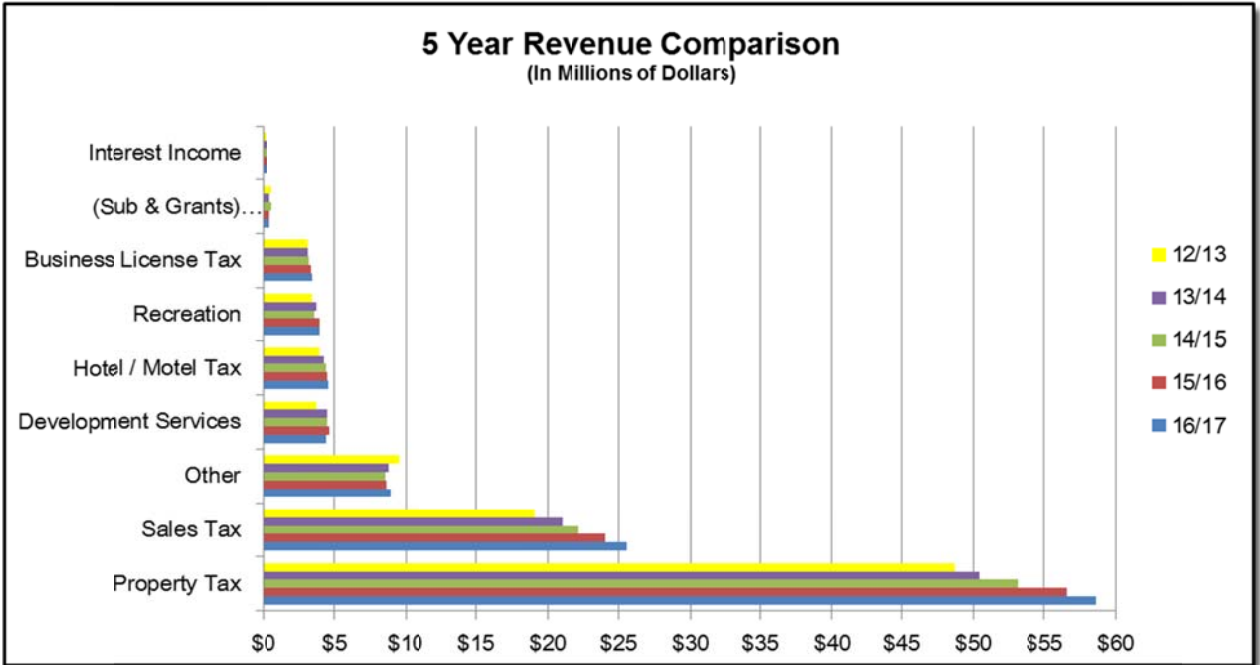


### General Fund Revenues

The following table provides a comparison of General Fund revenues by major category for FY 2012/13, FY 2013/14, the Midyear Budget for FY 2014/15, and projected revenues for FY 2015/16 and FY 2016/17

General Fund Revenues	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
Taxes	\$75,998,183	\$80,036,076	\$84,120,000	\$89,775,000	6.7%	\$93,425,000	4.1%
Licenses & Permits	32,460	40,267	37,855	38,000	0.4%	38,000	0.0%
Development Services	3,695,615	4,465,131	4,491,565	4,597,900	2.4%	4,426,900	-3.7%
Fines & Forfeitures	516,878	408,989	409,500	409,500	0.0%	409,500	0.0%
Interest Income & Rents	195,416	203,293	215,000	210,000	-2.3%	223,000	6.2%
Subventions & Grants	576,803	495,242	617,130	493,000	-20.1%	495,000	0.4%
Franchise Fees	2,114,954	2,371,125	2,420,000	2,435,000	0.6%	2,475,000	1.6%
Current Service Fees	920,998	933,439	945,250	985,400	4.3%	1,010,650	2.6%
Miscellaneous	2,186,962	1,361,255	1,024,089	845,000	-17.5%	851,544	0.8%
Library Services	92,234	120,880	122,400	122,200	-0.2%	122,200	0.0%
Recreation Services	3,454,378	3,772,869	3,604,923	3,939,820	9.3%	3,957,820	0.5%
Interfund Charges	2,507,000	2,297,572	2,369,582	2,610,924	10.2%	2,810,376	7.6%
<b>Total Revenue</b>	<b>\$92,291,881</b>	<b>\$96,506,138</b>	<b>\$100,377,294</b>	<b>\$106,461,744</b>	<b>6.1%</b>	<b>\$110,244,990</b>	<b>3.6%</b>

The following bar graph provides a five year comparison of revenues by major revenue categories:



Tax revenues represent approximately 85% of the General Fund revenues. Property tax (53%) and sales tax (23%) revenues represent a majority (76%) of tax revenues.

### Property Tax

Property tax revenues, including secured, unsecured, supplemental, delinquent property taxes and the amount reimbursed by the State in exchange for the reduction in vehicle license fees are projected to increase by 6.7% in FY 2015/16 and by 3.5% in FY 2016/17.

Property Tax Categories	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
Secured Property	\$38,748,410	\$39,487,130	\$40,867,339	\$43,700,000	\$46,720,000	6.9%	\$48,500,000	3.8%
Unsecured Property	2,366,462	2,357,775	2,340,091	2,350,000	2,450,000	4.3%	2,500,000	2.0%
Delinquent Taxes	1,445,750	1,265,459	1,001,164	950,000	850,000	-10.5%	850,000	0.0%
Property Tax in Lieu of VLF	4,816,786	4,855,320	5,060,700	5,350,000	5,580,000	4.3%	5,750,000	3.1%
Supplemental Assessment	546,283	683,005	1,097,483	700,000	1,000,000	42.9%	1,000,000	0.0%
<b>Total Property Taxes</b>	<b>\$47,923,691</b>	<b>\$48,648,689</b>	<b>\$50,366,776</b>	<b>\$53,050,000</b>	<b>\$56,600,000</b>	<b>6.7%</b>	<b>\$58,600,000</b>	<b>3.5%</b>

### Sales Tax

Sales tax is expected to increase by 8.3% in FY 2015/16 and 6.2% in FY 2016/17. The increase is primarily due to continued improvements in certain sectors of the general economy shown below:

- ❖ 8.5% increase in State & County Pools
- ❖ 6.0% increase in Restaurants & Hotels
- ❖ 5.0% increase in Building & Construction
- ❖ 4.0% increase in Autos & Transportation
- ❖ 3.0% increase in Business & Industry

Sales Tax Revenue	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
<b>Total Sales Tax</b>	<b>\$19,107,418</b>	<b>\$19,102,977</b>	<b>\$20,993,123</b>	<b>\$22,250,000</b>	<b>\$24,100,000</b>	<b>8.3%</b>	<b>\$25,600,000</b>	<b>6.2%</b>

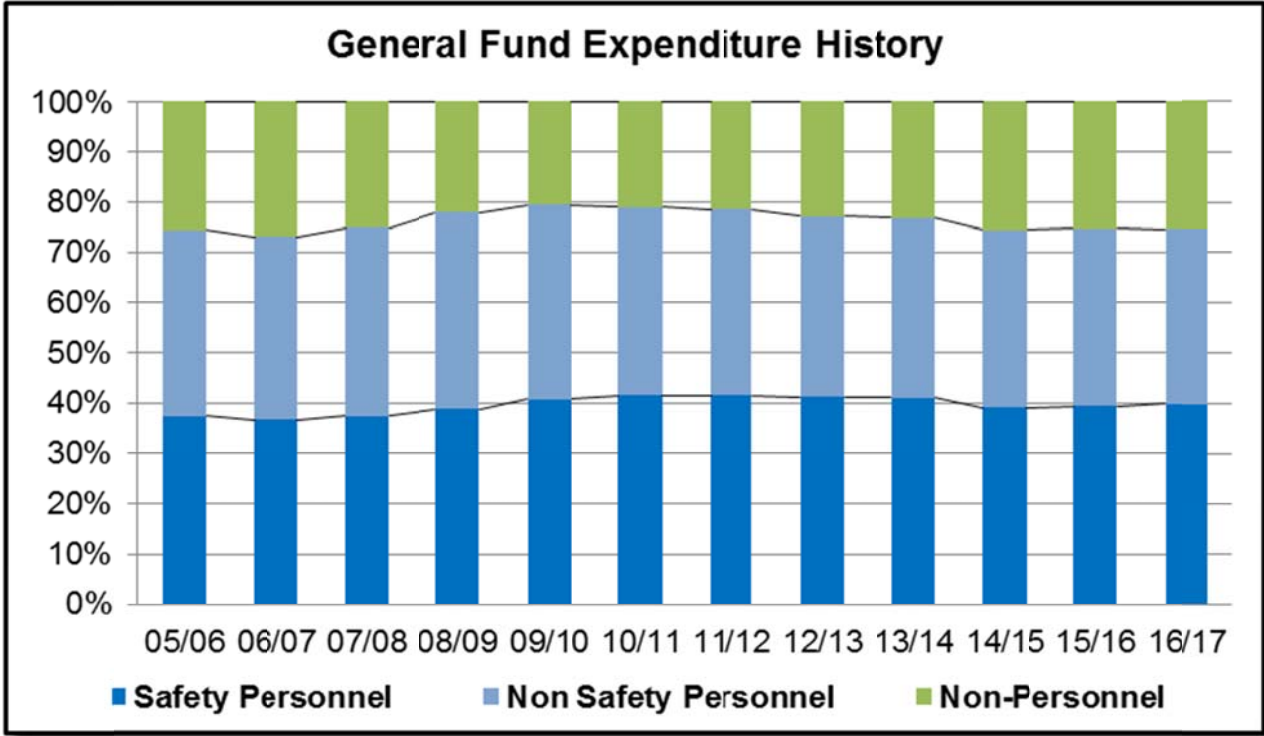
### User Fee Cost Recovery

The City of Pleasanton provides many services to the public. Some services provide a general benefit to the community such as police and fire protection and are almost entirely paid for by general taxes. Other services, such as building inspections, permitting, and recreation classes provide a special benefit to an individual, group, or company and a user fee is charged to recover all or a portion of the cost of providing that special service. It is the general policy of the City to recover its costs from individuals and/or groups who benefit from a particular service. A user fee study was completed for the Community Development Department in 2011. The study updated the cost of providing planning, building, engineering and fire inspection services including overhead and indirect costs. These fees have not been increased since 1992. Staff is updating the 2011 study and will present the final results of the study with proposed increases to user fees to the City Council in June/July of 2015 for their review and consideration. Staff estimate there will be approximately \$2.7 million in both FY 2015/16 and FY 2016/17 in additional revenues that would be added to the Operating Budget assuming the City Council adopts fee increases.

### General Fund Expenditures

The General Fund Operating Budget is balanced completely with operating revenues.

The following graph presents the historical and proposed relationship between personnel and non-personnel costs in the General Fund.



Analysis of Expenditures by Category

General Fund expenditures are estimated to be \$100.7 million in FY 2015/16, a 4.3% increase over the FY 2014/15 Midyear Budget and \$104.5 million in FY 2016/17 a 3.7% increase over the proposed FY 2015/16 Budget.

The following table summarizes the Budget in each expenditure category from FY 2012/13 through FY 2016/17.

Expenditure Category	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
Personnel	\$68,043,539	\$70,799,920	\$71,818,826	\$75,248,574	4.8%	\$77,970,788	3.6%
Transportation & Training	1,709,058	1,999,174	2,418,900	2,427,943	0.4%	2,443,371	0.6%
Repairs & Maintenance	2,338,786	3,453,541	4,349,510	4,293,372	-1.3%	4,293,792	0.0%
Materials & Supplies	15,600,353	15,411,953	17,403,329	18,219,228	4.7%	19,169,778	5.2%
Capital Outlay	490,572	508,814	575,400	553,350	-3.8%	605,950	9.5%
Prior Year Exp	8,832		-	-			
Total	\$88,191,140	\$92,173,402	\$96,565,965	\$100,742,467	4.3%	\$104,483,679	3.7%

### Personnel

Personnel costs represent 74.37% of the FY 2014/15 General Fund Budget and are estimated to comprise 74.69% in FY 2015/16 and 74.62% in FY 2016/17. The Personnel cost increases include step increases pursuant to existing labor contracts, salary increases pursuant to existing labor contracts, increases in health and other benefit costs, increases in PERS rates (see PERS Rate History Table below), and increases in annual funding of the retiree medical reserves (OPEB) and worker's compensation reserves.

The increases over the next two years are due to the following:

	<u>FY 15/16</u>	<u>FY 16/17</u>
• PERS Employer Contribution Increases		
❖ Police	2.2%	3.0%
❖ Fire	2.1%	2.1%
❖ Miscellaneous & Management	1.6%	1.7%
	<u>FY 15/16</u>	<u>FY 16/17</u>
• Labor Cost Increases per existing MOU's		
❖ Police - POA	3.0%	3.0%
❖ Fire - IAFF	3.0%	3.0%
❖ PCEA	0.0%	0.0%
• Increases in Health Insurance Premiums	(\$138,992)	\$582,097

CalPERS Rates for retirement benefits are projected to increase in FY 2015/16 and in FY 2016/17 as shown in the PERS Rate History Table below. These increased rates are included in the Operating Budget.

### PERS RATE HISTORY - Employer Rates

	Misc/Mgmt Rate	Safety-Fire Rate	Safety-Police Rate
2016/17 (projected) (2)	29.000%	41.200%	32.980%
2015/16	27.290%	39.060%	30.990%
2014/15	25.659%	36.979%	27.849%
2013/14	24.013%	35.559%	26.149%
2012/13 (1)	21.899%	33.287%	24.706%
2011/12	21.087%	31.880%	33.353%
2010/11	17.319%	27.757%	29.074%
2009/10	16.971%	25.595%	28.010%
2008/09	16.660%	25.042%	27.865%
2007/08	16.615%	24.891%	28.109%

(1) Reduction in Safety-Police rate due to payoff of the Police Side Fund on July 1, 2011.

(2) Beginning with FY 2015-16 CalPERS will collect employer contributions toward the Safety-Police unfunded liability and side fund as dollar amounts instead of the prior method of contribution rates. For FY 2015-16 the amount is \$1,164,272 and \$1,395,879 for FY 2016-14.

### Employee Contribution paid by the City

	Management Rate	PCEA Rate	Safety-Fire Rate	Safety-Police Rate
2016/17 (projected)	0.00%	0.00%	0.00%	0.00%
2015/16	0.00%	0.00%	0.00%	0.00%
2014/15	0.00%	0.00%	0.00%	0.00%
2013/14 (1) (2) (3) (4) (5)	0.00%	0.00%	0.00%	0.00%
2012/13 (1) (2)	0.00%	4.00%	3.00%	3.00%
2011/12	4.00%	5.00%	7.00%	6.00%
2010/11	8.00%	8.00%	9.00%	9.00%
2009/10	8.00%	8.00%	9.00%	9.00%
2008/09	8.00%	8.00%	9.00%	9.00%
2007/08	8.00%	8.00%	9.00%	9.00%

(1) Police Mgmt Assoc employees assumed 4% in July 2011, 9% in July 2013

(2) City Council - 2 Council members are in PERS, City pays 8%

(3) PCEA employees assume 8% effective December 2013

(4) IAFF employees assume 9% effective July 2013

(5) POA employees assumed 9% effective July 2013

Non-Personnel costs are approximately 25.31% of the Operating Budget in FY 2015/16 and 25.38% in FY 2016/17. The FY 2015/16 Non-Personnel budget is \$746,754 greater than the FY 2014/15 Midyear Budget and the FY 2016/17 Non-Personnel Budget is \$1,018,998 greater than the FY 2015/16 Budget mainly due to the following:

	<u>FY 15/16</u>	<u>FY 16/17</u>
❖ Increased Contingency for Labor MOUs	\$475,500	\$1,092,000
❖ Increased Insurance Premiums	235,000	
❖ Misc. Net Reductions in Department Budgets	<u>36,254</u>	<u>(73,002)</u>
TOTALS:	\$746,754	\$1,018,998

### Transportation & Training

Transportation & Training costs are estimated to increase 0.4% in FY 2015/16 and to 0.6% in FY 2016/17. These costs include training, fuel, maintaining and operating vehicles, patrol cars, and fire units along with annual depreciation cost for scheduled replacement of all rolling stock. City-wide training expense amounts to about 16% of the total amount budgeted in this account including ongoing training for both police and fire personnel.

### Repairs & Maintenance

Repairs & Maintenance costs are estimated to decrease by 1.3% in FY 2015/16 over the FY 2014/15 Midyear Budget and to no change in FY 2016/17. The Repairs and Maintenance category includes a variety of expenditure accounts including computer hardware maintenance, equipment parts, various repair contracts and replacement and renovation charges. The majority of the costs in this category are replacement and renovation charges and includes funding for replacement and/or renovation of parks and medians, computer equipment, city buildings and other equipment of approximately \$4.3 million in both the FY 2015/16 and FY 2016/17 Budget. This is the same amount included in the FY 2014/15 Midyear Budget.

### Materials & Supplies

Materials & Supplies costs are estimated to increase by 4.7% in FY 2015/16 and to further by 5.2% in FY 2016/17. The Materials & Supplies category includes a variety of expenditures including professional service contracts, water & sewer charges for City facilities, street light electricity costs, and contributions to the self-insurance liability reserve, community program grants, and contingency funds. The majority of the increase in this category over the FY 2014/15 Midyear Budget is the increased contingency for MOU increases to be negotiated in FY 2015/16.

### Capital Outlay

Capital Outlay costs are estimated to decrease by 3.8% in FY 2015/16 and to increase by 9.5% in FY 2016/17. The Capital Outlay category includes the purchase of new vehicles, office equipment, computers, software, and field equipment versus the Repairs and Maintenance category which funds the repair and replacement of existing City assets. The majority of the expenditures in both FY 2015/16 and FY 2016/17 and the increase in this category in FY 2016/17 of \$30,550 over the FY 2014/5 Midyear Budget are to update the library collection, including books and other media, periodicals, online reference service, and e-books.

### Operating & Capital Transfers

Operating transfers to the General Fund include a transfer from the Retiree Medical Fund (\$681,000 in FY 2015/16 and \$776,000 in FY 2016/17) to return the implied subsidy paid by the General Fund on retirees' medical premiums and a transfer from the Golf Course Fund (\$312,475 in FY 2015/16 and \$355,701 in FY 2016/17) equal to estimated net revenues to repay the General Fund loan originally established to help pay for the Happy Valley infrastructure that was required for the Callippe Golf Course.

Operating transfers from the General Fund include operating subsidies to the Transit Fund, Storm Drain Fund, and the Cemetery Fund. There are also transfers from the General Fund to the Water and Sewer Funds to fund the senior and low income water and sewer discounts. Under Proposition 218, one classification of water customers can not subsidize another; therefore, if a City desires to provide senior and low income discounts to their customers they must fund the discounts through the General Fund of the City. Finally, there is a transfer from the General Fund to the Capital Improvement fund to fund the City's Capital Improvement Program (CIP). Staff is recommending to increase the General Fund transfer to the Capital Improvement Fund to \$3,160,000 in FY 2015/16 and to \$3,240,000 in FY 2016/17 to address capital project funding requirements that the City was unable to meet during the Great Recession. However, this amount will increase by \$2.7 million if the City Council adopts the strategy to pre-fund CalPERS and OPEB liabilities discussed earlier in the City Manager's Budget Message.

Operating Transfers	FY 2013/14 Actuals	FY2014/15 Midyear	FY 2015/16 Proposed	FY 2016/17 Proposed
<b>OPERATING TRANSFERS IN - From:</b>				
Urban Forestry Fund (1/2 of Landscape Arch Assist)	\$31,227	\$18,637		
Repayment Golf loan	174,181			
Retiree Medical Fund (Implied Subsidy)	574,000	588,870	\$681,000	\$776,000
Happy Valley Infrastructure Loan Repayment	267,167	233,163	312,475	355,701
<b>OPERATING TRANSFERS OUT - To:</b>				
PERS Rate Stabilization	928,584		1,000,000	2,000,000
Capital Improvement Fund	1,000,000	1,300,000	3,160,000	3,240,000
Senior & Low Income Water & Sewer Discounts				
Water Fund	207,314	244,000	230,000	237,000
Sewer Fund	87,697	105,000	100,000	103,000
Transit Fund (Subsidy)	413,275	395,807	439,160	448,535
Storm Drain Fund (Subsidy)	330,000	330,000	330,000	330,000
Cemetery Fund (Subsidy)	30,000	30,000	30,000	30,000
LED Loan Repayment			100,000	100,000
CERBT trust contribution			372,364	122,688
Debt Service 2004 COP's	382,441			
Retiree Medical Fund (Repayment for 2003 COP Payoff)			681,000	776,000
<b>NET OPERATING TRANSFERS</b>	<b>(\$2,332,736)</b>	<b>(\$1,564,137)</b>	<b>(\$5,449,049)</b>	<b>(\$6,255,522)</b>

### General Fund Reserves

The changes to General Fund Reserves are shown in the following tables for the estimated year-end FY 2014/15 budget, the proposed FY 2015/16 Budget and the proposed FY 2016/17 Budget:

#### **Changes in Reserves in FY 2014/15**

General Fund - Fund Balance Reserve Designations	Estimated Balance 6/30/2014	FY 2014/15 Adjustments	Estimated Balance 6/30/2015
10% of Revenues - Reserve for Economic Uncertainties	\$9,650,000	\$387,000	\$10,037,000
Undesignated Reserve	5,391,582	1,147,217	6,538,799
Estimated Surplus Fund Balance		2,908,218	2,908,218
Proposed Use of Fund Balance (1)		(1,708,218)	(1,708,218)
<b>TOTALS</b>	<b>\$15,041,582</b>	<b>\$2,734,217</b>	<b>\$17,775,799</b>



### Changes in Reserves in FY 2015/16

General Fund - Fund Balance Reserve Designations	Estimated Balance 6/30/2015	FY 2015/16 Adjustments	Estimated Balance 6/30/2016
10% of Revenues - Reserve for Economic Uncertainties	\$10,037,000	\$609,000	\$10,646,000
Undesignated Reserve	6,538,799	21,228	6,560,027
Proposed Use of Fund Balance from FY 2014/15 (1)	1,200,000	(360,000)	840,000
<b>TOTALS</b>	<b>\$17,775,799</b>	<b>\$270,228</b>	<b>\$18,046,027</b>

Staff is recommending that the Reserves be combined for a Reserve equal to 17% of operating expenses (\$17.2 million Reserve / \$100.7 million total operating expenses = 17%). The recommended goal long-term is to have a Reserve equal to 20% of operating expenses (approximately \$20 million).

### Changes in Reserves in FY 2016/17

General Fund - Fund Balance Reserve Designations	Estimated Balance 6/30/2016	FY 2016/17 Adjustments	Estimated Balance 6/30/2017
10% of Revenues - Reserve for Economic Uncertainties	\$10,646,000	\$378,000	\$11,024,000
Undesignated Reserve	6,560,027	(32,211)	6,527,816
Proposed Use of Fund Balance from FY 2014/15 (1)	840,000	(840,000)	-
<b>TOTALS</b>	<b>\$18,046,027</b>	<b>(\$494,211)</b>	<b>\$17,551,816</b>

- (1) Staff is recommending to use the \$2,908,218 in additional estimated surplus FY 2014/15 General Fund Balance as follows: \$1 million to reduce CalPERS liability in FY 2014/15, \$708,218 to reduce OPEB liability in FY 2014/15, \$360,000 to fund the FY 2015/16 CIP and \$840,000 to fund the FY 2016/17 CIP. This proposal retains the 10% Reserve for Economic Uncertainties and maintains the Undesignated Reserve at approximately \$6.5 million.

## Enterprise Funds

### Water Fund

Revenues from water sales are expected to decrease approximately 2.8% in FY 2015/16 and increase by 4.6% in FY 2016/17; mainly attributable to decreased non-recycled water consumption that the Governor mandated to conserve water during the drought. The increase in FY 2016/17 is related to expected Zone 7 rate increases. Expenses in the Water Fund are estimated to decrease overall by 3.5% in FY 2015/16 and increase by 3.4% in FY 2016/17. The

decrease in FY 2015/16 is also attributed to reduced water consumption which will result in reduced water purchased from Zone 7. The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the cities of Pleasanton and Livermore, Dublin San Ramon Services District (DSRSD), and the California Water Service Company (serving parts of Livermore). The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. The following table summarizes the Water Operations and Maintenance Fund for the three years ending FY 2016/17.

Water Operations and Maintenance (O&M)					
Water (O&M)	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
<b>July 1, Beginning Fund Balance</b>	<b>\$ 7,370,440</b>	<b>\$ 7,246,719</b>		<b>\$ 7,167,985</b>	
Revenues	18,534,519	18,007,850	-2.8%	18,839,500	4.6%
Expenses					
Zone 7 Purchased Water	11,350,000	10,500,000	-7.5%	11,000,000	4.8%
All other expenses	5,842,689	6,095,681	4.3%	6,152,893	0.9%
Total Expenses	17,192,689	16,595,681	-3.5%	17,152,893	3.4%
Net Transfer In/Out	(1,465,551)	(1,490,903)		(1,510,702)	
<b>Net Income</b>	<b>\$ (123,721)</b>	<b>\$ (78,734)</b>		<b>\$ 175,905</b>	
<b>June 30, Ending Fund Balance</b>	<b>\$ 7,246,719</b>	<b>\$ 7,167,985</b>		<b>\$ 7,343,890</b>	

#### Sewer Fund

Sewer revenues are expected to increase by 1.6% in FY 2015/16 and increase by 2.9% in FY 2016/17. Expenses in the Sewer Fund are increasing by 3.1% in FY 2015/16 and 3.1% in FY 2016/17. The City is not anticipating any increases, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD. The Budget assumes DSRSD fees will increase by 3.7% in FY 2015/16 and by 3.1% in FY 2016/17. The following table summarizes the Sewer Operations and Maintenance Fund for the three years ending FY 2016/17.

Sewer Operations and Maintenance (O&M)					
Sewer (O&M)	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
<b>July 1, Beginning Fund Balance</b>	<b>\$ 4,180,740</b>	<b>\$ 4,347,034</b>		<b>\$ 4,340,964</b>	
Revenues	13,382,616	13,593,000	1.6%	13,987,000	2.9%
Expenses					
DSRSD	9,400,000	9,750,000	3.7%	10,050,000	3.1%
All other expenses	2,717,422	2,740,070	0.8%	2,823,614	3.0%
Total Expenses	12,117,422	12,490,070	3.1%	12,873,614	3.1%
Net Transfer In/Out	(1,098,900)	(1,109,000)	0.9%	(1,118,700)	0.9%
<b>Net Income</b>	<b>\$ 166,294</b>	<b>\$ (6,070)</b>		<b>\$ (5,314)</b>	
<b>June 30, Ending Fund Balance</b>	<b>\$ 4,347,034</b>	<b>\$ 4,340,964</b>		<b>\$ 4,335,650</b>	

### Golf Fund

Golf revenues from green fees are projected based on 56,075 rounds of play in FY 2015/16 and 56,916 rounds in FY 2016/17. Revenues are projected to decrease by 1.6% in FY 2015/16 and increase by 3% in FY 2016/17. Expenses are projected to decrease by 4.2% in FY 2015/16 and increase by 2% in FY 2016/17.

The golf course will transfer \$312,475 to the General Fund to repay the General Fund for loans made to the Golf Fund during development of the golf course. The loan balance is approximately \$7 million as of June 30, 2015.

The following table summarizes the Golf Fund for the three years ending FY 2016/17.

Golf Course Operating Fund					
Golf Operations	FY 2014/15 Midyear Budget	FY 2015/16 Projected	% Change	FY 2016/17 Projected	% Change
July 1, Beginning Fund Balance	\$ 1,090	\$ 115,390		\$ 115,390	
Revenues	4,114,207	4,048,080	-1.6%	4,169,522	3.0%
Expenses	3,686,744	3,533,605	-4.2%	3,605,821	2.0%
<b>Net Income from Operations</b>	427,463	514,475		563,701	
Transfer Out -					
Golf Replacement	(80,000)	(202,000)	152.5%	(208,000)	3.0%
General Fund Loan Repayment	(233,163)	(312,475)	34.0%	(355,701)	13.8%
<b>Net Income</b>	114,300	-		-	
<b>June 30, Ending Fund Balance</b>	<b>\$ 115,390</b>	<b>\$ 115,390</b>		<b>\$ 115,390</b>	

### Cemetery Fund

Since taking ownership of the Pleasanton Pioneer Cemetery in 2007, the City has completed several one-time improvements. The City also adopted operating policies for the cemetery, including the creation of 400 additional plots and approving the plot fee schedule and contract with Catholic Funeral and Cemetery Services for burial and monument services for families that have purchased plots. For FY 2015/16 and FY 2016/17, the Cemetery Fund assumes the facility will transition from a "pioneer" standard to a more park-like setting consistent with the recently adopted Cemetery Master Plan. The General Fund provides a \$30,000 annual subsidy to the fund for maintenance of the facility.

### **Special Revenue Funds**

#### Lower Income Housing Fund

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized

to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis. The City Council appropriated \$10 million from the Lower Income Housing Fund for the replacement of Kottinger Place and Pleasanton Gardens with the recently approved 185-unit Kottinger Gardens low income senior housing development.

### Recycling and Waste Management Fund

Funds from the Alameda County Waste Reduction and Recycling Initiative (Measure D) will be used to expand recycling programs and education over the next two years. Programs will include environmental education awareness programs at school sites, annual electronic waste events, food scrap recycling, large special event recycling and education on current programs. Measure D funds have been primarily used for the weekly green waste and food scrap program over the recent years.

### Internal Service Funds

Internal Service Funds are used as a method to allocate certain internal costs to operating departments as a cost allocation tool. The City has eighteen Internal Service Funds. They include:

- ❖ Risk Management (1)
- ❖ Workers Compensation (2)
- ❖ Employee Benefits (1)
- ❖ Retiree Medical Reserve (2)
- ❖ Public Art Acquisition & Maintenance (2)
- ❖ Replacement & Renovation (10)

In accordance with adopted financial policies and the General Plan, the City maintains ten Replacement and Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City assets; equipment, vehicles, street lights and traffic lights, and to make major repairs and renovations to facilities, parks, medians, and city wide tree trimming in order to extend the lives of these assets. Adopted financial policies call for the establishment and maintenance of reserves including major maintenance and renovations of buildings, parks, and medians. This is accomplished by charging operating programs an annual charge pursuant to a 20 to 30 year funding plan based on the asset replacement cost and estimated life of the capital asset.

### All Other Operating Funds

Projected revenues and expenditures for all other Operating Funds, including Trust Funds, are contained in the body of the budget document.

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# 2015/16-2016/17 OPERATING BUDGET ESTIMATED CHANGES IN FUND BALANCES

	Projected June 30, 2015 Balance	Projected FY2015/16 Revenue	Projected FY2015/16 Net Transfers	Proposed FY2015/16 Expenditures	Projected FY2015/16 Net Income	Projected June 30, 2016 Balance	Projected FY2016/17 Revenue	Projected FY2016/17 Net Transfers	Proposed FY2016/17 Expenditures	Projected FY2016/17 Net Income	Projected June 30, 2017 Balance
<b>GENERAL FUND</b>	<b>\$ 17,775,799</b>	<b>\$ 106,461,744</b>	<b>\$ (5,449,049)</b>	<b>\$ (100,742,467)</b>	<b>\$ 270,228</b>	<b>\$ 18,046,027</b>	<b>\$ 110,244,990</b>	<b>\$ (6,255,522)</b>	<b>\$ (104,483,679)</b>	<b>\$ (494,211)</b>	<b>\$ 17,551,816</b>
<b>ENTERPRISE FUNDS</b>											
Transit	2,645	442,605	439,160	(864,115)	17,650	20,295	401,718	448,535	(775,702)	74,551	94,846
Electric Vehicle Charging Stations	3,035	3,000	-	-	3,000	6,035	3,000	-	-	3,000	9,035
Cemetery	299,912	27,254	30,000	(178,622)	(121,368)	178,544	26,754	30,000	(32,586)	24,168	202,712
Golf	115,390	4,048,080	(514,475)	(3,533,605)	-	115,390	4,169,520	(563,701)	(3,605,821)	-	115,390
Storm Drain	1,139,089	689,440	322,000	(1,026,232)	(14,792)	1,124,298	691,520	317,700	(1,048,498)	(39,278)	1,085,019
Water	6,846,719	18,007,850	(1,490,903)	(16,595,681)	(78,734)	6,767,985	18,839,500	(1,510,702)	(17,152,893)	175,905	6,943,891
Recycled Water	714,692	720,000	-	(539,440)	180,560	895,252	1,450,000	-	(1,588,032)	(138,032)	757,220
Sewer	4,347,034	13,593,000	(1,109,000)	(12,490,070)	(6,070)	4,340,964	13,987,000	(1,118,700)	(12,873,614)	(5,314)	4,335,650
<b>Enterprise Funds \$</b>	<b>\$ 13,468,516</b>	<b>\$ 37,531,229</b>	<b>\$ (2,323,218)</b>	<b>\$ (35,227,765)</b>	<b>\$ (19,754)</b>	<b>\$ 13,448,762</b>	<b>\$ 39,569,014</b>	<b>\$ (2,396,868)</b>	<b>\$ (37,077,146)</b>	<b>\$ 95,000</b>	<b>\$ 13,543,762</b>
<b>INTERNAL SERVICE FUNDS</b>											
Employee Benefits Fund	(3,761,872)	19,014,248	-	(18,110,660)	903,588	(2,858,284)	20,463,277	-	(19,539,671)	923,606	(1,934,678)
LPGD Replacement	420,344	84,000	-	(94,000)	(10,000)	410,344	84,000	-	(75,600)	8,400	418,744
Public Art Acquisition Fund	192,468	2,000	-	(50,000)	(48,000)	144,468	2,000	-	(50,000)	(48,000)	96,468
Public Art Maintenance Fund	22,746	15,400	-	(26,000)	(10,600)	12,146	15,400	-	(26,000)	(10,600)	1,546
Vehicle Replacement Fund	2,153,254	518,308	-	(356,318)	161,990	2,315,244	518,308	-	(517,800)	508	2,315,752
Equipment Replacement Fund	2,195,634	372,217	-	(952,000)	(579,783)	1,615,851	372,217	-	(1,807,000)	(1,434,783)	181,068
Facilities Renovation Fund	2,380,447	1,149,814	-	(1,517,036)	(367,222)	2,013,225	1,149,814	-	(1,413,134)	(263,320)	1,749,905
IT Replacement Fund	2,964,257	468,653	-	(2,450,417)	(1,981,764)	982,493	468,653	-	(576,625)	(107,972)	874,521
Pleas Fire Apparatus Replacement	2,833,453	243,948	-	(1,120,000)	(876,052)	1,957,401	243,948	-	(1,200,000)	(956,052)	1,001,349
Police Vehicle Replacement Fund	489,099	470,465	-	(121,000)	349,465	838,564	470,465	-	(72,000)	398,465	1,237,029
Park & Median Renovation Fund	5,145,641	1,062,400	-	(806,400)	256,000	5,401,641	1,062,400	-	(905,000)	157,400	5,559,041
Street Light Replacement Fund	1,747,916	58,324	-	(200,000)	(141,676)	1,606,240	58,324	-	(200,000)	(141,676)	1,464,564
Traffic Signal Replacement Fund	657,358	279,325	-	(350,000)	(70,675)	586,683	279,325	-	(350,000)	(70,675)	516,008
Golf Replacement Fund	6,454	-	202,000	(113,300)	88,700	95,154	-	208,000	(119,800)	88,200	183,354
PERS Rate Stabilization Fund	1,000,000	-	1,070,200	(1,070,200)	-	1,000,000	-	2,140,500	(2,140,500)	-	1,000,000
LPGD Retirees Medical Reserve	2,835,222	1,160,000	-	(2,130,000)	(970,000)	1,865,222	1,154,000	-	(2,147,000)	(993,000)	872,222
Workers Compensation Fund	1,330,435	1,025,000	-	(1,228,000)	(203,000)	1,127,435	1,025,000	-	(1,235,000)	(210,000)	917,435
Self-insurance Retention Fund	5,544,021	1,140,000	-	(1,200,000)	(60,000)	5,484,021	1,140,000	-	(1,260,000)	(120,000)	5,364,021
LPGD Workers Comp Fund	(3,547,985)	1,510,000	-	(1,876,000)	(366,000)	(3,913,985)	1,610,000	-	(1,953,000)	(343,000)	(4,256,985)
Retirees Medical Reserve Fund	25,941,150	5,845,000	340,067	(5,354,067)	831,000	26,772,150	6,013,000	63,890	(5,150,890)	926,000	27,698,150
<b>Internal Service Funds \$</b>	<b>\$ 50,550,042</b>	<b>\$ 34,419,102</b>	<b>\$ 1,612,267</b>	<b>\$ (39,125,398)</b>	<b>\$ (3,094,029)</b>	<b>\$ 47,456,013</b>	<b>\$ 36,130,131</b>	<b>\$ 2,412,390</b>	<b>\$ (40,739,020)</b>	<b>\$ (2,196,499)</b>	<b>\$ 45,259,514</b>
<b>SPECIAL REVENUE FUNDS</b>											
DARE Fund	21,200	1,200	-	(10,000)	(8,800)	12,400	1,200	-	(6,000)	(4,800)	7,600
Asset Forfeiture Fund	27,565	100	-	-	100	27,665	100	-	-	100	27,765
Downtown Parking Fund	99,829	14,500	-	-	14,500	114,329	14,500	-	-	14,500	128,829
Recycling - Measure D	441,083	202,000	-	(200,000)	2,000	443,083	202,000	-	(200,000)	2,000	445,083
Recycling - Food Scraps	243,308	-	-	(60,000)	(60,000)	183,308	-	-	(60,000)	(60,000)	123,308
Recycling - RPP Recycled Products	60,343	-	-	(30,000)	(30,000)	30,343	-	-	(30,000)	(30,000)	343
Community Services Donations Fund	45,661	300	-	-	300	45,961	300	-	-	300	46,261



# 2015/16-2016/17 OPERATING BUDGET ESTIMATED CHANGES IN FUND BALANCES

	Projected June 30, 2015 Balance	Projected FY2015/16 Revenue	Projected FY2015/16 Net Transfers	Proposed FY2015/16 Expenditures	Projected FY2015/16 Net Income	Projected June 30, 2016 Balance	Projected FY2016/17 Revenue	Projected FY2016/17 Net Transfers	Proposed FY2016/17 Expenditures	Projected FY2016/17 Net Income	Projected June 30, 2017 Balance
<b>SPECIAL REVENUE FUNDS (continued)</b>											
Miscellaneous Donations Fund	22,795	200	-	(2,000)	(1,800)	20,995	200	-	(2,000)	(1,800)	19,195
Youth Master Plan Fund	26,542	200	-	-	200	26,742	200	-	-	200	26,942
Asset Forfeiture - Federal	9,462	1,300	-	(6,000)	(4,700)	4,762	1,300	-	(6,000)	(4,700)	62
H.A.P.Y. - Public Art Donations	12,814	40,200	-	(40,000)	200	13,014	200	-	-	200	13,214
Operating Grants	50	-	-	-	-	50	-	-	-	-	50
Community Access TV	633,254	243,000	-	(89,035)	153,965	787,219	243,000	-	(89,035)	153,965	941,184
Downtown Economic Devel Loan Fund	26,963	200	-	-	200	27,163	200	-	-	200	27,363
Lower Income Housing Fund	6,250,474	1,105,000	-	(1,128,430)	(23,430)	6,227,044	480,000	-	(429,338)	50,662	6,277,706
Used Oil Grant Fund	226	-	-	-	-	226	-	-	-	-	226
Law Enforcement	1,000	1,000	-	-	1,000	2,000	1,000	-	-	1,000	3,000
Lemoine Geologic Hazard District	63,228	8,205	-	(7,005)	1,200	64,428	8,358	-	(7,040)	1,318	65,746
Laurel Creek Geologic Hazard District	677,088	51,639	-	(39,170)	12,469	689,557	52,591	-	(39,254)	13,337	702,894
Ponderosa Landscape District	85,700	16,021	-	(16,021)	-	85,700	16,021	-	-	-	85,700
Windsor Landscape District	(1,088)	23,910	-	(23,270)	640	(448)	23,910	-	(23,270)	640	192
Moller Geologic Hazard Dist	103,619	11,813	-	(10,330)	1,483	105,102	12,009	-	(10,365)	1,644	106,746
Oak Tree Farm Geologic Hazard Dist	66,074	12,807	-	(11,238)	1,569	67,643	13,055	-	(11,273)	1,782	69,425
Bonde Landscape District	9,363	26,100	-	(25,500)	600	9,963	26,100	-	(25,500)	600	10,563
Moller Ranch Landscape District	216,028	58,213	-	(80,679)	(22,466)	193,562	58,213	-	(58,279)	(66)	193,496
Oak Tree Farm Landscape Dist	45,090	19,862	-	(18,850)	1,012	46,102	19,862	-	(18,850)	1,012	47,114
Community Develop Block Grant	-	368,922	-	(368,922)	-	-	269,138	-	(269,138)	-	-
HOME Program Fund	-	529,500	-	(529,500)	-	-	79,800	-	(79,800)	-	-
HBPOA Maint District	-	100,000	-	(100,000)	-	-	100,000	-	(100,000)	-	-
Abandoned Vehicle	250,199	32,000	-	(30,000)	2,000	252,199	30,500	-	(175,000)	(144,500)	107,699
Urban Forestry Fund	33,265	7,000	-	(24,000)	(17,000)	16,265	7,500	-	(23,765)	(16,265)	-
Library Donations Fund	55,567	300	-	-	300	55,867	300	-	-	300	56,167
<b>Special Revenue Funds</b>	<b>\$ 9,526,702</b>	<b>\$ 2,875,492</b>	<b>\$ -</b>	<b>\$ (2,849,950)</b>	<b>\$ 25,542</b>	<b>\$ 9,552,244</b>	<b>\$ 1,661,557</b>	<b>\$ -</b>	<b>\$ (1,679,928)</b>	<b>\$ (18,371)</b>	<b>\$ 9,533,873</b>
<b>OTHER FUNDS</b>											
PTCWD #3 Trust Fund	437,041	5,625	-	(40,780)	(35,155)	401,886	5,625	-	(40,780)	(35,155)	366,731
<b>Other Funds</b>	<b>\$ 437,041</b>	<b>\$ 5,625</b>	<b>\$ -</b>	<b>\$ (40,780)</b>	<b>\$ (35,155)</b>	<b>\$ 401,886</b>	<b>\$ 5,625</b>	<b>\$ -</b>	<b>\$ (40,780)</b>	<b>\$ (35,155)</b>	<b>\$ 366,731</b>
<b>TOTAL - ALL FUNDS</b>	<b>\$ 91,758,100</b>	<b>\$ 181,293,192</b>	<b>\$ (6,160,000)</b>	<b>\$ (177,986,360)</b>	<b>\$ (2,853,168)</b>	<b>\$ 88,904,932</b>	<b>\$ 187,611,317</b>	<b>\$ (6,240,000)</b>	<b>\$ (184,020,553)</b>	<b>\$ (2,649,236)</b>	<b>\$ 86,255,696</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>GENERAL FUND</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
July 1, Reserves	\$ 13,041,582	\$ 15,041,582	\$ 17,775,799	\$ 18,046,027
Total Revenue	96,506,138	100,377,294	106,461,744	110,244,990
Operating Transfers In/(Out)	(1,332,736)	(882,112)	(2,189,049)	(2,915,522)
Capital Transfers In/(Out)	(1,000,000)	(1,395,000)	(3,260,000)	(3,340,000)
Total Expenditures	(92,173,402)	(96,565,965)	(100,742,467)	(104,483,679)
Estimated Surplus		2,908,218		
Proposed Use of Fund Balance		(1,708,218)		
Subtotal	\$ 15,041,582	\$ 17,775,799	\$ 18,046,027	\$ 17,551,816
Less Reserves for:				
Economic Uncertainties	(9,650,000)	(10,037,000)	(10,646,000)	(11,024,000)
Unassigned Fund Balance	(5,391,582)	(6,538,799)	(6,560,027)	(6,527,816)
Proposed Use of Fund Balance		(1,200,000)	(840,000)	-
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>PARATRANSIT FUND: 306</b>				
July 1, Fund Balance	\$ -	\$ -	\$ 2,645	\$ 20,295
Total Revenue	220,882	230,071	442,605	401,718
Net Transfers	413,275	399,412	439,160	448,535
Total Expenditures	(634,156)	(626,838)	(864,115)	(775,702)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ 2,645</b>	<b>\$ 20,295</b>	<b>\$ 94,846</b>
<b>ELECTRIC VEHICLE CHARGING STATIONS: 351</b>				
July 1, Fund Balance	\$ -	\$ 2,535	\$ 3,035	\$ 6,035
Total Revenue	2,535	500	3,000	3,000
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 2,535</b>	<b>\$ 3,035</b>	<b>\$ 6,035</b>	<b>\$ 9,035</b>
<b>CEMETERY FUND: 367</b>				
July 1, Fund Balance	\$ 454,573	\$ 448,457	\$ 299,912	\$ 178,544
Total Revenue	52,077	29,381	27,254	26,754
Net Transfers	30,000	30,000	30,000	30,000
Total Expenditures	(88,193)	(207,926)	(178,622)	(32,586)
<b>June 30, Fund Balance</b>	<b>\$ 448,457</b>	<b>\$ 299,912</b>	<b>\$ 178,544</b>	<b>\$ 202,712</b>
<b>GOLF FUND: 376</b>				
July 1, Fund Balance	\$ 2,983	\$ 1,090	\$ 115,390	\$ 115,390
Total Revenue	3,786,093	4,114,207	4,048,080	4,169,522
Net Transfers	(347,137)	(313,163)	(514,475)	(563,701)
Total Expenditures	(3,440,849)	(3,686,744)	(3,533,605)	(3,605,821)
<b>June 30, Fund Balance</b>	<b>\$ 1,090</b>	<b>\$ 115,390</b>	<b>\$ 115,390</b>	<b>\$ 115,390</b>
<b>WATER FUND: 381</b>				
July 1, Fund Balance	\$ 6,435,984	\$ 7,370,440	\$ 6,846,719	\$ 6,767,985
Total Revenue	20,518,090	18,534,519	18,007,850	18,839,500
Net Transfers	(1,861,527)	(1,865,551)	(1,490,903)	(1,510,702)
Total Expenditures	(17,722,107)	(17,192,689)	(16,595,681)	(17,152,893)
<b>June 30, Fund Balance</b>	<b>\$ 7,370,440</b>	<b>\$ 6,846,719</b>	<b>\$ 6,767,985</b>	<b>\$ 6,943,890</b>

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>ENTERPRISE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>RECYCLED WATER FUND: 320</b>				
July 1, Fund Balance	\$ -	\$ 390,245	\$ 714,692	\$ 895,252
Total Revenue	-	505,000	720,000	1,450,000
Net Transfers	440,474	120,000	-	-
Total Expenditures	(50,229)	(300,553)	(539,440)	(1,588,032)
<b>June 30, Fund Balance</b>	<b>\$ 390,245</b>	<b>\$ 714,692</b>	<b>\$ 895,252</b>	<b>\$ 757,220</b>
<b>SEWER FUND: 383</b>				
July 1, Fund Balance	\$ 3,807,331	\$ 4,180,740	\$ 4,347,034	\$ 4,340,964
Total Revenue	13,617,587	13,382,616	13,593,000	13,987,000
Net Transfers	(1,096,303)	(1,098,900)	(1,109,000)	(1,118,700)
Total Expenditures	(12,147,875)	(12,117,422)	(12,490,070)	(12,873,614)
<b>June 30, Fund Balance*</b>	<b>\$ 4,180,740</b>	<b>\$ 4,347,034</b>	<b>\$ 4,340,964</b>	<b>\$ 4,335,650</b>
<b>STORM DRAIN FUND: 386</b>				
July 1, Fund Balance	\$ 870,474	\$ 1,127,353	\$ 1,139,089	\$ 1,124,298
Total Revenue	679,876	695,269	689,440	691,520
Net Transfers	330,000	324,165	322,000	317,700
Total Expenditures	(752,996)	(1,007,698)	(1,026,232)	(1,048,498)
<b>June 30, Fund Balance</b>	<b>\$ 1,127,353</b>	<b>\$ 1,139,089</b>	<b>\$ 1,124,298</b>	<b>\$ 1,085,020</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>EMPLOYEE BENEFITS FUND: 006</b>				
July 1, Fund Balance	\$ (5,459,008)	\$ (4,610,266)	\$ (3,761,872)	\$ (2,858,284)
Total Revenue	17,757,543	17,722,633	19,014,248	20,463,277
Net Transfers	-	-	-	-
Total Expenditures	(16,908,801)	(16,874,239)	(18,110,660)	(19,539,671)
<b>June 30, Fund Balance</b>	<b>\$ (4,610,266)</b>	<b>\$ (3,761,872)</b>	<b>\$ (2,858,284)</b>	<b>\$ (1,934,678)</b>
<b>L.P.F.D. REPLACEMENT FUND: 037</b>				
July 1, Fund Balance	\$ 487,959	\$ 533,244	\$ 420,344	\$ 410,344
Total Revenue	83,537	82,800	84,000	84,000
Net Transfers	-	-	-	-
Total Expenditures	(38,252)	(195,700)	(94,000)	(75,600)
<b>June 30, Fund Balance</b>	<b>\$ 533,244</b>	<b>\$ 420,344</b>	<b>\$ 410,344</b>	<b>\$ 418,744</b>
<b>PUBLIC ART ACQUISITION FUND: 038</b>				
July 1, Fund Balance	\$ 258,270	\$ 240,968	\$ 192,468	\$ 144,468
Total Revenue	1,840	1,500	2,000	2,000
Net Transfers	-	-	-	-
Total Expenditures	(19,141)	(50,000)	(50,000)	(50,000)
<b>June 30, Fund Balance</b>	<b>\$ 240,968</b>	<b>\$ 192,468</b>	<b>\$ 144,468</b>	<b>\$ 96,468</b>
<b>PUBLIC ART MAINTENANCE FUND: 039</b>				
July 1, Fund Balance	\$ 55,510	\$ 48,346	\$ 22,746	\$ 12,146
Total Revenue	382	400	15,400	15,400
Net Transfers	-	-	-	-
Total Expenditures	(7,545)	(26,000)	(26,000)	(26,000)
<b>June 30, Fund Balance</b>	<b>\$ 48,346</b>	<b>\$ 22,746</b>	<b>\$ 12,146</b>	<b>\$ 1,546</b>

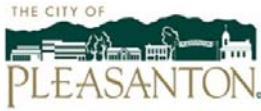
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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>VEHICLE REPLACEMENT FUND: 041</b>				
July 1, Fund Balance	\$ 1,877,262	\$ 2,122,906	\$ 2,153,254	\$ 2,315,244
Total Revenue	365,088	629,808	518,308	518,308
Net Transfers	-	-	-	-
Total Expenditures	(119,444)	(599,460)	(356,318)	(517,800)
<b>June 30, Fund Balance</b>	<b>\$ 2,122,906</b>	<b>\$ 2,153,254</b>	<b>\$ 2,315,244</b>	<b>\$ 2,315,752</b>
<b>EQUIPMENT REPLACEMENT FUND: 042</b>				
July 1, Fund Balance	\$ 2,647,160	\$ 2,632,917	\$ 2,195,634	\$ 1,615,851
Total Revenue	334,378	382,717	372,217	372,217
Net Transfers	-	-	-	-
Total Expenditures	(348,622)	(820,000)	(952,000)	(1,807,000)
<b>June 30, Fund Balance</b>	<b>\$ 2,632,917</b>	<b>\$ 2,195,634</b>	<b>\$ 1,615,851</b>	<b>\$ 181,068</b>
<b>FACILITIES RENOVATION FUND: 043</b>				
July 1, Fund Balance	\$ 1,946,118	\$ 2,200,133	\$ 2,380,447	\$ 2,013,225
Total Revenue	749,211	1,144,314	1,149,814	1,149,814
Net Transfers	-	-	-	-
Total Expenditures	(495,196)	(964,000)	(1,517,036)	(1,413,134)
<b>June 30, Fund Balance</b>	<b>\$ 2,200,133</b>	<b>\$ 2,380,447</b>	<b>\$ 2,013,225</b>	<b>\$ 1,749,905</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 046</b>				
July 1, Fund Balance	\$ 3,155,740	\$ 2,971,254	\$ 2,964,257	\$ 982,493
Total Revenue	404,938	463,653	468,653	468,653
Net Transfers	-	-	-	-
Total Expenditures	(589,425)	(470,650)	(2,450,417)	(576,625)
<b>June 30, Fund Balance</b>	<b>\$ 2,971,254</b>	<b>\$ 2,964,257</b>	<b>\$ 982,493</b>	<b>\$ 874,521</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 047</b>				
July 1, Fund Balance	\$ 2,909,899	\$ 2,595,505	\$ 2,833,453	\$ 1,957,401
Total Revenue	182,171	237,948	243,948	243,948
Net Transfers	-	-	-	-
Total Expenditures	(496,565)	-	(1,120,000)	(1,200,000)
<b>June 30, Fund Balance</b>	<b>\$ 2,595,505</b>	<b>\$ 2,833,453</b>	<b>\$ 1,957,401</b>	<b>\$ 1,001,349</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 048</b>				
July 1, Fund Balance	\$ 747,455	\$ 569,134	\$ 489,099	\$ 838,564
Total Revenue	330,154	468,965	470,465	470,465
Net Transfers	-	-	-	-
Total Expenditures	(508,475)	(549,000)	(121,000)	(72,000)
<b>June 30, Fund Balance</b>	<b>\$ 569,134</b>	<b>\$ 489,099</b>	<b>\$ 838,564</b>	<b>\$ 1,237,029</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 050</b>				
July 1, Fund Balance	\$ 4,745,038	\$ 5,101,641	\$ 5,145,641	\$ 5,401,641
Total Revenue	926,923	1,050,400	1,062,400	1,062,400
Net Transfers	-	-	-	-
Total Expenditures	(570,320)	(1,006,400)	(806,400)	(905,000)
<b>June 30, Fund Balance</b>	<b>\$ 5,101,641</b>	<b>\$ 5,145,641</b>	<b>\$ 5,401,641</b>	<b>\$ 5,559,041</b>
<b>STREET LIGHT REPLACEMENT FUND: 052</b>				
July 1, Fund Balance	\$ 1,766,098	\$ 1,792,592	\$ 1,747,916	\$ 1,606,240
Total Revenue	58,508	55,324	58,324	58,324
Net Transfers	-	-	-	-
Total Expenditures	(32,014)	(100,000)	(200,000)	(200,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,792,592</b>	<b>\$ 1,747,916</b>	<b>\$ 1,606,240</b>	<b>\$ 1,464,564</b>

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# 2015/16-2016/17 OPERATING BUDGET

## SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 053</b>				
July 1, Fund Balance	\$ 904,177	\$ 780,033	\$ 657,358	\$ 586,683
Total Revenue	233,711	277,325	279,325	279,325
Net Transfers	-	-	-	-
Total Expenditures	(357,855)	(400,000)	(350,000)	(350,000)
<b>June 30, Fund Balance</b>	<b>\$ 780,033</b>	<b>\$ 657,358</b>	<b>\$ 586,683</b>	<b>\$ 516,008</b>
<b>GOLF REPLACEMENT FUND: 054</b>				
July 1, Fund Balance	\$ 202,141	\$ 61,054	\$ 6,454	\$ 95,154
Total Revenue	990	1,000	-	-
Net Transfers	80,000	80,000	202,000	208,000
Total Expenditures	(222,077)	(135,600)	(113,300)	(119,800)
<b>June 30, Fund Balance</b>	<b>\$ 61,054</b>	<b>\$ 6,454</b>	<b>\$ 95,154</b>	<b>\$ 183,354</b>
<b>P E R S RATE STABILIZATION FUND: 215</b>				
July 1, Fund Balance	\$ 1,000,000	\$ 1,928,584	\$ 1,000,000	\$ 1,000,000
Total Revenue	-	-	-	-
Net Transfers	928,584	71,416	1,070,200	2,140,500
Total Expenditures	-	(1,000,000)	(1,070,200)	(2,140,500)
<b>June 30, Fund Balance</b>	<b>\$ 1,928,584</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 216</b>				
July 1, Fund Balance	\$ 5,691,454	\$ 4,222,222	\$ 2,835,222	\$ 1,865,222
Total Revenue	1,004,771	720,000	1,160,000	1,154,000
Net Transfers	-	-	-	-
Total Expenditures	(2,474,003)	(2,107,000)	(2,130,000)	(2,147,000)
<b>June 30, Fund Balance</b>	<b>\$ 4,222,222</b>	<b>\$ 2,835,222</b>	<b>\$ 1,865,222</b>	<b>\$ 872,222</b>
<b>WORKERS' COMPENSATION FUND: 217</b>				
July 1, Fund Balance	\$ 436,178	\$ 1,304,435	\$ 1,330,435	\$ 1,127,435
Total Revenue	1,927,040	1,026,000	1,025,000	1,025,000
Net Transfers	-	-	-	-
Total Expenditures	(1,058,783)	(1,000,000)	(1,228,000)	(1,235,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,304,435</b>	<b>\$ 1,330,435</b>	<b>\$ 1,127,435</b>	<b>\$ 917,435</b>
<b>SELF-INSURANCE RETENTION FUND: 218</b>				
July 1, Fund Balance	\$ 5,531,441	\$ 5,729,021	\$ 5,544,021	\$ 5,484,021
Total Revenue	865,223	895,000	1,140,000	1,140,000
Net Transfers	-	-	-	-
Total Expenditures	(667,643)	(1,080,000)	(1,200,000)	(1,260,000)
<b>June 30, Fund Balance</b>	<b>\$ 5,729,021</b>	<b>\$ 5,544,021</b>	<b>\$ 5,484,021</b>	<b>\$ 5,364,021</b>
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 219</b>				
July 1, Fund Balance	\$ (1,965,284)	\$ (3,270,985)	\$ (3,547,985)	\$ (3,913,985)
Total Revenue	1,384,857	1,210,000	1,510,000	1,610,000
Net Transfers	-	-	-	-
Total Expenditures	(2,690,558)	(1,487,000)	(1,876,000)	(1,953,000)
<b>June 30, Fund Balance</b>	<b>\$ (3,270,985)</b>	<b>\$ (3,547,985)</b>	<b>\$ (3,913,985)</b>	<b>\$ (4,256,985)</b>
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 222</b>				
July 1, Fund Balance	\$ 25,081,986	\$ 25,232,280	\$ 25,941,150	\$ 26,772,150
Total Revenue	7,139,267	5,636,000	5,845,000	6,013,000
Net Transfers	(623,000)	(52,130)	340,067	63,890
Total Expenditures	(6,365,973)	(4,875,000)	(5,354,067)	(5,150,890)
<b>June 30, Fund Balance</b>	<b>\$ 25,232,280</b>	<b>\$ 25,941,150</b>	<b>\$ 26,772,150</b>	<b>\$ 27,698,150</b>

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>D.A.R.E. FUND: 221</b>				
July 1, Fund Balance	\$ 25,058	\$ 22,400	\$ 21,200	\$ 12,400
Total Revenue	2,162	3,800	1,200	1,200
Net Transfers	-	-	-	-
Total Expenditures	(4,820)	(5,000)	(10,000)	(6,000)
<b>June 30, Fund Balance</b>	<b>\$ 22,400</b>	<b>\$ 21,200</b>	<b>\$ 12,400</b>	<b>\$ 7,600</b>
<b>ASSET FORFEITURE FUND: 225</b>				
July 1, Fund Balance	\$ 19,705	\$ 25,465	\$ 27,565	\$ 27,665
Total Revenue	5,760	2,100	100	100
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 25,465</b>	<b>\$ 27,565</b>	<b>\$ 27,665</b>	<b>\$ 27,765</b>
<b>DOWNTOWN PARKING IN-LIEU FUND: 226</b>				
July 1, Fund Balance	\$ 10	\$ 17,829	\$ 99,829	\$ 114,329
Total Revenue	17,819	24,500	14,500	14,500
Net Transfers	-	57,500	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 17,829</b>	<b>\$ 99,829</b>	<b>\$ 114,329</b>	<b>\$ 128,829</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 233</b>				
July 1, Fund Balance	\$ 369,527	\$ 408,783	\$ 441,083	\$ 443,083
Total Revenue	203,334	202,300	202,000	202,000
Net Transfers	-	-	-	-
Total Expenditures	(164,078)	(170,000)	(200,000)	(200,000)
<b>June 30, Fund Balance</b>	<b>\$ 408,783</b>	<b>\$ 441,083</b>	<b>\$ 443,083</b>	<b>\$ 445,083</b>
<b>COMMUNITY SERVICES DONATIONS FUND: 234</b>				
July 1, Fund Balance	\$ 50,000	\$ 45,361	\$ 45,661	\$ 45,961
Total Revenue	8,075	300	300	300
Net Transfers	-	-	-	-
Total Expenditures	(12,714)	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 45,361</b>	<b>\$ 45,661</b>	<b>\$ 45,961</b>	<b>\$ 46,261</b>
<b>MISCELLANEOUS DONATIONS FUND: 235</b>				
July 1, Fund Balance	\$ 28,338	\$ 26,295	\$ 22,795	\$ 20,995
Total Revenue	4,965	25,200	200	200
Net Transfers	-	(25,000)	-	-
Total Expenditures	(7,008)	(3,700)	(2,000)	(2,000)
<b>June 30, Fund Balance</b>	<b>\$ 26,295</b>	<b>\$ 22,795</b>	<b>\$ 20,995</b>	<b>\$ 19,195</b>
<b>YOUTH CENTER DONATIONS FUND: 238</b>				
July 1, Fund Balance	\$ 26,148	\$ 26,342	\$ 26,542	\$ 26,742
Total Revenue	194	200	200	200
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 26,342</b>	<b>\$ 26,542</b>	<b>\$ 26,742</b>	<b>\$ 26,942</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 245</b>				
July 1, Fund Balance	\$ 334,196	\$ 303,308	\$ 243,308	\$ 183,308
Total Revenue	-	-	-	-
Net Transfers	-	-	-	-
Total Expenditures	(30,888)	(60,000)	(60,000)	(60,000)
<b>June 30, Fund Balance</b>	<b>\$ 303,308</b>	<b>\$ 243,308</b>	<b>\$ 183,308</b>	<b>\$ 123,308</b>

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>					
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17	
<b>RECYCLING &amp; WASTE MANAGEMENT - BEVERAGE RECYCLING FUND: 247</b>					
July 1, Fund Balance	\$ 66,318	\$ 85,343	\$ 60,343	\$ 30,343	
Total Revenue	19,025	-	-	-	
Net Transfers	-	-	-	-	
Total Expenditures	-	(25,000)	(30,000)	(30,000)	
<b>June 30, Fund Balance</b>	<b>\$ 85,343</b>	<b>\$ 60,343</b>	<b>\$ 30,343</b>	<b>\$ 343</b>	
<b>ASSET FORFEITURE - FEDERAL FUND: 248</b>					
July 1, Fund Balance	\$ 15,462	\$ 15,462	\$ 9,462	\$ 4,762	
Total Revenue	-	-	1,300	1,300	
Net Transfers	-	-	-	-	
Total Expenditures	-	(6,000)	(6,000)	(6,000)	
<b>June 30, Fund Balance</b>	<b>\$ 15,462</b>	<b>\$ 9,462</b>	<b>\$ 4,762</b>	<b>\$ 62</b>	
<b>H.A.P.Y. PUBLIC ART DONATIONS FUND: 251</b>					
July 1, Fund Balance	\$ 37,344	\$ 12,614	\$ 12,814	\$ 13,014	
Total Revenue	7,201	40,200	40,200	200	
Net Transfers	-	-	-	-	
Total Expenditures	(31,930)	(40,000)	(40,000)	-	
<b>June 30, Fund Balance</b>	<b>\$ 12,614</b>	<b>\$ 12,814</b>	<b>\$ 13,014</b>	<b>\$ 13,214</b>	
<b>OPERATING GRANTS FUND: 253</b>					
July 1, Fund Balance	\$ 122	\$ -	\$ 50	\$ 50	
Total Revenue	117,626	5,093	-	-	
Net Transfers	-	-	-	-	
Total Expenditures	(117,748)	(5,043)	-	-	
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	
<b>COMMUNITY ACCESS T V FUND: 254</b>					
July 1, Fund Balance	\$ 300,843	\$ 472,354	\$ 633,254	\$ 787,219	
Total Revenue	240,331	236,900	243,000	243,000	
Net Transfers	-	-	-	-	
Total Expenditures	(68,820)	(76,000)	(89,035)	(89,035)	
<b>June 30, Fund Balance</b>	<b>\$ 472,354</b>	<b>\$ 633,254</b>	<b>\$ 787,219</b>	<b>\$ 941,184</b>	
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 263</b>					
July 1, Fund Balance	\$ 26,566	\$ 26,763	\$ 26,963	\$ 27,163	
Total Revenue	197	200	200	200	
Net Transfers	-	-	-	-	
Total Expenditures	-	-	-	-	
<b>June 30, Fund Balance</b>	<b>\$ 26,763</b>	<b>\$ 26,963</b>	<b>\$ 27,163</b>	<b>\$ 27,363</b>	
<b>LOWER INCOME HOUSING FUND: 271</b>					
July 1, Fund Balance	\$ 17,060,533	\$ 16,532,355	\$ 6,250,474	\$ 6,227,044	
Total Revenue	1,244,255	830,204	1,105,000	480,000	
Net Transfers	-	-	-	-	
Total Expenditures	(1,772,433)	(11,112,085)	(1,128,430)	(429,338)	
<b>June 30, Fund Balance</b>	<b>\$ 16,532,355</b>	<b>\$ 6,250,474</b>	<b>\$ 6,227,044</b>	<b>\$ 6,277,706</b>	

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>					
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17	
<b>USED OIL GRANT FUND: 515</b>					
July 1, Fund Balance	\$ 2,179	\$ 226	\$ 226	\$ 226	
Total Revenue	20,319	-	-	-	
Net Transfers	-	-	-	-	
Total Expenditures	(22,272)	-	-	-	
<b>June 30, Fund Balance</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>	
<b>LAW ENFORCEMENT FUND: 517</b>					
July 1, Fund Balance	\$ 137,688	\$ 143,154	\$ 1,000	\$ 2,000	
Total Revenue	119,349	1,000	1,000	1,000	
Net Transfers	-	-	-	-	
Total Expenditures	(113,884)	(143,154)	-	-	
<b>June 30, Fund Balance</b>	<b>\$ 143,154</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>	
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 527</b>					
July 1, Fund Balance	\$ 56,939	\$ 62,154	\$ 63,228	\$ 64,428	
Total Revenue	7,877	7,949	8,205	8,358	
Net Transfers	-	-	-	-	
Total Expenditures	(2,663)	(6,875)	(7,005)	(7,040)	
<b>June 30, Fund Balance</b>	<b>\$ 62,154</b>	<b>\$ 63,228</b>	<b>\$ 64,428</b>	<b>\$ 65,746</b>	
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 528</b>					
July 1, Fund Balance	\$ 626,479	\$ 666,495	\$ 677,088	\$ 689,557	
Total Revenue	49,272	49,443	51,639	52,591	
Net Transfers	-	-	-	-	
Total Expenditures	(9,256)	(38,850)	(39,170)	(39,254)	
<b>June 30, Fund Balance</b>	<b>\$ 666,495</b>	<b>\$ 677,088</b>	<b>\$ 689,557</b>	<b>\$ 702,894</b>	
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 531</b>					
July 1, Fund Balance	\$ 83,140	\$ 85,800	\$ 85,700	\$ 85,700	
Total Revenue	15,981	15,921	16,021	16,021	
Net Transfers	-	-	-	-	
Total Expenditures	(13,321)	(16,021)	(16,021)	(16,021)	
<b>June 30, Fund Balance</b>	<b>\$ 85,800</b>	<b>\$ 85,700</b>	<b>\$ 85,700</b>	<b>\$ 85,700</b>	
<b>WINDSOR LANDSCAPE DISTRICT FUND: 532</b>					
July 1, Fund Balance	\$ 505	\$ (1,028)	\$ (1,088)	\$ (448)	
Total Revenue	23,927	23,860	23,910	23,910	
Net Transfers	-	-	-	-	
Total Expenditures	(25,460)	(23,920)	(23,270)	(23,270)	
<b>June 30, Fund Balance</b>	<b>\$ (1,028)</b>	<b>\$ (1,088)</b>	<b>\$ (448)</b>	<b>\$ 192</b>	
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 533</b>					
July 1, Fund Balance	\$ 96,861	\$ 102,408	\$ 103,619	\$ 105,102	
Total Revenue	11,611	11,410	11,813	12,009	
Net Transfers	-	-	-	-	
Total Expenditures	(6,063)	(10,199)	(10,330)	(10,365)	
<b>June 30, Fund Balance</b>	<b>\$ 102,408</b>	<b>\$ 103,619</b>	<b>\$ 105,102</b>	<b>\$ 106,746</b>	
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 534</b>					
July 1, Fund Balance	\$ 58,269	\$ 64,788	\$ 66,074	\$ 67,643	
Total Revenue	12,390	12,392	12,807	13,055	
Net Transfers	-	-	-	-	
Total Expenditures	(5,871)	(11,106)	(11,238)	(11,273)	
<b>June 30, Fund Balance</b>	<b>\$ 64,788</b>	<b>\$ 66,074</b>	<b>\$ 67,643</b>	<b>\$ 69,425</b>	

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>					
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17	
<b>BONDE LANDSCAPE DISTRICT FUND: 537</b>					
July 1, Fund Balance	\$ (202)	\$ 9,463	\$ 9,363	\$ 9,963	
Total Revenue	26,300	26,050	26,100	26,100	
Net Transfers	-	-	-	-	
Total Expenditures	(16,634)	(26,150)	(25,500)	(25,500)	
<b>June 30, Fund Balance</b>	<b>\$ 9,463</b>	<b>\$ 9,363</b>	<b>\$ 9,963</b>	<b>\$ 10,563</b>	
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 539</b>					
July 1, Fund Balance	\$ 210,787	\$ 240,094	\$ 216,028	\$ 193,562	
Total Revenue	59,560	57,913	58,213	58,213	
Net Transfers	-	-	-	-	
Total Expenditures	(30,254)	(81,979)	(80,679)	(58,279)	
<b>June 30, Fund Balance</b>	<b>\$ 240,094</b>	<b>\$ 216,028</b>	<b>\$ 193,562</b>	<b>\$ 193,496</b>	
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 542</b>					
July 1, Fund Balance	\$ 40,838	\$ 44,078	\$ 45,090	\$ 46,102	
Total Revenue	20,022	19,862	19,862	19,862	
Net Transfers	-	-	-	-	
Total Expenditures	(16,782)	(18,850)	(18,850)	(18,850)	
<b>June 30, Fund Balance</b>	<b>\$ 44,078</b>	<b>\$ 45,090</b>	<b>\$ 46,102</b>	<b>\$ 47,114</b>	
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 548</b>					
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -	
Total Revenue	171,935	1,558,986	368,922	269,138	
Net Transfers	-	-	-	-	
Total Expenditures	(171,935)	(1,558,986)	(368,922)	(269,138)	
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>H.O.M.E. PROGRAM FUND: 560</b>					
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -	
Total Revenue	56,007	535,270	529,500	79,800	
Net Transfers	-	-	-	-	
Total Expenditures	(56,007)	(535,270)	(529,500)	(79,800)	
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 566</b>					
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -	
Total Revenue	81,946	149,040	100,000	100,000	
Net Transfers	-	-	-	-	
Total Expenditures	(81,946)	(149,040)	(100,000)	(100,000)	
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>ABANDONED VEHICLE FUND: 569</b>					
July 1, Fund Balance	\$ 246,743	\$ 248,699	\$ 250,199	\$ 252,199	
Total Revenue	32,938	31,500	32,000	30,500	
Net Transfers	-	-	-	-	
Total Expenditures	(30,983)	(30,000)	(30,000)	(175,000)	
<b>June 30, Fund Balance</b>	<b>\$ 248,699</b>	<b>\$ 250,199</b>	<b>\$ 252,199</b>	<b>\$ 107,699</b>	
<b>URBAN FORESTRY FUND: 570</b>					
July 1, Fund Balance	\$ 32,794	\$ 67,202	\$ 33,265	\$ 16,265	
Total Revenue	77,564	8,700	7,000	7,500	
Net Transfers	(31,227)	(18,637)	-	-	
Total Expenditures	(11,929)	(24,000)	(24,000)	(23,765)	
<b>June 30, Fund Balance</b>	<b>\$ 67,202</b>	<b>\$ 33,265</b>	<b>\$ 16,265</b>	<b>\$ -</b>	

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## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>LIBRARY DONATIONS FUND: 571</b>				
July 1, Fund Balance	\$ 43,866	\$ 55,267	\$ 55,567	\$ 55,867
Total Revenue	11,401	300	300	300
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 55,267</b>	<b>\$ 55,567</b>	<b>\$ 55,867</b>	<b>\$ 56,167</b>
<b>OTHER FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 276</b>				
July 1, Fund Balance	\$ 484,431	\$ 461,919	\$ 437,041	\$ 401,886
Total Revenue	4,668	4,925	5,625	5,625
Net Transfers	-	-	-	-
Total Expenditures	(27,180)	(29,803)	(40,780)	(40,780)
<b>June 30, Fund Balance</b>	<b>\$ 461,919</b>	<b>\$ 437,041</b>	<b>\$ 401,886</b>	<b>\$ 366,731</b>



**2015/16-2016/17 OPERATING BUDGET  
SUMMARY OF REVENUES & TRANSFERS BY FUNDS**

<b>GENERAL FUND</b>				
	<b>ACTUAL 2013/14</b>	<b>ADJUSTED 2014/15</b>	<b>PROJECTED 2015/16</b>	<b>PROJECTED 2016/17</b>
<b>PROPERTY TAXES</b>				
Secured Property Tax	40,867,339	43,700,000	46,720,000	48,500,000
Unsecured Property Tax	2,340,091	2,350,000	2,450,000	2,500,000
Delinquent Taxes	1,001,164	950,000	850,000	850,000
Supplemental Assessment	1,097,483	700,000	1,000,000	1,000,000
VLF (In-Lieu)	5,060,700	5,350,000	5,580,000	5,750,000
<b>SUBTOTAL</b>	<b>\$ 50,366,777</b>	<b>\$ 53,050,000</b>	<b>\$ 56,600,000</b>	<b>\$ 58,600,000</b>
<b>OTHER TAXES</b>				
Sales & Use Tax	20,993,123	22,250,000	24,100,000	25,600,000
Public Safety Sales Tax	398,040	395,000	400,000	400,000
Hotel and Motel Tax	4,298,581	4,400,000	4,500,000	4,550,000
Business Licenses	3,150,104	3,200,000	3,350,000	3,450,000
Other Taxes	829,451	825,000	825,000	825,000
<b>SUBTOTAL</b>	<b>\$ 29,669,299</b>	<b>\$ 31,070,000</b>	<b>\$ 33,175,000</b>	<b>\$ 34,825,000</b>
<b>LOCAL REVENUES</b>				
Licenses and Miscellaneous Permits	54,811	55,220	55,500	55,500
Building Permits	1,764,194	2,270,135	2,502,000	2,665,000
Fines and Forfeitures	408,989	409,500	409,500	409,500
Interest Income and Rent	203,293	215,000	210,000	223,000
Franchise Fees	2,371,125	2,420,000	2,435,000	2,475,000
Planning and Zoning	486,060	398,465	214,400	139,400
Plan Check Fees	2,124,937	1,730,500	1,790,500	1,540,500
Public Works Fees	75,396	75,100	73,500	64,500
Fees for Current Service	933,439	945,250	985,400	1,010,650
Miscellaneous Revenue	1,361,256	1,024,089	845,000	851,544
Library Fee Revenue	120,880	122,400	122,200	122,200
Recreation Revenue	3,772,869	3,604,923	3,939,820	3,957,820
<b>SUBTOTAL</b>	<b>\$ 13,677,249</b>	<b>\$ 13,270,582</b>	<b>\$ 13,582,820</b>	<b>\$ 13,514,614</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Homeowners Tax Exemption	379,211	375,000	378,000	380,000
Other	116,031	242,130	115,000	115,000
<b>SUBTOTAL</b>	<b>\$ 495,242</b>	<b>\$ 617,130</b>	<b>\$ 493,000</b>	<b>\$ 495,000</b>
<b>INTERFUND REVENUES</b>				
Reimbursements	1,250,235	1,378,185	1,391,603	1,519,483
Overhead	1,047,337	991,397	1,219,321	1,290,893
<b>SUBTOTAL</b>	<b>\$ 2,297,572</b>	<b>\$ 2,369,582</b>	<b>\$ 2,610,924</b>	<b>\$ 2,810,376</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 96,506,139</b>	<b>\$ 100,377,294</b>	<b>\$ 106,461,744</b>	<b>\$ 110,244,990</b>
<b>OPERATING TRANSFERS IN - From:</b>				
Urban Forestry Fund (1/2 of Landscape Arch. Asst)	31,227	18,637	-	-
Golf Fund (Happy Valley Infrastructure Loan Repaymt)	174,181	233,163	312,475	355,701
Retiree Medical Fund (implied subsidy)	574,000	588,870	681,000	776,000
Happy Valley Spec Pln (repay Golf Course Dev Loan)	267,167	32,000	-	-
<b>OPERATING TRANSFERS (OUT) - To:</b>				
Transit Fund (subsidy)	(413,275)	(399,412)	(439,160)	(448,535)
Water Fund (subsidy-Sr/Low Income discounts)	(207,314)	(244,000)	(230,000)	(237,000)
Sewer Fund (subsidy-DSRSD discount)	(87,697)	(105,000)	(100,000)	(103,000)
Storm Drain Fund (subsidy)	(330,000)	(330,000)	(330,000)	(330,000)
Cemetery Fund (subsidy)	(30,000)	(30,000)	(30,000)	(30,000)
PERS Rate Stabilization Fund (surplus)	(928,584)		(1,000,000)	(2,000,000)
Retiree Medical Fund-repay 03 COP Bond payoff loan		(588,870)	(681,000)	(776,000)
Retiree Medical Fund-addl CERBT trust contrib			(372,364)	(122,688)
Downtown Parking-In Lieu Fund-Peak Property Fee		(57,500)		
Debt Service (2004 Cert of Participation)	(382,441)			
<b>NET OPERATING TRANSFERS</b>	<b>\$ (1,332,736)</b>	<b>\$ (882,112)</b>	<b>\$ (2,189,049)</b>	<b>\$ (2,915,522)</b>
<b>CAPITAL TRANSFERS (OUT) - To:</b>				
Misc. CIP (from Operations)			(2,300,000)	(2,400,000)
Misc. CIP -Led savings for CEC loan repayment		(95,000)	(100,000)	(100,000)
Street CIP (from Operations)			(860,000)	(840,000)
Park CIP (From Operations)	(1,000,000)	(1,300,000)		
<b>NET CAPITAL TRANSFERS</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,395,000)</b>	<b>\$ (3,260,000)</b>	<b>\$ (3,340,000)</b>
<b>TOTAL GENERAL FUND REVENUES &amp; TRANSFERS</b>	<b>\$ 94,173,403</b>	<b>\$ 98,100,182</b>	<b>\$ 101,012,695</b>	<b>\$ 103,989,468</b>

2015/16-2016/17 OPERATING BUDGET  
SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>TRANSIT FUND: 306</b>				
Grants	191,533	194,821	412,605	371,718
User Fees	29,286	35,250	30,000	30,000
<b>Total Revenues</b>	<b>\$ 220,819</b>	<b>\$ 230,071</b>	<b>\$ 442,605</b>	<b>\$ 401,718</b>
<b>Transfers In - From:</b>				
General Fund (subsidy)	413,275	399,412	439,160	448,535
<b>Net Operating Transfers</b>	<b>\$ 413,275</b>	<b>\$ 399,412</b>	<b>\$ 439,160</b>	<b>\$ 448,535</b>
<b>TOTAL TRANSIT REVENUES &amp; TRANSFERS</b>	<b>\$ 634,094</b>	<b>\$ 629,483</b>	<b>\$ 881,765</b>	<b>\$ 850,253</b>
<b>ELECTRIC VEHICLE CHARGING STATION FUND: 351</b>				
Miscellaneous Revenue	2,522	500	3,000	3,000
Interest Income	14	-	-	-
<b>TOTAL ELEC VEH CHG STA REVENUES &amp; TRS</b>	<b>\$ 2,536</b>	<b>\$ 500</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>CEMETERY FUND: 367</b>				
Interest Income	2,935	2,000	2,500	2,000
Plot Fee Revenue	49,142	27,381	24,754	24,754
<b>Total Revenues</b>	<b>\$ 52,077</b>	<b>\$ 29,381</b>	<b>\$ 27,254</b>	<b>\$ 26,754</b>
<b>Transfers In - From:</b>				
General Fund (subsidy)	30,000	30,000	30,000	30,000
<b>Net Operating Transfers</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>TOTAL CEMETERY REVENUES &amp; TRANSFERS</b>	<b>\$ 82,077</b>	<b>\$ 59,381</b>	<b>\$ 57,254</b>	<b>\$ 56,754</b>
<b>GOLF FUND: 376</b>				
Golf - Green Fees	2,023,491	2,267,700	2,188,716	2,254,378
Interest Income	3,239	-	-	-
Golf - Other Fees & Sales	1,758,461	1,846,507	1,859,364	1,915,144
Rents & Concessions	902	-	-	-
<b>Total Revenues</b>	<b>\$ 3,786,093</b>	<b>\$ 4,114,207</b>	<b>\$ 4,048,080</b>	<b>\$ 4,169,522</b>
<b>Transfers In - From:</b>				
Debt Service-residual funds fr 03 COP payoff	29	-	-	-
<b>Transfers Out - To:</b>				
General Fund-Happy Valley Infrastructure Loan Repaymer	(267,167)	(233,163)	(312,475)	(355,701)
Golf Replacement Fund	(80,000)	(80,000)	(202,000)	(208,000)
<b>Net Operating Transfers</b>	<b>\$ (347,137)</b>	<b>\$ (313,163)</b>	<b>\$ (514,475)</b>	<b>\$ (563,701)</b>
<b>TOTAL GOLF REVENUES &amp; TRANSFERS</b>	<b>\$ 3,438,956</b>	<b>\$ 3,801,044</b>	<b>\$ 3,533,605</b>	<b>\$ 3,605,821</b>
<b>WATER FUND: 381</b>				
Water Sales	18,740,213	16,750,000	16,315,000	17,080,000
Meter Sales	40,230	80,000	80,000	80,000
Interest Income	56,088	50,000	60,000	60,000
Federal and State Grants	18,631	-	-	-
Castlewood Water/Sewer Maint Fees	66,251	92,500	92,500	92,500
Backflow Admin Fees	174,561	180,000	180,000	180,000
Miscellaneous	(9,367)	-	-	-
Interfund Water Sales (General Fund)	1,079,917	991,017	902,850	958,300
Interfund Reimbursement	351,566	391,002	377,500	388,700
<b>Total Revenues</b>	<b>\$ 20,518,090</b>	<b>\$ 18,534,519</b>	<b>\$ 18,007,850</b>	<b>\$ 18,839,500</b>
<b>Transfers In - From:</b>				
General Fund - Sr/Low Inc discount subsidy	207,314	244,000	230,000	237,000
Retiree Medical Fund - implied subsidy	33,000	35,075	40,300	46,500
Storm Drain - Recycled Water Program Support	31,598	-	-	-
<b>Transfers (Out) - To:</b>				
Retiree Medical Fund - CERBT trust contrib	-	-	(17,303)	(6,402)
CIP - Capital Repair and Replacement	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)
CIP - Vineyard Corridor Capital Replacement	(92,965)	(100,000)	(100,000)	(100,000)
CIP - Recycled Water Revenue	(440,474)	-	-	-
PERS Rate Stabilization -prefunding	-	(44,626)	(43,900)	(87,800)
<b>Net Operating Transfers</b>	<b>\$ (1,861,527)</b>	<b>\$ (1,465,551)</b>	<b>\$ (1,490,903)</b>	<b>\$ (1,510,702)</b>
<b>TOTAL WATER REVENUES &amp; TRANSFERS</b>	<b>\$ 18,656,563</b>	<b>\$ 17,068,968</b>	<b>\$ 16,516,947</b>	<b>\$ 17,328,798</b>

**2015/16-2016/17 OPERATING BUDGET  
SUMMARY OF REVENUES & TRANSFERS BY FUNDS**

<b>ENTERPRISE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>RECYCLED WATER FUND: 320</b>				
Recycled Water Revenue		400,000	310,000	350,000
Resale of Recycled Water	-	105,000	410,000	1,100,000
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 505,000</b>	<b>\$ 720,000</b>	<b>\$ 1,450,000</b>
<b>Transfers In - From:</b>				
CIP - Recycled Water Project		120,000		
CIP - Recycled Water Revenue	440,474			
<b>Net Operating Transfers</b>	<b>\$ 440,474</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL WATER REVENUES &amp; TRANSFERS</b>	<b>\$ 440,474</b>	<b>\$ 625,000</b>	<b>\$ 720,000</b>	<b>\$ 1,450,000</b>
<b>SEWER FUND: 383</b>				
Sewer Service Charges	13,405,729	13,220,000	13,410,000	13,800,000
Castlewood Water/Sewer Maint Fees	98,010	92,500	92,500	92,500
Interest Income	36,595	25,000	30,000	30,000
Other Revenue	16,912	-	-	-
Interfund Reimbursement	3,816	4,616	4,500	4,500
Interfund Sewer Usage (General Fund)	56,525	40,500	56,000	60,000
<b>Total Revenues</b>	<b>\$ 13,617,587</b>	<b>\$ 13,382,616</b>	<b>\$ 13,593,000</b>	<b>\$ 13,987,000</b>
<b>Transfers In - From:</b>				
General Fund - DSRSD discount subsidy	87,697	105,000	100,000	103,000
Retiree Medical Fund - implied subsidy	16,000	17,055	19,700	22,500
<b>Transfers (Out) - To:</b>				
Retiree Medical Fund - CERBT trust contrib	-	-	(8,100)	(3,000)
CIP (Sewer Replacement Fund)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
PERS Rate Stabilization -prefunding		(20,955)	(20,600)	(41,200)
<b>Net Operating Transfers</b>	<b>\$ (1,096,303)</b>	<b>\$ (1,098,900)</b>	<b>\$ (1,109,000)</b>	<b>\$ (1,118,700)</b>
<b>TOTAL SEWER REVENUES &amp; TRANSFERS</b>	<b>\$ 12,521,284</b>	<b>\$ 12,283,716</b>	<b>\$ 12,484,000</b>	<b>\$ 12,868,300</b>
<b>STORM DRAIN FUND: 386</b>				
Urban Runoff Fees	516,952	508,000	508,000	508,000
Interest Earnings	5,758	4,500	6,000	6,000
Assessment Penalty	1,562	-	-	-
Interfund Reimbursement	155,604	182,769	175,440	177,520
<b>Total Revenues</b>	<b>\$ 679,876</b>	<b>\$ 695,269</b>	<b>\$ 689,440</b>	<b>\$ 691,520</b>
<b>Transfers In (Out):</b>				
General Fund - Operating Subsidy	330,000	330,000	330,000	330,000
Retiree Medical Fund - CERBT trust contrib	-	-	(2,300)	(800)
PERS Rate Stabilization -prefunding	-	(5,835)	(5,700)	(11,500)
<b>Net Operating Transfers</b>	<b>\$ 330,000</b>	<b>\$ 324,165</b>	<b>\$ 322,000</b>	<b>\$ 317,700</b>
<b>TOTAL STORM DRAIN REVENUES &amp; TRANSFERS</b>	<b>\$ 1,009,876</b>	<b>\$ 1,019,434</b>	<b>\$ 1,011,440</b>	<b>\$ 1,009,220</b>
<b>TOTAL ENTERPRISE FUND REVENUES &amp; TRANSFERS</b>				
	<b>\$ 36,785,860</b>	<b>\$ 35,487,526</b>	<b>\$ 35,208,011</b>	<b>\$ 37,172,146</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>EMPLOYEE BENEFITS FUND: 006</b>				
Benefit, Retirement, & Leave Revenue	17,725,321	17,712,633	19,009,248	20,458,277
Transfers In/(Out)	-	-	-	-
Interest Income	32,222	10,000	5,000	5,000
<b>TOTAL</b>	<b>\$ 17,757,543</b>	<b>\$ 17,722,633</b>	<b>\$ 19,014,248</b>	<b>\$ 20,463,277</b>
<b>L.P.F.D. REPLACEMENT FUND: 037</b>				
Revenue	40,000	80,000	80,000	80,000
Capital Contributions	1,157	-	-	-
Interest Income	1,768	2,800	4,000	4,000
<b>TOTAL</b>	<b>\$ 42,925</b>	<b>\$ 82,800</b>	<b>\$ 84,000</b>	<b>\$ 84,000</b>

## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>PUBLIC ART ACQUISITION FUND: 038</b>				
Transfers In/(Out)	-	-	-	-
Donations	-	-	-	-
Interest Income	1,840	1,500	2,000	2,000
<b>TOTAL</b>	<b>\$ 1,840</b>	<b>\$ 1,500</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>PUBLIC ART MAINTENANCE FUND: 039</b>				
Revenue	-	-	15,000	15,000
Interest Income	382	400	400	400
<b>TOTAL</b>	<b>\$ 382</b>	<b>\$ 400</b>	<b>\$ 15,400</b>	<b>\$ 15,400</b>
<b>VEHICLE REPLACEMENT FUND: 041</b>				
Vehicle Replacement Revenue	350,768	502,308	502,308	502,308
Sale of Property	-	116,000	-	-
Interest Income	14,320	11,500	16,000	16,000
<b>TOTAL</b>	<b>\$ 365,088</b>	<b>\$ 629,808</b>	<b>\$ 518,308</b>	<b>\$ 518,308</b>
<b>EQUIPMENT REPLACEMENT FUND: 042</b>				
Equipment Replacement Revenue	314,798	367,217	352,217	352,217
Interest Income	19,580	15,500	20,000	20,000
<b>TOTAL</b>	<b>\$ 334,378</b>	<b>\$ 382,717</b>	<b>\$ 372,217</b>	<b>\$ 372,217</b>
<b>FACILITIES RENOVATION FUND: 043</b>				
Facilities Replacement & Improvement Revenue	735,000	1,133,814	1,133,814	1,133,814
Interest Income	14,211	10,500	16,000	16,000
<b>TOTAL</b>	<b>\$ 749,211</b>	<b>\$ 1,144,314</b>	<b>\$ 1,149,814</b>	<b>\$ 1,149,814</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 046</b>				
Information Systems Replacement Revenue	382,038	445,653	445,653	445,653
Interest Income	22,900	18,000	23,000	23,000
<b>TOTAL</b>	<b>\$ 404,938</b>	<b>\$ 463,653</b>	<b>\$ 468,653</b>	<b>\$ 468,653</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 047</b>				
Fire Vehicle Replacement Revenue	163,494	223,948	223,948	223,948
Interest Income	18,677	14,000	20,000	20,000
<b>TOTAL</b>	<b>\$ 182,171</b>	<b>\$ 237,948</b>	<b>\$ 243,948</b>	<b>\$ 243,948</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 048</b>				
Patrol Vehicle Replacement Revenue	325,739	466,465	466,465	466,465
Interest Income	4,415	2,500	4,000	4,000
<b>TOTAL</b>	<b>\$ 330,154</b>	<b>\$ 468,965</b>	<b>\$ 470,465</b>	<b>\$ 470,465</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 050</b>				
Park Renovation Revenue	875,000	1,022,400	1,022,400	1,022,400
Miscellaneous Grant Revenue	15,000	-	-	-
Interest Income	36,923	28,000	40,000	40,000
<b>TOTAL</b>	<b>\$ 926,923</b>	<b>\$ 1,050,400</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>
<b>STREET LIGHT REPLACEMENT FUND: 052</b>				
Replacement Revenue	45,324	45,324	45,324	45,324
Interest Income	13,184	10,000	13,000	13,000
<b>TOTAL</b>	<b>\$ 58,508</b>	<b>\$ 55,324</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 053</b>				
Replacement Revenue	227,839	273,325	273,325	273,325
Interest Income	5,872	4,000	6,000	6,000
<b>TOTAL</b>	<b>\$ 233,711</b>	<b>\$ 277,325</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>
<b>GOLF REPLACEMENT FUND: 054</b>				
Transfers In/(Out)	80,000	80,000	202,000	208,000
Interest Income	990	1,000	-	-
<b>TOTAL</b>	<b>\$ 80,990</b>	<b>\$ 81,000</b>	<b>\$ 202,000</b>	<b>\$ 208,000</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 216</b>				
Benefits Accruals	486,555	700,000	1,150,000	1,150,000
Capital Contributions	13,287	-	-	-
Interest Income	15,831	20,000	10,000	4,000
<b>TOTAL</b>	<b>\$ 515,673</b>	<b>\$ 720,000</b>	<b>\$ 1,160,000</b>	<b>\$ 1,154,000</b>

**2015/16-2016/17 OPERATING BUDGET  
SUMMARY OF REVENUES & TRANSFERS BY FUNDS**

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>WORKERS' COMPENSATION FUND: 217</b>				
Compensation Insurance Revenue	1,879,891	1,000,000	1,000,000	1,000,000
Miscellaneous Reimbursement	20,764	-	-	-
Interest Income	26,384	26,000	25,000	25,000
<b>TOTAL</b>	<b>\$ 1,927,039</b>	<b>\$ 1,026,000</b>	<b>\$ 1,025,000</b>	<b>\$ 1,025,000</b>
<b>SELF-INSURANCE RETENTION FUND: 218</b>				
Self-Insurance Retention Revenue	825,000	865,000	1,100,000	1,100,000
Misc. Reimbursements	185	-	-	-
Interest Income	40,038	30,000	40,000	40,000
<b>TOTAL</b>	<b>\$ 865,223</b>	<b>\$ 895,000</b>	<b>\$ 1,140,000</b>	<b>\$ 1,140,000</b>
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 219</b>				
Benefits Accruals	500,000	1,200,000	1,500,000	1,600,000
Misc. Reimbursements	190,373	-	-	-
Interest Income	2,056	10,000	10,000	10,000
<b>TOTAL</b>	<b>\$ 692,429</b>	<b>\$ 1,210,000</b>	<b>\$ 1,510,000</b>	<b>\$ 1,610,000</b>
<b>P E R S RATE STABILIZATION FUND: 215</b>				
Transfers In/(Out)	928,584	71,416	1,070,200	2,140,500
<b>TOTAL</b>	<b>\$ 928,584</b>	<b>\$ 71,416</b>	<b>\$ 1,070,200</b>	<b>\$ 2,140,500</b>
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 222</b>				
Benefits Accruals	6,987,988	5,516,000	5,695,000	5,863,000
Transfers In/(Out)	(623,000)	(52,130)	340,067	63,890
Interest Income	151,280	120,000	150,000	150,000
<b>TOTAL</b>	<b>\$ 6,516,268</b>	<b>\$ 5,583,870</b>	<b>\$ 6,185,067</b>	<b>\$ 6,076,890</b>
<b>TOTAL INTERNAL SERVICE FUND REVENUES &amp; TRANSFERS</b>				
	<b>\$ 32,913,978</b>	<b>\$ 32,105,073</b>	<b>\$ 36,031,369</b>	<b>\$ 38,542,521</b>
<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>D.A.R.E. FUND: 221</b>				
Contributions & Donations	2,000	3,700	1,000	1,000
Interest Income	162	100	200	200
<b>TOTAL</b>	<b>\$ 2,162</b>	<b>\$ 3,800</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>ASSET FORFEITURE FUND: 225</b>				
Miscellaneous	5,614	2,000	-	-
Interest Income	146	100	100	100
<b>TOTAL</b>	<b>\$ 5,760</b>	<b>\$ 2,100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>DOWNTOWN PARKING IN-LIEU FUND: 226</b>				
Interest Income	91	-	-	-
Miscellaneous Donations	17,728	24,500	-	-
Development Fees	-	-	14,500	14,500
Transfers In/(Out)	-	57,500	-	-
<b>TOTAL</b>	<b>\$ 17,819</b>	<b>\$ 82,000</b>	<b>\$ 14,500</b>	<b>\$ 14,500</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 233</b>				
Measure D County Recycling Funds	197,407	200,000	200,000	200,000
Interest Income	5,927	2,300	2,000	2,000
<b>TOTAL</b>	<b>\$ 203,334</b>	<b>\$ 202,300</b>	<b>\$ 202,000</b>	<b>\$ 202,000</b>
<b>COMMUNITY SERVICES DONATIONS FUND: 234</b>				
Miscellaneous Donations	7,684	-	-	-
Interest Income	390	300	300	300
<b>TOTAL</b>	<b>\$ 8,074</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>MISCELLANEOUS DONATIONS FUND: 235</b>				
Miscellaneous Donations	4,750	25,000	-	-
Transfers In/(Out)	-	(25,000)	-	-
Interest Income	215	200	200	200
<b>TOTAL</b>	<b>\$ 4,965</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>

## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>YOUTH CENTER DONATIONS FUND: 238</b>				
Interest Income	194	200	200	200
<b>TOTAL</b>	<b>\$ 194</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 245</b>				
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - BEVERAGE RECYCLING FUND: 247</b>				
Measure D County Recycling Funds	19,025	-	-	-
<b>TOTAL</b>	<b>\$ 19,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ASSET FORFEITURE - FEDERAL FUND: 248</b>				
Measure D County Recycling Funds	-	-	1,300	1,300
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300</b>	<b>\$ 1,300</b>
<b>H.A.P.P.Y. PUBLIC ART DONATIONS FUND: 251</b>				
Misc Revenue	1,550	40,000	40,000	-
Misc Refunds	5,493	-	-	-
Interest Income	158	200	200	200
<b>TOTAL</b>	<b>\$ 7,201</b>	<b>\$ 40,200</b>	<b>\$ 40,200</b>	<b>\$ 200</b>
<b>OPERATING GRANTS FUND: 253</b>				
Grant Revenue	100,366	5,043	-	-
Reimbursement from Livermore	8,630	-	-	-
Interfund Reimbursement	8,630	-	-	-
Interest Income	-	50	-	-
<b>TOTAL</b>	<b>\$ 117,626</b>	<b>\$ 5,093</b>	<b>\$ -</b>	<b>\$ -</b>
<b>COMMUNITY ACCESS T V FUND: 254</b>				
Public Education & Govt (PEG) Fees	237,649	235,000	240,000	240,000
Interest Income	2,682	1,900	3,000	3,000
<b>TOTAL</b>	<b>\$ 240,331</b>	<b>\$ 236,900</b>	<b>\$ 243,000</b>	<b>\$ 243,000</b>
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 263</b>				
Interest Income	197	200	200	200
<b>TOTAL</b>	<b>\$ 197</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>LOWER INCOME HOUSING FUND: 271</b>				
Housing Fees	245,745	122,604	-	-
Interest Income	780,425	312,600	345,000	320,000
Miscellaneous Reimbursements	218,085	160,000	160,000	160,000
Sale of Property	-	235,000	600,000	-
<b>TOTAL</b>	<b>\$ 1,244,255</b>	<b>\$ 830,204</b>	<b>\$ 1,105,000</b>	<b>\$ 480,000</b>
<b>USED OIL GRANT FUND: 515</b>				
Grant	20,319	-	-	-
<b>TOTAL</b>	<b>\$ 20,319</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>LAW ENFORCEMENT FUND: 517</b>				
Interest Income	1,300	1,000	1,000	1,000
Grant	118,049	-	-	-
<b>TOTAL</b>	<b>\$ 119,349</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 527</b>				
Assessment District Payments	7,422	7,549	7,705	7,858
Interest Income	455	400	500	500
<b>TOTAL</b>	<b>\$ 7,877</b>	<b>\$ 7,949</b>	<b>\$ 8,205</b>	<b>\$ 8,358</b>
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 528</b>				
Assessment District Payments	43,679	44,919	45,856	46,792
Interest Income	4,839	3,800	5,000	5,000
Interfund Reimbursement (Water Fund)	754	724	783	799
<b>TOTAL</b>	<b>\$ 49,272</b>	<b>\$ 49,443</b>	<b>\$ 51,639</b>	<b>\$ 52,591</b>
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 531</b>				
Assessment District Payments	5,678	5,701	5,701	5,701
Interest Income	583	500	600	600
Interfund Reimbursement (General Fund)	9,720	9,720	9,720	9,720
<b>TOTAL</b>	<b>\$ 15,981</b>	<b>\$ 15,921</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>

## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

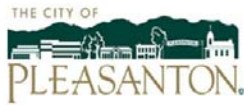
<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>WINDSOR LANDSCAPE DISTRICT FUND: 532</b>				
Assessment District Payments	23,914	23,860	23,860	23,860
Interest Income	13	-	50	50
<b>TOTAL</b>	<b>\$ 23,927</b>	<b>\$ 23,860</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 533</b>				
Assessment District Payments	10,746	10,706	10,901	11,095
Interest Income	757	600	800	800
Interfund Reimbursement (General Fund)	108	104	112	114
<b>TOTAL</b>	<b>\$ 11,611</b>	<b>\$ 11,410</b>	<b>\$ 11,813</b>	<b>\$ 12,009</b>
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 534</b>				
Assessment District Payments	11,628	11,767	12,009	12,251
Interest Income	475	350	500	500
Interfund Reimbursement (General Fund)	287	275	298	304
<b>TOTAL</b>	<b>\$ 12,390</b>	<b>\$ 12,392</b>	<b>\$ 12,807</b>	<b>\$ 13,055</b>
<b>BONDE LANDSCAPE DISTRICT FUND: 537</b>				
Assessment District Payments	25,875	25,797	25,797	25,797
Miscellaneous Refunds	120	-	-	-
Interest Income	52	-	50	50
Interfund Reimbursement (Water Fund)	253	253	253	253
<b>TOTAL</b>	<b>\$ 26,300</b>	<b>\$ 26,050</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 539</b>				
Assessment District Payments	56,740	55,493	55,493	55,493
Interest Income	1,699	1,300	1,600	1,600
Interfund Reimbursement (GF & Water Fund)	1,121	1,120	1,120	1,120
<b>TOTAL</b>	<b>\$ 59,560</b>	<b>\$ 57,913</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 542</b>				
Assessment District Payments	19,228	19,096	19,096	19,096
Interest Income	328	300	300	300
Interfund Reimbursement (General Fund)	466	466	466	466
<b>TOTAL</b>	<b>\$ 20,022</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 548</b>				
CDBG Funds	171,933	308,986	368,922	269,138
Loan Proceeds	-	1,250,000	-	-
Interfund Reimbursement	2	-	-	-
<b>TOTAL</b>	<b>\$ 171,935</b>	<b>\$ 1,558,986</b>	<b>\$ 368,922</b>	<b>\$ 269,138</b>
<b>H.O.M.E. PROGRAM FUND: 560</b>				
Federal Allocation	56,007	535,270	529,500	79,800
<b>TOTAL</b>	<b>\$ 56,007</b>	<b>\$ 535,270</b>	<b>\$ 529,500</b>	<b>\$ 79,800</b>
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 566</b>				
Miscellaneous Reimbursements	81,946	149,040	100,000	100,000
<b>TOTAL</b>	<b>\$ 81,946</b>	<b>\$ 149,040</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>ABANDONED VEHICLE FUND: 569</b>				
Fines	30,983	30,000	30,000	30,000
Interest Income	1,955	1,500	2,000	500
<b>TOTAL</b>	<b>\$ 32,938</b>	<b>\$ 31,500</b>	<b>\$ 32,000</b>	<b>\$ 30,500</b>
<b>URBAN FORESTRY FUND: 570</b>				
Interest Income	564	200	500	500
Misc Reimbursement	-	-	500	500
Transfers In/(Out)	(31,227)	(18,637)	-	-
Fines & Forfeitures	1,000	-	-	-
Developer Contribution	76,000	8,500	6,000	6,500
<b>TOTAL</b>	<b>\$ 46,337</b>	<b>\$ (9,937)</b>	<b>\$ 7,000</b>	<b>\$ 7,500</b>
<b>LIBRARY DONATIONS FUND: 571</b>				
Miscellaneous Donations	11,025	-	-	-
Interest Income	376	300	300	300
<b>TOTAL</b>	<b>\$ 11,401</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>TOTAL SPECIAL REVENUE FUND REVENUES AND TRANSFERS</b>				
	<b>\$ 2,638,115</b>	<b>\$ 3,894,456</b>	<b>\$ 2,875,492</b>	<b>\$ 1,661,557</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>OTHER FUNDS</i>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 276</b>				
Interest Income	3,568	3,000	3,700	3,700
Fees	1,100	1,925	1,925	1,925
<b>TOTAL</b>	<b>\$ 4,668</b>	<b>\$ 4,925</b>	<b>\$ 5,625</b>	<b>\$ 5,625</b>
<b>TOTAL OTHER FUND REVENUES AND TRANSFERS</b>				
	<b>\$ 4,668</b>	<b>\$ 4,925</b>	<b>\$ 5,625</b>	<b>\$ 5,625</b>





## 2015/16-2016/17 OPERATING BUDGET REVENUE BY SOURCE AND FUND TYPE

### 2015/16

	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	56,600,000					56,600,000
Service Charges		35,500,834				35,500,834
Internal Services Charges			34,014,702			34,014,702
Sales Tax	24,100,000					24,100,000
Fees for Current Services	985,400			30,000	1,925	1,017,325
Other Taxes	9,075,000					9,075,000
Grants & Subventions	493,000	412,605		898,422		1,804,027
Interfund Revenue	2,610,924	1,516,290		12,752		4,139,966
Interest Income & Rent	210,000	98,500	404,400	364,600	3,700	1,081,200
Recreation Revenue	3,939,820					3,939,820
Building Permits	2,502,000					2,502,000
Franchise Fees	2,435,000					2,435,000
Plan Check Fees	1,790,500					1,790,500
Fines & Forfeitures	409,500					409,500
Misc Reimbursements	800,800			260,500		1,061,300
Public Works Fees	73,500					73,500
Development Fees				14,500		14,500
Assessments				206,418		206,418
Planning Fees	214,400					214,400
Miscellaneous Revenue	38,600	3,000		1,041,300		1,082,900
Licenses & Misc Permits	55,500					55,500
Library Revenue	122,200					122,200
Contributions & Donations	5,600			47,000		52,600
<b>TOTAL</b>	<b>\$106,461,744</b>	<b>\$37,531,229</b>	<b>\$34,419,102</b>	<b>\$2,875,492</b>	<b>\$5,625</b>	<b>\$181,293,192</b>

### 2016/17

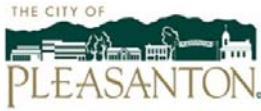
	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	58,600,000					58,600,000
Service Charges		37,507,276				37,507,276
Internal Services Charges			35,731,731			35,731,731
Sales Tax	25,600,000					25,600,000
Fees for Current Services	1,010,650			30,000	1,925	1,042,575
Other Taxes	9,225,000					9,225,000
Grants & Subventions	495,000	371,718		348,938		1,215,656
Interfund Revenue	2,810,376	1,589,020		12,776		4,412,172
Interest Income & Rent	223,000	98,000	398,400	338,100	3,700	1,061,200
Recreation Revenue	3,957,820					3,957,820
Building Permits	2,665,000					2,665,000
Franchise Fees	2,475,000					2,475,000
Plan Check Fees	1,540,500					1,540,500
Fines & Forfeitures	409,500					409,500
Misc Reimbursements	807,344			260,500		1,067,844
Public Works Fees	64,500					64,500
Development Fees				14,500		14,500
Assessments				207,943		207,943
Planning Fees	139,400					139,400
Miscellaneous Revenue	38,600	3,000		441,300		482,900
Licenses & Misc Permits	55,500					55,500
Library Revenue	122,200					122,200
Contributions & Donations	5,600			7,500		13,100
<b>TOTAL</b>	<b>\$110,244,990</b>	<b>\$39,569,014</b>	<b>\$36,130,131</b>	<b>\$1,661,557</b>	<b>\$5,625</b>	<b>\$187,611,317</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>GENERAL FUND</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>GENERAL GOVERNMENT</b>				
City Council	169,070	172,304	154,292	159,145
City Manager	5,181,267	5,826,124	5,467,809	5,471,091
Law	2,291,411	2,411,281	2,543,936	2,564,251
Finance	2,618,990	2,860,146	2,935,570	2,981,252
Human Resources	837,766	1,256,058	1,410,039	1,434,229
General Government	1,020,695	1,175,870	1,958,563	3,028,284
<b>Subtotal:</b>	<b>\$ 12,119,199</b>	<b>\$ 13,701,782</b>	<b>\$ 14,470,209</b>	<b>\$ 15,638,252</b>
<b>PUBLIC SAFETY</b>				
Fire	15,415,877	16,078,370	16,941,162	17,795,371
Police	26,092,677	26,423,745	27,301,462	28,381,497
<b>Subtotal:</b>	<b>\$ 41,508,554</b>	<b>\$ 42,502,115</b>	<b>\$ 44,242,624</b>	<b>\$ 46,176,868</b>
<b>COMMUNITY DEVELOPMENT</b>				
Community Development Administration	691,761	657,674	665,431	678,251
Traffic Engineering	1,616,954	1,650,544	1,665,560	1,711,683
Engineering Services	3,151,650	3,194,911	3,243,715	3,323,628
Building & Safety	2,269,037	2,573,851	2,811,479	2,785,643
Permit Center	410,572	426,649	429,871	430,558
Planning	2,468,608	2,375,136	2,267,372	2,266,175
Landscape Architecture	107,841	99,850	197,590	208,815
Economic Development	1,092,986	1,196,507	1,172,521	1,214,144
<b>Subtotal:</b>	<b>\$ 11,809,409</b>	<b>\$ 12,175,122</b>	<b>\$ 12,453,540</b>	<b>\$ 12,618,897</b>
<b>OPERATIONS SERVICES</b>				
OSC Administration	641,356	505,924	639,055	659,684
Streets	3,098,689	3,149,735	3,331,928	3,391,639
Support Services	4,546,626	5,083,312	5,287,213	5,250,988
Parks	7,099,544	7,630,485	7,995,860	8,212,956
<b>Subtotal:</b>	<b>\$ 15,386,214</b>	<b>\$ 16,369,456</b>	<b>\$ 17,254,056</b>	<b>\$ 17,515,266</b>
<b>COMMUNITY ACTIVITIES</b>				
Community Services	7,012,445	7,471,368	7,794,660	7,908,376
Library	4,337,581	4,346,121	4,527,377	4,626,021
<b>Subtotal:</b>	<b>\$ 11,350,025</b>	<b>\$ 11,817,490</b>	<b>\$ 12,322,038</b>	<b>\$ 12,534,397</b>
<b>GENERAL FUND EXPENDITURES</b>	<b>\$ 92,173,402</b>	<b>\$ 96,565,965</b>	<b>\$ 100,742,467</b>	<b>\$ 104,483,679</b>

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
Transit	634,156	626,838	864,115	775,702
Cemetery	88,193	207,926	178,622	32,586
Golf	3,440,849	3,686,744	3,533,605	3,605,821
Water	17,722,107	17,192,689	16,595,681	17,152,893
Recycled Water	50,229	300,553	539,440	1,588,032
Sewer	12,147,875	12,117,422	12,490,070	12,873,614
Storm Drain	752,996	1,007,698	1,026,232	1,048,498
<b>ENTERPRISE FUND EXPENDITURES</b>	<b>\$ 34,836,405</b>	<b>\$ 35,139,870</b>	<b>\$ 35,227,765</b>	<b>\$ 37,077,146</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
Employee Benefits	16,908,801	16,874,239	18,110,660	19,539,671
L.P.F.D. Replacement	19,126	195,700	94,000	75,600
Public Art Acquisition	19,141	50,000	50,000	50,000
Public Art Maintenance	7,545	26,000	26,000	26,000
Vehicle Replacement	119,444	599,460	356,318	517,800
Equipment Replacement	348,622	820,000	952,000	1,807,000
Facilities Renovation	495,196	964,000	1,517,036	1,413,134
Information Technology Replacement	589,425	470,650	2,450,417	576,625
Fire Apparatus Replacement	496,565	-	1,120,000	1,200,000
Police Vehicle Replacement	508,475	549,000	121,000	72,000
Park & Median Renovation	570,320	1,006,400	806,400	905,000
Street Light Replacement	32,014	100,000	200,000	200,000
Traffic Signal Replacement	357,855	400,000	350,000	350,000
Golf Replacement	222,077	135,600	113,300	119,800
P E R S Rate Stabilization	-	1,000,000	1,070,200	2,140,500
L.P.F.D. Retirees' Medical Reserve - Joint	1,237,002	2,107,000	2,130,000	2,147,000
Workers' Compensation	1,058,783	1,000,000	1,228,000	1,235,000
Self-Insurance Retention	667,643	1,080,000	1,200,000	1,260,000
L.P.F.D. Workers' Compensation	1,338,014	1,487,000	1,876,000	1,953,000
Pleasanton Retirees' Medical Reserve	6,365,973	4,875,000	5,354,067	5,150,890
<b>INTERNAL SERVICE FUND EXPENDITURES</b>	<b>\$ 31,362,020</b>	<b>\$ 33,740,049</b>	<b>\$ 39,125,398</b>	<b>\$ 40,739,020</b>

<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
D.A.R.E.	4,820	5,000	10,000	6,000
Recycling & Waste Management Funds	194,966	255,000	290,000	290,000
Community Services Donations	12,714	-	-	-
Miscellaneous Donations	7,008	3,700	2,000	2,000
Asset Forfeiture - Federal	-	6,000	6,000	6,000
H.A.P.P.Y. Public Art Donations	31,930	40,000	40,000	-
Operating Grants	117,748	5,043	-	-
Community Access T V	68,820	76,000	89,035	89,035
Lower Income Housing	1,772,433	11,112,085	1,128,430	429,338
Used Oil Grant	22,272	-	-	-
Law Enforcement	113,884	143,154	-	-
Landscape/Geologic Hazard District Funds	126,303	233,950	232,063	209,852
Community Development Block Grant	171,935	1,558,986	368,922	269,138
H.O.M.E. Program	56,007	535,270	529,500	79,800
H.B.P.O.A. Maintenance District	81,946	149,040	100,000	100,000
Abandoned Vehicle	30,983	30,000	30,000	175,000
Urban Forestry	11,929	24,000	24,000	23,765
<b>SPECIAL REVENUE FUND EXPENDITURES</b>	<b>\$ 2,825,698</b>	<b>\$ 14,177,228</b>	<b>\$ 2,849,950</b>	<b>\$ 1,679,928</b>

<b>TRUST FUND</b>				
	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
Pleasanton Township County Water (P.T.C.W.D. #3)	27,180	29,803	40,780	40,780
<b>OTHER FUND EXPENDITURES</b>	<b>\$ 27,180</b>	<b>\$ 29,803</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS) 2015/16

### GENERAL FUND

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
<b>General Government</b>						
City Council	126,892	17,000	-	10,400	-	154,292
City Manager	3,909,885	74,421	339,393	1,122,910	21,200	5,467,809
Law	1,043,770	14,600	1,046	1,484,520	-	2,543,936
Finance	2,157,067	16,920	39,333	722,250	-	2,935,570
Human Resources	1,137,407	14,800	4,313	253,519	-	1,410,039
General Government	29,602	7,500	-	1,921,461	-	1,958,563
<b>Subtotal:</b>	<b>\$ 8,404,623</b>	<b>\$ 145,241</b>	<b>\$ 384,085</b>	<b>\$ 5,515,060</b>	<b>\$ 21,200</b>	<b>\$ 14,470,209</b>
<b>Public Safety</b>						
Fire	15,413,764	347,463	148,652	1,031,283	-	16,941,162
Police	24,334,355	988,098	311,341	1,616,968	50,700	27,301,462
<b>Subtotal:</b>	<b>\$ 39,748,119</b>	<b>\$ 1,335,561</b>	<b>\$ 459,993</b>	<b>\$ 2,648,251</b>	<b>\$ 50,700</b>	<b>\$ 44,242,624</b>
<b>Community Development</b>						
Administration	631,471	5,100	5,460	23,400	-	665,431
Traffic Engineering	833,805	12,684	577,718	241,353	-	1,665,560
Engineering Services	2,968,891	35,596	18,318	220,910	-	3,243,715
Building & Safety	1,657,083	32,972	4,041	1,117,383	-	2,811,479
Permit Center	358,566	7,000	-	64,305	-	429,871
Planning	1,913,884	14,632	1,656	337,200	-	2,267,372
Landscape Architecture	193,664	2,731	455	740	-	197,590
Economic Development	924,319	11,092	7,180	229,930	-	1,172,521
<b>Subtotal:</b>	<b>\$ 9,481,684</b>	<b>\$ 121,807</b>	<b>\$ 614,828</b>	<b>\$ 2,235,221</b>	<b>\$ -</b>	<b>\$ 12,453,540</b>
<b>Operations Services</b>						
Administration	544,027	2,940	14,088	78,000	-	639,055
Streets	1,994,880	149,402	224,846	962,800	-	3,331,928
Support Services	1,916,475	423,702	1,260,796	1,670,740	15,500	5,287,213
Parks	4,373,503	186,793	1,229,043	2,206,521	-	7,995,860
<b>Subtotal:</b>	<b>\$ 8,828,885</b>	<b>\$ 762,837</b>	<b>\$ 2,728,773</b>	<b>\$ 4,918,061</b>	<b>\$ 15,500</b>	<b>\$ 17,254,056</b>
<b>Community Activities</b>						
Community Services	5,207,379	49,047	71,899	2,466,335	-	7,794,660
Library	3,577,883	13,450	33,794	436,300	465,950	4,527,377
<b>Subtotal:</b>	<b>\$ 8,785,263</b>	<b>\$ 62,497</b>	<b>\$ 105,693</b>	<b>\$ 2,902,635</b>	<b>\$ 465,950</b>	<b>\$ 12,322,038</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 75,248,574</b>	<b>\$ 2,427,943</b>	<b>\$ 4,293,372</b>	<b>\$ 18,219,228</b>	<b>\$ 553,350</b>	<b>\$ 100,742,467</b>

### ENTERPRISE FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Transit	559,343	110,372	7,679	186,721	-	864,115
Cemetery	-	-	350	178,272	-	178,622
Golf Course	1,487,761	-	-	2,045,844	-	3,533,605
Water	3,488,441	131,976	134,323	12,840,941	-	16,595,681
Recycled Water	246,440	23,000	-	270,000	-	539,440
Sewer	1,573,591	70,760	58,077	10,787,642	-	12,490,070
Storm Drain	595,312	8,795	18,433	403,692	-	1,026,232
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 7,950,888</b>	<b>\$ 344,903</b>	<b>\$ 218,862</b>	<b>\$ 26,713,112</b>	<b>\$ -</b>	<b>\$ 35,227,765</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS) 2015/16

<b>INTERNAL SERVICE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Employee Benefits	18,107,660	-	-	3,000	-	18,110,660
L.P.F.D. Replacement	-	-	-	9,000	85,000	94,000
Public Art Acquisition	-	-	-	25,000	25,000	50,000
Public Art Maintenance	-	-	-	26,000	-	26,000
Vehicle Replacement	-	279,318	-	-	77,000	356,318
Equipment Replacement	-	-	-	-	952,000	952,000
Facilities Renovation	-	-	-	1,342,036	175,000	1,517,036
Information Technology Replacement	-	-	-	165,200	2,285,217	2,450,417
Fire Apparatus Replacement	-	-	-	-	1,120,000	1,120,000
Police Vehicle Replacement	-	-	-	-	121,000	121,000
Park & Median Renovation	-	-	56,400	750,000	-	806,400
Street Light Replacement	-	-	-	30,000	170,000	200,000
Traffic Signal Replacement	-	-	-	100,000	250,000	350,000
Golf Replacement	-	-	-	48,500	64,800	113,300
P E R S Rate Stabilization	1,070,200	-	-	-	-	1,070,200
L.P.F.D. Retirees' Medical Reserve	2,122,000	-	-	8,000	-	2,130,000
Workers' Compensation	-	-	-	1,228,000	-	1,228,000
Self-Insurance Retention	-	-	-	1,200,000	-	1,200,000
L.P.F.D. Workers' Compensation	-	-	-	1,876,000	-	1,876,000
Pleas. Retirees' Medical Reserve	5,332,067	-	-	22,000	-	5,354,067
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 26,631,927</b>	<b>\$ 279,318</b>	<b>\$ 56,400</b>	<b>\$ 6,832,736</b>	<b>\$ 5,325,017</b>	<b>\$ 39,125,398</b>

<b>SPECIAL REVENUE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
D.A.R.E.	-	5,000	-	5,000	-	10,000
Recycling & Waste Mgmt Funds	-	-	-	290,000	-	290,000
Miscellaneous Donations	-	-	-	2,000	-	2,000
Asset Forfeiture - Federal	-	6,000	-	-	-	6,000
H.A.P.P.Y. Public Art Donations	-	-	-	-	40,000	40,000
Community Access T V	-	-	-	39,035	50,000	89,035
Lower Income Housing	-	2,000	-	526,430	600,000	1,128,430
Landscape/Geologic Hazard Districts	-	-	-	232,063	-	232,063
Community Development Block Grant	-	-	-	368,922	-	368,922
H.O.M.E. Program	-	-	-	529,500	-	529,500
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	100,000
Abandoned Vehicle	-	-	-	30,000	-	30,000
Urban Forestry	-	-	-	24,000	-	24,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ -</b>	<b>\$ 13,000</b>	<b>\$ 100,000</b>	<b>\$ 2,046,950</b>	<b>\$ 690,000</b>	<b>\$ 2,849,950</b>

<b>TRUST FUND</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Pleas. Township County Water (P.T.C.W.D. #3)	-	-	10,000	30,780	-	40,780
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 30,780</b>	<b>\$ -</b>	<b>\$ 40,780</b>



## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS) 2016/17

### GENERAL FUND

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
<b>General Government</b>						
City Council	131,745	17,000	-	10,400	-	159,145
City Manager	3,936,885	66,903	338,593	1,128,710	-	5,471,091
Law	1,062,005	15,100	1,046	1,486,100	-	2,564,251
Finance	2,211,444	16,920	39,333	713,555	-	2,981,252
Human Resources	1,161,597	14,800	4,313	253,519	-	1,434,229
General Government	29,602	-	-	2,998,682	-	3,028,284
<b>Subtotal:</b>	<b>\$ 8,533,278</b>	<b>\$ 130,723</b>	<b>\$ 383,285</b>	<b>\$ 6,590,966</b>	<b>\$ -</b>	<b>\$ 15,638,252</b>
<b>Public Safety</b>						
Fire	16,265,499	347,463	148,652	1,033,757	-	17,795,371
Police	25,378,217	1,017,960	311,341	1,533,979	140,000	28,381,497
<b>Subtotal:</b>	<b>\$ 41,643,716</b>	<b>\$ 1,365,423</b>	<b>\$ 459,993</b>	<b>\$ 2,567,736</b>	<b>\$ 140,000</b>	<b>\$ 46,176,868</b>
<b>Community Development</b>						
Administration	644,291	5,100	5,460	23,400	-	678,251
Traffic Engineering	854,882	12,730	577,718	266,353	-	1,711,683
Engineering Services	3,046,423	35,897	18,318	222,990	-	3,323,628
Building & Safety	1,689,619	33,200	4,041	1,058,783	-	2,785,643
Permit Center	366,388	7,000	-	57,170	-	430,558
Planning	1,987,634	14,685	1,656	262,200	-	2,266,175
Landscape Architecture	204,872	2,748	455	740	-	208,815
Economic Development	943,869	6,700	6,700	256,875	-	1,214,144
<b>Subtotal:</b>	<b>\$ 9,737,978</b>	<b>\$ 118,060</b>	<b>\$ 614,348</b>	<b>\$ 2,148,511</b>	<b>\$ -</b>	<b>\$ 12,618,897</b>
<b>Operations Services</b>						
Administration	564,656	2,940	14,088	78,000	-	659,684
Streets	2,053,207	150,786	224,846	962,800	-	3,391,639
Support Services	1,909,041	423,221	1,262,496	1,656,230	-	5,250,988
Parks	4,528,572	189,820	1,229,043	2,265,521	-	8,212,956
<b>Subtotal:</b>	<b>\$ 9,055,475</b>	<b>\$ 766,767</b>	<b>\$ 2,730,473</b>	<b>\$ 4,962,551</b>	<b>\$ -</b>	<b>\$ 17,515,266</b>
<b>Community Activities</b>						
Community Services	5,326,815	48,948	71,899	2,460,714	-	7,908,376
Library	3,673,527	13,450	33,794	439,300	465,950	4,626,021
<b>Subtotal:</b>	<b>\$ 9,000,342</b>	<b>\$ 62,398</b>	<b>\$ 105,693</b>	<b>\$ 2,900,014</b>	<b>\$ 465,950</b>	<b>\$ 12,534,397</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 77,970,788</b>	<b>\$ 2,443,371</b>	<b>\$ 4,293,792</b>	<b>\$ 19,169,778</b>	<b>\$ 605,950</b>	<b>\$ 104,483,679</b>

### ENTERPRISE FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Transit	569,171	110,388	7,679	88,464	-	775,702
Cemetery	-	-	350	32,236	-	32,586
Golf Course	1,517,516	-	-	2,088,305	-	3,605,821
Water	3,603,007	134,471	134,323	13,281,092	-	17,152,893
Recycled Water	255,032	23,000	-	560,000	-	1,588,032
Sewer	1,630,916	71,778	58,077	11,112,843	-	12,873,614
Storm Drain	617,377	8,878	18,433	403,810	-	1,048,498
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 8,193,020</b>	<b>\$ 348,515</b>	<b>\$ 218,862</b>	<b>\$ 27,566,750</b>	<b>\$ -</b>	<b>\$ 37,077,146</b>

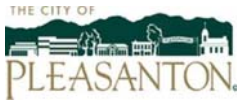


## 2015/16-2016/17 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS) 2016/17

<b>INTERNAL SERVICE FUNDS</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Employee Benefits	19,536,671	-	-	3,000	-	19,539,671
L.P.F.D. Replacement	-	-	-	45,600	30,000	75,600
Public Art Acquisition	-	-	-	25,000	25,000	50,000
Public Art Maintenance	-	-	-	26,000	-	26,000
Vehicle Replacement	-	267,800	-	-	250,000	517,800
Equipment Replacement	-	-	-	1,200,000	607,000	1,807,000
Facilities Renovation	-	-	-	1,233,134	180,000	1,413,134
Information Technology Replacement	-	-	-	132,625	444,000	576,625
Fire Apparatus Replacement	-	-	-	-	1,200,000	1,200,000
Police Vehicle Replacement	-	-	-	-	72,000	72,000
Park & Median Renovation	-	-	55,000	850,000	-	905,000
Street Light Replacement	-	-	-	30,000	170,000	200,000
Traffic Signal Replacement	-	-	-	100,000	250,000	350,000
Golf Replacement	-	-	-	55,000	64,800	119,800
P E R S Rate Stabilization	2,140,500	-	-	-	-	2,140,500
L.P.F.D. Retirees' Medical Reserve	2,146,000	-	-	1,000	-	2,147,000
Workers' Compensation	-	-	-	1,235,000	-	1,235,000
Self-Insurance Retention	-	-	-	1,260,000	-	1,260,000
L.P.F.D. Workers' Compensation	-	-	-	1,953,000	-	1,953,000
Pleas. Retirees' Medical Reserve	5,146,890	-	-	4,000	-	5,150,890
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 28,970,061</b>	<b>\$ 267,800</b>	<b>\$ 55,000</b>	<b>\$ 8,153,359</b>	<b>\$ 3,292,800</b>	<b>\$ 40,739,020</b>

<b>SPECIAL REVENUE FUNDS</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
D.A.R.E.	-	1,000	-	5,000	-	6,000
Recycling & Waste Mgmt Funds	-	-	-	290,000	-	290,000
Miscellaneous Donations	-	-	-	2,000	-	2,000
Asset Forfeiture - Federal	-	6,000	-	-	-	6,000
H.A.P.P.Y. Public Art Donations	-	-	-	-	-	-
Community Access T V	-	-	-	39,035	50,000	89,035
Lower Income Housing	-	2,000	-	427,338	-	429,338
Landscape/Geologic Hazard Districts	-	-	-	209,852	-	209,852
Community Development Block Grant	-	-	-	269,138	-	269,138
H.O.M.E. Program	-	-	-	79,800	-	79,800
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	100,000
Abandoned Vehicle	-	-	-	175,000	-	175,000
Urban Forestry	-	-	-	23,765	-	23,765
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 100,000</b>	<b>\$ 1,520,928</b>	<b>\$ 50,000</b>	<b>\$ 1,679,928</b>

<b>TRUST FUND</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Pleas. Township County Water (P.T.C.W.D. #3)	-	-	10,000	30,780	-	40,780
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 30,780</b>	<b>\$ -</b>	<b>\$ 40,780</b>

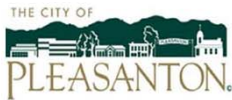


## 2015/16-2016/17 OPERATING BUDGET STAFFING LEVELS

Department	Actual	Projected	Proposed	Proposed
<b>GENERAL FUND</b>				
City Manager	18.810	18.810	19.810	19.810
Law	4.000	4.125	4.125	4.125
Finance	11.800	11.800	11.800	11.800
Human Resources	4.000	6.000	6.000	6.000
Fire <sup>1</sup>	61.250	61.625	61.625	61.625
Police	114.000	114.000	115.000	115.000
Community Development	42.000	42.000	44.000	44.000
Economic Development	5.000	5.000	5.000	5.000
Operations Services	57.000	59.500	60.500	60.500
Community Services	22.110	21.110	23.110	23.110
Library	23.250	23.750	23.750	23.750
<b>SUBTOTAL REGULAR STAFFING</b>	<b>363.220</b>	<b>367.720</b>	<b>374.720</b>	<b>374.720</b>
<b>Limited Term</b>				
City Manager	0.000	0.800	0.000	0.000
Community Development	0.000	1.000	0.000	0.000
Community Services	1.000	2.000	0.000	0.000
<b>SUBTOTAL LIMITED TERM STAFFING</b>	<b>1.000</b>	<b>3.800</b>	<b>0.000</b>	<b>0.000</b>
<b>TOTAL GENERAL FUND</b>	<b>364.220</b>	<b>371.520</b>	<b>374.720</b>	<b>374.720</b>
<b>ENTERPRISE FUNDS</b>				
Paratransit	2.890	2.890	2.890	2.890
Water	20.970	21.470	21.470	21.470
Recycled Water	0.000	0.500	1.500	1.500
Sewer	9.100	9.600	9.600	9.600
Storm Drain	3.070	3.570	3.570	3.570
<b>SUBTOTAL REGULAR STAFFING</b>	<b>36.030</b>	<b>38.030</b>	<b>39.030</b>	<b>39.030</b>
<b>Limited Term</b>				
Water	0.000	0.100	0.000	0.000
Sewer	0.000	0.100	0.000	0.000
<b>SUBTOTAL LIMITED TERM STAFFING</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>36.030</b>	<b>38.030</b>	<b>39.030</b>	<b>39.030</b>
<b>GRAND TOTAL</b>	<b>400.250</b>	<b>409.550</b>	<b>413.750</b>	<b>413.750</b>

<sup>1</sup> On October 31, 1998 Pleasanton and Livermore formed the Livermore-Pleasanton Fire Department (LPFD). Costs are shared with Livermore through a Joint Powers Agreement. The General Fund staffing reflects Pleasanton's cost share allocation.





## 2015/16-2016/17 OPERATING BUDGET POSITION CHANGES

Department	Position	Projected 2014/15	Proposed 2015/16	Proposed 2016/17
<b>GENERAL FUND</b>				
City Manager	Assistant City Manager	(1.000)		
	Sr Recreation Program Specialist	1.000	(1.000)	
	Management Analyst		1.000	
	Office Asst/Sr Office Asst		1.000	
City Attorney	Asst City Attorney	0.125		
Human Resources	Director of HR & Labor Relations	1.000		
	Human Resources Manager		(1.000)	
	Principal Analyst		1.000	
	Human Resources Coordinator	1.000		
Fire (Pleasanton share)	EMS Manager	0.375		
Police	Management Analyst		1.000	
	Office Assistant/Sr Office Asst			
Community Development	Sr Planner	1.000	1.000	
	Associate Planner	(1.000)		
	Sr Civil Engineer	1.000		
	Associate Civil Engineer	1.000		
	Asst Engineer II	(1.000)		
	Engineering Tech I/II/III	(1.000)		
	Landscape Architect			1.000
Economic Development	Sr Accounting Asst		2.000	
	Administrative Assistant		(1.000)	
	Accounting Assistant		(1.000)	
Operations Services	Office Assistant	(1.500)		
	Customer Service Rep	2.000		
	Park Maintenance Superintendent	1.000		
	Park Maintenance Coordinator		1.000	
	Operations Services Worker	1.000		
Community Services	Sr Recreation Program Specialist		2.000	
	Maintenance Worker	(1.000)		
Library Services	Asst Director of Library Services	1.000		
	Office Assistant	0.500		
	Administrative Librarian	(2.000)		
	Librarian	1.000		
	Supervising Library Clerk	1.000		
	Lead Library Clerk	(1.000)		
Limited Term	City Mgr- Special Project Officer	0.800	(0.800)	
	Comm Development - Office Asst	1.000	(1.000)	
	Community Svcs - Sr Recreation Prog Specialist	1.000	(2.000)	
<b>General Fund Staffing - Net Increase (Decrease)</b>		<b>7.300</b>	<b>3.200</b>	<b>0.000</b>
<b>ENTERPRISE FUNDS</b>				
Paratransit	Paratransit Dispatcher		1.000	
	Sr Transportation Driver		(1.000)	
Water	Water Conservation Tech	0.500		
	Sr Customer Service Rep	1.000		
	Customer Service Rep		2.000	
	Sr Utility Asst	(1.000)		
	Utility Asst		(2.000)	
Recycled Water	Operations Services Worker		1.000	
	Water Conservation Tech	0.500		
Sewer	Utility Systems Operator I/II	1.750		
	Operations Services Worker	(1.250)		
Storm Drain	Source Control Engineer	(1.000)		
	Environmental Compliance Supervisor	1.000		
Limited Term	Water- Special Project Officer	0.100	(0.100)	
	Sewer- Special Project Officer	0.100	(0.100)	
<b>Enterprise Funds Staffing - Net Increase (Decrease)</b>		<b>1.700</b>	<b>0.800</b>	<b>0.000</b>

## 2015/16 - 2016/17 OPERATING BUDGET PROJECTED DEBT RATIOS THROUGH 2017

	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17	FINAL PAYMENT YEAR
<b>GENERAL FUND REVENUE</b>	\$96,506,138	\$100,377,294	\$106,461,744	\$110,244,990	
<b>DEBT SERVICE: (Collateralized by General Fund Revenues)</b>					
1 2004 Certificates of Participation (COP)	388,933	386,460			10/2014
<b>Subtotal</b>	\$388,933	\$386,460	\$0	\$0	
<b>DEBT RATIO (Debt Service: General Fund Revenue)</b>	<b>0.40%</b>	<b>0.39%</b>	<b>0.00%</b>	<b>0.00%</b>	
<b>OTHER DEBT:</b>					
2 Alameda County Note Payable	1,035,599	1,035,363	1,032,890		8/2015
3 State CALHFA Help Program Note Payable	364,643				11/2013
4 2004 Sewer Bonds	184,253	183,150			9/2014
5 2011 Golf Course Equipment Lease	74,410	74,410	55,807		1/2016
6 2012 Golf Course Equipment Lease	62,548	62,548	62,548	15,637	9/2016
7 2012 LPFD Equipment Lease	15,072	10,837	10,837	5,419	11/2016
8 2015 State CEC Led Street Light Project Loan			115,000	115,000	6/2026
9 2016 Recycled Water Project Loan				750,000	9/2047
<b>Subtotal</b>	\$1,736,525	\$1,366,308	\$1,277,082	\$886,056	
<b>TOTAL DEBT SERVICE</b>	<b>\$2,125,458</b>	<b>\$1,752,768</b>	<b>\$1,277,082</b>	<b>\$886,056</b>	

- 1 **Certificates of Participation Series 2004.** Refinanced the original COP that built the Police Station, a portion of the OSC and purchased the 123 Main Street facility.
- 2 **Alameda County Note** for the acquisition of Alameda County Transportation Corridor.
- 3 **HELP Loan** from the State of California Housing Finance Agency (CALHFA) to provide a down-payment assistance program directed to first-time homebuyers
- 4 **Sewer Revenue Refunding Bonds Series 2004.** Refinanced the original COP that built a portion of the OSC. Sewer revenues are pledged to make the payment.
- 5 Bank of America five-year golf course equipment lease.
- 6 Bank of America five-year golf course equipment lease.
- 7 Bank of America five-year LPFD Emergency Medical equipment lease (Pleasanton Only portion).
- 8 **State of California Energy Commission (CEC) Loan** for installing energy efficient street, park, & pathways LED lights.
- 9 **State of California, Water Resource Control Board (CWRCB) Loan** to support the construction of Recycled Water Project Phase 1A system that provides recycled water to the Ken Mercer Sports Park.

## PROPOSITION 4 ANALYSIS

In November 1979 the voters of the State of California passed Proposition 4 (the Gann Initiative). Proposition 4 placed a limit on the amount of revenue which can be spent by the City, and was based on 1978-79 "base year" revenues. The limit is adjusted annually for inflation and population growth. In the early years of Proposition 4, the high rate of inflation increased the limit faster than the City's revenues grew. However, as the Stoneridge Mall and North Pleasanton development occurred in the 1980's, the City experienced double digit increases in both property tax and sales tax revenues. By 1984-85 the City exceeded its limit. In April 1986 Pleasanton voters approved a Proposition 4 override election, allowing the City to use the "excess" revenues for certain capital projects. Specifically, the City spent over \$14 million for the library, land for the Pleasanton Middle School, Valley Avenue Extension and partial funding for the Centennial Park and Downtown improvements.

In June 1990 California voters passed Proposition 111, which provides for new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth. One of the flaws in Proposition 4 was that it assumed that a City's service costs would grow in proportion to inflation and population growth. Commercial growth, its revenues, and its service demands were ignored. Because the City's commercial growth far outpaced its residential growth, the change in formula resulted in a significant increase in the City's appropriation limit. Beginning with the FY 1990/91 appropriations limit, cities were allowed to apply new growth factors retroactively to the mid 1980's to compute the FY 1990/91 limit. The City's FY 1990/91 limit was therefore recalculated from \$30,785,144 to \$52,803,755. With the choice to use the most optimal growth factors, the City's appropriation limit has continued to grow significantly. The appropriation limit for FY 2015/16 is \$528,103,747; over six times the anticipated City revenues subject to it. This trend should continue for the foreseeable future.

## 2015/16 - 2016/17 OPERATING BUDGET PROPOSITION 4 CALCULATION

		ACTUAL 2014/15	ACTUAL 2015/16	PROJECTED 2016/17
<b>GROWTH FACTORS A &amp; B:</b> (Use the greater of each)				
1	(A) City Population Growth Factor (%) OR County Population Growth Factor (%)	1.57% 1.50%	2.49% 1.30%	1.52% 1.25%
	Prior year change in non-residential construction assessed value (\$) Prior year annual increase in all city assessed value (\$)	\$6,208,770 \$702,015,974	\$14,069,206 \$1,039,623,933	\$6,300,000 \$287,098,000
1	(B) % change due to non-residential construction OR	0.88%	1.35%	2.19%
	Per capita personal income % change over prior year	-0.23%	3.82%	3.12%
<b>NEW FACTOR TO APPLY TO PROP 4 LIMIT</b> (City or County population factor X change in non-residential construction) or (City or County population factor X change in per capita personal income)		1.0247  <i>(Factor Is less than above)</i>	<i>(Factor Is less than below)</i>  1.06405	<i>(Factor Is less than below)</i>  1.0469
<b>GANN LIMIT</b>		\$496,314,235	\$528,103,747	\$552,858,000
<b>REVENUES SUBJECT TO THE LIMIT</b>		\$84,647,400	\$90,275,200	\$93,927,200
LESS EXCLUSIONS: Qualified Capital Outlay & Debt Service (est)		\$5,000,000	\$5,000,000	\$5,000,000
<b>NET APPROPRIATIONS SUBJECT TO LIMIT</b>		\$79,647,400	\$85,275,200	\$88,927,200

1 Use the greater of the two percentage changes.

# CITY COUNCIL



**Mayor  
Jerry Thorne**



**Vice Mayor  
Karla Brown**



**Council Member  
Kathy Narum**



**Council Member  
Arne Olson**



**Council Member  
Jerry Pentin**

**The City Council is responsible for establishing City policy in all areas of municipal affairs, providing broad guidelines to be followed by the City's administrative staff, and exercising its powers of legislation.**

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**CITY COUNCIL DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue	1,521	2,000	-	-
General Fund Subsidy	167,549	170,304	154,292	159,145
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 169,070</b>	<b>\$ 172,304</b>	<b>\$ 154,292</b>	<b>\$ 159,145</b>
<b>Expenditures</b>				
Personnel	140,875	144,429	126,892	131,745
Transportation & Training	16,026	17,575	17,000	17,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,170	10,300	10,400	10,400
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 169,070</b>	<b>\$ 172,304</b>	<b>\$ 154,292</b>	<b>\$ 159,145</b>

**Goals & Objectives:**

- ◆ Adopt and work to implement the City-wide goals and objectives.
- ◆ Concentrate on communication and cooperative efforts with City residents.
- ◆ Represent the interests of Pleasanton citizens at all levels of government.
- ◆ Approve programs for the City's physical, cultural, and socio-economic development.

**Budget Highlights:**

- ◆ \$14,000 is included in each year for the Mayor and Council to attend conferences and seminars.
- ◆ \$10,100 is included in each year for professional organization memberships such as the US Conference of Mayors, Alameda County Mayors and East Bay Division.

**Accomplishments:**

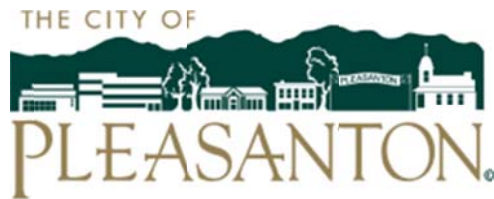
- ◆ Completed the State Certified Housing Element process.
- ◆ Transitioned to the East Bay Regional Communications System.
- ◆ Transitioned to the Alameda County Regional Emergency Communications Center.
- ◆ Received the Mayor's Climate Protection Award Honorable Mention.
- ◆ Initiated the Historic Preservation taskforce.
- ◆ Initiated East Pleasanton Specific Plan taskforce.
- ◆ Adopted the Downtown Hospitality Plan.
- ◆ Completed City-wide development standards for high density housing.
- ◆ Established the Alameda County Fairgrounds parking lot as the permanent location for the ACE train station.

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## CITY MANAGER DEPARTMENT

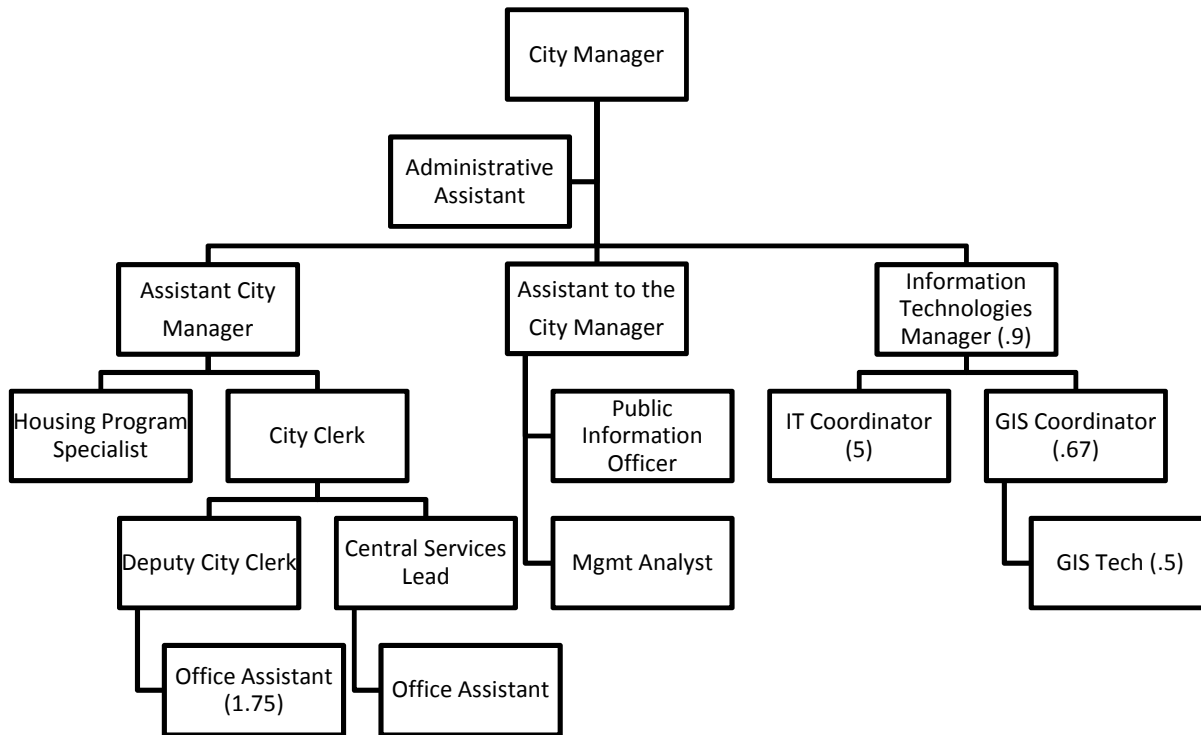
# Operating Budget FY 2015/16 and FY 2016/17



**The City Manager provides the overall administration, leadership, and direction for the City organization. The City Manager's Office identifies for the City Council community issues and needs requiring legislative policy decisions, assures that programs and services are effectively and efficiently provided, and fosters public awareness of municipal programs, services and goals. In addition to City Manager Administration, the department includes the City Clerk, Information Technology and Housing Divisions reflecting a reorganized reporting structure.**

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**CITY MANAGER DEPARTMENT**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16					Projected 2016/17					
			Admin	Hous- ing	City Clerk	Info Tech	TOTAL	Admin	Hous- ing	City Clerk	Info Tech	TOTAL	
City Manager	1.00	1.00	1.00				1.00	1.00				1.00	
Assistant City Manager	2.00	1.00	0.65	0.35			1.00	0.65	0.35			1.00	(1)
Assistant to the City Man	1.00	1.00	1.00				1.00	1.00				1.00	
Public Info Ofcr	1.00	1.00	1.00				1.00	1.00				1.00	
Administrative Asst	1.00	1.00	1.00				1.00	1.00				1.00	
Mgmt Analyst			1.00				1.00	1.00				1.00	(2)
Housing Specialist	1.00	1.00		1.00			1.00		1.00			1.00	
City Clerk	1.00	1.00			1.00		1.00			1.00		1.00	
Deputy City Clerk	1.00	1.00			1.00		1.00			1.00		1.00	
Central Services Lead	1.00	1.00			1.00		1.00			1.00		1.00	
Office Asst/Sr Office Asst	1.75	1.75			2.75		2.75			2.75		2.75	(3)
Info Technologies Mgr	0.90	0.90				0.90	0.90				0.90	0.90	(4)
Info Tech Coord II	5.00	5.00				5.00	5.00				5.00	5.00	
GIS Coordinator	0.67	0.67				0.67	0.67				0.67	0.67	(4)
GIS Technician II	0.50	0.50				0.50	0.50				0.50	0.50	(4)
<b>Subtotal</b>	<b>18.82</b>	<b>17.82</b>	<b>5.65</b>	<b>1.35</b>	<b>5.75</b>	<b>7.07</b>	<b>19.82</b>	<b>5.65</b>	<b>1.35</b>	<b>5.75</b>	<b>7.07</b>	<b>19.82</b>	
Overtime	0.04	0.11		0.04		0.05	0.10		0.04		0.05	0.10	
Temporary	0.69	0.06	0.02			0.48	0.50	0.02			0.48	0.50	(5)
Limited Term- Special Project Officer		0.80											(6)
<b>TOTAL</b>	<b>19.55</b>	<b>17.99</b>	<b>5.67</b>	<b>1.39</b>	<b>5.75</b>	<b>7.60</b>	<b>20.42</b>	<b>5.67</b>	<b>1.39</b>	<b>5.75</b>	<b>7.60</b>	<b>20.42</b>	

**Comments:**

- (1) In 2014/15 one Asst City Manager position was replaced by a Director of Human Resources & Labor Relations in the Human Resources Dept
- (2) In 2015/16 a Management Analyst position is added to perform the duties of Communication & Media Manager
- (3) In 2015/16 a Sr Office Assistant position is added to the City Clerk Division
- (4) Information Technology Manager, Geographical Information System Coordinator, and Geographical Information System Technician II are partially allocated to Water and Sewer enterprise funds.
- (5) In 2014/15 temp hours for GIS Intern eliminated then reinstated in 2015/16
- (6) Limited term Special Project Officer position added for February 2015 to October 2015 only

**CITY MANAGER DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fees For Current Service	8,310	10,150	12,000	14,250
Total Miscellaneous	1,695	2,200	-	-
Total Misc Reimbursement	100,770	118,000	99,900	99,900
Total Interfund Revenues	377,265	433,835	451,895	422,868
General Fund Subsidy	4,693,226	5,261,939	4,904,014	4,934,073
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 5,181,267</b>	<b>\$ 5,826,124</b>	<b>\$ 5,467,809</b>	<b>\$ 5,471,091</b>
<b>Expenditures</b>				
Personnel	3,916,029	4,073,800	3,909,885	3,936,885
Transportation & Training	59,574	80,504	74,421	66,903
Repairs & Maintenance	298,232	344,993	339,393	338,593
Materials, Supplies & Services	900,432	1,306,827	1,122,910	1,128,710
Capital Outlay	7,000	20,000	21,200	-
<b>Total Department Expenditures</b>	<b>\$ 5,181,267</b>	<b>\$ 5,826,124</b>	<b>\$ 5,467,809</b>	<b>\$ 5,471,091</b>

## CITY MANAGER DEPARTMENT

### Goals & Objectives:

- ◆ City Manager
  - Direct implementation of City's Work Plan based on City Council priorities and resources.
  - Expand City communication and outreach to/from community.
  - Coordinate efforts related to development and implementation of the Bernal Community Park.
  - Facilitate Civic Center Task Force process.
  - Continue to coordinate efforts related to the Kottinger Place Taskforce.
  - Develop and implement performance metrics in collaboration with various departments.
- ◆ City Clerk
  - Continue to update the Master Records Index and Retention Schedule.
  - Conduct the November 2016 General Municipal Elections.
  - Continue to identify and implement effective cost strategies for providing quality graphic reproduction and distribution services.
  - Conduct City Commissions/Committees Recruitments.
- ◆ Housing
  - Administer Down Payment Assistance Program to facilitate purchase of homes in Pleasanton by low- and moderate-income buyers.
  - Support operation of new Tri-Valley Housing Opportunity Center (TVHOC), including program development and initiation of fee-based services.
  - Coordinate the City's allocations of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds within City's Housing and Human Services Grant (HHS) program.
  - Coordinate communication about redevelopment of Kottinger Place to Kottinger Place Task Force.
  - Provide information to Pleasanton residents interested in affordable housing opportunities.
- ◆ Information Services
  - Upgrade and replacement of backup system to better facilitate disaster recovery processes and offsite storage.
  - Upgrade and provide additional in-fill coverage of downtown Wi-Fi.
  - Further propagate Wi-Fi coverage in all City buildings and meeting places.
  - Implement new Customer Service application to accommodate Help Desk intake and ticket admin for IT, Support Services, Central Services, and Police/Support Services.
  - Installation of ERP system: Upgrades/Replacements to Financials, HR/Payroll, Utility Billing, and Cashiering.
  - Installation of Recreation Management software to replace legacy - Bring more GIS data into City's website.
  - Implement an Enterprise Social Network software to be integrated with the existing City collaboration system.
  - Implement e-forms solution for all City paper forms and web forms.
  - Installation of redundant, high-availability firewall for Internet security on dual Internet paths.
  - Upgrade Storage Area Network (SAN) in 123 Main and Police Data Centers.

**CITY MANAGER DEPARTMENT**

Division Summary - City Manager Administration

**Description:**

The City Manager Administration Division is responsible for providing the overall administration, leadership, and direction for the City organization, including implementation of City priorities, guidance of significant initiatives, oversight of the delivery of City services and management of the City's internal and external communications.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	1,832	15,000	-	-
General Fund Subsidy	987,295	1,085,565	1,381,420	1,334,843
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 989,127</b>	<b>\$ 1,100,565</b>	<b>\$ 1,381,420</b>	<b>\$ 1,334,843</b>
<b>Expenditures</b>				
Personnel	947,060	1,032,114	1,330,127	1,289,030
Transportation & Training	23,418	27,406	19,440	18,960
Repairs & Maintenance	2,585	2,388	2,388	2,388
Materials, Supplies & Services	16,064	38,657	29,465	24,465
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 989,127</b>	<b>\$ 1,100,565</b>	<b>\$ 1,381,420</b>	<b>\$ 1,334,843</b>

**Budget Highlights:**

- ◆ \$15,000 is budgeted each fiscal year to represent City at conferences/workshops/seminars by the City Manager, Assistant City Manager, Assistant to the City Manager and Public Information Officer.
- ◆ \$3,457 is included each year for professional organization memberships such as ICMA, MMANC, CAPIO and the Alameda County Manager's Group.

**Accomplishments:**

- ◆ Approved design and secured contractor for Bernal Community Park Phase II.
- ◆ Approved formation and initiated Civic Center Taskforce.
- ◆ Working in partnership with EBRPD, secured acquisition of Castleridge Ridge property as permanent open space along the Pleasanton Ridge and Austin property as City-owned open space to complement the Alviso Adobe Community Park.
- ◆ Renovated the Delores Bengston Aquatic Center .
- ◆ Continued to develop plans for the design and construction of the 185-unit Kottinger Gardens Senior Housing Project.
- ◆ Developed a new City website to better reflect the City organization and community and to improve functionality and better access to City services and information.

**CITY MANAGER DEPARTMENT**

Division Summary - City Clerk

**Description:**

The Office of the City Clerk provides staff support for Council meetings; prepares the legislative agenda, legal notices and completes the necessary arrangements to ensure meetings comply with statutory requirements. The Office of the City Clerk administers Federal, State and Local procedures through which local government representatives are elected, and serves as the filing official for Campaign Finance Disclosures and Statements of Economic Interests; oversees the preservation and protection of public records and ensure they are readily accessible to the public. Central Services staff provides City-wide services related to the preparation and distribution of mail; in-house graphic materials; and purchases of office supplies and office machines.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Fees For Current Service	475	150	-	250
Miscellaneous Reimbursements	17,515	18,000	17,900	17,900
General Fund Subsidy	1,206,716	1,341,282	1,363,520	1,316,693
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,224,705</b>	<b>\$ 1,359,432</b>	<b>\$ 1,381,420</b>	<b>\$ 1,334,843</b>
<b>Expenditures</b>				
Personnel	1,179,725	1,289,731	1,330,127	1,289,030
Transportation & Training	24,978	28,656	19,440	18,960
Repairs & Maintenance	2,585	2,388	2,388	2,388
Materials, Supplies & Services	17,416	38,657	29,465	24,465
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,224,705</b>	<b>\$ 1,359,432</b>	<b>\$ 1,381,420</b>	<b>\$ 1,334,843</b>

**Budget Highlights:**

- ◆ \$128,000 is included in each year for postage for outgoing mail, over-night shipments, and business license renewals.
- ◆ \$75,000 is included in FY 2016/17 to conduct the 2016 General Municipal Election.
- ◆ \$35,000 is included in each year for advertising, commission recruitments, public hearings and legal notices.

**Accomplishments:**

- ◆ Produced and printed business cards and letter.
- ◆ Deployed Boards and Commission management software to allow online filing of applications.
- ◆ Conducted November 2014 General Municipal Election.

## CITY MANAGER DEPARTMENT

### Division Summary - Information Technology

**Description:**

The Information Technology (IT) division provides support for all City computer technologies including, hardware, software, Internet services, networking, geographic information services, telecommunications, and radio. The division strives to maintain a full range of customer and equipment services to achieve a high degree of reliability with computer systems designed to meet current technology needs for the entire organization.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Division Revenue				
Gis Mapping Fee	7,835	10,000	12,000	14,000
Miscellaneous Reimbursements	81,424	85,000	82,000	82,000
Miscellaneous Refunds	1,695	2,200	-	-
Interfund Reimbursement-Revenue	49,934	94,700	97,256	62,206
General Fund Subsidy	2,206,811	2,416,738	2,301,152	2,276,687
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,347,698</b>	<b>\$ 2,608,638</b>	<b>\$ 2,492,408</b>	<b>\$ 2,434,893</b>
<b>Expenditures</b>				
Personnel	1,450,464	1,408,388	1,396,632	1,431,391
Transportation & Training	22,466	36,650	41,101	34,027
Repairs & Maintenance	173,257	217,830	212,930	212,130
Materials, Supplies & Services	694,512	925,770	820,545	757,345
Capital Outlay	7,000	20,000	21,200	-
<b>Total Division Expenditures</b>	<b>\$ 2,347,698</b>	<b>\$ 2,608,638</b>	<b>\$ 2,492,408</b>	<b>\$ 2,434,893</b>

**Budget Highlights:**

- ◆ \$50,000 in each fiscal year for Print Management System.
- ◆ \$50,000 in FY 2015/16 for Wi-Fi build out in City Buildings.
- ◆ \$45,000 in FY 2015/16 for contracted GIS services to improve feature classes (landscape, ADA, pavement management, water layer, and utilities easements).

**Accomplishments:**

- ◆ Continuation of converting all data center servers to a virtualized environment, bringing the total to 90% fully virtualized, reducing the amount of physical hardware for servers and leading to reduced power requirements, physical space, and cooling needs.
- ◆ Aggressive PC replacement of those systems employing Windows XP (retired, end-of-life desktop OS). Continued deployment of Virtualized Desktop PC's, of which 35% of the City's PC fleet is a VDI. VDI/Cloud-Client computing reduces power at the users desktops from 150-300 watts of power to 5-10 watts. This technology also allows for less expensive and easier administration of desktop user support..
- ◆ Developed and implemented new redesigned City web site.
- ◆ Introduced a new Collaboration system that allows for File Sharing and Mobile Synchronization of documents that require collaboration among internal staff, and those external of the organization.
- ◆ On-going development of the GIS Geo Database synchronization project.
- ◆ Installed second Internet Service connection, providing redundant and diverse paths to the Internet, recognizing the increased level of service guarantees to the service level required by the organization and constituents.
- ◆ Upgraded the City Wide-Area-Network (WAN) to a fiber-based telco connection with higher bandwidth to all offsite locations.
- ◆ Completed a refresh of the City Orthophotography – Arial photo updates to recently developed areas of Pleasanton to include building outlines information of all parcels..
- ◆ Complete replacement and upgrade of Mobile Data Computers for Police and Fire.
- ◆ Completed major software upgrades to Police MDC – mobile software system.



**CITY MANAGER DEPARTMENT**

Division Summary - Housing

Description:

The Pleasanton Housing Division promotes the development and maintenance of affordable rental and ownership housing in Pleasanton through administration of the General Plan Housing Element, the Pleasanton Homeownership Assistance Program, administration of the community Development Block Grant (CDBG) and HOME programs, and a wide range of housing services.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
H.O.M.E. Grant	25,960	10,490	11,084	11,291
Lower Income Housing Fund	208,815	222,795	231,791	235,539
C.D.B.G. Grant	92,557	105,850	111,764	113,832
General Fund Subsidy	1,603	37,653	(2,881)	(2,386)
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 328,934</b>	<b>\$ 376,788</b>	<b>\$ 351,758</b>	<b>\$ 358,276</b>
<b>Expenditures</b>				
Personnel	321,907	367,047	340,627	347,145
Transportation & Training	854	1,450	2,840	2,840
Repairs & Maintenance	164	191	191	191
Materials, Supplies & Services	6,009	8,100	8,100	8,100
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 328,934</b>	<b>\$ 376,788</b>	<b>\$ 351,758</b>	<b>\$ 358,276</b>

Budget Highlights:

- ◆ Allocation of CDBG funds (Fund 548) to assist programs managed by local non-profit agencies to provide housing and services to low-income households through the City's Housing and Human Services Grant (HHSG) program.
- ◆ Allocation of Lower Income Housing funds (Fund 271) to fund programs managed by local non-profit agencies to provide housing services related to the City's Housing and Human Services Grant (HHSG) program.

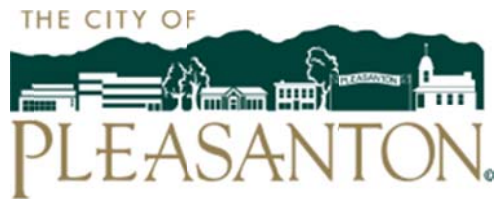
Accomplishments:

- ◆ Processed the City's Housing and Human Services Grant (HHSG) program funded through two federal funding sources (CDBG and HOME) and two local sources (Lower Income Housing Fund and General Fund) which included coordinating with other Tri-Valley cities to host informational public forums to inform interested parties about HHSG opportunities and requirements. Federal and local funds were allocated to local non-profit agencies that provide housing and services to low-income Pleasanton residents.
- ◆ Continued processing the Kottinger Gardens senior housing project which involves redevelopment of Kottinger Place and Pleasanton Gardens senior apartments. Through contract with MidPen Housing Corporation, the City Council approved a Planned Unit Development (PUD): HUD disposition approval which sets the stage for demolition of Kottinger Place; approval of project-based Section 8 vouchers by the Housing Authority of the County of Alameda (HACA); award of \$676,000 from the Alameda County "Boomerang" Funds for Housing Development Program; and submission of an application for 9% tax credits to the State.

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## LAW DEPARTMENT

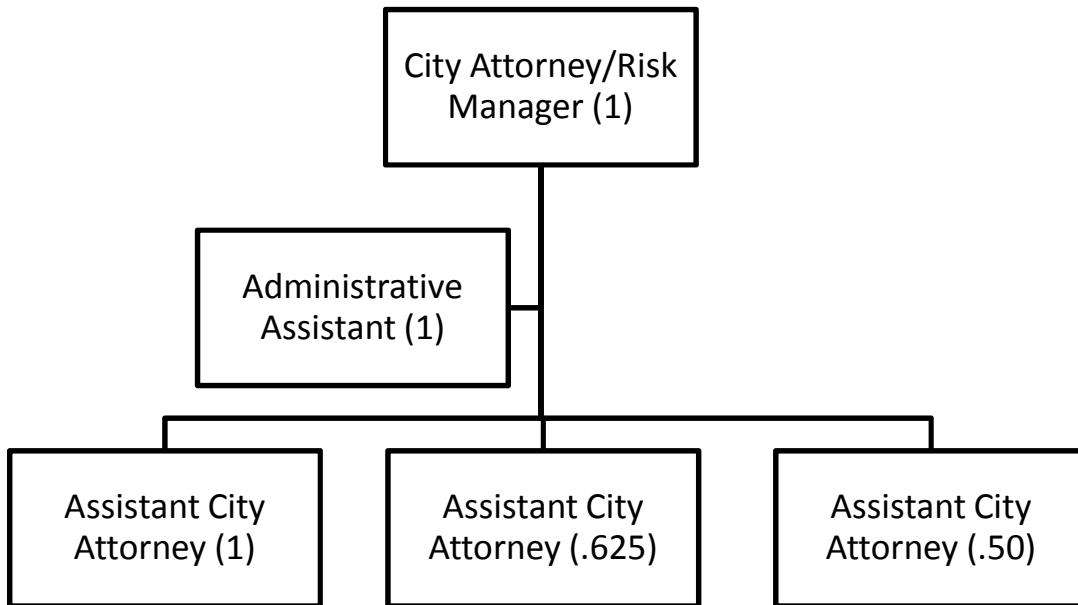
# Operating Budget FY 2015/16 and FY 2016/17



The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties as well as providing advice on sensitive issues. The Law Department serves as the City's Risk Manager and handles most of the City's litigation.

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**LAW DEPARTMENT**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
City Attorney	1.000	1.000	1.000	1.000
Assistant City Attorney	2.000	2.125	2.125	2.125
Administrative Assistant	1.000	1.000	1.000	1.000
Subtotal	4.000	4.125	4.125	4.125
Overtime				
Temporary	0.118	0.077	0.077	0.077
TOTAL	4.118	4.202	4.202	4.202

(1)

Comments:

(1) In 2014/15 one part-time Asst City Attorney hours increased from .5FTE to .625FTE.

**LAW DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fees For Current Service	16	-	-	-
Total Misc Reimbursement	20,635	20,000	19,000	19,000
General Fund Subsidy	2,270,760	2,391,281	2,524,936	2,545,251
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,291,411</b>	<b>\$ 2,411,281</b>	<b>\$ 2,543,936</b>	<b>\$ 2,564,251</b>
<b>Expenditures</b>				
Personnel	990,588	1,018,298	1,043,770	1,062,005
Transportation & Training	14,994	14,600	14,600	15,100
Repairs & Maintenance	897	1,046	1,046	1,046
Materials, Supplies & Services	1,284,932	1,377,337	1,484,520	1,486,100
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,291,411</b>	<b>\$ 2,411,281</b>	<b>\$ 2,543,936</b>	<b>\$ 2,564,251</b>

**Goals & Objectives:**

- ◆ Provide sound, reasoned legal advice to the City Council, City Manager and staff.
- ◆ Provide guidance and advice to new City Council Members.
- ◆ Provide advice concerning implementation of Housing Element programs including Growth Management.
- ◆ Defend the City against claims and lawsuits filed against it and represent City in prosecution of cases it files.
- ◆ Advise the Council, Commissions and staff on Brown Act, Public Records Act and Political Reform Act (conflicts of interest).
- ◆ Advise Human Resources Department on labor and personnel issues.
- ◆ Draft, review and comment on all agreements, contracts, ordinances, and resolutions to be entered into by the City.
- ◆ Provide advice to City Manager and Executive Team to achieve policy goals with emphasis on avoiding legal challenges.
- ◆ Prepare an omnibus ordinance to update language in the Municipal Code.
- ◆ Streamline processes for economic development program documents (e.g. loans, fee deferrals, etc).
- ◆ Prosecute Municipal Code violations to maintain high quality of life in the community.
- ◆ Provide counsel regarding land use and CEQA matters to Council, Commissions and staff.
- ◆ Advise regarding development fees, their use and legal requirements.

**Accomplishments:**

- ◆ Provided sound, reasoned legal advice to City Council, City Manager, Commissions and all City departments on a wide range of issues.
- ◆ Advised City Manager and Human Resources Department on labor and personnel issues.
- ◆ Prepared annual omnibus ordinance to clean up language in the Municipal Code.
- ◆ Reviewed for form and legality all agreements, ordinances, resolutions and other documents relating to City operations and policies.
- ◆ Successfully defended against or resolved/settled lawsuits related to employment, land use and tort litigation.
- ◆ Provided advice regarding implementation of required Housing Element policies.

## LAW DEPARTMENT

### Program Summary - Administration

**Description:**

The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties, as well as providing advice on sensitive issues.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue				
Legal Fees	16	-	-	-
Miscellaneous Reimbursements	20,635	20,000	19,000	19,000
General Fund Subsidy	1,445,760	1,526,281	1,424,936	1,445,251
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,466,411</b>	<b>\$ 1,546,281</b>	<b>\$ 1,443,936</b>	<b>\$ 1,464,251</b>
<b>Expenditures</b>				
Personnel	990,588	1,018,298	1,043,770	1,062,005
Transportation & Training	14,994	14,600	14,600	15,100
Repairs & Maintenance	897	1,046	1,046	1,046
Materials, Supplies & Services	459,932	512,337	384,520	386,100
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,466,411</b>	<b>\$ 1,546,281</b>	<b>\$ 1,443,936</b>	<b>\$ 1,464,251</b>

**Budget Highlights:**

- ◆ Included in expenditures for services are outside legal counsel fees for more complex tort and land use cases, and professional services costs such as for administrative hearing officers, appraisers, expert witnesses, and court reporters.

### Program Summary - Risk Management

**Description:**

The Law Department serves as the City's Risk Manager and handles most of the City's litigation. This program serves to fund the City's Self Insurance Retention fund, which is used to make payments for personal injury and employment practices claims, as well as to pay premiums to various risk sharing pools that cover claims in excess of the City's retained limits.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue	-	-	-	-
General Fund Subsidy	825,000	865,000	1,100,000	1,100,000
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 825,000</b>	<b>\$ 865,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	825,000	865,000	1,100,000	1,100,000
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 825,000</b>	<b>\$ 865,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>

**Budget Highlights:**

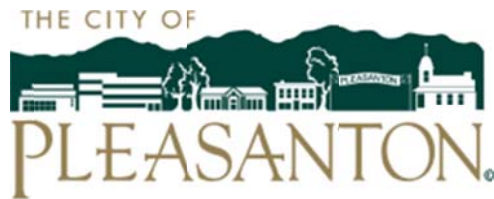
- ◆ \$1,100,000 is for payments to risk sharing pools for premiums to cover personal injury claims, work place wrongs, and workers compensation claims in excess of self retained limits. This amount was reduced during the recession, but now is back to pre-recession level, adjusted for increases in COL and forecasted premium increases.

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## FINANCE DEPARTMENT

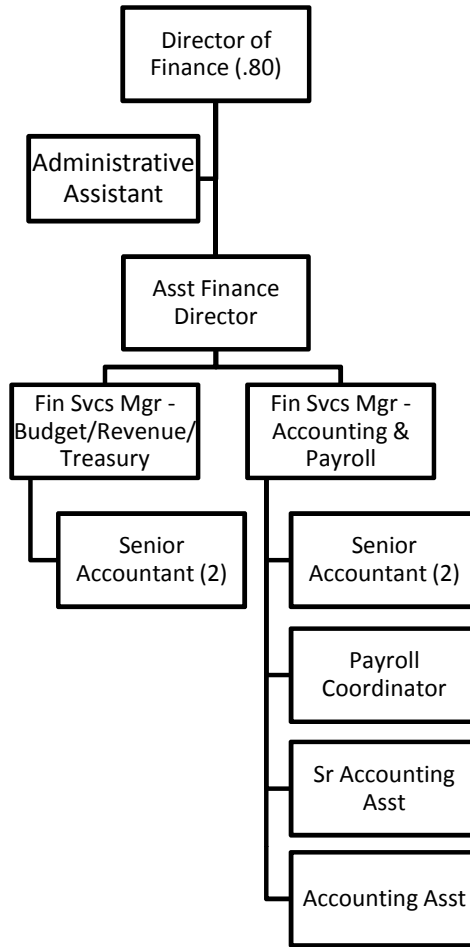
# Operating Budget FY 2015/16 and FY 2016/17



The Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The department provides City financial information to the public, the City Council, the City Manager, and other City departments. The department audits revenue sources, processes cash receipts, payroll and accounts payable, administers assessment districts and other debt, invests the City's funds, monitors the City's budget and coordinates the City's financial audits.

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**FINANCE DEPARTMENT**



**PERSONNEL SUMMARY**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16				Projected 2016/17				
			Admin	Acctg & Payroll	Treas, Budget & Revenue	TOTAL	Admin	Acctg & Payroll	Treas, Budget & Revenue	TOTAL	
Director of Finance	0.80	0.80	0.80			0.80	0.80			0.80	(1)
Asst Dir of Finance	1.00	1.00	0.50	0.25	0.25	1.00	0.50	0.25	0.25	1.00	
Financial Svcs Mgr	2.00	2.00		1.00	1.00	2.00		1.00	1.00	2.00	
Administrative Asst	1.00	1.00	0.50	0.25	0.25	1.00	0.50	0.25	0.25	1.00	
Sr Accountant	4.00	4.00		2.00	2.00	4.00		2.00	2.00	4.00	
Payroll Coordinator	1.00	1.00		1.00		1.00		1.00		1.00	
Sr Accounting Asst		1.00		1.00		1.00		1.00		1.00	(2)
Accounting Asst II	2.00	1.00		1.00		1.00		1.00		1.00	(2)
<b>Subtotal</b>	<b>11.80</b>	<b>11.80</b>	<b>1.80</b>	<b>6.50</b>	<b>3.50</b>	<b>11.80</b>	<b>1.80</b>	<b>6.50</b>	<b>3.50</b>	<b>11.80</b>	
Overtime Temporary		0.06	0.02	0.07	0.03	0.12	0.02	0.02	0.02	0.06	
<b>TOTAL</b>	<b>11.80</b>	<b>11.86</b>	<b>1.82</b>	<b>6.57</b>	<b>3.53</b>	<b>11.92</b>	<b>1.82</b>	<b>6.52</b>	<b>3.52</b>	<b>11.86</b>	

**Comments:**

(1) Director of Finance partially funded in Water (.10) and Sewer (.10) funds.

(2) In 2014/15 an Accounting Assistant II position was reclassified as Sr Accounting Assistant

**FINANCE DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	-	5,748	-	-
Total Misc Reimbursement	78,893	140,400	110,000	110,000
Total Interfund Revenues	3,270	3,209	3,001	3,158
General Fund Subsidy	2,536,827	2,710,789	2,822,569	2,868,094
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,618,990</b>	<b>\$ 2,860,146</b>	<b>\$ 2,935,570</b>	<b>\$ 2,981,252</b>
<b>Expenditures</b>				
Personnel	1,904,905	2,102,190	2,157,067	2,211,444
Transportation & Training	2,526	6,623	16,920	16,920
Repairs & Maintenance	33,826	39,333	39,333	39,333
Materials, Supplies & Services	677,733	712,000	722,250	713,555
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,618,990</b>	<b>\$ 2,860,146</b>	<b>\$ 2,935,570</b>	<b>\$ 2,981,252</b>

**Goals & Objectives:**

- ◆ Complete Development Impact Fee Study for infrastructure fees (Sewer, Water, Public Facilities, Lower Income Housing, Traffic Impact, and Park Dedication In-Lieu fees, Tri-Valley Transportation fees, Parking-In-Lieu fee).
- ◆ Along with IT and Human Resources departments, replace the City's financial, payroll, and human resources software systems with an Enterprise Resource Program (ERP).
- ◆ Along with several other departments, develop 10-year capital plan.
- ◆ Complete review of Finance Department policies and procedures.
- ◆ Issue Request for Proposals (RFP) to select the City's auditor.
- ◆ Continue to coordinate and manage the development of the City's Operating Budget and Capital Improvement Program (CIP). The Operating Budget funds the City's annual services, programs, and activities. The CIP is a financial plan that enables construction of various public improvements (e.g. streets, parks, facilities).
- ◆ Continue to prepare the City's Comprehensive Annual Financial Report in accordance with generally accepted accounting principles promulgated by the Government Accounting Standards Board (GASB).

## FINANCE DEPARTMENT

### Division Summary - Administration

**Description:**

Finance Administration performs short-range and long-range financial planning; monitors financial condition of the City, develops and implements efficient and effective financial policies, plans and develops reports to enable departments to monitor/manage their budget, maintains control of the City's capital assets, and provides direction to the operating departments regarding financial policies/procedures to assure the City's long-term fiscal health.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue	-	-	-	-
General Fund Subsidy	453,387	455,146	460,973	469,418
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 453,387</b>	<b>\$ 455,146</b>	<b>\$ 460,973</b>	<b>\$ 469,418</b>
<b>Expenditures</b>				
Personnel	437,524	440,845	440,922	449,467
Transportation & Training	1,920	3,120	9,270	9,170
Repairs & Maintenance	112	131	131	131
Materials, Supplies & Services	13,831	11,050	10,650	10,650
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 453,387</b>	<b>\$ 455,146</b>	<b>\$ 460,973</b>	<b>\$ 469,418</b>

**Budget Highlights:**

- ◆ \$10,650 is included in each year for materials and supplies for all Finance Department divisions.

**Accomplishments:**

- ◆ Established interdepartmental workgroup to review and update administrative policies.
- ◆ Implemented online reconciliation of purchase cards to replace paper-based process.
- ◆ Established an interdepartmental steering committee to participate in the identification and implementation of a new Enterprise Resource Planning (ERP) financial system.
- ◆ Submitted a Request for Proposal (RFP) for a new ERP financial system, and selected a new vendor with implementation planned for FY 2015/16.

**FINANCE DEPARTMENT**

Division Summary - Accounting & Payroll

**Description:**

The Accounting and Payroll Division maintains the General Ledger and all financial records of the City, processes payroll, maintains accounts payable and receivables, and prepares the Comprehensive Annual Financial Report (CAFR). The division provides City financial information to the public, the City Council, and other City departments.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue	-	-	-	-
Mgmt/Admin Service Fee	62,193	100,000	70,000	70,000
Interfund Reimbursement-Revenue	500	500	500	500
General Fund Subsidy	1,115,231	1,109,770	1,179,319	1,207,990
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,177,925</b>	<b>\$ 1,210,270</b>	<b>\$ 1,249,819</b>	<b>\$ 1,278,490</b>
<b>Expenditures</b>				
Personnel	1,005,319	1,010,743	1,053,892	1,082,463
Transportation & Training	606	1,500	3,900	4,000
Repairs & Maintenance	22,377	25,977	25,977	25,977
Materials, Supplies & Services	149,622	172,050	166,050	166,050
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,177,925</b>	<b>\$ 1,210,270</b>	<b>\$ 1,249,819</b>	<b>\$ 1,278,490</b>

**Budget Highlights:**

- ◆ \$66,000 is included in FY 2015/16 and FY 2016/17 for an outside accounting firm to perform the annual audit of the City's financial statements.
- ◆ \$78,000 is included in FY 2015/16 and FY 2016/17 for financial, payroll, and fixed asset system maintenance fees.

**Accomplishments:**

- ◆ Received the GFOA (Government Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting award for the seventeenth consecutive year.
- ◆ Successfully recruited and trained two new senior accountants to fill department vacancies.
- ◆ Implemented electronic invoicing and automated clearinghouse (ACH) electronic payment processing for retiree healthcare premiums.
- ◆ Completed the State Controller's Office Cities Financial Transactions Report, Annual Street Report, and Government Compensation in California Report.

## FINANCE DEPARTMENT

### Division Summary - Budget, Revenue & Treasury

**Description:**

The Budget, Revenue and Treasury Division is responsible for preparing the Two Year Budget and the semi-annual updates to the Budget, analyzing and collecting revenues for all City operations, and investing and managing the City's \$200 million investment portfolio. The division is also responsible for maintaining transient occupancy tax records, and issuing/administering the City's bonded debt.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Division Revenue				
State Reimb Mandated	-	5,748	-	-
Miscellaneous Reimbursements	16,700	40,400	40,000	40,000
Interfund Reimbursement-Revenue	2,770	2,709	2,501	2,658
General Fund Subsidy	968,209	1,145,872	1,182,277	1,190,686
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 987,679</b>	<b>\$ 1,194,729</b>	<b>\$ 1,224,778</b>	<b>\$ 1,233,344</b>
<b>Expenditures</b>				
Personnel	462,061	650,602	662,253	679,514
Transportation & Training	-	2,003	3,750	3,750
Repairs & Maintenance	11,337	13,225	13,225	13,225
Materials, Supplies & Services	514,281	528,900	545,550	536,855
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 987,679</b>	<b>\$ 1,194,729</b>	<b>\$ 1,224,778</b>	<b>\$ 1,233,344</b>

**Budget Highlights:**

- ◆ \$388,000 is included in FY 2015/16 and \$391,000 in FY 2016/17 for the Alameda County collection charge for property tax administration, representing an approximately \$100,000 reduction from previous years due to successful litigation.
- ◆ \$75,000 is included in each years for sales tax and property tax audit services.
- ◆ \$62,800 is included in FY 2015/16 and \$64,100 in FY 2016/17 for banking fees and armored car services.
- ◆ \$19,000 is included in FY 2015/16 and \$6,000 in FY 2016/17 for budget and investment system maintenance.

**Accomplishments:**

- ◆ Completed the Two Year Operating Budget and the Capital Improvement Program Budget for FY 2015/16 and FY 2016/17.
- ◆ For the eleventh year, the City received the Excellence in Budgeting award from the California Society of Municipal Finance Officers for its Operating Budget.
- ◆ Successfully defeased 2003 City of Pleasanton Certificates of Participation (Golf Course / Senior Center Project) and paid off 2004 Sewer Revenue and 2004 Certificates of Participation bonds.
- ◆ Implemented City-wide Remote Deposit system.

## FINANCE - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>FINANCE DEPARTMENT</b>							
FTE's authorized	11.80	11.80	11.80	11.80	11.80	11.80	11.80
Total Finance Department Funding	\$ 2,555,649	\$ 2,916,549	\$ 2,838,289	\$ 2,618,990	\$ 2,860,146	\$ 2,935,570	\$ 2,981,252
<b>FINANCE OPERATIONS</b>							
General Fund Revenue -							
Budget	\$ 83,723,668	\$ 87,334,465	\$ 91,284,522	\$ 94,313,201	\$ 100,377,294	\$ 106,461,744	\$ 110,244,990
Actual	\$ 87,832,845	\$ 89,817,107	\$ 92,291,881	\$ 96,506,138	n/a	n/a	n/a
% of Budget Received	104.9%	102.8%	101.1%	102.3%	n/a	n/a	n/a
General Fund Expenditures -							
Budget	\$ 82,976,416	\$ 84,476,220	\$ 88,881,334	\$ 92,729,709	\$ 96,565,965	\$ 100,742,467	\$ 104,483,679
Actual	\$ 82,586,760	\$ 86,111,640	\$ 88,191,140	\$ 92,173,402	n/a	n/a	n/a
% of Budget Incurred	99.53%	101.94%	99.22%	99.40%	n/a	n/a	n/a
General Fund Personnel %	78.92%	78.60%	77.51%	77.23%	76.81%	74.69%	74.62%
General Fund Non-Personnel %	21.08%	21.40%	22.49%	22.77%	23.19%	25.31%	25.38%
Investments -							
Investment Portfolio	\$ 214,574,395	\$ 203,080,521	\$ 182,296,299	\$ 192,166,632	\$ 200,000,000	\$ 190,000,000	\$ 185,000,000
Return on Investment	1.03%	0.97%	0.76%	0.69%	0.85%	1.00%	1.20%
Total Payroll Volume	\$ 52,777,103	\$ 53,589,414	\$ 52,867,125	\$ 54,146,411	\$ 56,615,000	\$ 58,300,000	\$ 60,000,000
Total Accounts Payable Volume	\$ 76,611,019	\$ 84,299,992	\$ 84,077,598	\$ 77,773,409	\$ 88,000,000	n/a	n/a
Total Professional Services contracts Citywide	\$ 1,788,552	\$ 2,014,671	\$ 2,295,746	\$ 2,200,112	\$ 3,243,656	\$ 3,051,183	\$ 2,697,421
Unfunded Liabilities -							
Accrued Actuarial Liability - Pension (1)	\$ 108,731,486	\$ 97,813,370	\$ 112,677,413	\$ 127,365,418	n/a	n/a	n/a
Accrued Retiree Health Care (2)	\$ 35,563,403	\$ 42,585,707	\$ 49,951,393	\$ 40,716,229	n/a	n/a	n/a
Debt -							
Total Outstanding	\$ 27,584,689	\$ 25,641,995	\$ 3,227,351	\$ 2,867,148	\$ 1,280,505	\$ 1,021,850	\$ 894,412
Debt Per Capita	\$ 390	\$ 360	\$ 46	\$ 39	\$ 18	\$ 14	\$ 12
General Obligation Bond Rating - S&P	AA	AA	AA	AA	AA	n/a	n/a
<b>COMMUNITY SATISFACTION SURVEY</b>							
Budget and Finances - good or excellent	n/a	n/a	n/a	54%**	n/a	n/a	n/a

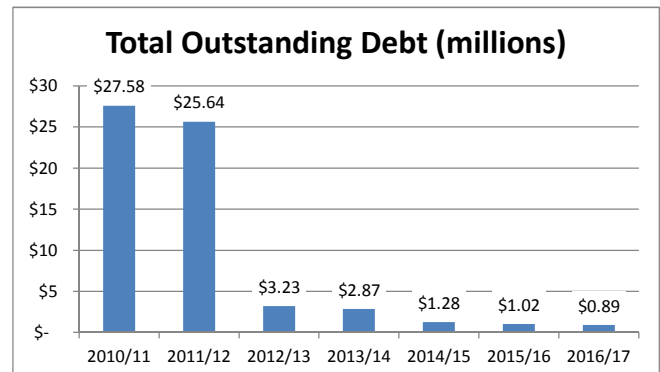
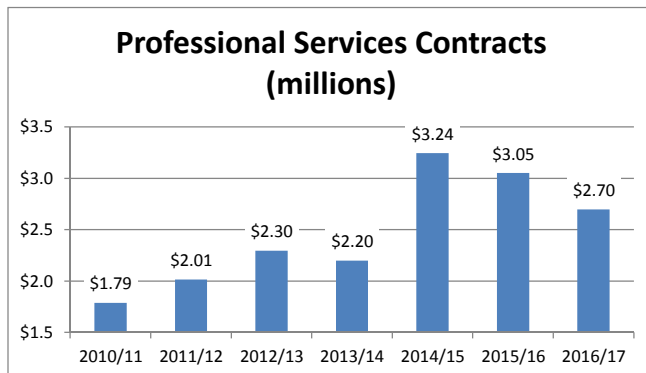
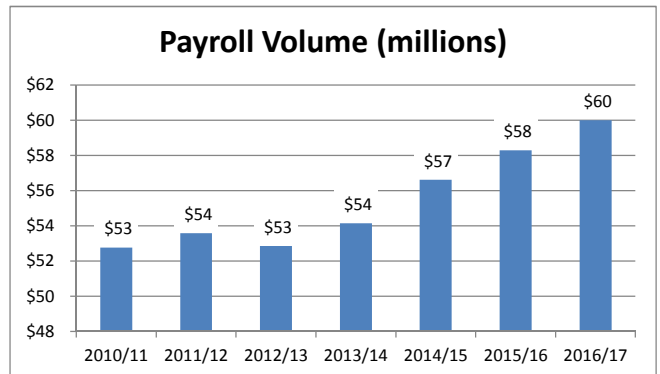
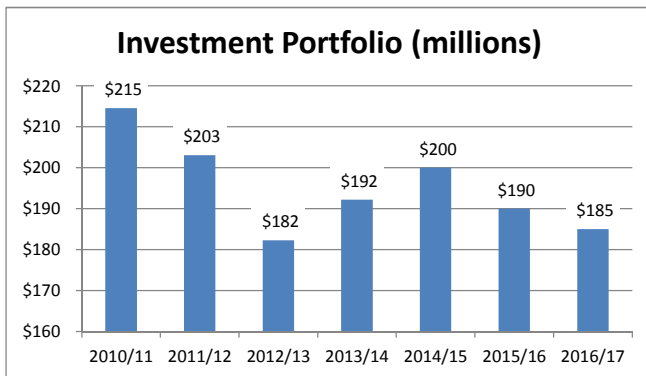
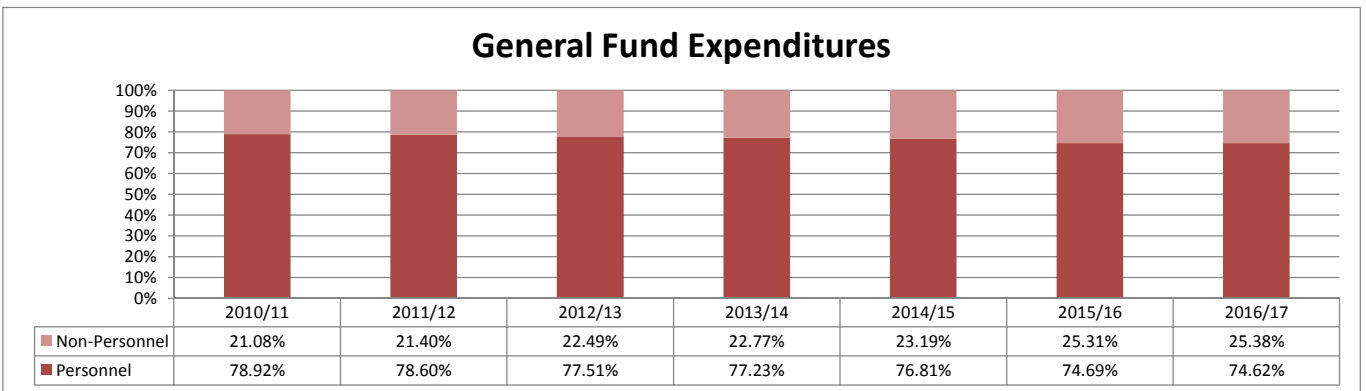
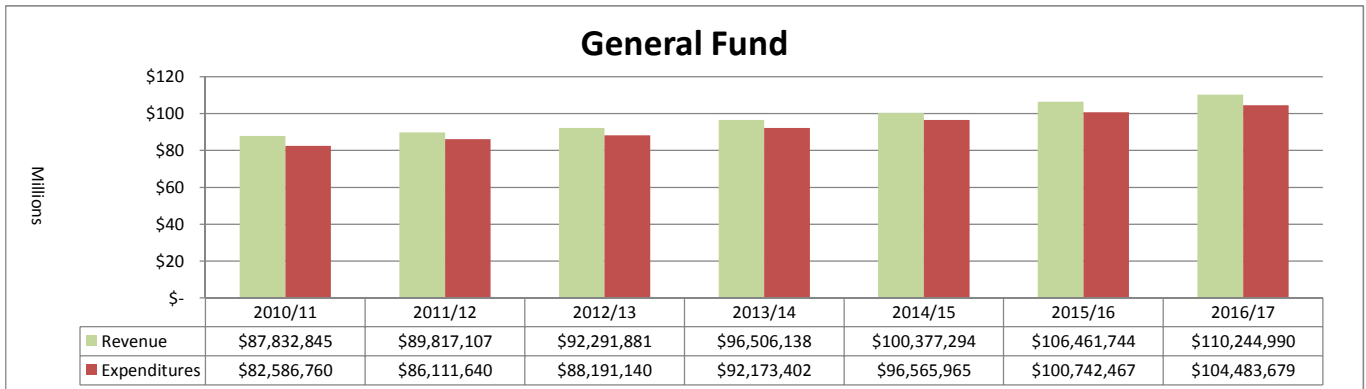
(1) (Market Value of Assets) Police Safety Group plan is part of a risk pool. No unfunded actuarial liability information was available prior to the October 2013 PERS report. The Police Safety Group plan unfunded liability has been included beginning with the 2014 PERS report. Includes Pleasanton's 50% portion of LFPD liability.

(2) Unfunded liability calculation includes reserves held in City's retiree health funds. Includes Pleasanton's 50% portion of LFPD liability.

\*\* 31% didn't know



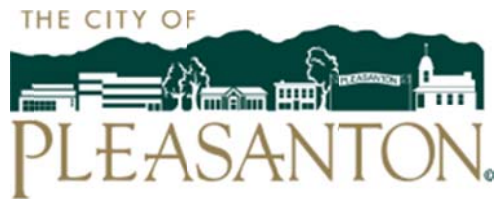
# FINANCE - Performance Measures



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## HUMAN RESOURCES DEPARTMENT

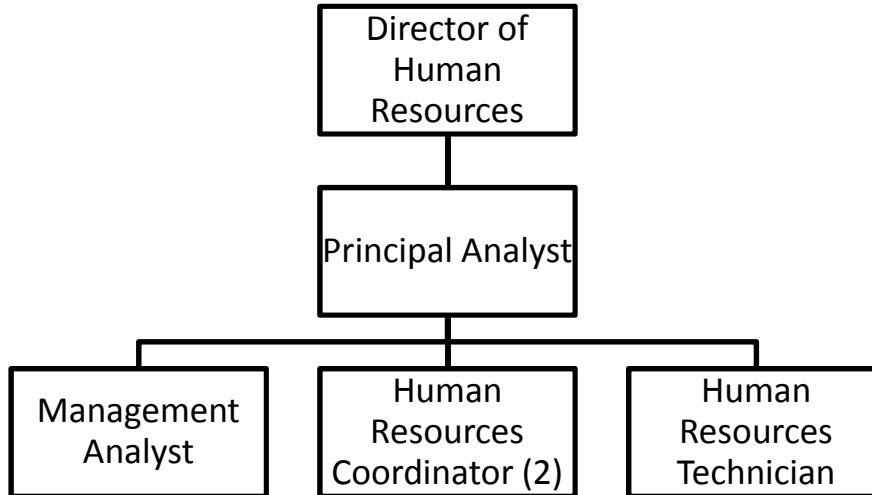
# Operating Budget FY 2015/16 and FY 2016/17



**The Human Resources Department supports the City and its vision by providing services in employee and labor relations, recruitment, classification and compensation, benefits, training and organizational development, workers' compensation and City policy development. The Department's mission is to provide exceptional services by recruiting the best talent, developing that talent and providing the workforce with a gratifying, safe and supportive work environment. Human Resources supports the organization by providing a non-discriminatory workplace and endorses personal accountability. These services are provided with an emphasis on respect and consideration for our workforce and all of our customers.**

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# HUMAN RESOURCES DEPARTMENT



## Personnel Summary

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17	
Director of Human Resources & Labor Relations		1.00	1.00	1.00	(1)
Human Resources Mgr	1.00	1.00			(2)
Principal Analyst			1.00	1.00	(2)
Management Analyst	1.00	1.00	1.00	1.00	
Human Resources Coord	1.00	2.00	2.00	2.00	(3)
Human Resources Tech	1.00	1.00	1.00	1.00	
Subtotal	4.00	6.00	6.00	6.00	
Overtime		0.06	0.06	0.06	
Temporary	0.33	0.94	0.04	0.04	
TOTAL	4.33	7.00	6.10	6.10	

**Comments:**

- (1) In 2014/15 new Dept Head position created, replacing eliminated Assistant City Manager position
- (2) In 2014/15 the HR Manager position was reclassified as Principal Analyst
- (3) In 2014/15 a Human Resources Coordinator position was added

## HUMAN RESOURCES DEPARTMENT

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Departmental Revenue				
Miscellaneous Reimbursements	83,709	75,000	84,000	84,000
General Fund Subsidy	754,057	1,181,058	1,326,039	1,350,229
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 837,766</b>	<b>\$ 1,256,058</b>	<b>\$ 1,410,039</b>	<b>\$ 1,434,229</b>
<b>Expenditures</b>				
Personnel	656,023	865,426	1,137,407	1,161,597
Transportation & Training	7,469	6,500	14,800	14,800
Repairs & Maintenance	3,697	4,313	4,313	4,313
Materials, Supplies & Services	170,577	379,819	253,519	253,519
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 837,766</b>	<b>\$ 1,256,058</b>	<b>\$ 1,410,039</b>	<b>\$ 1,434,229</b>

### Goals & Objectives:

- Implement and launch a new Human Resources Information System (HRIS) to the organization.
- Enhance the City's training and development program.
- Implement a robust succession planning program.
- Implement a comprehensive employee engagement program.
- Negotiate new Union contracts as they expire.
- Leverage technology to provide cost effective strategies in providing quality human resources services.

### Budget Highlights:

- ◆ \$65,000 is included in each year for organizational training and development programs.
- ◆ \$15,000 is included in each year for employee recognition and engagement.

### Accomplishments:

- ◆ Successfully negotiated contracts with City's police and fire unions.
- ◆ Successfully reorganized the Human Resources Department.
- ◆ Implemented reporting requirements in accordance with the Affordable Care Act.
- ◆ Provided AB 1825 Harassment Prevention Training and AB 1234 Ethics Training to the organization.

## GENERAL GOVERNMENT

# Operating Budget FY 2015/16 and FY 2016/17



The General Government Department is responsible for City expenses that are not associated with specific departments. These include support of various community programs and services provided by other organizations or agencies.

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**GENERAL GOVERNMENT DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Contributions & Donations	433	100	200	200
Total Sale Of Resale/Prsnlprop	12,109	13,000	13,000	13,000
Total Misc Reimbursement	42,840	34,700	-	-
Total Interfund Revenues	34,452	36,445	36,500	38,500
General Fund Subsidy	930,861	1,091,625	1,908,863	2,976,584
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,020,695</b>	<b>\$ 1,175,870</b>	<b>\$ 1,958,563</b>	<b>\$ 3,028,284</b>
<b>Expenditures</b>				
Personnel	21,710	29,602	29,602	29,602
Transportation & Training	-	-	7,500	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	998,985	1,146,268	1,921,461	2,998,682
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,020,695</b>	<b>\$ 1,175,870</b>	<b>\$ 1,958,563</b>	<b>\$ 3,028,284</b>

**Goals & Objectives:**

- ◆ Provide support to organizations such as Pleasanton Downtown Association, Visit Tri-Valley, Pleasanton Chamber of Commerce and Pleasanton Community of Character Collaborative to deliver services and activities .
- ◆ Provide support to valuable community services through City grants program.
- ◆ Ensure dissemination of City information to residents through support for Tri-Valley Community Television, televising City Council meetings, and producing newsletters and annual report.
- ◆ Maintain membership in organizations such as Alameda County Congestion Management, Local Agency Formation Committee, League of California Cities and National League of Cities.
- ◆ Provide necessary funding for unforeseen emergencies and contingencies.

**GENERAL GOVERNMENT DEPARTMENT**

Community Promotions

Description:

Community Promotions is comprised of General Fund support for a variety of programs (i.e. Community Grants) and expenditures which aggregates costs that are not associated with a particular department.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Donations	433	100	200	200
Miscellaneous Reimbursements	1,400	-	-	-
General Fund Subsidy	763,321	730,225	774,831	757,952
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 765,154</b>	<b>\$ 730,325</b>	<b>\$ 775,031</b>	<b>\$ 758,152</b>
<b>Expenditures</b>				
Materials, Supplies & Services	765,154	730,325	775,031	758,152
<b>Total Division Expenditures</b>	<b>\$ 765,154</b>	<b>\$ 730,325</b>	<b>\$ 775,031</b>	<b>\$ 758,152</b>

Budget Highlights:

- ◆ \$265,041 is included in FY 2015/16 for City-funded grant programs, which includes \$172,162 for the Housing and Human Services Grants (HHS); \$42,425 for Civic Arts Grants; \$50,454 for Youth Grants; and \$15,000 for the Fee Assistance Program.
- ◆ \$145,200 is included each year to support operations for Tri-Valley Community Television.
- ◆ \$65,500 is budgeted in each year for Pleasanton Downtown Association (PDA) assessment match.
- ◆ \$88,300 is included for the Senior Support Program of the Tri-Valley Area; \$4,000 for Non-Profit Services; and \$18,200 is included for ADA Compliance and Services (\$3,200 - Language Line & \$15,000 - Sign Language & Interpreting Services).
- ◆ \$20,000 is budgeted in FY 2015/16 for Pleasanton's share of Tri-Valley dental feasibility study.
- ◆ \$10,000 is included in each year for innovation and entrepreneurship events and forums, in partnership with Pleasanton business organizations.
- ◆ \$5,000 is included each year for the Pleasanton Community of Character Collaborative to support the non-profit organization dedicated to promoting the character traits shared by the City, Chamber of Commerce, and Pleasanton Unified School District.
- ◆ \$25,000 is allocated in FY 2015/16 for development of City inclusion policy.

**GENERAL GOVERNMENT DEPARTMENT**

Miscellaneous Non-Departmental

**Description:**

Miscellaneous Non-Departmental Expenses include General Fund support for contingency items (i.e. inflation, fuel, utilities, special studies) and to support membership in various organizations that are not associated with a particular department.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	41,440	34,700	-	-
Wheels Ticket Sales	12,109	13,000	13,000	13,000
Interfund Reimbursement-Revenu	34,452	36,445	36,500	38,500
General Fund Subsidy	167,540	361,400	1,134,032	2,218,632
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 255,541</b>	<b>\$ 445,545</b>	<b>\$ 1,183,532</b>	<b>\$ 2,270,132</b>
<b>Expenditures</b>				
Personnel	21,710	29,602	29,602	29,602
Transportation & Training	-	-	7,500	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	233,831	415,943	1,146,430	2,240,530
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 255,541</b>	<b>\$ 445,545</b>	<b>\$ 1,183,532</b>	<b>\$ 2,270,132</b>

**Budget Highlights:**

- ◆ \$500,000 is included in each year for a city-wide contingency and unforeseen expenses.
- ◆ \$20,000 is included in each year for Pleasanton's allocation for a contract lobbyist for Tri-Valley.
- ◆ \$25,000 is included in each year for compensation to the following commissions: Planning, Parks & Recreation, Human Services, Housing, Library, Civic Arts, and Youth.
- ◆ Approximately \$38,500 is included each year for Alameda County Congestion Management Agency participation.
- ◆ \$15,000 is included in each year to purchase WHEEL tickets for resale.
- ◆ \$18,000 is included in each year to print the community newsletters and annual report, and \$6,000 is budgeted annually to
- ◆ \$7,500 is included in each year for the State-mandated assessment for the Local Agency Formation Commission (LAFCO) cost per AB2838.

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# LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

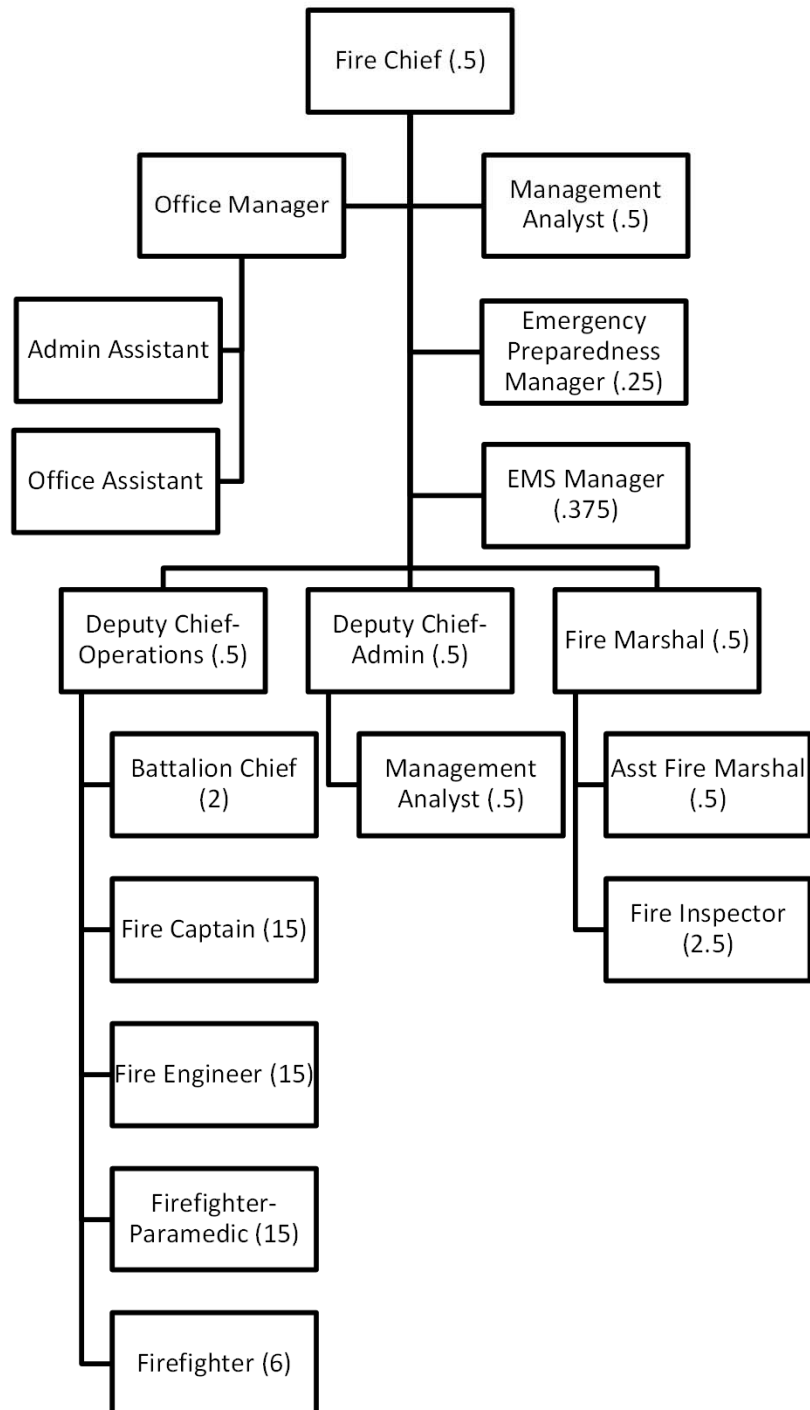
## Operating Budget FY 2015/16 and FY 2016/17



The Livermore-Pleasanton Fire Department's (LPFD) core purpose is to make our community safe for all citizens to live and work through the protection of life, property and the environment. The department, through the Fire Prevention Bureau, is responsible for minimizing fire risk through positive fire code enforcement and weed abatement. The Operations Bureau prepares for and responds to all emergency fire, medical, rescue and hazardous materials incidents. Five of the department's ten fire companies are based in the City of Pleasanton. The LPFD also trains at our state-of-the-art training facility in east Pleasanton. The department provides training to citizens in order to improve their safety and self-reliance in emergencies, plus the department plays a key role in the citywide Emergency Preparedness Plan.

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**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
(Pleasanton Only)**



## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Personnel Summary - Pleasanton Only

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16				Projected 2016/17			
			Admin	Preven- tion	Oper- ations	TOTAL	Admin	Preven- tion	Oper- ations	TOTAL
Fire Chief	0.500	0.500	0.500			0.500	0.500			0.500
Deputy Chief	1.000	1.000	1.000			1.000	1.000			1.000
Battalion Chief	2.000	2.000	2.000			2.000	2.000			2.000
Fire Marshal	0.500	0.500		0.500		0.500		0.500		0.500
Asst Fire Marshal	0.500	0.500		0.500		0.500		0.500		0.500
Emergency Prep Mgr	0.250	0.250	0.250			0.250	0.250			0.250
EMS Manager		0.375	0.375			0.375	0.375			0.375
Management Analyst	1.000	1.000	1.000			1.000	1.000			1.000
Fire Captain	15.000	15.000			15.000	15.000			15.000	15.000
Fire Engineer	15.000	15.000			15.000	15.000			15.000	15.000
Firefighter/Paramedic	15.000	15.000			15.000	15.000			15.000	15.000
Firefighter	6.000	6.000			6.000	6.000			6.000	6.000
Fire Inspector	2.500	2.500		2.500		2.500		2.500		2.500
Office Manager	0.500	0.500	0.500			0.500	0.500			0.500
Administrative Asst	1.000	1.000	1.000			1.000	1.000			1.000
Office Asst	0.500	0.500	0.500			0.500	0.500			0.500
<b>Subtotal</b>	<b>61.250</b>	<b>61.625</b>	<b>7.125</b>	<b>3.500</b>	<b>51.000</b>	<b>61.625</b>	<b>7.125</b>	<b>3.500</b>	<b>51.000</b>	<b>61.625</b>
Overtime	23.358	24.095	0.038	0.514	19.574	20.127	0.038	0.514	19.574	20.127
Temporary	2.163		2.163			2.163	2.163			2.163
<b>TOTAL</b>	<b>86.772</b>	<b>85.720</b>	<b>9.327</b>	<b>4.014</b>	<b>70.574</b>	<b>83.916</b>	<b>9.327</b>	<b>4.014</b>	<b>70.574</b>	<b>83.916</b>

(1)

Comments:

(1) In FY 2014/15 a .75 FTE EMS Manager position was added, allocated 50% to Pleasanton



## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Departmental Revenue				
Other Permits	11,687	7,500	7,500	7,500
Total Plan Check Fees	24,656	30,500	40,500	40,500
Total Fees For Current Service	809,507	832,000	866,000	889,000
Total Miscellaneous	186,070	-	-	-
Total Misc Reimbursement	260,800	227,900	230,600	232,144
Total Interfund Revenues	3,945	-	-	-
General Fund Subsidy	14,119,212	14,980,470	15,796,562	16,626,227
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 15,415,877</b>	<b>\$ 16,078,370</b>	<b>\$ 16,941,162</b>	<b>\$ 17,795,371</b>
<b>Expenditures</b>				
Personnel	14,071,206	14,421,242	15,413,764	16,265,499
Transportation & Training	321,853	359,721	347,463	347,463
Repairs & Maintenance	80,142	142,510	148,652	148,652
Materials, Supplies & Services	913,902	1,154,897	1,031,283	1,033,757
Capital Outlay	28,773	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 15,415,877</b>	<b>\$ 16,078,370</b>	<b>\$ 16,941,162</b>	<b>\$ 17,795,371</b>

### Goals & Objectives (includes LPFD):

- ◆ Public Safety -
  - To be fiscally responsible and efficient in spending public funds.
  - Continue seeking out alternative funding sources that promote regional partnerships, maximize resources, and facilitate cost containment.
  - Maintain efforts to improve, strengthen, and enhance regional interoperable communications and operations in the areas of disaster training, radio communications and resource deployment.
  - To ensure new recruits, front-line personnel, and fire Prevention staff are provided the appropriate training and continuing education to possess, continually develop, and maintain the skill set necessary to deliver life-safety services and carryout daily operations.
  - To facilitate community engagement in all levels of emergency preparedness so as to provide an environment that achieves the City Council's goals & priorities of building a disaster resilient community.
- ◆ Quality of Life -
  - Continue support for community outreach programs in the areas of disaster relating to personal, community and business preparedness.
  - Conduct "Community Readiness Day" whereby the Community Emergency Response Team graduates, Neighborhood Watch Teams, and Amateur Radio volunteers are brought together to conduct training and exercises. This recognizes September as the State of California's Emergency Preparedness Month and will become an annual event.
- ◆ Youth Programs -
  - Continue fire safety outreach programs for the youth by supporting and participating in various programs including Fire Reserves, Fire Explorers, "Every 15 Minutes", and the Junior Fire Academy.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Administration

**Description:**

The Fire Administration Division is responsible for general administrative direction, fiscal administration, public information, policies and procedures, human resource and worker's compensation management, information systems oversight and support, purchasing coordination, contract administration, new facility construction management, disaster preparedness, public education, and inter-agency coordination for the consolidated Fire Department.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	36,669	3,300	-	-
Interfund Reimbursement-Revenu	3,945	-	-	-
General Fund Subsidy	2,135,905	2,075,846	2,444,858	2,464,596
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,176,519</b>	<b>\$ 2,079,146</b>	<b>\$ 2,444,858</b>	<b>\$ 2,464,596</b>
<b>Expenditures</b>				
Personnel	1,582,861	1,435,477	1,776,419	1,796,157
Transportation & Training	47,183	11,803	8,303	8,303
Repairs & Maintenance	47,598	82,000	100,600	100,600
Materials, Supplies & Services	488,041	549,866	559,536	559,536
Capital Outlay	10,837	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,176,519</b>	<b>\$ 2,079,146</b>	<b>\$ 2,444,858</b>	<b>\$ 2,464,596</b>

**Budget Highlights (includes LPFD):**

- ◆ \$194,122 is included in each year for Alameda County Regional Emergency Communications Center Dispatch services.
- ◆ \$54,200 is included in each year for the maintenance, licensing, and support of fire-specific software and community alerting deployment services.

**Accomplishments (includes LPFD):**

- ◆ Completed year two of a five-year contract to provide Fire Services to the Veterans Hospital.
- ◆ Awarded Homeland Security CERT Grant in the amount of \$25,000 in support of Emergency Preparedness.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Fire Prevention

**Description:**

The Fire Prevention Division supports the cities of Livermore and Pleasanton in providing project review services within their permit centers, construction inspection services for fire code compliance, state mandated inspection services for businesses that handle hazardous materials, responses for fire investigation and hazardous materials emergencies, and coordination for public education programs and special events.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue				
Other Fire Permits	4,029	2,500	2,500	2,500
Fire Onsite Permit	7,658	5,000	5,000	5,000
Plan Check Fees - Fire	17,056	20,000	30,000	30,000
Fire Onsite Plan Check	7,600	10,500	10,500	10,500
Fire Inspection Fees	4,282	4,000	4,500	4,500
Weed Abatement	-	5,000	1,500	1,500
Miscellaneous Refunds	23,981	-	-	-
General Fund Subsidy	1,003,223	946,260	971,078	1,000,288
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,067,830</b>	<b>\$ 993,260</b>	<b>\$ 1,025,078</b>	<b>\$ 1,054,288</b>
<b>Expenditures</b>				
Personnel	950,315	909,112	944,884	974,094
Transportation & Training	6,571	7,317	6,650	6,650
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	110,944	76,831	73,544	73,544
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,067,830</b>	<b>\$ 993,260</b>	<b>\$ 1,025,078</b>	<b>\$ 1,054,288</b>

**Budget Highlights (includes LPFD):**

- ◆ \$72,000 is included each year for Plan Check services (Pleasanton only).
- ◆ \$8,000 is included each year for Certified Uniform Program Agency (CUPA) fees (Pleasanton only).

**Accomplishments (includes LPFD):**

- ◆ Performed 517 plan reviews and 1,022 construction inspections
- ◆ Provided fire/life safety and environmental education at the Fire Safety Expo, First Wednesdays, Children's Fair, and other community events

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Operations

**Description:**

This Division is comprised of three programs:

-**Fire Operations** is the largest Division within the department and provides all risk emergency response and public assistance services to the Livermore and Pleasanton communities. In addition, this division is responsible for all training aspects associated with fire personnel and provides 24/7/365 emergency response services.

-**Emergency Medical Services (EMS)** supports the training and licensing of Firefighters that are both licensed by the State as Paramedics and certified by Alameda County as Emergency Medical Technicians (EMTs). All fire suppression personnel are trained in accordance with state and local requirements. Field personnel can provide medical interventions for both adult and pediatric patients suffering from medical conditions or traumatic injuries.

-**Fire Asset Management** provides an avenue for the partner cities to share in Fire Department costs that do not fall under the regular cost share formula. This addresses expenses that are associated with only one city or are not proportionally equal to the cost share model. The administration of this fund ensures that each partner city is billed for costs at an equitable ratio without causing an unnecessary subsidy by the partner city.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue				
Fire Protection-Ala Co Areas	802,180	813,000	850,000	873,000
Fire Training Tower Revenue	3,045	10,000	10,000	10,000
Emerg Response Cost Recovery	179	-	-	-
1St Responder-Ala Co/Ambulance	221,672	224,600	230,600	232,144
Miscellaneous Reimbursements	2,280	-	-	-
Miscellaneous Refunds	162,088	-	-	-
General Fund Subsidy	10,980,083	11,958,364	12,380,626	13,161,343
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 12,171,528</b>	<b>\$ 13,005,964</b>	<b>\$ 13,471,226</b>	<b>\$ 14,276,487</b>
<b>Expenditures</b>				
Personnel	11,538,031	12,076,653	12,692,461	13,495,248
Transportation & Training	268,100	340,601	332,510	332,510
Repairs & Maintenance	32,543	60,510	48,052	48,052
Materials, Supplies & Services	314,917	528,200	398,203	400,677
Capital Outlay	17,936	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 12,171,528</b>	<b>\$ 13,005,964</b>	<b>\$ 13,471,226</b>	<b>\$ 14,276,487</b>

**Budget Highlights (includes LPPFD):**

- ◆ \$450,342 and \$472,859 is included in each year respectively as revenue received for providing Fire Service to the Veterans Hospital, Livermore (Pleasanton share)
- ◆ \$86,554 is included in each year for uniform and personal protective equipment for fire suppression, hazardous material, and emergency medical service personnel.
- ◆ \$54,000 is included in each year for suppression emergency access tools and supplies.
- ◆ \$18,676 is included in each year to for Community Support and Disaster Preparedness
- ◆ \$41,700 is included in each year to for medication and supplies used to treat and stabilize patients on site at fires and other life-critical incidents until ambulance services arrive on the scene.

**Accomplishments (includes LPPFD):**

- ◆ Defined Hazardous Material Fire Station (Station No. 2) was implemented for the the Hazardous Material Team
- ◆ Awarded an Urban Areas Security Initiative (UASI) grant for the purchase of a Hazardous Materials Trailer

## POLICE DEPARTMENT

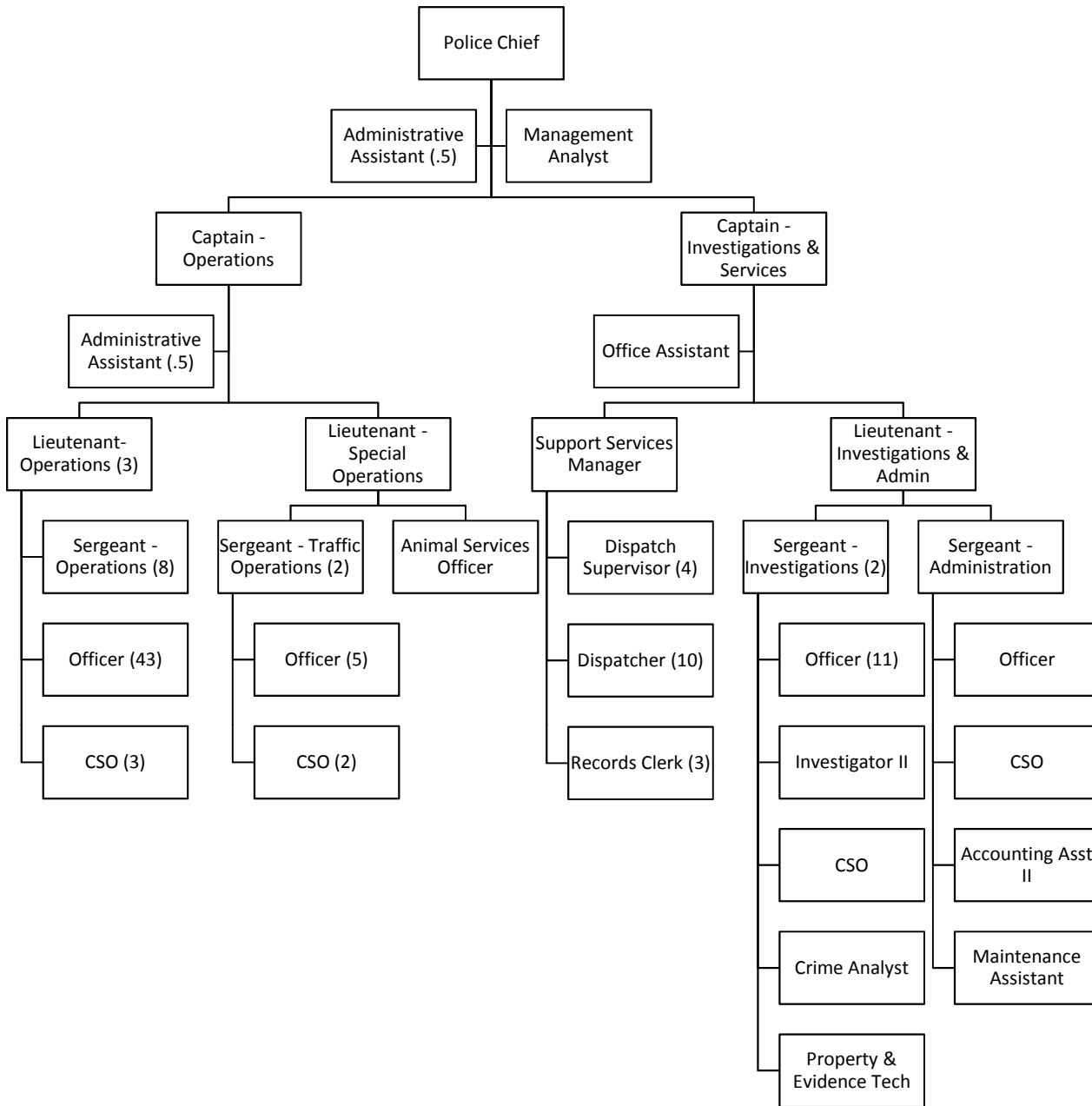
# Operating Budget FY 2015/16 and FY 2016/17



**The Pleasanton Police Department has a long and proud history of working in partnership with our residents and businesses to maintain Pleasanton's high quality of life. The department is responsible for protecting the rights of individuals, reducing crime and the fear of crime while working to enhance community safety overall. While police personnel work to manage calls for service and facilitate problem solving throughout the City, partnerships and community contributions are vital to the department's success.**

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**POLICE DEPARTMENT**



## POLICE DEPARTMENT

### Personnel Summary

	Actual 2013/14	Adjust- ed 2014/15	Projected 2015/16					Projected 2016/17							
			Admin	Sup-port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	Admin	Sup-port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	
Police Chief	1.00	1.00	1.00						1.00						1.00
Police Captain	2.00	2.00			1.00	1.00		2.00			1.00	1.00			2.00
Police Lieutenant	5.00	5.00			3.00	1.00	1.00	5.00			3.00	1.00	1.00		5.00
Police Sergeant	13.00	13.00	1.00		8.00	2.00	2.00	13.00	1.00		8.00	2.00	2.00		13.00
Police Officer	60.00	60.00	1.00		43.00	11.00	5.00	60.00	1.00		43.00	11.00	5.00		60.00
Police Investigator	1.00	1.00				1.00		1.00				1.00			1.00
Administrative Assistant	1.00	1.00	0.50		0.50			1.00	0.50		0.50				1.00
Management Analyst			1.00					1.00	1.00						1.00
Office Assistant	1.00	1.00				1.00		1.00				1.00			1.00
Support Services Manager	1.00	1.00		1.00				1.00		1.00					1.00
Crime Analyst	1.00	1.00				1.00		1.00				1.00			1.00
Dispatch Supervisor	4.00	4.00		4.00				4.00		4.00					4.00
Dispatcher	10.00	10.00		10.00				10.00		10.00					10.00
Accounting Asst	1.00	1.00	1.00					1.00	1.00						1.00
Police Records Clerk	3.00	3.00		3.00				3.00		3.00					3.00
Animal Services Officer	1.00	1.00					1.00	1.00						1.00	1.00
Properly Evidence Tech	1.00	1.00				1.00		1.00				1.00			1.00
Community Service Officer	7.00	7.00	1.00		3.00	1.00	2.00	7.00	1.00		3.00	1.00	2.00		7.00
Maintenance Assistant	1.00	1.00	1.00					1.00	1.00						1.00
<b>Subtotal</b>	<b>114.00</b>	<b>114.00</b>	<b>7.50</b>	<b>18.00</b>	<b>58.50</b>	<b>20.00</b>	<b>11.00</b>	<b>115.00</b>	<b>7.50</b>	<b>18.00</b>	<b>58.50</b>	<b>20.00</b>	<b>11.00</b>		<b>115.00</b>
Overtime	3.17	5.33	0.15	0.58	3.18	0.83	0.59	5.33	0.15	0.58	3.18	0.83	0.59		5.33
Temporary	5.14	3.63		1.46	1.28			2.74		1.46	0.92				2.38
<b>TOTAL</b>	<b>122.30</b>	<b>122.95</b>	<b>7.65</b>	<b>20.04</b>	<b>62.96</b>	<b>20.83</b>	<b>11.59</b>	<b>123.07</b>	<b>7.65</b>	<b>20.04</b>	<b>62.60</b>	<b>20.83</b>	<b>11.59</b>		<b>122.71</b>

(1)

Comments:

(1) Management Analyst position added effective FY 2015/16.



**POLICE DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Other Taxes	398,040	395,000	400,000	400,000
Total Licenses	9,864	11,220	11,000	11,000
Other Permits	18,050	16,500	17,000	17,000
Total Fines & Forfeitures	409,032	409,500	409,500	409,500
Total Grants & Subventions	37,276	120,950	50,000	50,000
Total Fees For Current Service	23,579	28,600	27,600	27,600
Total Miscellaneous	1,864	14,000	10,000	10,000
Total Misc Reimbursement	85,614	40,000	50,000	50,000
Total Interfund Revenues	38,041	30,000	30,000	175,000
General Fund Subsidy	25,071,318	25,357,975	26,296,362	27,231,397
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 26,092,677</b>	<b>\$ 26,423,745</b>	<b>\$ 27,301,462</b>	<b>\$ 28,381,497</b>
<b>Expenditures</b>				
Personnel	23,745,410	23,618,010	24,334,355	25,378,217
Transportation & Training	736,831	1,000,425	988,098	1,017,960
Repairs & Maintenance	269,474	327,226	311,341	311,341
Materials, Supplies & Services	1,332,400	1,428,984	1,616,968	1,533,979
Capital Outlay	8,563	49,100	50,700	140,000
<b>Total Department Expenditures</b>	<b>\$ 26,092,677</b>	<b>\$ 26,423,745</b>	<b>\$ 27,301,462</b>	<b>\$ 28,381,497</b>

**Goals & Objectives:**

- ◆ Remain focused on meeting the stated City Council performance standards including ensuring an emergency response time of 4 minutes or less and maintaining an average response time of 20 minutes or less for non-emergency calls for service.
- ◆ Fully implement Predictive Policing technology. This is intended to provide highly sophisticated crime data analytics to patrol officers in real time in an effort to further reduce crime through directed and purposeful patrol.
- ◆ Continue the pursuit of leveraging technology in all disciplines of the Police Department to improve upon effectiveness, efficiency
- ◆ Focus new attention on advanced training designed specifically to address our goal of preparing officers, supervisors and managers for effective leadership succession.
- ◆ Launch a highly visible and public campaign to effectively communicate a new “brand” message and platform to further strengthen our partnership with all facets of the community.
- ◆ Maintain our commitment of fostering strong relationships between our department and the youth of our community through the active participation in existing youth oriented programs including: representation on the Youth Commission and with the implementation of our Youth Master Plan, D.A.R.E., School Resource Officers, Every 15 Minutes, Teen Academy, Police Explorers, Youth in Government and traffic education with our teen drivers.
- ◆ Coordinate and participate with LPPD in intradepartmental training as well as citywide Disaster Preparedness drills and training.
- ◆ Continue a strong tradition of offering a Citizen’s Police Academy and a summer Teen Academy in order to create greater transparency, strengthen partnerships and enhance our Volunteers in Policing program.
- ◆ Collaborate with our community to reduce crime and the fear of crime with contemporary methods including leveraging all aspects of social media, Community Oriented Policing, crime prevention programs and various public outreach methods.
- ◆ Increase traffic enforcement efforts throughout the community to be reflective of collision data and neighborhood complaints while balancing the elements of education and cooperation with Traffic Engineering.
- ◆ Continue to foster inter-agency relationships with local, state and federal partners to enhance information sharing and criminal intelligence related to contemporary threats in order to keep Pleasanton safe.

**POLICE DEPARTMENT**

**Division Summary - Administration**

**Description:**

The Administration Division encapsulates the Office of the Chief of Police and Professional Standards Unit. This unit maintains responsibility for the Police Department's budget, special projects and oversight of State and Federal Grants. Additionally, this unit is responsible for department wide professional training and personnel recruitment.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
State Reimb Mandated	81	-	-	-
Post-Travel Reimbursement	29,695	50,000	50,000	50,000
Miscellaneous Reimbursements	3,975	-	-	-
General Fund Subsidy	2,111,219	2,172,261	2,540,869	2,518,985
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,144,969</b>	<b>\$ 2,222,261</b>	<b>\$ 2,590,869</b>	<b>\$ 2,568,985</b>
<b>Expenditures</b>				
Personnel	1,361,456	1,304,441	1,548,992	1,600,135
Transportation & Training	340,813	411,371	422,144	429,006
Repairs & Maintenance	81,474	93,210	87,350	87,350
Materials, Supplies & Services	361,226	413,239	532,383	452,494
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,144,969</b>	<b>\$ 2,222,261</b>	<b>\$ 2,590,869</b>	<b>\$ 2,568,985</b>

**Budget Highlights:**

- ◆ \$198,758 is included FY 2015/16 and \$212,469 in FY 2016/17 to provide maintenance support for the CAD/RMS system which provides critical data for dispatch, records and other department activities.
- ◆ \$29,000 is included FY 2015/16 for the purchase of body worn video cameras.
- ◆ \$90,000 is included each year for Police Officer Standards and Training (POST), which is training mandated by the State.
- ◆ \$7,000 is included each year for fingerprinting services offered to the public for a fee.
- ◆ \$56,000 is included each year for the monthly maintenance and operation fees for the EBRCS radio system.

**Accomplishments:**

- ◆ Transitioned fleet to new, fuel efficient, Ford Utility Police Interceptors.
- ◆ Hired 15 new, full-time, Police Department employees.
- ◆ In furtherance of our relationship with our community the Police Department held an Open House in May, 2015.
- ◆ Launched a new report writing and mobile software application for the patrol fleet.

**POLICE DEPARTMENT**

Division Summary - Support Services

**Description:**

Support Services comprises the Department's records and communications areas. The overall goal is to provide an efficient and personal response to every request for service. Dispatchers answer all 911 emergency calls and are responsible for sending police personnel as needed to all calls for service. The Records area is open to serve the community twenty-four hours a day, seven days a week.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Police Permits	18,050	16,500	17,000	17,000
Fines & Forfeitures	240	-	-	-
Fingerprint Fees	4,964	7,000	6,000	6,000
Intergovernmental Misc	-	54,700	-	-
Police Services	16,883	20,000	20,000	20,000
Accident Reports	1,732	1,600	1,600	1,600
Miscellaneous	19,876	10,020	10,000	10,000
General Fund Subsidy	2,938,167	2,951,977	3,058,100	3,133,910
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,999,912</b>	<b>\$ 3,061,797</b>	<b>\$ 3,112,700</b>	<b>\$ 3,188,510</b>
<b>Expenditures</b>				
Personnel	2,878,136	3,003,572	3,055,600	3,131,410
Transportation & Training	-	-	-	-
Repairs & Maintenance	6,440	12,025	2,800	2,800
Materials, Supplies & Services	106,773	46,200	54,300	54,300
Capital Outlay	8,563	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,999,912</b>	<b>\$ 3,061,797</b>	<b>\$ 3,112,700</b>	<b>\$ 3,188,510</b>

**Budget Highlights:**

- ◆ \$39,000 is included in each year to fund Alameda County P.I.N. (Police Information Network) access.
- ◆ \$10,525 is included in each year for maintenance service on the 911 recording system, voice logger, and other office equipment.

**Accomplishments:**

- ◆ We have entered into an agreement with the Livermore Pleasanton Fire Department and the Livermore Police Department to share the costs of our "Communicator" system, which allows us to notify residents of public safety emergencies, missing children alerts, etc.

**POLICE DEPARTMENT**  
Division Summary - Operations

**Description:**

The Operations Division is the most visible and largest staffed portion of the organization. The Division is comprised of all uniformed personnel including one captain, three lieutenants, eight sergeants, 43 sworn officers and three Community Service Officers. Members partner with the community to work collectively in proactive problem solving to address the causes of crime and other community issues. This division also includes the Special Enforcement Unit, a team of one sergeant and three officers dedicated to reducing street crime in the City of Pleasanton.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Sales Tax-Safety Purposes	398,040	395,000	400,000	400,000
Administrative Citations	4,494	-	-	-
State Reimb Mandated	-	16,250	-	-
Miscellaneous	44,219	34,000	40,000	40,000
General Fund Subsidy	13,219,837	13,192,089	13,564,170	14,311,947
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 13,666,589</b>	<b>\$ 13,637,339</b>	<b>\$ 14,004,170</b>	<b>\$ 14,751,947</b>
<b>Expenditures</b>				
Personnel	12,929,333	12,606,244	12,999,375	13,627,952
Transportation & Training	377,846	557,754	543,254	566,254
Repairs & Maintenance	178,673	212,641	212,391	212,391
Materials, Supplies & Services	180,738	211,600	209,150	205,350
Capital Outlay	-	49,100	40,000	140,000
<b>Total Division Expenditures</b>	<b>\$ 13,666,589</b>	<b>\$ 13,637,339</b>	<b>\$ 14,004,170</b>	<b>\$ 14,751,947</b>

**Budget Highlights:**

- ◆ \$40,000 is included in each year for blood/drug lab services.
- ◆ \$25,000 is included in each year for Alameda County jail booking fees.
- ◆ \$18,000 is included in each year to lease vehicles for the Special Enforcement Unit.
- ◆ \$26,000 is included FY 2015/16 to upgrade the Online Reporting System.
- ◆ \$14,000 is included FY 2015/16 for the replacement of one police canine.
- ◆ \$16,000 is included each year for on-going canine training, boarding, and annual recertification.

**Accomplishments:**

- ◆ We have partnered with the Operations Service Center to extend the serviceable life of our patrol vehicle fleet by means of increased preventative maintenance service schedules. Due to Ford no longer manufacturing Crown Victoria's have transitioned our fleet to Ford's new Police Interceptor model effective FY 2013/14 and FY 2014/15.

**POLICE DEPARTMENT**

**Division Summary - Investigations**

**Description:**

The Investigations Division is responsible for a large cross section of activities and support functions within the overall effort to provide public safety. Detectives are assigned to conduct case follow up and specialize in specific areas of investigations such as property crimes, crimes against persons and sexual assault investigations. The Youth and Community Services Unit is responsible for community outreach and collaboration with the Pleasanton Unified School District to keep our campuses and community safe.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Grant Revenue	7,500	-	-	-
Miscellaneous Refunds	107	-	-	-
General Fund Subsidy	4,465,792	4,692,684	4,671,531	4,853,545
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 4,473,399</b>	<b>\$ 4,692,684</b>	<b>\$ 4,671,531</b>	<b>\$ 4,853,545</b>
<b>Expenditures</b>				
Personnel	4,230,562	4,445,459	4,409,856	4,590,170
Transportation & Training	237	850	2,250	2,250
Repairs & Maintenance	-	4,950	4,400	4,400
Materials, Supplies & Services	242,600	241,425	255,025	256,725
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 4,473,399</b>	<b>\$ 4,692,684</b>	<b>\$ 4,671,531</b>	<b>\$ 4,853,545</b>

**Budget Highlights:**

- ◆ \$14,500 is included in each year of the budget for Crime Prevention Outreach Materials including Crime-Free Multi-Housing, Business Watch, National Night Out, etc.
- ◆ \$50,500 is included in each year for crime lab services and CAL I.D. forensic identification services.
- ◆ \$18,000 is included each year for DARE supplies, banners, and recognition awards.
- ◆ \$30,000 is included each year for latent print examination services.

**Accomplishments:**

- ◆ Installed a new prescription drug drop-off box in the front lobby of the Police Department for residents to dispose of unused pharmaceuticals. Between November, 2014 and April, 2015 more than 1000 pounds have been received for destruction.
- ◆ Our average Part 1 crime clearance rate was 32 percent, which exceeds the statewide average rate of 27 percent. Detectives of the Criminal Investigation Unit conducted follow-up work on more than 3,000 criminal cases.
- ◆ The Department invested several thousand dollars toward technology that has enhanced our overall effectiveness. This technology represents enhancements to cell phone forensics, research data bases and audio/video recording.
- ◆ The staples of our Community Outreach Programs were Crime-Free Multi-Housing, Citizen's Academy, Teen Academy, Neighborhood Watch and National Night out. We also launched a Hide It, Lock It, Lose It campaign to raise awareness about the prevention of thefts from vehicles. Our social media efforts were equally impressive with significant gains in our following on Facebook Twitter Next-door Nixle and YouTube
- ◆ Maintained commitment to youth outreach and education programs through active participation in DARE, School Resource Officer Program, Police Explorer Post, Every 15 Minutes, Teen Academy, Tri-Valley Youth Court, In-House Juvenile Diversion Program, and maintained our representation in the Youth Commission and the Youth Master Plan Implementation Committee.

**POLICE DEPARTMENT**

**Division Summary - Special Operations**

**Description:**

The Special Operations Division is comprised the Traffic and Animal Services programs:

- The Traffic Unit is responsible for traffic, parking, special events, and permits. It is comprised of one lieutenant, one sergeant, five motorcycle officers and two community service officers. The primary objective of this unit is to provide effective traffic education and enforcement in addition to investigating traffic related collisions.
- The Animal Services Unit performs a variety of animal control activities to provide for public safety, animal protection, and humane education. The duties of the Department's one full-time Animal Control Officer include the enforcement of municipal and state laws pertaining to the control and care of animals; mediating nuisance complaints involving domestic animals and wildlife and investigating animal bites.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Animal Licenses	9,864	11,200	11,000	11,000
Fines & Forfeitures	398,961	400,000	400,000	400,000
Administrative Citations	5,337	9,500	9,500	9,500
Emerg Response Cost Recovery	19,302	10,000	10,000	10,000
Interfund Reimbursement-Revenu	38,041	30,000	30,000	175,000
General Fund Subsidy	2,336,303	2,348,964	2,461,692	2,413,009
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,807,808</b>	<b>\$ 2,809,664</b>	<b>\$ 2,922,192</b>	<b>\$ 3,018,509</b>
<b>Expenditures</b>				
Personnel	2,345,922	2,258,294	2,320,532	2,428,549
Transportation & Training	18,025	30,450	20,450	20,450
Repairs & Maintenance	2,798	4,400	4,400	4,400
Materials, Supplies & Services	441,063	516,520	566,110	565,110
Capital Outlay	-	-	10,700	-
<b>Total Division Expenditures</b>	<b>\$ 2,807,808</b>	<b>\$ 2,809,664</b>	<b>\$ 2,922,192</b>	<b>\$ 3,018,509</b>

**Budget Highlights:**

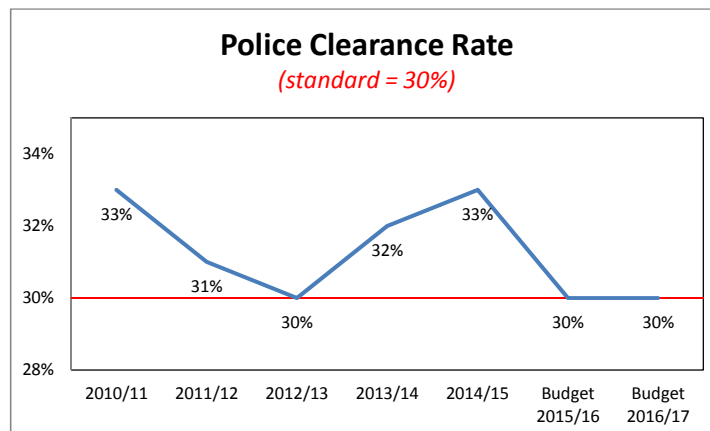
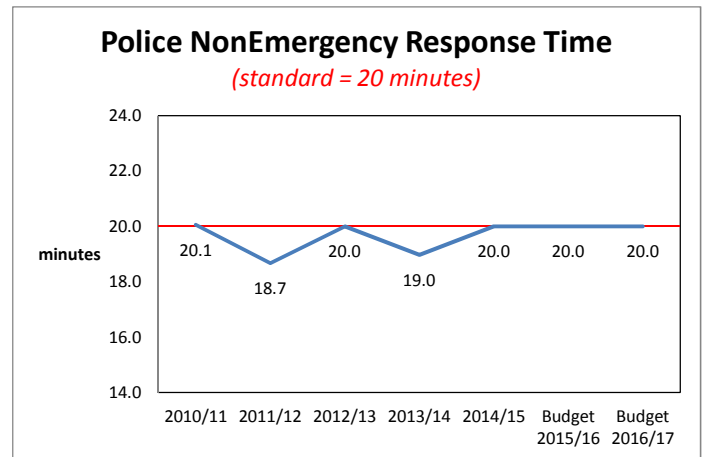
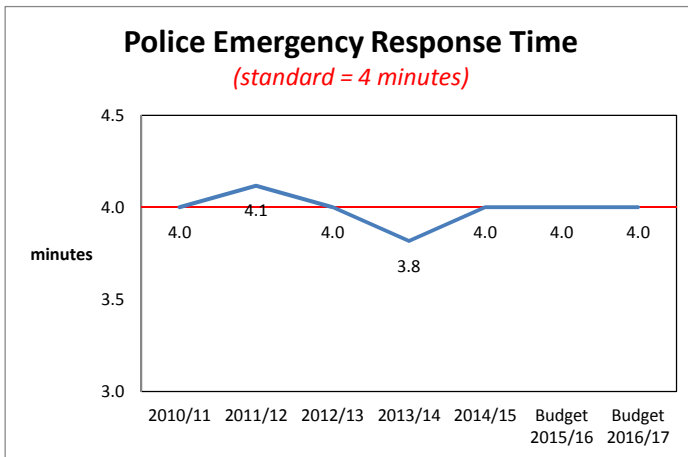
- ◆ \$18,100 is included in each year to fund Alameda County and State Courts.
- ◆ \$162,520 is included in each year to fund the City of Pleasanton's shared use of the County Animal Shelter.
- ◆ \$10,700 is included in FY 2015/16 to purchase portable scales. These are used to check for overweight violations by commercial vehicles upon Pleasanton roadways.
- ◆ \$20,000 is included in each year to fund the repair and maintenance of vehicles by outside contractors.

**Accomplishments:**

- ◆ Updated our Special Event application and policy to maintain regional consistency in regards to effectively managing special events.
- ◆ Worked closely with community stakeholders such as Traffic Engineering, Pleasanton Unified School District, and various community and neighborhood groups to identify and address safety issues and complaints.

## POLICE - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>POLICE DEPARTMENT</b>							
FTE's authorized							
Sworn	84.00	81.00	81.00	81.00	81.00	81.00	81.00
Non-Sworn	31.00	32.00	32.00	33.00	33.00	34.00	34.00
Total Police Services Funding	\$ 22,257,645	\$ 23,992,734	\$ 24,347,754	\$ 26,092,677	\$ 26,423,745	\$ 27,301,462	\$ 28,381,497
<b>POLICE OPERATIONS</b>							
Emergency Response Time (minutes) standard = 4:00	4:00	4:07	4:00	3:49	4:00	4:00	4:00
Non-Emergency Response Time (minutes) standard = 20:00	20:03	18:40	20:00	18:58	20:00	20:00	20:00
Police Clearance Rate standard = 30%	33%	31%	30%	32%	33%	30%	30%
<b>COMMUNITY OUTREACH</b>							
Nixle Virtual Community Subscriptions	n/a	2,300	2,871	3,697	4,300	5,000	5,600
Twitter Followers				1,679	2,500	3,000	3,500
Facebook Virtual Community Likes	n/a	500	611	1,704	3,000	3,750	4,100
<b>COMMUNITY SATISFACTION SURVEY</b>							
Police Services - good or excellent	n/a	n/a	n/a	93%	n/a	n/a	n/a

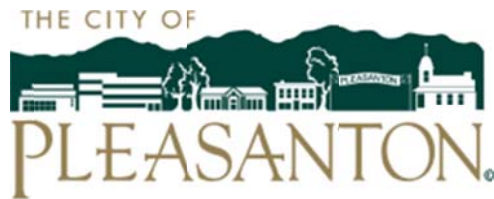


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## COMMUNITY DEVELOPMENT

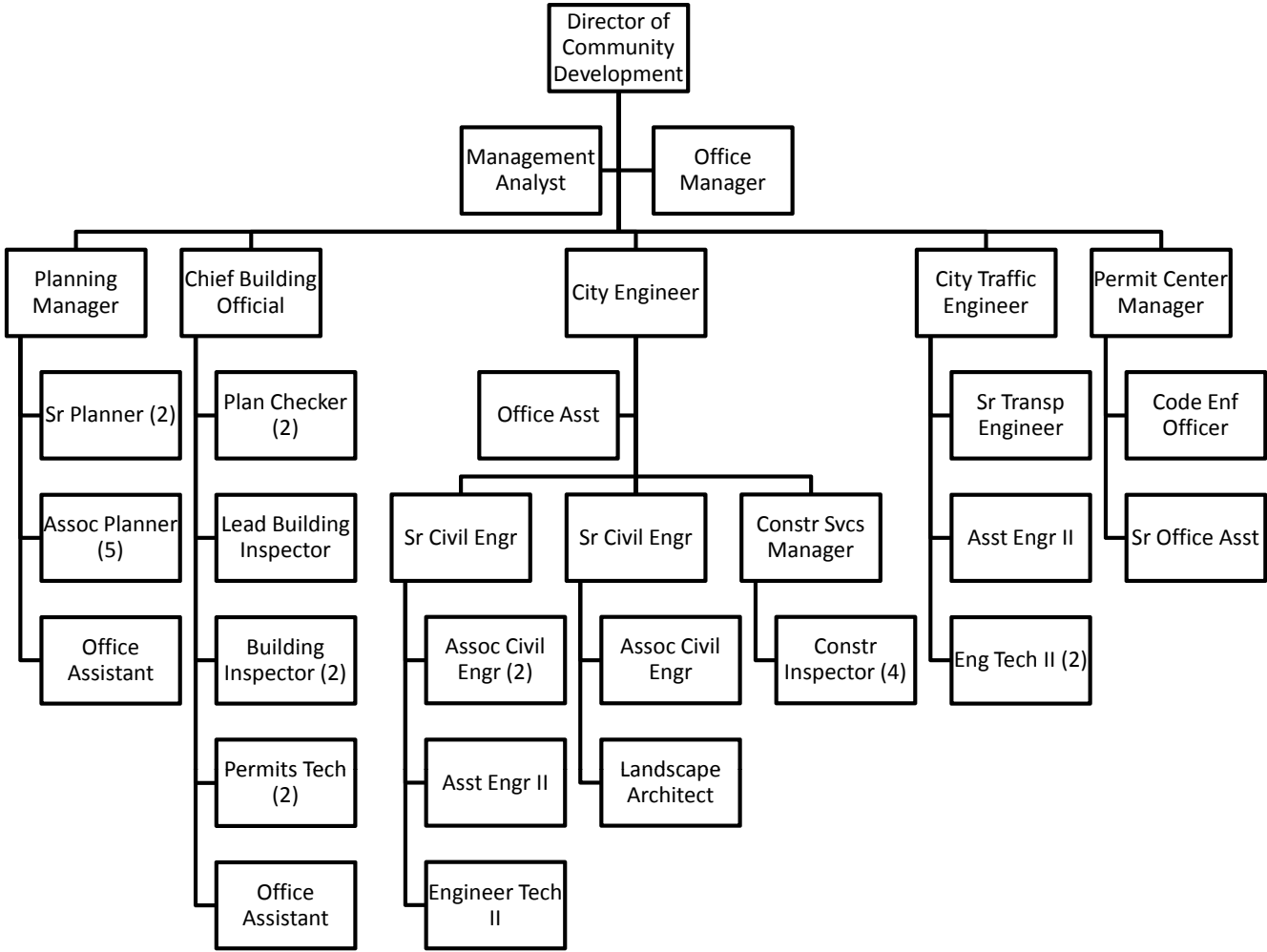
# Operating Budget FY 2015/16 and FY 2016/17



The Community Development Department protects and promotes the public health, safety, and general welfare through the development and administration of the General Plan and other planning, zoning, transportation, engineering, and environmental regulations. The Department is responsible for the review and processing of private development projects, including both entitlements and building permits. It also designs, supervises, and inspects the construction of a variety of capital improvements throughout the City, including roadway, utility systems, and other public facility improvements. The CDD also includes Traffic Engineering which is responsible for sound transportation planning and traffic operation improvements, including maintenance of all traffic control devices.

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**COMMUNITY DEVELOPMENT DEPARTMENT**



# COMMUNITY DEVELOPMENT DEPARTMENT

## Personnel Summary

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16						Projected 2016/17						
			Admin	Plan- ning	Eng	Traffic Eng	Bldg & Safety	TOTAL	Admin	Plan- ning	Eng	Traffic Eng	Bldg & Safety	TOTAL	
Director of Community Develop	1.00	1.00	1.00						1.00						1.00
Management Analyst	1.00	1.00	1.00						1.00						1.00
Office Manager	1.00	1.00	1.00						1.00						1.00
Deputy Dir - Planning Manager	1.00	1.00		1.00						1.00					1.00
Office Asst/Sr Office Asst	3.00	3.00		2.00				2.00	4.00	2.00			2.00		4.00
Sr Planner	1.00	2.00		2.00					2.00	2.00					2.00
Associate Planner	6.00	5.00		5.00					5.00	5.00					5.00
Code Enforcement Officer	1.00	1.00						1.00	1.00				1.00		1.00
Sr Civil Engineer	1.00	2.00			2.00				2.00		2.00				2.00
Deputy Dir - City Engineer	1.00	1.00			1.00				1.00		1.00				1.00
Deputy Dir - Traffic Engineer	1.00	1.00			0.40	0.60			1.00		0.40	0.60			1.00
Associate Civil Engineer	3.00	4.00			3.00				3.00		3.00				3.00
Asst Engineer II	2.00	1.00			1.20	0.80			2.00		1.20	0.80			2.00
Construction Inspector	4.00	4.00			4.00				4.00		4.00				4.00
Construction Services Manager	1.00	1.00			1.00				1.00		1.00				1.00
Engineering Tech II/III	4.00	3.00			1.10	1.90			3.00		1.10	1.90			3.00
Sr Transportation Engineer	1.00	1.00			0.20	0.80			1.00		0.20	0.80			1.00
Chief Building Official	1.00	1.00						1.00	1.00					1.00	1.00
Permit Center Manager	1.00	1.00						1.00	1.00					1.00	1.00
Plan Checker	2.00	2.00						2.00	2.00					2.00	2.00
Lead Building Inspector	1.00	1.00						1.00	1.00					1.00	1.00
Building Inspector	2.00	2.00						2.00	2.00					2.00	2.00
Permit Tech	2.00	2.00						2.00	2.00					2.00	2.00
Landscape Architect					1.00				1.00		1.00				1.00
<b>Subtotal</b>	<b>42.00</b>	<b>42.00</b>	<b>3.00</b>	<b>10.00</b>	<b>14.90</b>	<b>4.10</b>	<b>12.00</b>	<b>44.00</b>	<b>3.00</b>	<b>10.00</b>	<b>14.90</b>	<b>4.10</b>	<b>12.00</b>	<b>44.00</b>	
Overtime	0.38	0.60		0.26	0.19		0.15	0.60		0.26	0.19		0.15	0.60	
Temporary	1.78	2.29			0.72	0.63	0.48	1.83			0.72	0.63	0.48	1.83	
Limited Term - Office Asst		1.00													
<b>TOTAL</b>	<b>44.15</b>	<b>45.89</b>	<b>3.00</b>	<b>10.26</b>	<b>15.81</b>	<b>4.73</b>	<b>12.63</b>	<b>46.43</b>	<b>3.00</b>	<b>10.26</b>	<b>15.81</b>	<b>4.73</b>	<b>12.63</b>	<b>46.43</b>	

**Comments:**

- (1) Office Asst position added as limited term in 2014/15 then reclassified to permanent in 2015/16
- (2) In 2014/15 Engineering Tech position reclassified as Sr Civil Engineer
- (3) in 2015/16 permanent Landscape Architect position added and Program Specialist temp hours eliminated

**COMMUNITY DEVELOPMENT DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Other Permits	15,210	20,000	20,000	20,000
Total Building Permits	1,764,124	2,270,000	2,502,000	2,665,000
Total Grants & Subventions	-	20,432	-	-
Total Planning Fees	486,060	398,465	214,400	139,400
Total Plan Check Fees	2,100,281	1,700,000	1,750,000	1,500,000
Total Public Works Fees	75,396	75,100	73,500	64,500
Total Fees For Current Service	1,729	-	-	-
Total Misc Reimbursement	288,668	213,000	125,000	130,000
Total Interfund Revenues	474,885	466,743	486,123	486,757
General Fund Subsidy	5,510,070	5,814,875	6,109,996	6,399,096
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 10,716,423</b>	<b>\$ 10,978,615</b>	<b>\$ 11,281,019</b>	<b>\$ 11,404,753</b>
<b>Expenditures</b>				
Personnel	8,262,247	8,234,748	8,557,365	8,794,109
Transportation & Training	78,893	108,617	110,715	111,360
Repairs & Maintenance	535,385	607,648	607,648	607,648
Materials, Supplies & Services	1,839,898	2,027,602	2,005,291	1,891,636
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 10,716,423</b>	<b>\$ 10,978,615</b>	<b>\$ 11,281,019</b>	<b>\$ 11,404,753</b>

**Goals & Objectives:**

- ◆ Planning -
  - Adopt the Johnson Drive Economic Development Zone.
  - Review the Hacienda PUD Development capacity.
  - Implement key Housing Element Programs.
  - Implement Historic Preservation Task Force follow-up items.
  - Update the Hacienda Design Guidelines.
- ◆ Engineering Services -
  - Implement the Capital Improvement Program as scheduled and within budget.
  - Complete construction of the Bernal Park Phase II Project and the Recycled Water Distribution System Project.
  - Maintain Development Services project review quality and timeliness while training new staff.
  - Understand needs of the Operations Services Department and coordinate major maintenance work and CIP.
  - Continue to seek grant funding to supplement Capital Improvement Project needs.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Goals & Objectives (continued):

- ◆ Traffic Engineering -
  - Work with Caltrans, Alameda CTC and Tri-Valley Transportation Council to secure funding for the preparation of the environmental document and finalize the construction timeline for State Route 84 Expressway improvements.
  - Improve local signal timing and arterial signal coordination to reduce travel time, delay and automotive emissions.
  - Facilitate the completion of a new Tri-Valley Transportation Council (TVTC) Traffic Impact Fee.
  - Continue to test and implement cost effective traffic calming measures such as radar speed signs and speed bumps to improve safety around schools, parks and through local neighborhoods.
  - Work with other Pleasanton departments as well as regional agencies to implement Pleasanton's Climate Action Plan.
  - Provide assistance in the development of the East Side Specific Plan.
  - Develop and submit future regional and local projects to Alameda CTC and MTC for inclusion in their long range plans.
  - Complete designs on local interchange projects and submit to Caltrans for construction.
- ◆ Building and Safety -
  - Obtain recently required State certifications for accessibility (CASp).
  - As requested by local builders, continue to provide over-the-counter building plan review services as well as faxed and expedited Building plan review services.
  - Consistently complete plan reviews and inspections within specified time frames.
  - Work with the Finance Department and other divisions within the Community Development Department in order to obtain full cost recovery considering the fully burdened costs of providing all development services for the review, issuance and inspections related to all building permits.
- ◆ Permit Center -
  - Introduce the new Permit Center to the public through presentations at various civic groups, such as the Chamber of Commerce, Pleasanton Downtown Association, Rotary Club, etc.
  - Create a Permit Center Activity Report for distribution through social media (i.e., Facebook and/or Twitter).
  - Expand the Department "Online" presence by developing online development application forms and processes for our customers.
  - Revise and coordinate the current development process to give customers a single contact for development questions and processing.
  - Create reports for monitoring Department Performance Measures.

**COMMUNITY DEVELOPMENT DEPARTMENT**

Division Summary - Community Development Administration

Description:

This Division is responsible for the department administration, including budget, personnel administration, interdivision coordination, and special projects for the entire department.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
General Fund Subsidy	691,761	657,674	665,431	678,251
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 691,761</b>	<b>\$ 657,674</b>	<b>\$ 665,431</b>	<b>\$ 678,251</b>
<b>Expenditures</b>				
Personnel	660,538	623,914	631,471	644,291
Transportation & Training	3,612	4,900	5,100	5,100
Repairs & Maintenance	4,595	5,460	5,460	5,460
Materials, Supplies & Services	23,016	23,400	23,400	23,400
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 691,761</b>	<b>\$ 657,674</b>	<b>\$ 665,431</b>	<b>\$ 678,251</b>

Budget Highlights:

- ◆ \$21,000 is included each year for credit card fees.

Accomplishments:

- ◆ Took action, including minor reorganization, to continue superior level of customer service while dealing with challenges arising from increased workload and the departure of tenured staff.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Engineering

**Description:**

This Division designs and constructs public facilities, and reviews public improvements constructed in conjunction with the development of private property. It includes four sections: Capital Improvement, Development Services, Construction Inspection Services, and Landscape Architecture.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Street Encroach Permits	10,585	15,000	15,000	15,000
Right Of Way Plan Review Pw	150	-	-	-
Oversize Load Permit	4,475	5,000	5,000	5,000
Appeals	20	-	-	-
Planned Unit Develop Applic	27,800	-	-	-
Growth Mgmt Processing Fee	200	-	-	-
Parcel Map Review-Eng	21,591	10,000	15,000	12,000
Final Map Review-Eng	12,064	10,000	13,000	8,000
Tract Jt Trench Plan Review	3,000	2,000	2,500	2,500
Grading-Subdivision Permit-Eng	-	1,100	-	-
Lot Line Adj/Amend Map Review	880	1,000	1,000	1,000
Engineering-Plan Check Fees	436,878	200,000	250,000	100,000
Grading-Subdivision Plan Rvw	1,393	1,000	2,000	1,000
Public Works Inspection	36,469	50,000	40,000	40,000
Miscellaneous Reimbursements	20,022	5,000	-	-
Reimbursement For Overtime	145,154	100,000	105,000	110,000
Interfund Reimbursement-Revenu	441,473	436,203	456,918	457,107
General Fund Subsidy	1,989,495	2,358,608	2,338,297	2,572,021
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,151,650</b>	<b>\$ 3,194,911</b>	<b>\$ 3,243,715</b>	<b>\$ 3,323,628</b>
<b>Expenditures</b>				
Personnel	2,910,260	2,912,810	2,968,891	3,046,423
Transportation & Training	25,145	33,044	35,596	35,897
Repairs & Maintenance	16,474	18,318	18,318	18,318
Materials, Supplies & Services	199,771	230,739	220,910	222,990
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,151,650</b>	<b>\$ 3,194,911</b>	<b>\$ 3,243,715</b>	<b>\$ 3,323,628</b>

**Budget Highlights:**

- ◆ Personnel expenditures remain constant despite increasing workload.
- ◆ \$15,500 is included in each year to provide staff support for the Landscape & Lighting Districts.
- ◆ \$40,000 is included each year for temporary staffing to support Heritage Tree requests and permit processing.
- ◆ \$35,000 is included each year for Landscape Architecture plan review, recycle water program design and review, and bike and pedestrian path design and review.

**Accomplishments:**

- ◆ Completed re-construction of the Dolores Bengston Aquatic Center within budget.
- ◆ Completed construction of the I-580 and Foothill Freeway Ramp Construction Project within budget.
- ◆ Recommended acceptance of Staples Ranch Infrastructure by the City.
- ◆ Completed construction of all annual infrastructure major maintenance projects (water, sewer, and streets) on schedule and within allocated budget.
- ◆ Completed plans and specifications for the Recycled Water Distribution Project.
- ◆ Completed plans and specifications for the Bernal Park Phase II Project.
- ◆ Issued and inspected 344 encroachment permits since May 2011 when the new permitting system was implemented.
- ◆ Continued the implementation of the evolving National Pollutant Discharge Elimination System (NPDES) stormwater permit.



## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Planning

**Description:**

The Planning Division protects and promotes the public health, safety, and general welfare through the development and administration of the General Plan and other planning, zoning, transportation, and environmental regulations.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
E.I.R. Services Adv Plan	434,683	166,624	50,000	50,000
Outside Review Svcs-Cur Plng	3,297	192,326	125,000	50,000
Miscellaneous Reimbursements	45,826	58,000	-	-
State Reimb Mandated	-	20,432	-	-
Zoning Fees	6,350	7,000	7,000	7,000
Conditional Use Permits	3,880	4,000	6,000	6,000
Tentative Map	7,430	6,000	5,000	5,000
Planned Unit Develop Applic	-	21,000	20,000	20,000
Other Revenue	2,400	1,515	1,400	1,400
General Fund Subsidy	1,964,742	1,898,239	2,052,972	2,126,775
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,468,608</b>	<b>\$ 2,375,136</b>	<b>\$ 2,267,372</b>	<b>\$ 2,266,175</b>
<b>Expenditures</b>				
Personnel	1,764,059	1,822,187	1,913,884	1,987,634
Transportation & Training	8,539	15,143	14,632	14,685
Repairs & Maintenance	1,420	1,656	1,656	1,656
Materials, Supplies & Services	694,589	536,150	337,200	262,200
<b>Total Division Expenditures</b>	<b>\$ 2,468,608</b>	<b>\$ 2,375,136</b>	<b>\$ 2,267,372</b>	<b>\$ 2,266,175</b>

**Budget Highlights:**

- ◆ \$75,000 included in each year for the the Downtown Specific Plan update.
- ◆ \$100,000 included in each year for reimbursable expenses related to EIR development/processing, reimbursable by developers.

**Accomplishments:**

- ◆ Adopted a new Housing Element of the General Plan and completed rezoning of nine new multifamily housing sites.
- ◆ Adopted Housing Site Development Standards and Design Guidelines for multifamily housing.
- ◆ Adopted Downtown Hospitality Guidelines.
- ◆ Adopted a ridgeline development ordinance.
- ◆ Implemented the General Plan Housing Element plus ordinances related to transitional, supportive and emergency housing, employee housing, and reasonable accommodation.
- ◆ Reviewed several large planning projects including the Residences at California Center project (305 multifamily units and 7,500 SF of retail), a 20,600 SF expansion of the Mercedes dealership, a 168 unit multifamily project (St. Anton), the Gateway Shopping Center, the Clorox campus, and multiple conditional use permits, design review and other planning applications.
- ◆ Developed and distributed three (3) new trail maps for the Augustin Bernal, Marilyn Murphy Kane & Callippe Preserve Trail(s).
- ◆ Completed new bicycle lanes.
- ◆ Installed specialized microwave bicycle detection devices at several key intersections.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Traffic Engineering

**Description:**

This Division is responsible for planning and operating the roadways, sidewalks, and bikeways in the City to provide for the safe and efficient movement of people, goods and services within Pleasanton.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Traffic Signal Plan Review	2,000	-	-	-
Miscellaneous Reimbursements	66,350	50,000	20,000	20,000
Damage Reimbursement	10,300	-	-	-
Interfund Reimbursement-Revenu	26,912	24,040	25,305	25,750
General Fund Subsidy	1,511,392	1,576,504	1,620,255	1,665,933
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,616,954</b>	<b>\$ 1,650,544</b>	<b>\$ 1,665,560</b>	<b>\$ 1,711,683</b>
<b>Expenditures</b>				
Personnel	844,392	792,667	833,805	854,882
Transportation & Training	10,485	13,574	12,684	12,730
Repairs & Maintenance	509,042	577,718	577,718	577,718
Materials, Supplies & Services	253,034	266,585	241,353	266,353
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,616,954</b>	<b>\$ 1,650,544</b>	<b>\$ 1,665,560</b>	<b>\$ 1,711,683</b>

**Budget Highlights:**

- ◆ \$230,000 is included in each year for traffic signal maintenance including the central master computer system.
- ◆ \$50,000 is included in each year for traffic modeling, which is reimbursed by new development.
- ◆ \$150,000 is included in each year for the baseline traffic study and City traffic model update.

**Accomplishments:**

- ◆ Completed the construction of the Foothill Interchange Project
- ◆ Planning and Environmental Document for SR 84 advertised and awarded.
- ◆ Secured \$122 million for construction of SR 84 through Measure BB.
- ◆ Created agreement and received signed approval between the County of Alameda, the Alameda County Fairgrounds and the City of Pleasanton for the designation of the Fairgrounds Parking Lot on Pleasanton Avenue as the Permanent ACE Station.
- ◆ Implemented local signal timing revision and arterial signal coordination throughout the City to reduce travel time, delays, and automotive emissions.
- ◆ Continued to work on East Pleasanton Specific Plan's transportation element.
- ◆ Finalizing the construction of Bernal Interchange, and the design and advertising of the landscape elements.
- ◆ Worked with Alameda CTC to ensure impacts of I-680 Northbound Express Lane are addressed in environmental document.
- ◆ Completed 3 year battery backup installation.
- ◆ Managed routine maintenance of 114 traffic signals - Fewer than 3 calls per month of a signal in flash.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Building & Safety

**Description:**

This Division safeguards the citizens of Pleasanton against faulty or inappropriate building, plumbing, mechanical and electrical construction practices. Through plan review and field inspection, the division provides guidance in compliance with state and local construction laws as they relate to seismic, wind, and fire life safety.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Building Permits	1,514,925	1,985,000	2,200,000	2,350,000
Electrical Permits	131,727	145,000	155,000	160,000
Plumbing Permits	67,447	80,000	85,000	90,000
Heating & Vent Permits	50,026	60,000	62,000	65,000
Plan Check Fees - Building	1,661,403	1,500,000	1,500,000	1,400,000
Other Revenue	2,744	-	-	-
General Fund Subsidy	(1,159,234)	(1,196,149)	(1,190,521)	(1,279,358)
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,269,037</b>	<b>\$ 2,573,851</b>	<b>\$ 2,811,479</b>	<b>\$ 2,785,643</b>
<b>Expenditures</b>				
Personnel	1,637,578	1,631,725	1,657,083	1,689,619
Transportation & Training	22,206	32,402	32,972	33,200
Repairs & Maintenance	3,464	4,041	4,041	4,041
Materials, Supplies & Services	605,789	905,683	1,117,383	1,058,783
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,269,037</b>	<b>\$ 2,573,851</b>	<b>\$ 2,811,479</b>	<b>\$ 2,785,643</b>

**Budget Highlights:**

- ◆ \$400,000 is included in each year for contract inspection services.
- ◆ \$13,500 is included in the first year for the purchase of new code books due to revisions to the California Building Code.
- ◆ \$677,000 is included in the first year and \$632,000 in the second year for contract plan check services.

**Accomplishments:**

- ◆ Consistently provided "next workday" inspections and completed plan reviews within established goal dates.
- ◆ Implemented a new and improved automated permit processing system.
- ◆ Management took a lead role in recommendations for code development and adoption of building codes at the Local, State and Federal levels of government.
- ◆ As requested by local builders, the Building and Safety Division staff and our plan review consultants provided increased expedited plan review and over-the-counter building plan review services for our building permit customers.
- ◆ Consistently completed the first plan review on major projects within 25 working days and consistently completed the second plan review on major projects within 20 working days.
- ◆ Performed plan checks and inspections on major projects including the Vintage Project, Essex Project and DeNova Homes Project.
- ◆ Implemented a 24/7 Interactive Voice Response permit request system.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Permit Services Center

**Description:**

The Permit Center is the portal for our customers to interact with the Community Development Department. Our Permit Center Counter and online portal, [www.PleasantonPermits.com](http://www.PleasantonPermits.com), enable our community to obtain development information and process their development applications and permits with the Planning, Building, Engineering and Traffic Divisions.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
General Fund Subsidy	410,572	426,649	429,871	430,558
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 410,572</b>	<b>\$ 426,649</b>	<b>\$ 429,871</b>	<b>\$ 430,558</b>
<b>Expenditures</b>				
Personnel	340,286	355,344	358,566	366,388
Transportation & Training	6,620	7,000	7,000	7,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	63,667	64,305	64,305	57,170
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 410,572</b>	<b>\$ 426,649</b>	<b>\$ 429,871</b>	<b>\$ 430,558</b>

**Budget Highlights:**

- ◆ \$7,000 is included in FY 2015/16 for revisions and additions to the automated permit system reports and configurations.

**Accomplishments:**

- ◆ Continued to greet and serve an average of 46 customers a day at our Permit Center Counter.
- ◆ Created reports for monitoring Department Performance Measures and activity for distribution to the community.
- ◆ Administered and maintained the permitting software, Citizen Access online portal and Voice Permits IVR Inspection system.
- ◆ Developed an online permit application for our customers through our Citizen Access portal.
- ◆ Expanded the Department "Online" presence by developing and assembling all development application forms and processes for our customers on our new Permit Center webpage.

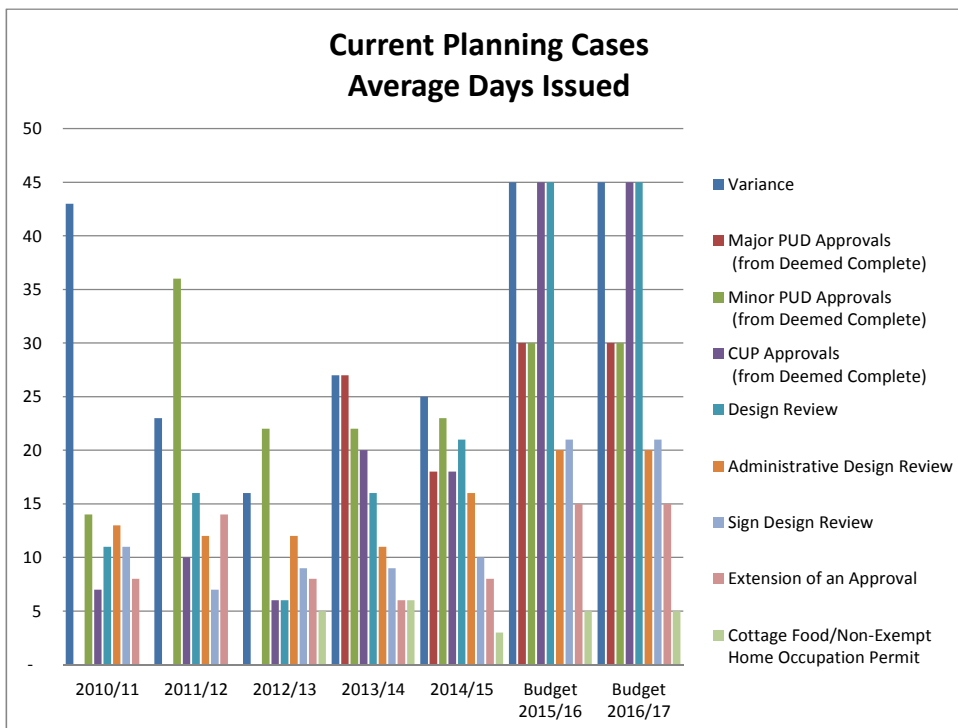
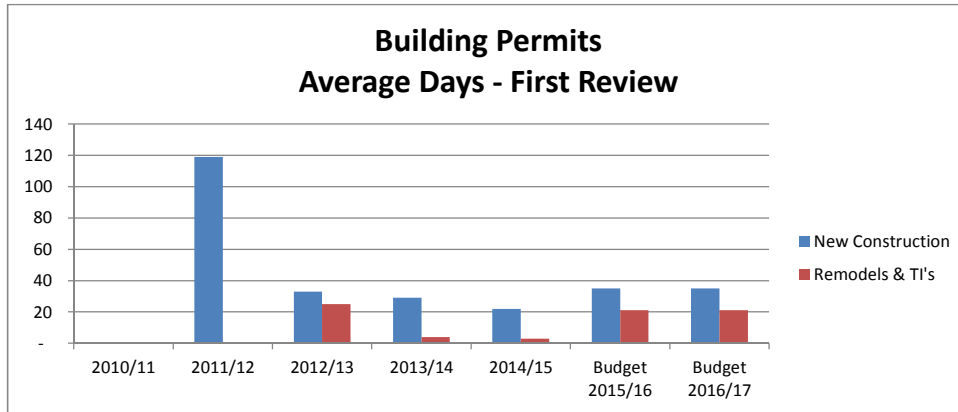
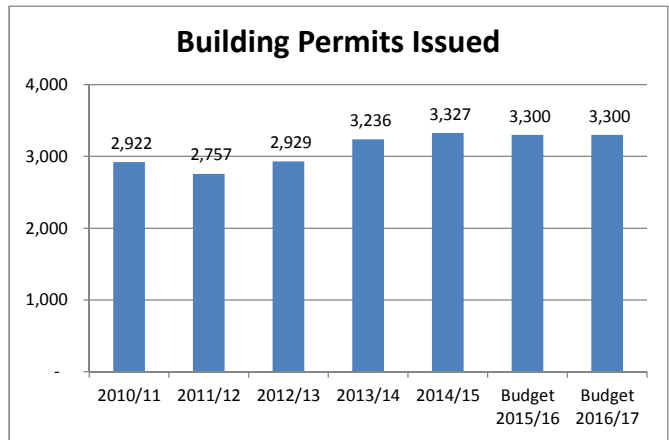
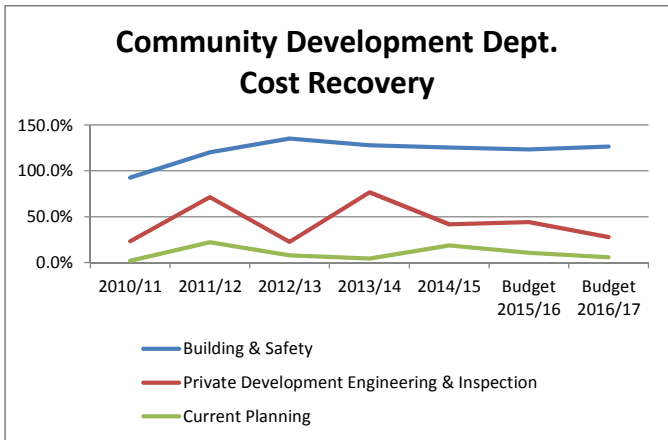
## COMMUNITY DEVELOPMENT - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>							
FTE's authorized	46.00	46.00	43.00	42.00	43.00	43.00	43.00
Total Community Development Funding	\$ 9,422,701	\$ 10,463,934	\$ 10,232,818	\$ 10,608,582	\$ 10,878,765	\$ 11,083,429	\$ 11,195,937
<b>BUILDING &amp; SAFETY</b>							
FTE's	12.00	11.00	11.00	11.00	11.00	11.00	11.00
Funding - Operations	\$ 2,354,662	\$ 2,373,877	\$ 2,249,979	\$ 2,679,610	\$ 3,000,500	\$ 3,241,350	\$ 3,216,201
Fee Revenue	\$ 2,177,756	\$ 2,852,264	\$ 3,042,139	\$ 3,428,271	\$ 3,770,000	\$ 4,002,000	\$ 4,065,000
Cost Recovery	92.5%	120.2%	135.2%	127.9%	125.6%	123.5%	126.4%
Permits Issued	2,922	2,757	2,929	3,236	3,327	3,300	3,300
Average Days First Review - New Construction	n/a	119	33	29	22	35	35
Average Days First Review - Remodels & TI's	n/a	n/a	25	4	3	21	21
<b>PRIVATE DEVELOPMENT ENGINEERING &amp; INSPECTION</b>							
FTE's	5.98	4.66	4.66	3.86	3.86	3.86	3.86
Funding - Operations	\$ 852,504	\$ 968,808	\$ 895,606	\$ 928,491	\$ 922,427	\$ 981,970	\$ 1,007,557
Fee Revenue	\$ 196,181	\$ 691,391	\$ 202,024	\$ 710,096	\$ 385,100	\$ 433,500	\$ 279,500
Cost Recovery	23.0%	71.4%	22.6%	76.5%	41.7%	44.1%	27.7%
<b>CURRENT PLANNING</b>							
FTE's	7.50	7.50	8.00	7.50	7.50	7.50	7.50
Funding - Operations	\$ 1,269,223	\$ 1,592,823	\$ 1,667,033	\$ 1,540,816	\$ 1,556,977	\$ 1,546,643	\$ 1,537,643
Fee Revenue	\$ 21,213	\$ 349,128	\$ 127,061	\$ 67,739	\$ 289,841	\$ 164,400	\$ 89,400
Cost Recovery	1.7%	21.9%	7.6%	4.4%	18.6%	10.6%	5.8%
<b>Number of Planning Cases</b>	n/a	506	430	393	370	400	400
Average Days Issued:							
Administrative Design Review	13	12	12	11	16	20	20
Design Review	11	16	6	16	21	45	45
Sign Design Review	11	7	9	9	10	21	21
Variance	43	23	16	27	25	45	45
Cottage Food/Non-Exempt Home Occupation Permit	n/a	n/a	5	6	3	5	5
Extension of an Approval	8	14	8	6	8	15	15
Minor PUD Approvals (from Deemed Complete)	14	36	22	22	23	30	30
Major PUD Approvals (from Deemed Complete)	n/a	n/a	n/a	27	18	30	30
CUP Approvals (from Deemed Complete)	7	10	6	20	18	45	45
<b>TRAFFIC ENGINEERING</b>							
FTE's	4.72	4.82	5.18	5.13	4.26		
Funding - Operations	\$ 1,581,639	\$ 2,021,495	\$ 1,689,847	\$ 1,589,940	\$ 1,617,255		
Intersections Operating LOS E or worse	2	1	1	1	1	-	-
<b>COMMUNITY OUTREACH</b>							
Annual Voice Permits (IVR) Inspection Request/Result	n/a	n/a	n/a	6,466	4,616	5,000	5,000
<b>COMMUNITY SATISFACTION SURVEY</b>							
Building Services - good or excellent	n/a	n/a	n/a	87%	n/a	n/a	n/a
Engineering Services - good or excellent	n/a	n/a	n/a	69%	n/a	n/a	n/a
Planning Services - good or excellent	n/a	n/a	n/a	54%*	n/a	n/a	n/a

\* 32% didn't know

1 Targets relate to initial plan review time after submittal. Data for 2010/11 represents days until issued as this year was prior to the implementation of Accela.

# COMMUNITY DEVELOPMENT - Performance Measures



## ECONOMIC DEVELOPMENT

# Operating Budget FY 2015/16 and FY 2016/17

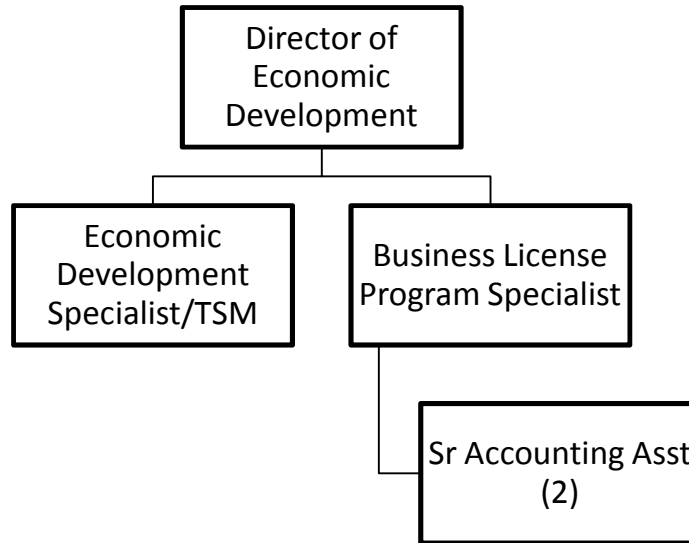


The Economic Development Department is responsible for programs that help promote a positive business climate and sustain city's economic health. The Economic Development staff provides business retention and attraction services, coordinates with local, regional and state organizations and agencies, serves as ombudsmen for the business community, manages the [trivalleyjobs.com](http://trivalleyjobs.com) website to connect local employers with area job seekers, implements the voluntary Transportation Systems Management (TSM) program, and coordinates the Rides to School program with local public schools. The Department also includes the Business License Division which administers the issuance and renewal of business licenses for those conducting business in Pleasanton.

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**ECONOMIC DEVELOPMENT DEPARTMENT**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16				Projected 2016/17			
			Econ Dev	TSM	Bus. License	TOTAL	Econ Dev	TSM	Bus. License	TOTAL
Dir of Economic Dev.	1.00	1.00	1.00			1.00	1.00			1.00
Economic Dev. Specialist	1.00	1.00	0.50	0.50		1.00	0.50	0.50		1.00
Admin Assistant	1.00	1.00								
Sr Accounting Asst					2.00	2.00			2.00	2.00
Business Lic Prog Specialist	1.00	1.00			1.00	1.00			1.00	1.00
Accounting Asst II	1.00	1.00								
Subtotal	5.00	5.00	1.50	0.50	3.00	5.00	1.50	0.50	3.00	5.00
Overtime		0.01			0.01	0.01			0.01	0.01
Temporary	0.10	0.32			0.11	0.11			0.11	0.11
TOTAL	5.10	5.33	1.50	0.50	3.12	5.12	1.50	0.50	3.12	5.12

**ECONOMIC DEVELOPMENT DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	68,755	50,000	50,000	50,000
Total Fees For Current Service	520	1,000	800	800
Total Miscellaneous	100	1,300	-	-
Total Misc Reimbursement	5,692	3,300	2,300	2,300
General Fund Subsidy	1,017,919	1,140,907	1,119,421	1,161,044
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,092,986</b>	<b>\$ 1,196,507</b>	<b>\$ 1,172,521</b>	<b>\$ 1,214,144</b>
<b>Expenditures</b>				
Personnel	898,142	934,928	924,319	943,869
Transportation & Training	7,143	9,625	11,092	6,700
Repairs & Maintenance	5,452	8,925	7,180	6,700
Materials, Supplies & Services	182,250	243,029	229,930	256,875
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,092,986</b>	<b>\$ 1,196,507</b>	<b>\$ 1,172,521</b>	<b>\$ 1,214,144</b>

**Goals & Objectives:**

- ◆ Economic Development Division
  - Continue implementation of Economic Development Strategic Plan, building Pleasanton's brand as an innovation center and an excellent location for business.
  - Promote business assistance programs to support local companies, and provide ombudsman service to businesses seeking to expand or locate in Pleasanton.
  - Enhance user interaction and extend reach of inPleasanton.com to support the city's retail and hotel sectors by promoting Pleasanton as a destination for retail and entertainment experiences.
  - Update the economic assets report, and develop suite of accompanying materials to promote Pleasanton's environment for attraction and retention of businesses.
  - Develop downtown retail retention and recruiting campaign and related materials.
  - Work with property owners toward developing a retail strategy to support and reposition local shopping centers.
- ◆ Transportation Systems Division
  - Increase awareness and participation in a Residential-based Rideshare Program as part of the Commendable Commutes program.
  - Increase awareness and participation Commendable Commutes employer program.
  - Continue to assist Foothill High School in reducing traffic issues by promoting Rides to School program elements including Schoolpool and Try Transit Programs. Work with Amador Valley High School on similar programs.
  - Continue to promote walking, public transit use and carpooling at schools through the Rides to School schoolpool program.
  - Promote bicycle safety through the Rides to School Program.
  - Introduce Idle Free campaign in Pleasanton Unified School District schools, expanding on pilot program at Fairlands Elementary School in 2012.
- ◆ Business License Division
  - Increase awareness among Pleasanton companies of online business license features.
  - Improve tracking methods for unlicensed businesses through revenue enhancement module within business license software program.
  - Create and update collection methods for delinquent accounts.
  - Continue staff training on new application processing online.

## ECONOMIC DEVELOPMENT DEPARTMENT

### Division Summary - Economic Development

**Description:**

The Economic Development division focuses on the retention, expansion and attraction of business within Pleasanton. This division manages programs that support local businesses and further develop and enhance the business environment, and works in partnership with local and regional organizations to promote the economic vitality of the community. Additionally, Economic Development Division staff serve as ombudsmen to Pleasanton based companies, while also guiding new projects through the development services process.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
General Fund Subsidy	505,534	565,942	523,121	527,034
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 505,534</b>	<b>\$ 565,942</b>	<b>\$ 523,121</b>	<b>\$ 527,034</b>
<b>Expenditures</b>				
Personnel	393,635	418,245	388,424	395,837
Transportation & Training	4,935	6,400	6,400	2,400
Repairs & Maintenance	705	1,322	1,322	822
Materials, Supplies & Services	106,259	139,975	126,975	127,975
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 505,534</b>	<b>\$ 565,942</b>	<b>\$ 523,121</b>	<b>\$ 527,034</b>

**Budget Highlights:**

- ◆ \$15,000 is included each fiscal year to provide access to commercial space listings on the City's website to highlight opportunities for business relocation.
- ◆ \$5,000 is included in FY15-16 to develop a Downtown retail retention and recruitment campaign.
- ◆ \$10,000 is budgeted in FY15-16 to update the economic assets report and develop a suite of accompanying materials to promote Pleasanton's environment for attraction and retention of businesses.
- ◆ \$5,000 is allocated in FY15-16 to complete an assessment of the City's existing telecommunications infrastructure to identify services needed to sustain Pleasanton's competitiveness as a business location.
- ◆ \$10,000 is allocated in FY16-17 for updates and enhancements to inPleasanton.com to expand site use and reach toward supporting the city's retail and hotel sectors by promoting Pleasanton as a destination for retail and entertainment experiences.
- ◆ \$20,000 is budgeted each fiscal year to continue implementation of identified strategies in the City's Economic Development Strategic Plan as aligned with the City Council Work Plan.

**Accomplishments:**

- ◆ Updated inPleasanton.com to include lodging properties to encourage visitation and grow the city's retail and hospitality industry sectors.
- ◆ Conducted a survey of local businesses, building on the 2012 baseline survey to measure changes in business needs and perceptions.
- ◆ Developed an Economic Assets Report to highlight the city's attributes as a business location.
- ◆ Launched the Business in Pleasanton e-newsletter to share information and updates about Pleasanton's business community.
- ◆ Initiated the pilot Johnson Drive Economic Development Zone to encourage redevelopment and/or investment in the area's properties.
- ◆ Co-sponsored and developed regional initiatives – particularly with Innovate Pleasanton, Innovation Tri-Valley and i-GATE - designed to increase awareness of Pleasanton, the Tri-Valley and the East Bay as an excellent location for innovation and entrepreneurial activity.
- ◆ Worked with local business partners - Pleasanton Downtown Association, Hacienda, Pleasanton Chamber of Commerce, Stoneridge Shopping Center, Visit Tri-Valley, and Alameda County Fairgrounds - to initiate, support and implement programs to sustain a strong local economic climate, including a small business symposium, industry and innovation forums, lenders and brokers events, and Small Business Saturday promotion.
- ◆ Continued reduction of commercial vacancy and positive growth of employers, and jobs, to Pleasanton.

## ECONOMIC DEVELOPMENT DEPARTMENT

### Division Summary - Transportation Systems Management (TSM)

**Description:**

This division manages the City's Transportation Systems Management (TSM) program, which supports the adopted General Plan policies to reduce vehicle trips through the implementation of voluntary trip reduction programs. The TSM program coordinates the citywide employer-based program Commendable Commutes. The department also manages the internal pRide employee trip reduction program and the Rides to School school-based program. All three programs promote the use of commute alternatives such as carpooling, public transit, walking, biking and where appropriate, telecommuting to attain the goal of citywide vehicle trip reduction.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Program Revenue				
Ab 434 Veh Reg-Tsm	68,755	50,000	50,000	50,000
Miscellaneous Reimbursements	1,077	-	-	-
Miscellaneous Refunds	-	1,300	-	-
General Fund Subsidy	89,543	139,384	141,262	168,278
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 159,375</b>	<b>\$ 190,684</b>	<b>\$ 191,262</b>	<b>\$ 218,278</b>
<b>Expenditures</b>				
Personnel	115,411	112,825	113,403	115,419
Transportation & Training	876	1,500	1,500	1,500
Repairs & Maintenance	972	1,134	1,134	1,134
Materials, Supplies & Services	42,116	75,225	75,225	100,225
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 159,375</b>	<b>\$ 190,684</b>	<b>\$ 191,262</b>	<b>\$ 218,278</b>

**Budget Highlights:**

- ◆ \$23,000 is budgeted each fiscal year to continue successful implementation of Rides to School program.
- ◆ \$24,000 is included each fiscal year to support Commendable Commutes and pRide programs.
- ◆ \$8,000 is allocated in each fiscal year toward implementing and building a residential commute program.
- ◆ \$25,000 is allocated in FY16-17 to conduct Employer & Residential Transportation Survey to monitor Commendable Commutes program.
- ◆ \$25,000 is included each fiscal year for materials and services to assist local businesses with 50+ employees in meeting requirements of Bay Area Commuter Benefits Program.

**Accomplishments:**

- ◆ Conducted 2013 citywide Transportation Survey, with an increased number of companies participating.
- ◆ Continued to administer and manage the internal city employee pRide Program, in which over two years employees saved over \$76,000 in fuel and maintenance costs as well as close to 245,000 lbs of CO2.
- ◆ Increased awareness and participation Commendable Commutes employer program and supported the Bay Area Air Quality Management District in informing Pleasanton employers about the Bay Area Commuter Benefits Program.
- ◆ Continued to assist Foothill High School in reducing traffic issues by promoting Rides to School program elements including
- ◆ Successfully promoted Bike to School Day in conjunction with Alameda County Safe Routes to School by promoting a Bike to School/Work energizer station.
- ◆ Planned, promoted and facilitated numerous Bike to Work events to encourage bicycling in Pleasanton, including free bike safety classes and Bike to School Day at the three middle schools.
- ◆ Coordinated with the Pleasanton Unified School District to increase the Rides to School pooling.

## ECONOMIC DEVELOPMENT DEPARTMENT

### Division Summary - Business License

**Description:**

The Business License division actively pursues business license revenue through identification and notification of the business license tax requirement. The business license staff processes more than 9,000 licenses annually and works closely with state, county, and local agencies along with the Pleasanton Downtown Association to assist in educating the business community about City requirements and compliance.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Business License Reports	520	1,000	800	800
Miscellaneous Reimbursements	4,461	3,000	2,000	2,000
Miscellaneous	100	-	-	-
Mgmt/Admin Service Fee	154	300	300	300
General Fund Subsidy	422,842	435,581	455,037	465,733
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 428,077</b>	<b>\$ 439,881</b>	<b>\$ 458,137</b>	<b>\$ 468,833</b>
<b>Expenditures</b>				
Personnel	389,096	403,858	422,491	432,614
Transportation & Training	1,332	1,725	3,192	2,800
Repairs & Maintenance	3,775	6,469	4,724	4,744
Materials, Supplies & Services	33,875	27,829	27,730	28,675
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 428,077</b>	<b>\$ 439,881</b>	<b>\$ 458,137</b>	<b>\$ 468,833</b>

**Budget Highlights:**

- ◆ \$14,000 is included each fiscal year for new business license annual software maintenance.
- ◆ \$3,000 is budgeted for training for staff to accommodate advanced online features toward increasing revenues collected online.

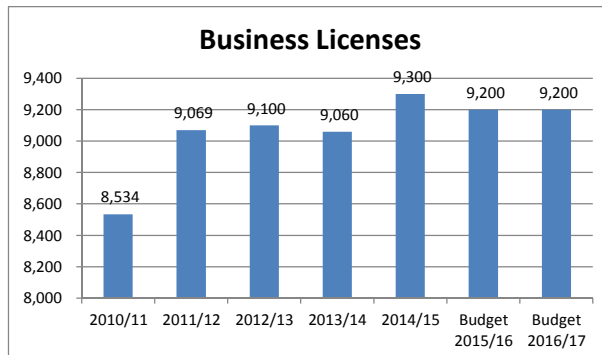
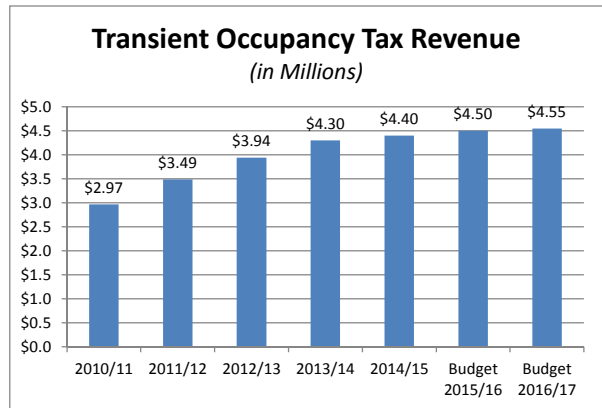
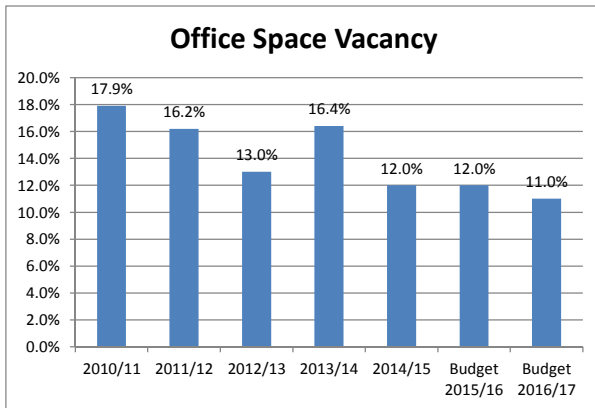
**Accomplishments:**

- ◆ Increased revenues from improved procedures for staff including table audits and follow-up methods.
- ◆ Restructured penalty charges resulting in decreased delinquent accounts and increased and timely business license tax payments.
- ◆ Hosted the California Municipal Revenue & Tax Association (CMRTA) 2014 annual state conference in Pleasanton.

## ECONOMIC DEVELOPMENT - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>ECONOMIC DEVELOPMENT DEPARTMENT</b>							
FTE's authorized	5.31	5.00	5.00	5.00	5.00	5.00	5.00
Total Economic Development Funding	\$ 970,391	\$ 1,009,514	\$ 1,073,281	\$ 1,092,986	\$ 1,196,507	\$ 1,172,521	\$ 1,214,144
<b>BUSINESS ENVIRONMENT</b>							
Office Space Vacancy	17.9%	16.2%	13.0%	16.4%	12.0%	12.0%	11.0%
TOT Revenue	\$ 2,965,630	\$ 3,486,597	\$ 3,938,934	\$ 4,298,581	\$ 4,400,000	\$ 4,500,000	\$ 4,550,000
Business License Revenues	\$ 2,688,929	\$ 2,842,587	\$ 3,141,722	\$ 3,150,104	\$ 3,200,000	\$ 3,350,000	\$ 3,450,000
Business Licenses	8,534	9,069	9,100	9,060	9,300	9,200	9,200
Annual number of jobs	52,401	52,925	53,454	53,989	55,000	55,000	55,000
<b>BUSINESS OUTREACH &amp; SUPPORT</b>							
Business Visits	29	22	18	30	24	24	24
Business e-newsletter recipients	n/a	n/a	n/a	n/a	750	3,000	3,500
Visits to Pleasanton Business web page	n/a	n/a	2,700	3,197	3,500	3,500	3,500
Visits to <a href="http://inPleasanton.com">inPleasanton.com</a> via website/Facebook likes	n/a	n/a	1	45/44	125/225	350/1,500	400/2,000
Companies participating in "Commendable Commutes"	17	15	12	12	18	16	16
<b>BUSINESS SATISFACTION SURVEY OF LOCAL COMPANIES (Poor 1.0; Fair 2.0; Good 3.0; Excellent 4.0)</b>							
Good job of communicating with businesses	n/a	n/a	2	n/a	n/a	2.75	n/a
Good job of promoting Pleasanton as a place to do business	n/a	n/a	2.64	n/a	n/a	3.00	n/a
Good job of supporting Pleasanton businesses	n/a	n/a	2.0-2.54	n/a	n/a	2.75	n/a
Place to do business - percentage of respondents rating Pleasanton as good (3.0) or excellent (4.0)	n/a	n/a	91%	n/a	n/a	93%	n/a

- 1 Colliers International (Pleasanton) quarterly office market reports
- 2 City of Pleasanton Finance Department
- 3 City of Pleasanton Business License Division
- 4 California Department of Finance (Demographic Research Unit), California Economic Development Department, and ABAG Projections
- 5 City of Pleasanton Economic Development Department



## OPERATION SERVICES

# Operating Budget FY 2015/16 and FY 2016/17

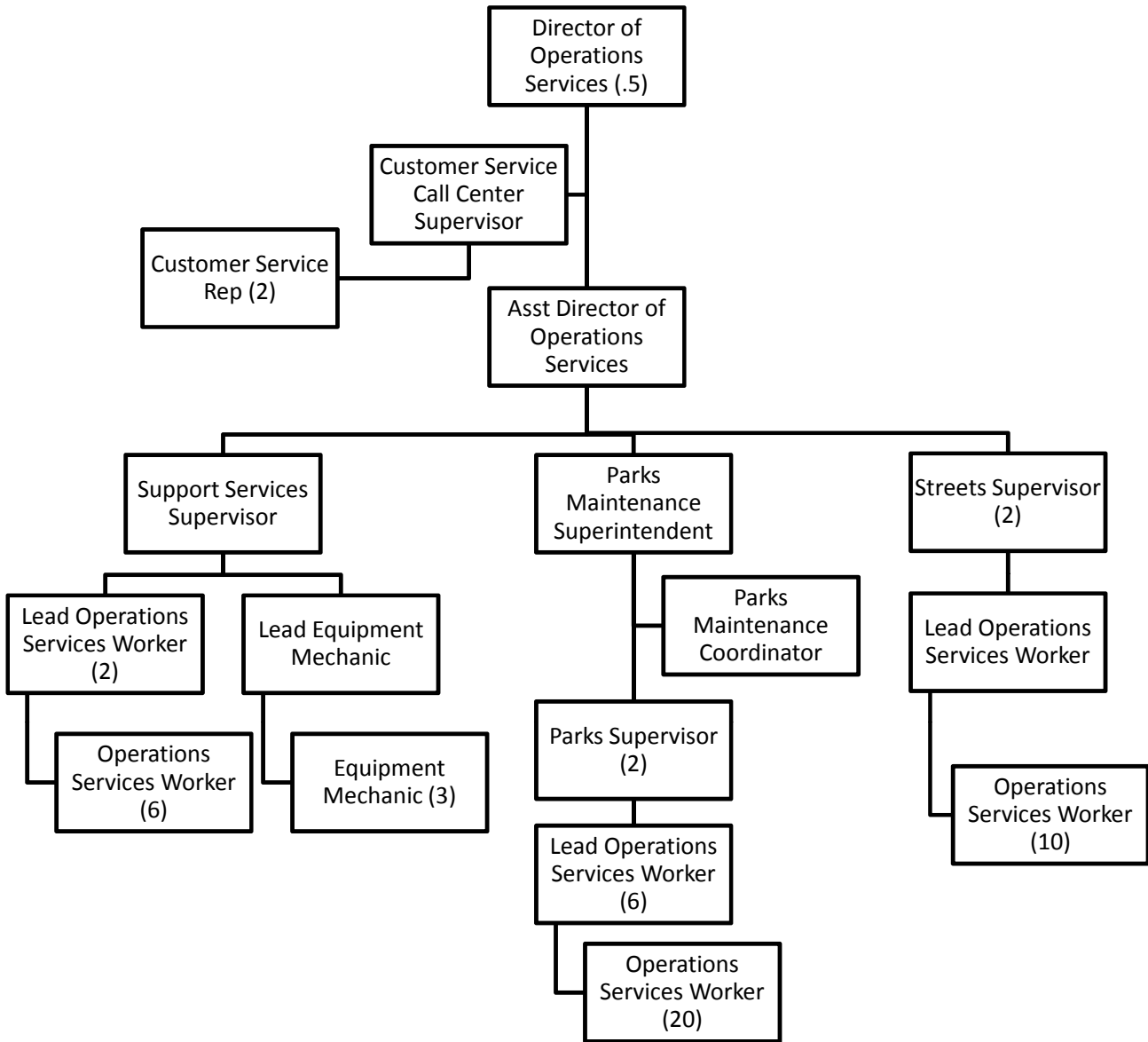


**The Operation Services Department is responsible for the operations and maintenance of City buildings, fleet, water, sewer, storm drainage, parks, streets, signs, and support services. Additionally, the department is also responsible for utility planning for the City. This is accomplished through five major divisions: Water, Sewer, Support Services, Parks and Streets.**

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**OPERATIONS SERVICES DEPARTMENT**



## OPERATIONS SERVICES DEPARTMENT

### Personnel Summary

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16					Projected 2016/17						
			Admin	Sup- port Svcs	Streets	Parks	TOTAL	Admin	Sup- port Svcs	Streets	Parks	TOTAL		
Director of Operations Services	0.500	0.500	0.500					0.500					0.500	(1)
Asst Dir of Operations Services	1.000	1.000	0.100	0.300	0.300	0.300	1.000	0.100	0.300	0.300	0.300		1.000	
Customer Service Supervisor	1.000	1.000	1.000				1.000	1.000					1.000	
Office Assistant	1.500													(2)
Customer Service Rep		2.000	2.000				2.000	2.000					2.000	(2)
Park Maint Superintendent		1.000				1.000	1.000					1.000	1.000	(3)
Park Maint Coordinator						1.000	1.000					1.000	1.000	(4)
Operations Services Supervisor	5.000	5.000		1.000	2.000	2.000	5.000		1.000	2.000	2.000	5.000	5.000	
Operations Services Lead	9.000	9.000		2.000	1.000	6.000	9.000		2.000	1.000	6.000	9.000	9.000	
Operations Services Worker	35.000	36.000		6.000	10.000	20.000	36.000		6.000	10.000	20.000	36.000	36.000	(5)
Lead Equipment Mechanic	1.000	1.000		1.000			1.000		1.000			1.000	1.000	
Equipment Mechanic	3.000	3.000		3.000			3.000		3.000			3.000	3.000	
<b>Subtotal</b>	<b>57.000</b>	<b>59.500</b>	<b>3.600</b>	<b>13.300</b>	<b>13.300</b>	<b>30.300</b>	<b>60.500</b>	<b>3.600</b>	<b>13.300</b>	<b>13.300</b>	<b>30.300</b>	<b>60.500</b>	<b>60.500</b>	
Overtime	0.128	0.631	0.029	0.106	0.110	0.099	0.343	0.029	0.106	0.110	0.099	0.343	0.343	
Temporary	6.263	6.662		0.481	1.923	4.875	7.279			1.923	4.875	6.798	6.798	(6)
<b>TOTAL</b>	<b>63.391</b>	<b>66.793</b>	<b>3.629</b>	<b>13.887</b>	<b>15.333</b>	<b>35.274</b>	<b>68.122</b>	<b>3.629</b>	<b>13.406</b>	<b>15.333</b>	<b>35.274</b>	<b>67.641</b>	<b>67.641</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund and 50% to Utilities
- (2) In 2014/15 Office Asst position was reclassified as Customer Service Rep and authorized positions increased from 1.5 to 2.0
- (3) In 2014/15 a Park Maintenance position was added
- (4) In 2015/16 a Park Maintenance Coordinator position was added
- (5) In 2014/15 an Operations Services Worker position on loan to Community Services was transferred back to Parks
- (6) in 2015/16 only an additional 1,000 mechanic temp hours are budgeted to allow lead mechanic to address cited deficiencies

**OPERATIONS SERVICES DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fees For Current Service	44,238	30,000	30,000	30,000
Total Miscellaneous	17,265	380	300	300
Total Misc Reimbursement	48,328	24,800	25,000	25,000
Total Interfund Revenues	313,345	407,953	325,858	333,582
General Fund Subsidy	14,963,039	15,906,323	16,872,898	17,126,384
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 15,386,214</b>	<b>\$ 16,369,456</b>	<b>\$ 17,254,056</b>	<b>\$ 17,515,266</b>
<b>Expenditures</b>				
Personnel	8,073,086	8,151,844	8,828,885	9,055,475
Transportation & Training	701,238	767,788	762,837	766,767
Repairs & Maintenance	2,133,678	2,769,423	2,728,773	2,730,473
Materials, Supplies & Services	4,438,834	4,680,401	4,918,061	4,962,551
Capital Outlay	39,378	-	15,500	-
<b>Total Department Expenditures</b>	<b>\$ 15,386,214</b>	<b>\$ 16,369,456</b>	<b>\$ 17,254,056</b>	<b>\$ 17,515,266</b>

**Goals & Objectives:**

- ◆ **Administration Services -**
  - Continue to manage the City's mandatory 25% water conservation goals to meet local and State requirements.
  - The Operations Services Department will oversee the Energy and Environment Committee for an additional year to help the City meet its climate action plan goals in order to reduce green house gases by the year 2020.
  - Complete phase I of the Recycled Water Project.
- ◆ **Streets Maintenance -**
  - Continue with ADA ramp and sidewalk repairs.
  - Continue with the leaf collection program.
  - Continue to repair City-owned parking lots, including Civic Center and parks locations.
- ◆ **Support Services -**
  - Implement preventative maintenance program for City facilities.
  - Continue to implement the Enterprise Vehicle Lease Program.
  - Continue to implement energy saving projects to reduce the carbon footprint of the city (New PG&E financing at 0% interest for qualifying projects).
  - Development a building maintenance plan for identified City facilities to address deferred maintenance and facility enhancements.
- ◆ **Parks Division -**
  - Reduce park water use by the 25% mandatory conservation.
  - Replace play structures at Pleasanton Parks.
  - Implement recycled water use at Ken Mercer Sports Park, Tennis & Community Park and Woodthrush Park.

**OPERATIONS SERVICES DEPARTMENT**

Division Summary - Operations Services Administration

**Description:**

This Division provides administrative support and oversight for the field operations area, including: Utility Operations, Utility Planning, Street Maintenance, Support Services and Parks.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous	5,625	-	-	-
Interfund Reimbursement-Revenu	-	74,051	-	-
General Fund Subsidy	635,731	431,873	639,055	659,684
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 641,356</b>	<b>\$ 505,924</b>	<b>\$ 639,055</b>	<b>\$ 659,684</b>
<b>Expenditures</b>				
Personnel	551,779	409,396	544,027	564,656
Transportation & Training	1,642	2,940	2,940	2,940
Repairs & Maintenance	12,352	14,088	14,088	14,088
Materials, Supplies & Services	75,582	79,500	78,000	78,000
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 641,356</b>	<b>\$ 505,924</b>	<b>\$ 639,055</b>	<b>\$ 659,684</b>

**Budget Highlights:**

- ◆ \$52,000 is included in each year for the annual software maintenance on the Mainstar System.

**Accomplishments:**

- ◆ Constructed a permanent drug drop facility for the City at Police Headquarters.
- ◆ Completed over 15,000 work orders in Maintenance and Fleet for the two year period.
- ◆ Updated the newly required Regulatory Sewer System Management Plan and Stormwater plan for the City.
- ◆ Continued the Street Light Program, which oversees the maintenance and repair of over 7,500 street lights within the City.

**OPERATIONS SERVICES DEPARTMENT**

Division Summary - Streets Maintenance

**Description:**

This division ensures that City streets, sidewalks, parking lots, traffic control signs and pavement markings are maintained to provide safe and accessible public passage throughout the City. It includes four programs: Street Maintenance, Street Cleaning, Traffic Maintenance, and Concrete Maintenance.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Osc Sign Shop Revenues	44,238	30,000	30,000	30,000
Miscellaneous Reimbursements	50	6,800	5,000	5,000
Damage Reimbursement	13,324	-	-	-
Interfund Reimbursement-Revenu	233,949	184,759	235,064	240,064
General Fund Subsidy	2,807,128	2,928,176	3,061,864	3,116,575
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,098,689</b>	<b>\$ 3,149,735</b>	<b>\$ 3,331,928</b>	<b>\$ 3,391,639</b>
<b>Expenditures</b>				
Personnel	1,793,474	1,803,969	1,994,880	2,053,207
Transportation & Training	110,330	143,620	149,402	150,786
Repairs & Maintenance	196,808	270,846	224,846	224,846
Materials, Supplies & Services	963,749	931,300	962,800	962,800
Capital Outlay	34,328	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,098,689</b>	<b>\$ 3,149,735</b>	<b>\$ 3,331,928</b>	<b>\$ 3,391,639</b>

**Budget Highlights:**

- ◆ \$394,000 is included in each year for contracted street sweeping and downtown sidewalk cleaning.
- ◆ \$270,000 is included in each year for electricity to operate the City's street lights.
- ◆ \$235,000 is included in each year for asphalt, rock and sand for street maintenance.
- ◆ \$162,500 is included in each year for Street Light maintenance and emergency repairs.

**Accomplishments:**

- ◆ Completed 2,712 ADA sidewalk repairs including yellow truncated domes, and sidewalk grinds.
- ◆ Repaired 2,382 potholes.
- ◆ Collected over 6,270 cubic yards of leaf pickup during leaf removal season.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Support Services

**Description:**

This Division is responsible for providing maintenance of the public building infrastructure and procurement and maintenance of the City's vehicle and equipment fleet. It consists of five programs: Building Maintenance, Vehicle and Equipment Maintenance, Building Operations, Janitorial Services, and Recreation Facilities Maintenance.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	28,074	18,000	20,000	20,000
Damage Reimbursement	979	-	-	-
Recycling	-	300	300	300
Interfund Reimbursement-Revenu	79,396	149,143	90,794	93,518
General Fund Subsidy	4,438,177	4,915,869	5,176,119	5,137,170
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 4,546,626</b>	<b>\$ 5,083,312</b>	<b>\$ 5,287,213</b>	<b>\$ 5,250,988</b>
<b>Expenditures</b>				
Personnel	1,956,445	1,932,070	1,916,475	1,909,041
Transportation & Training	444,539	438,564	423,702	423,221
Repairs & Maintenance	866,570	1,260,796	1,260,796	1,262,496
Materials, Supplies & Services	1,274,022	1,451,882	1,670,740	1,656,230
Capital Outlay	5,050	-	15,500	-
<b>Total Division Expenditures</b>	<b>\$ 4,546,626</b>	<b>\$ 5,083,312</b>	<b>\$ 5,287,213</b>	<b>\$ 5,250,988</b>

**Budget Highlights:**

- ◆ \$455,430 is included in each year for electricity and gas for city owned facilities.
- ◆ \$215,000 is included in each year for repair parts for City owned vehicles and equipment.
- ◆ An increase of \$288,000 is proposed to contract custodial services for all City facilities.
- ◆ \$25,000 is included for consultant services to assess CARB compliance and develop a program for monitoring.
- ◆ \$110,000 is included in each year for PUSD gyms (cleaning, supplies, and electricity).

**Accomplishments:**

- ◆ Collected over 21,000 pounds of batteries for recycling.
- ◆ Implemented the Enterprise Vehicle Lease Program.
- ◆ Re-designed the Repair and Replacement Plan database for better accuracy and functionality.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Parks

**Description:**

The Parks Maintenance Division maintains 43 neighborhood parks, organized play fields, City trails, City-owned open space, Pleasanton Pioneer Cemetery, the BMX facility, all City street trees, and landscaping along City streets and around City government buildings. The Division oversees the operation and serves in a maintenance advisory capacity to Callippe Preserve Golf Course. It also oversees regulatory compliance contract work for Kottinger and Bernal creeks, and Callippe Preserve open space. The Division also participates in park planning and related activities.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	2,912	-	-	-
Damage Reimbursement	2,989	-	-	-
General Fund Subsidy	7,093,643	7,630,485	7,995,860	8,212,956
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 7,099,544</b>	<b>\$ 7,630,485</b>	<b>\$ 7,995,860</b>	<b>\$ 8,212,956</b>
<b>Expenditures</b>				
Personnel	3,771,389	4,006,409	4,373,503	4,528,572
Transportation & Training	144,726	182,664	186,793	189,820
Repairs & Maintenance	1,057,948	1,223,693	1,229,043	1,229,043
Materials, Supplies & Services	2,125,482	2,217,719	2,206,521	2,265,521
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 7,099,544</b>	<b>\$ 7,630,485</b>	<b>\$ 7,995,860</b>	<b>\$ 8,212,956</b>

**Budget Highlights:**

- ◆ \$105,000 is included for contract services related to required monitoring and mitigation of Bernal Creek.
- ◆ \$59,150 is included for contract services related to required monitoring, mitigation, and reporting of Kottinger Creek.
- ◆ \$100,000 is included each year for maintenance of new street medians and berm area.

**Accomplishments:**

- ◆ Renovated irrigation and planting at 123 Main St., Fire Station 3, Amador Theater and Fairlands street medians.
- ◆ Oversaw the design and construction of Stoneridge Creek Park and Rotary Park.
- ◆ Exceeded 25% mandatory water reductions in all parks, street medians and landscape areas.

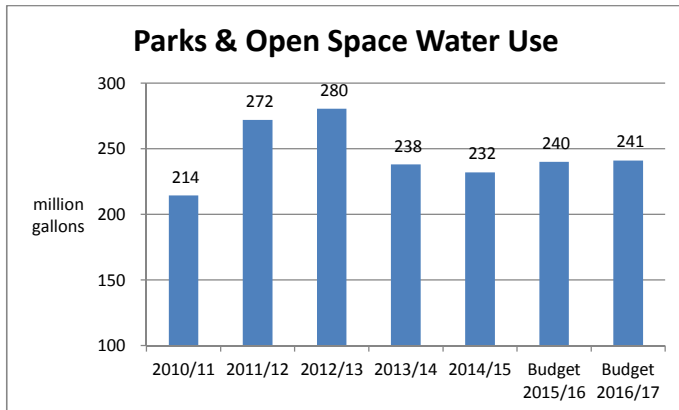
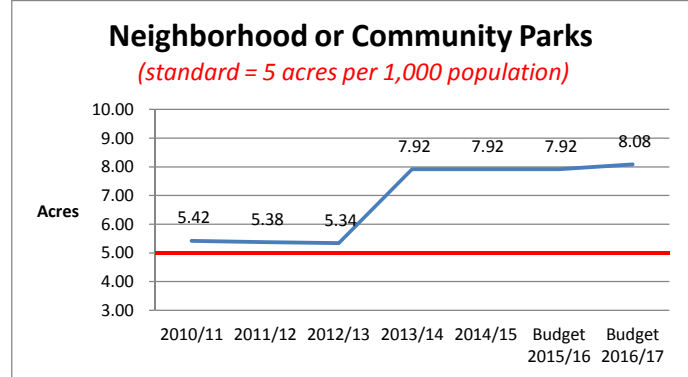
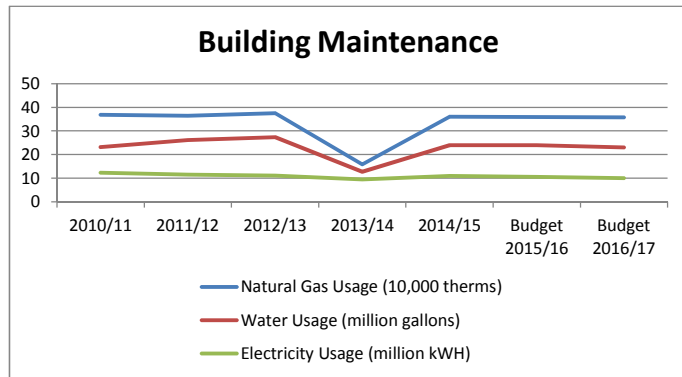
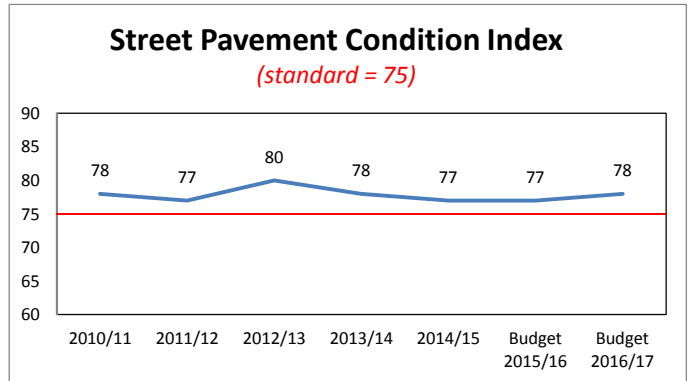
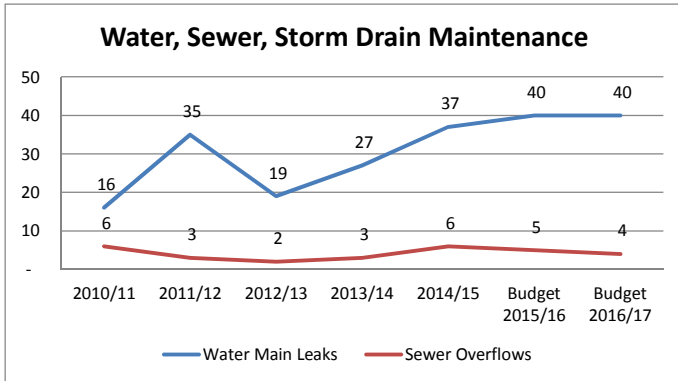
## OPERATIONS SERVICES - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>OPERATIONS SERVICES DEPARTMENT (incl Enterprise Funds)</b>							
FTE's authorized	94.54	90.64	90.14	90.14	94.84	96.64	96.64
Total Operations Services Funding	\$ 21,309,761	\$ 21,658,783	\$ 23,059,306	\$ 23,553,898	\$ 25,510,337	\$ 27,480,479	\$ 28,698,303
<b>WATER, SEWER &amp; STORM DRAIN MAINTENANCE</b>							
FTE's	31.54	31.64	32.14	33.14	35.34	36.14	36.14
Funding - Maintenance	\$ 7,305,102	\$ 7,949,834	\$ 9,067,792	\$ 8,059,843	\$ 9,685,213	\$ 10,226,423	\$ 11,183,037
Funding - Capital Projects	\$ 2,015,000	\$ 1,220,000	\$ 1,730,000	\$ 3,600,000	\$ 3,454,529	\$ 3,135,000	\$ 3,840,000
Water Main Leaks	16	35	19	27	37	40	40
Sewer Overflows	6	3	2	3	6	5	4
Sewer Flushing ( <i>feet</i> )	118,073	41,438	19,406	81,600	85,000	100,000	115,000
<b>STREETS MAINTENANCE</b>							
FTE's	14.30	13.30	13.30	12.30	12.30	13.30	13.30
Funding - Maintenance	\$ 3,019,597	\$ 2,853,941	\$ 2,836,994	\$ 3,098,689	\$ 3,149,735	\$ 3,331,928	\$ 3,391,639
Funding - Capital Projects	\$ 3,953,000	\$ 3,705,000	\$ 3,721,000	\$ 3,880,000	\$ 5,378,985	\$ 10,359,205	\$ 5,374,750
Sidewalk Deflection Repairs	2,088	3,346	3,930	2,020	2,034	2,100	2,150
Pavement Condition Index Average	78	77	80	78	77	77	78
<b>BUILDING MAINTENANCE</b>							
FTE's	9.30	9.30	10.30	10.30	10.30	9.30	9.30
Funding - Maintenance	\$ 2,640,680	\$ 2,671,857	\$ 2,923,132	\$ 3,488,972	\$ 4,073,096	\$ 4,084,897	\$ 4,133,507
Funding - Capital Projects	\$ -	\$ 2,450,000	\$ 1,865,000	\$ 754,265	\$ 2,857,622	\$ 970,000	\$ 245,000
Electricity Usage ( <i>million kWh</i> )	12.3	11.5	11.1	9.5	11.0	10.5	10.0
Water Usage ( <i>million gallons</i> )	23.1	26.2	27.3	12.7	24.0	24.0	23.0
Natural Gas Usage ( <i>therms</i> )	367,883	364,796	375,383	158,856	360,000	359,000	357,000
<b>PARKS &amp; OPEN SPACE MAINTENANCE</b>							
FTE's	31.30	28.30	27.30	27.30	27.30	30.30	30.30
Funding - Maintenance	\$ 6,463,176	\$ 6,170,215	\$ 6,168,932	\$ 7,099,544	\$ 7,630,485	\$ 7,995,860	\$ 8,212,956
Funding - Capital Projects	\$ 170,000	\$ 1,896,000	\$ 648,000	\$ 2,346,482	\$ 1,006,400	\$ 1,075,000	\$ 4,825,000
Neighborhood or Community Parks ( <i>acres per 1,000 population</i> ) standard = 5	5.42	5.38	5.34	7.92	7.92	7.92	8.08
Water Use ( <i>million gallons</i> )	214	272	280	238	232	240	241
<b>FLEET MAINTENANCE</b>							
FTE's	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Funding - Maintenance	\$ 922,505	\$ 999,181	\$ 971,700	\$ 1,057,654	\$ 1,010,216	\$ 1,202,316	\$ 1,117,481
Fleet converted to hybrid technology	3%	2%	0%	0%	0%	1%	2%
Fuel Purchased ( <i>gallons</i> )	184,171	174,777	153,487	181,000	148,075	148,000	147,500
<b>COMMUNITY OUTREACH</b>							
Mobile Citizen App Users	n/a	n/a	n/a	800	500	1000	1000
Water Conservation ( <i>gallons per person</i> )	208	206	219	204	153	153	145
Energy & Sustainability Events	11	11	8	4	4	4	4
<b>COMMUNITY SATISFACTION SURVEY</b>							
City Park Maint - very or somewhat satisfied	n/a	n/a	n/a	98%	n/a	n/a	n/a
City Building Maint - very or somewhat satisfied	n/a	n/a	n/a	90%	n/a	n/a	n/a
Sewer Maint- very or somewhat satisfied	n/a	n/a	n/a	89%	n/a	n/a	n/a
Street Maint - very or somewhat satisfied	n/a	n/a	n/a	86%	n/a	n/a	n/a
City Trail Maint - very or somewhat satisfied	n/a	n/a	n/a	86%	n/a	n/a	n/a
Open Space - very or somewhat satisfied	n/a	n/a	n/a	82%	n/a	n/a	n/a
Water Quality - very or somewhat satisfied	n/a	n/a	n/a	82%	n/a	n/a	n/a
Traffic Signal Timing - very or somewhat satisfied	n/a	n/a	n/a	75%	n/a	n/a	n/a
Planning for the City's future infrastructure needs	n/a	n/a	n/a	57%*	n/a	n/a	n/a

\* 17% did not know



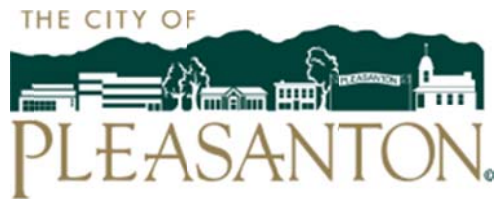
# OPERATIONS SERVICES - Performance Measures



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## COMMUNITY SERVICES

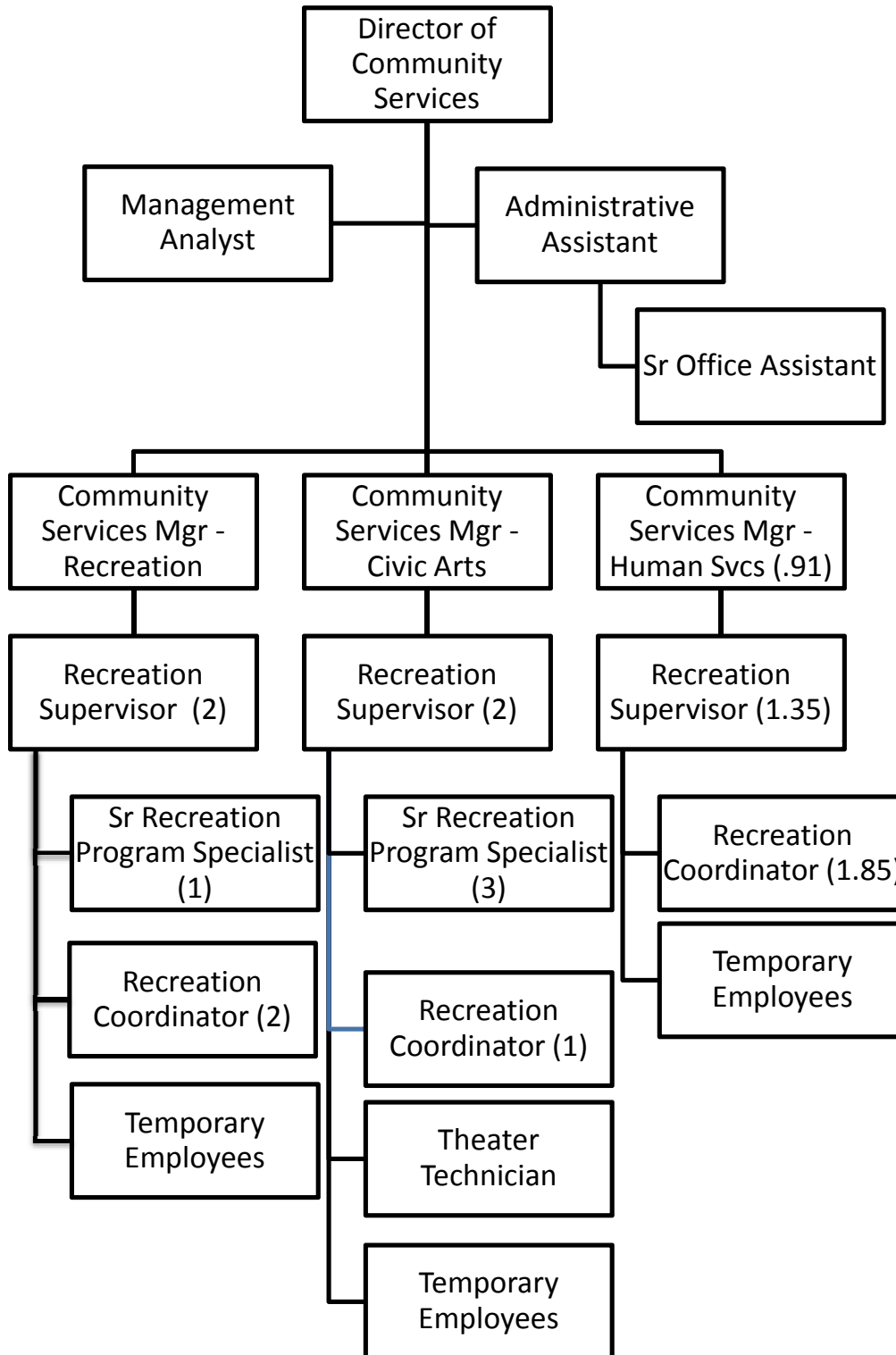
# Operating Budget FY 2015/16 and FY 2016/17



The Community Services Department is comprised of four (4) major divisions: Administration, Recreation, Civic Arts and Human Services. The Department provides facilities and a variety of programs/activities that meet the leisure, recreational, human services, and cultural needs of the community. These services include: sports and recreational activities for youth and adults, enrichment classes, civic arts programs, services to meet the social and living needs of seniors, activities for the developmentally disabled, preschool, environmental education, and transportation for the elderly and disabled.

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**COMMUNITY SERVICES DEPARTMENT**



## COMMUNITY SERVICES DEPARTMENT

### Personnel Summary

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16			Projected 2016/17			
			Admin	Comm Svcs	TOTAL	Admin	Comm Svcs	TOTAL	
Director of Community Serv.	1.00	1.00	1.00		1.00	1.00		1.00	
Management Analyst	1.00	1.00	1.00		1.00	1.00		1.00	
Administrative Assistant	1.00	1.00	1.00		1.00	1.00		1.00	
Office Assistant	1.00	1.00	0.50	0.50	1.00	0.50	0.50	1.00	
Community Services Mgr.	2.91	2.91		2.91	2.91		2.91	2.91	(1)
Recreation Supervisor	5.35	5.35		5.35	5.35		5.35	5.35	(1)
Sr Recreation Prog. Specialist	4.00	4.00		4.00	4.00		4.00	4.00	
Recreation Coordinator	4.85	4.85		4.85	4.85		4.85	4.85	(1)
Theater Tech	1.00	1.00		1.00	1.00		1.00	1.00	
Maintenance Worker	1.00								(2)
<b>Subtotal</b>	<b>23.11</b>	<b>22.11</b>	<b>3.50</b>	<b>18.61</b>	<b>22.11</b>	<b>3.50</b>	<b>18.61</b>	<b>22.11</b>	
Overtime	0.17	0.25	0.04	0.32	0.36	0.04	0.32	0.36	
Temporary	47.75	54.92	2.56	53.85	56.42	2.56	53.85	56.42	
<b>TOTAL</b>	<b>71.03</b>	<b>77.28</b>	<b>6.10</b>	<b>72.79</b>	<b>78.89</b>	<b>6.10</b>	<b>72.79</b>	<b>78.89</b>	

**Comments:**

- (1) .09 FTE of Community Services Mgr position, .65FTE of Recreation Supervisor position, and .15 FTE of Recreation Coordinator position allocated to the Paratransit program
- (2) In 2014-15 Park Maint Worker position on loan from the Operations Department was transferred back to that Department

**COMMUNITY SERVICES DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Contributions & Donation	9,590	11,800	3,200	3,200
Total Miscellaneous	5,000	-	-	-
Total Misc Reimbursement	19,263	21,300	-	-
Total Recreation Revenues	3,772,869	3,604,923	3,939,820	3,957,820
Total Interfund Revenues	5,031	-	58,226	59,618
General Fund Subsidy	3,200,691	3,833,345	3,793,414	3,887,738
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 7,012,445</b>	<b>\$ 7,471,368</b>	<b>\$ 7,794,660</b>	<b>\$ 7,908,376</b>
<b>Expenditures</b>				
Personnel	4,595,022	5,091,686	5,207,379	5,326,815
Transportation & Training	37,126	37,072	49,047	48,948
Repairs & Maintenance	63,524	66,299	71,899	71,899
Materials, Supplies & Services	2,316,773	2,276,311	2,466,335	2,460,714
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 7,012,445</b>	<b>\$ 7,471,368</b>	<b>\$ 7,794,660</b>	<b>\$ 7,908,376</b>

**Goals & Objectives:**

♦ **Administration Division-**

- Implement and coordinate the Pleasanton Pioneer Cemetery's Master Plan
- Partner with PUSD in developing a Shared Use Agreement for the Tennis Courts at Amador High School.
- Develop a Master Plan for the Community Farm Project on the Bernal Property.
- Assist the Co-Sponsored Youth Sport Groups with fundraising \$2 million towards the construction of Bernal Community Park (Phase II) .

♦ **Community Services Division-**

- Expand Connections to Youth & Teen Services.
- Develop a Signature Downtown Arts Event.
- Expand Leadership Development Opportunities.
- Develop a Strategic Plan regarding Para-transit Services in the Tri-Valley.

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Administration

**Description:**

The Administration Division provides leadership, guidance, and support for department programs. The Division conducts registration activities, rents City facilities, supports five (5) advisory bodies (Civic Arts Commission, Human Services Commission, Parks and Recreation Commission, Youth Commission, Bicycle Pedestrian & Trails Committee), and manages the Department's budget.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Donations	462	-	-	-
Miscellaneous Reimbursements	359	-	-	-
Miscellaneous	100	-	-	-
Rent & Concessions	375	-	-	-
Miscellaneous Recreation Fee	50	-	-	-
Recreation Refund Surcharge	1,020	1,000	-	-
General Fund Subsidy	1,203,459	1,077,794	1,203,344	1,269,582
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,205,824</b>	<b>\$ 1,078,794</b>	<b>\$ 1,203,344</b>	<b>\$ 1,269,582</b>
<b>Expenditures</b>				
Personnel	891,036	821,471	896,284	920,623
Transportation & Training	26,658	20,686	27,427	26,826
Repairs & Maintenance	12,838	13,383	13,883	13,883
Materials, Supplies & Services	275,292	223,254	265,750	308,250
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,205,824</b>	<b>\$ 1,078,794</b>	<b>\$ 1,203,344</b>	<b>\$ 1,269,582</b>

**Budget Highlights:**

- ◆ \$11,000 is included in each year to cover costs associated with fingerprinting staff/volunteers through DOJ; and Red Cross training & certification.
- ◆ \$7,000 is included in each year for Department staff uniforms.
- ◆ \$86,000 is included in each year to produce, print, and mail the Activities Guide (three per year).
- ◆ \$43,470 is included in each year for bank fees associated with taking credit card payments.
- ◆ \$60,552 is included for computer based software program(s) for activity registration, facility rentals & facility membership; and to support a department-wide Volunteer Program.

**Accomplishments:**

- ◆ Completed the development of the City's Parks & Recreation Master Plan.
- ◆ Completed the development of the City's Cultural Plan Update.
- ◆ Partnered with the Engineering Department to complete construction on the Dolores Bengtson Aquatics Center Pool Renovation project.
- ◆ Partnered with East Bay Regional Park to complete the construction of the Iron Horse Trail.
- ◆ Completed the Strategic Plan for the Alviso Adobe Community Park.
- ◆ Completed the Master Plan for Lions-Wayside & Deluchhi Park(s).
- ◆ Partnered with the Rotary Clubs of Pleasanton to design, re-name and construct Rotary Park.



## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services

**Description:**

Community Services is comprised of Recreation, Human Services, and Civic Arts Division(s). The wide range of services includes senior programs and activities, early childhood education through Gingerbread Preschool, Recreational Activities for the Developmentally Disabled (RADD), services for teens and youth, coordination of the City's Grant program, sports-related activities/classes/camps/sport fields, aquatics programs, special interest classes, visual/literary/performing/fine arts programs, and environmental education. Community Services also manages the the Movies in the Park Series, the Community Campout, Youth in Government Day, and the annual Hometown Holiday Parade & Tree Lighting.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Division Revenue				
Adult Basketball	23,020	22,000	30,000	30,000
Adult Bocce Ball	4,730	4,600	5,000	5,000
Adult Volleyball	17,120	20,500	20,000	20,000
Aquatics	380,427	377,000	415,000	415,000
Drama Camp	135,844	100,000	100,000	100,000
Environmental Education	103,339	95,000	100,620	100,620
Gallery Program	12,637	11,000	10,400	11,400
Community Camp Out	-	3,930	5,000	5,000
Miscellaneous	42,635	37,300	75,176	76,568
Open Gym	19,789	20,000	331,000	331,000
Preschool	568,823	605,000	663,000	663,000
Rec Activities-Dev Disabled	23,845	26,000	25,000	25,000
Senior Citizen Programs	81,407	80,000	84,000	89,000
Softball	265,647	258,000	261,000	261,000
Specialty Classes	459,205	428,000	482,400	482,400
Teen Activities	108,875	105,000	124,000	129,000
Tennis	64,266	66,000	67,300	67,300
Theater	467,350	463,193	477,000	479,000
Youth Sports/Camps	488,937	423,000	181,500	181,500
Field & Facility Rentals	541,493	491,500	543,850	548,850
General Fund Subsidy	1,997,232	2,755,551	2,590,071	2,618,156
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 5,806,620</b>	<b>\$ 6,392,574</b>	<b>\$ 6,591,317</b>	<b>\$ 6,638,794</b>
<b>Expenditures</b>				
Personnel	3,703,986	4,270,215	4,311,096	4,406,192
Transportation & Training	10,468	16,386	21,620	22,122
Repairs & Maintenance	50,685	52,916	58,016	58,016
Materials, Supplies & Services	2,041,481	2,053,057	2,200,585	2,152,464
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 5,806,620</b>	<b>\$ 6,392,574</b>	<b>\$ 6,591,317</b>	<b>\$ 6,638,794</b>

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services (continued)

#### **Budget Highlights:**

- ◆ \$97,231 is included each year for temporary staffing for Theater Tech Services to support the Firehouse Arts Center, Amador Theater, Special Events & City Council meetings.
- ◆ \$253,687 is included in each year for staff support, field supplies, and contract services for the Alviso Adobe programs and operations.
- ◆ \$123,333 is included in each year for Youth & Teen Programs which include Day Camps, Parent & Student Workshops, Youth in Government Day, Teen Job Fair, and Leadership in Training program.
- ◆ \$83,725 is included in each year for staffing, trips and events for the Developmentally Disabled (RADD program).
- ◆ \$339,290 is included each year to provide temporary staffing, supplies, equipment, events, contract instructors at the Senior Center.
- ◆ \$30,453 is included in each year to support the annual Community Campout and annual Hometown Holiday Parade & Tree Lighting.
- ◆ \$69,076 is included each year to support the Literary & Visual Arts programs.

#### **Accomplishments:**

- ◆ Provide a variety of parent and student workshops throughout the school year, as identified in the Youth Master Plan.
- ◆ Completed the development of the Department's Cost Recovery & Pricing Plan.
- ◆ Completion of the Human Services Needs Assessment Strategic Plan.
- ◆ Implemented improvements to the Community Grant program for Cultural Arts & Youth related project(s).
- ◆ Implemented a Utility Box Mural Project known as "Project Paint Box" in FY 2014/15.
- ◆ Partner with the Pleasanton Downtown Association to increase marketing and communications regarding the Firehouse Arts Center and Downtown Merchants.
- ◆ Review and update the current policy to address the City's facility (building) rentals policies and procedures.
- ◆ Continued PTownLife.com development by maintaining and enhancing new features for the website including the development of a teen web team, website marketing and promotions.
- ◆ Received an "Award of Excellence" from the California Park & Recreation Society (CPRS) for the "Ridge Runners" day camp program at the Alviso Adobe Community Park.

## COMMUNITY SERVICES - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>COMMUNITY SERVICES DEPARTMENT</b>							
FTE's authorized	24.00	26.00	26.00	26.00	25.00	25.00	25.00
<b>Community Services Funding by Division</b>							
Community Services Admin	\$ 864,592	\$ 1,045,835	\$ 1,001,977	\$ 1,205,824	\$ 1,078,794	\$ 1,203,344	\$ 1,269,582
Human Services	1,404,165	1,426,706	1,712,453	1,320,183	1,530,722	1,542,384	1,514,992
Civic Arts	1,962,789	2,148,931	2,332,938	2,457,613	2,579,842	2,616,915	2,656,440
Recreation	1,972,982	1,703,558	1,770,392	2,028,824	2,282,011	2,432,018	2,467,362
General Fund Subtotal	\$ 6,204,528	\$ 6,325,030	\$ 6,817,760	\$ 7,012,445	\$ 7,471,368	\$ 7,794,660	\$ 7,908,376
Paratransit Enterprise	594,418	616,834	588,167	634,156	626,838	864,115	775,702
Total Community Services	\$ 6,798,946	\$ 6,941,864	\$ 7,405,926	\$ 7,646,601	\$ 8,098,206	\$ 8,658,775	\$ 8,684,078
<b>Human Services Division</b>							
Admin FTE's	5.90	7.90	5.90	6.10	5.61	5.11	5.11
<b>RADD Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 64,631	\$ 79,167	\$ 124,111	\$ 117,698	\$ 141,036	\$ 140,212	\$ 144,675
Direct Revenue	\$ 18,859	\$ 20,132	\$ 22,552	\$ 28,876	\$ 26,000	\$ 25,000	\$ 25,000
Enrollments/Participants	1,053	1,273	1,319	1,294	1,355	1,679	1,679
<b>Senior Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 354,470	\$ 368,697	\$ 449,928	\$ 419,458	\$ 529,993	\$ 568,204	\$ 513,848
Direct Revenue	\$ 65,004	\$ 68,582	\$ 73,311	\$ 81,407	\$ 80,000	\$ 142,226	\$ 148,618
Enrollments/Participants	21,857	16,841	19,124	42,285	44,987	55,086	58,817
<b>Gingerbread Preschool/Daycamp Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 786,608	\$ 850,539	\$ 793,557	\$ 606,144	\$ 642,493	\$ 627,424	\$ 648,243
Direct Revenue	\$ 610,770	\$ 632,937	\$ 605,134	\$ 585,048	\$ 611,500	\$ 663,000	\$ 663,000
Enrollments/Participants	1,650	1,752	1,595	1,868	1,962	1,932	1,932
<b>Youth/Teen Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 198,456	\$ 128,302	\$ 167,562	\$ 176,883	\$ 217,199	\$ 206,543	\$ 208,226
Direct Revenue	\$ 116,636	\$ 105,659	\$ 107,121	\$ 108,875	\$ 105,000	\$ 124,000	\$ 129,000
Enrollments/Participants	494	550	558	728	717	2,555	2,555
TOTAL DIVISION EXPENDITURES:	\$ 1,404,165	\$ 1,426,706	\$ 1,535,159	\$ 1,320,183	\$ 1,530,722	\$ 1,542,384	\$ 1,514,992
TOTAL DIVISION REVENUE:	\$ 811,269	\$ 827,310	\$ 808,117	\$ 804,207	\$ 822,500	\$ 954,226	\$ 965,618
GENERAL FUND SUBSIDY:	\$ 592,896	\$ 599,395	\$ 727,041	\$ 515,977	\$ 708,222	\$ 588,158	\$ 549,374
PERCENT GF SUBSIDY	42.2%	42.0%	47.4%	39.1%	46.3%	38.1%	36.3%
<b>Civic Arts Division</b>							
Admin FTE's	6.00	6.00	8.00	7.00	6.00	6.00	6.00
<b>Civic Arts Presents Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 836,362	\$ 887,690	\$ 985,274	\$ 981,216	\$ 999,275	\$ -	\$ -
Direct Revenue	\$ 393,763	\$ 547,925	\$ 515,676	\$ 578,744	\$ 566,000	\$ -	\$ -
Civic Arts Stage Co. Participants	306	399	373	263	285		
Drama, Tech, Improv Camp & Class Participants	162	211	157	294	285		
Tickets Sold for Performances	13,365	13,305	10,365	13,571	17,000		
<b>Firehouse Arts Center -</b>							
Program Expenditures (Direct & Indirect)	\$ 168,715	\$ 203,312	\$ 235,572	\$ 254,836	\$ 300,208	\$ 1,075,429	\$ 1,087,501
Direct Revenue	\$ 23,700	\$ 3,666	\$ 19,489	\$ 9,736	\$ 10,300	\$ 527,850	\$ 529,850
Performances/Shows	105	135	130	96	85	107	107
Misc. Rentals	33	39	35	97	98	20	20
Civic Arts Stage Co. Participants						160	160
Drama, Tech, Improv Camp & Class Participants						270	310
Tickets Sold for Performances						16,290	16,515
<b>Amador Theater -</b>							
Program Expenditures (Direct & Indirect)	\$ 66,429	\$ 101,895	\$ 104,153	\$ 108,965	\$ 116,771	\$ 319,424	\$ 322,410
Direct Revenue	\$ 69,029	\$ 77,073	\$ 101,894	\$ 77,216	\$ 56,000	\$ 109,000	\$ 109,000
Performances/Shows	14	16	18	13	15	15	15
Rentals - PUSD	56	67	51	57	60	50	50
Rentals - City	17	5	12	48	35	48	48
Misc. Rentals	20	28	31	26	25	30	30
Tickets Sold for Performances						1,820	1,835
<b>Literary &amp; Visual Arts -</b>							
Program Expenditures (Direct & Indirect)	\$ 70,212	\$ 60,311	\$ 80,090	\$ 81,393	\$ 97,434	\$ 114,153	\$ 114,929
Direct Revenue	\$ 10,990	\$ 21,614	\$ 18,920	\$ 17,856	\$ 16,500	\$ 14,600	\$ 15,600
Art Exhibits (# of exhibits)	144	222	185	261	265	270	270
Gallery Attendance	4,982	7,577	6,713	4,973	6,000	5,500	5,500
<b>Specialty Classes</b>							
Program Expenditures (Direct & Indirect)	\$ 322,002	\$ 526,221	\$ 295,626	\$ 420,613	\$ 397,977	\$ 515,928	\$ 519,123
Direct Revenue	\$ 423,215	\$ 596,219	\$ 465,757	\$ 460,405	\$ 400,700	\$ 456,000	\$ 456,000
Enrollments/Participants	3,431	2,723	3,808	2,409	2,500	2,800	2,900
<b>Alviso Adobe -</b>							
Program Expenditures (Direct & Indirect)	\$ 406,131	\$ 283,673	\$ 339,117	\$ 407,757	\$ 402,920	\$ 415,629	\$ 429,521
Direct Revenue	\$ 36,405	\$ 58,899	\$ 91,123	\$ 106,504	\$ 95,000	\$ 109,770	\$ 109,770
Ridge Runners Enrollments/Participants	221	231	346	291	320	500	500
Class & Special Event Participants	504	661	645	1,483	650	1,220	1,220
Onsite School Tours & Offsite Classroom Visits	113	102	88	136	136	100	100

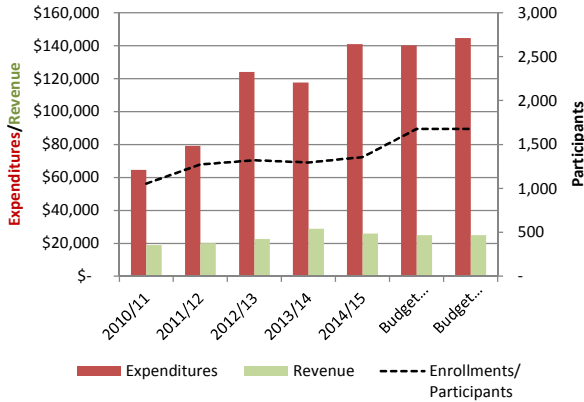
1 - Beginning in FY2016, the Civic Arts Presents budget was eliminated, and the related expenses, revenue and performance measures were reallocated based on the location of program/activity, to either the Firehouse Arts Center or Amador Theater program budget(s).

## COMMUNITY SERVICES - Performance Measures

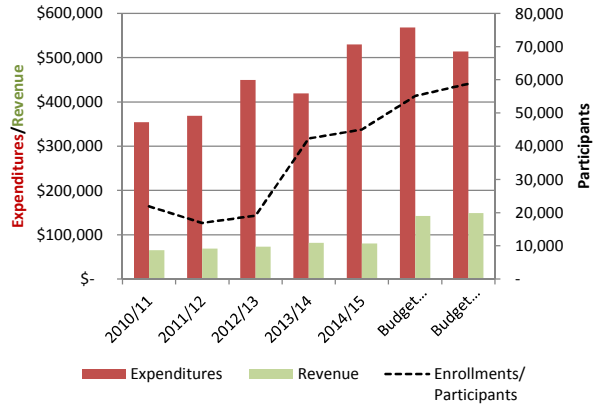
Measure	2010/11	2011/12	2012/13	2013/14	2014/15	Budget 2015/16	Budget 2016/17
<b>Special Events &amp; Facility Rental Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 92,938	\$ 85,829	\$ 278,237	\$ 243,852	\$ 324,359	\$ 265,878	\$ 274,711
Direct Revenue	\$ 112,700	\$ 147,398	\$ 114,654	\$ 153,102	\$ 157,430	\$ 163,000	\$ 168,000
Facility Rentals	1,650	1,803	2,185	660	475	360	370
TOTAL DIVISION EXPENDITURES:	\$ 1,962,789	\$ 2,148,931	\$ 2,318,069	\$ 2,498,632	\$ 2,638,943	\$ 2,706,440	\$ 2,748,197
TOTAL DIVISION REVENUE:	\$ 1,069,801	\$ 1,452,794	\$ 1,336,960	\$ 1,403,562	\$ 1,301,930	\$ 1,380,220	\$ 1,388,220
GENERAL FUND SUBSIDY:	\$ 892,988	\$ 696,137	\$ 981,108	\$ 1,095,070	\$ 1,337,013	\$ 1,326,220	\$ 1,359,977
PERCENT GF SUBSIDY	45.5%	32.4%	42.3%	43.8%	50.7%	49.0%	49.5%
<b>Recreation Services Division</b>							
Admin FTE's	5.00	5.00	5.00	6.00	6.00	6.00	6.00
<b>Youth Sports Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 424,078	\$ 248,231	\$ 549,375	\$ 478,801	\$ 534,562	\$ 605,604	\$ 612,356
Direct Revenue	\$ 474,769	\$ 338,716	\$ 609,041	\$ 489,262	\$ 423,000	\$ 491,500	\$ 491,500
Youth Participants - City Programs	2,300	3,709	4,122	3,890	4,000	3,781	3,781
Youth Participants - Non-City Youth Leagues	7,900	8,129	8,200	7,910	8,000	7,950	7,950
<b>Adult Sports &amp; Sports Facility Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 467,317	\$ 441,440	\$ 527,696	\$ 579,569	\$ 691,123	\$ 677,562	\$ 693,360
Direct Revenue	\$ 396,787	\$ 360,032	\$ 285,282	\$ 531,415	\$ 518,100	\$ 533,000	\$ 533,000
Adult Softball	4,710	4,920	4,740	4,920	4,920	5,385	5,385
Adult Leagues	1,285	3,813	3,725	1,215	1,400	1,474	1,474
Sport Field Rentals (Days)	245	250	253	255	255	255	255
<b>Tennis Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 41,495	\$ 42,145	\$ 48,878	\$ 62,932	\$ 52,695	\$ 59,440	\$ 60,456
Direct Revenue	\$ 43,387	\$ 54,642	\$ 57,131	\$ 64,266	\$ 66,000	\$ 67,300	\$ 67,300
Tennis Court Reservations	11,310	12,280	13,340	11,238	12,600	18,000	20,700
Tennis Lesson & Camp Participants	3,791	4,254	4,754	5,863	4,740	7,200	8,200
Tennis League Participants-City	400	400	400	993	1,150	1,080	1,260
Tennis League Participants-USTA	397	440	625	3,630	3,500	1,200	1,350
<b>Aquatic Center -</b>							
Program Expenditures (Direct & Indirect)	\$ 1,040,091	\$ 971,742	\$ 836,606	\$ 866,503	\$ 944,529	\$ 999,887	\$ 1,009,434
Direct Revenue	\$ 533,403	\$ 509,884	\$ 406,471	\$ 516,549	\$ 478,000	\$ 545,000	\$ 545,000
Aquatic Center Drop-In Participants	33,049	33,460	29,346	22,367	25,000	30,925	30,925
Swim Lesson Enrollment/Participants	2,401	2,280	1,837	2,874	3,250	5,600	5,600
City (DBAC) Swim League Participants	229	207	198	166	175	175	175
Masters Participants	175	176	200	165	200	175	175
Seahawks Participants	229	235	235	335	350	315	315
Swim Meets (Days)	13	9	8	10	26	29	26
TOTAL DIVISION EXPENDITURES:	\$ 1,972,982	\$ 1,703,558	\$ 1,962,555	\$ 1,987,805	\$ 2,222,909	\$ 2,342,493	\$ 2,375,605
TOTAL PROGRAM REVENUE:	\$ 1,448,346	\$ 1,264,707	\$ 1,358,341	\$ 1,601,492	\$ 1,485,100	\$ 1,636,800	\$ 1,636,800
GENERAL FUND SUBSIDY:	\$ 524,636	\$ 438,852	\$ 604,214	\$ 386,313	\$ 737,809	\$ 705,693	\$ 738,805
PERCENT GF SUBSIDY	26.6%	25.8%	30.8%	19.4%	33.2%	30.1%	31.1%
<b>Paratransit Enterprise</b>							
FTE's	4.10	3.10	2.89	2.89	2.89	2.89	2.89
<b>Door-to-Door Route -</b>							
Direct Expenditures	\$ 447,726	\$ 464,394	\$ 520,749	\$ 589,026	\$ 576,533	\$ 622,068	\$ 631,769
Direct Revenue (farebox and grants)	\$ 160,969	\$ 171,328	\$ 176,164	\$ 87,897	\$ 185,049	\$ 198,710	\$ 198,710
Door-to Door Route Trips	12,708	11,696	10,790	10,603	9,500	9,500	9,500
GENERAL FUND SUBSIDY	\$ 286,757	\$ 293,066	\$ 344,585	\$ 501,129	\$ 391,484	\$ 423,358	\$ 433,059
PERCENT GF SUBSIDY	64%	63%	66%	85%	68%	68%	69%
<b>Downtown Route -</b>							
Direct Expenditures	\$ 144,088	\$ 152,079	\$ 67,263	\$ 45,130	\$ 50,304	\$ 48,171	\$ 48,665
Direct Revenue (farebox and grants)	\$ 112,099	\$ 115,091	\$ 43,719	\$ 37,529	\$ 45,022	\$ 37,500	\$ 37,500
Downtown Route Riders	4,798	3,803	2,696	2,299	3,000	2,800	2,800
GENERAL FUND SUBSIDY	\$ 31,989	\$ 36,988	\$ 23,544	\$ 7,867	\$ 5,282	\$ 10,671	\$ 11,165
PERCENT GF SUBSIDY	22.2%	24.3%	35.0%	17.4%	10.5%	22.2%	22.9%
<b>Golf Enterprise</b>							
Total Expense	\$ 3,468,959	\$ 3,590,118	\$ 3,499,278	\$ 3,440,849	\$ 3,686,744	\$ 3,533,605	\$ 3,605,821
Total Income	\$ 3,871,139	\$ 3,924,212	\$ 4,000,410	\$ 3,781,952	\$ 4,114,207	\$ 4,048,080	\$ 4,169,522
Pro Shop Income	\$ 289,981	\$ 303,433	\$ 284,970	\$ 253,383	\$ 309,633	\$ 249,823	\$ 257,318
Food & Beverage Income	\$ 667,105	\$ 660,657	\$ 728,955	\$ 732,101	\$ 746,750	\$ 793,736	\$ 817,548
Total Rounds Played	58,559	58,272	56,104	54,998	59,100	56,075	56,916
<b>COMMUNITY OUTREACH</b>							
Community Services Special Events	12	12	13	13	16	16	13
Community/Public Workshops/Focus Groups	9	3	12	6	6	7	-
Participate in External Expos/Fairs/Events	6	7	8	8	8	8	8
<b>CITIZEN SATISFACTION SURVEY (PRMP Community Wide Survey)</b>							
Providing Parks and Recreation Facilities	n/a	n/a	n/a	97%	n/a	n/a	n/a
Providing Recreation Programs	n/a	n/a	n/a	95%	n/a	n/a	n/a

# COMMUNITY SERVICES - Performance Measures

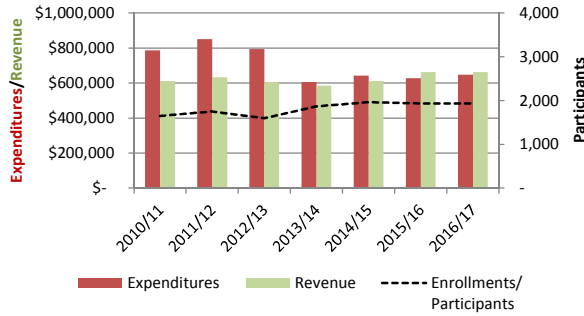
## RADD Program



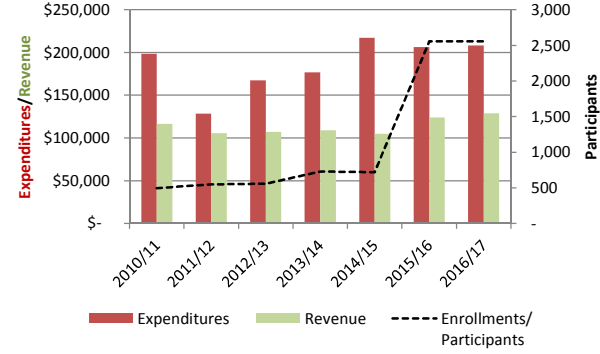
## Senior Program



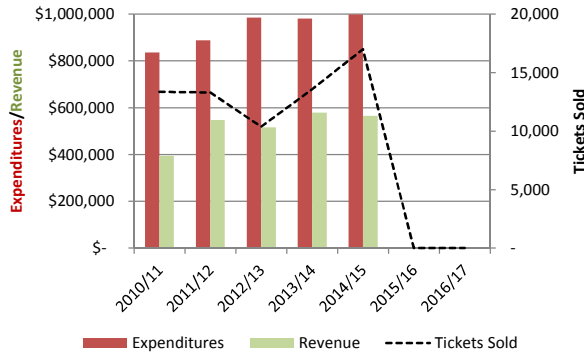
## Gingerbread Preschool/Day Camp Program



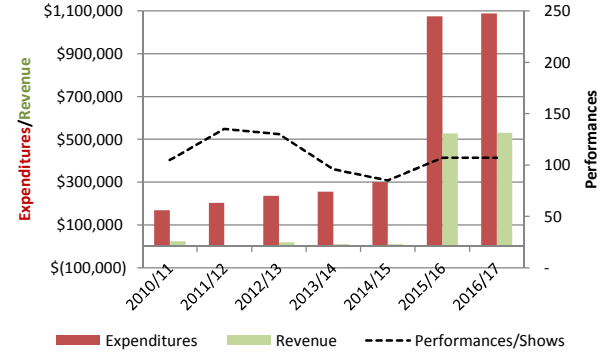
## Youth/Teen Program



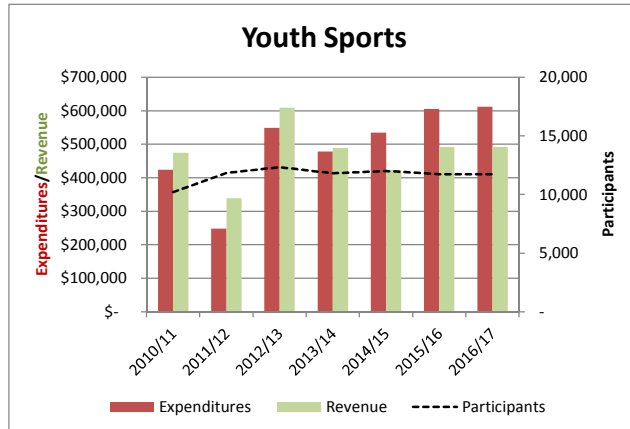
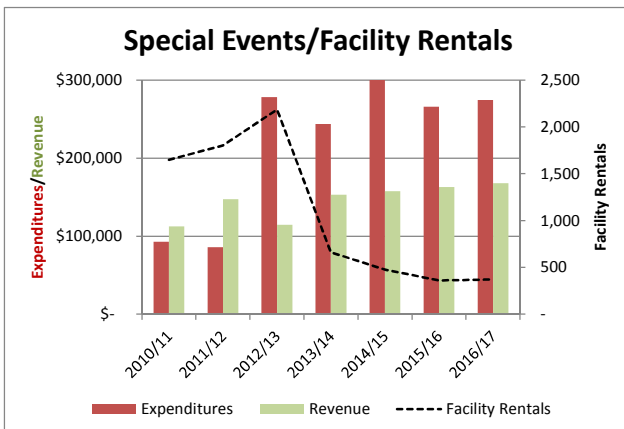
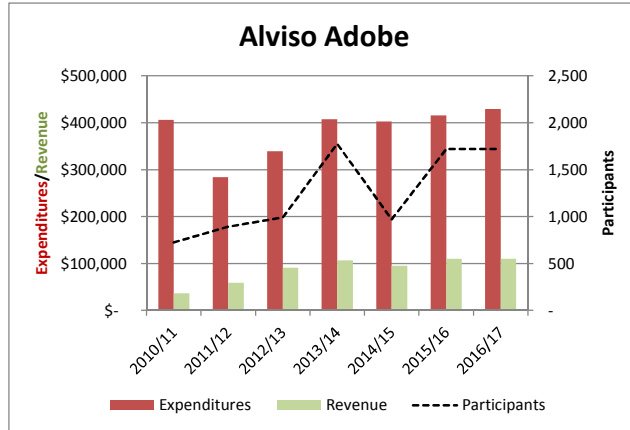
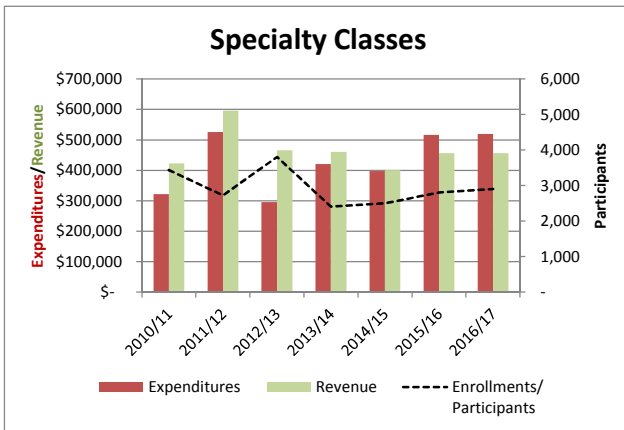
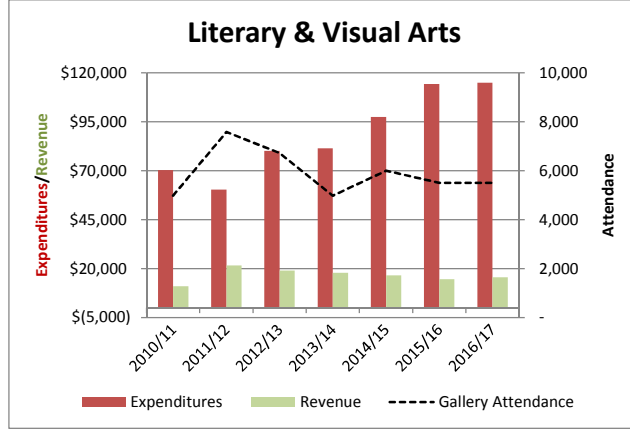
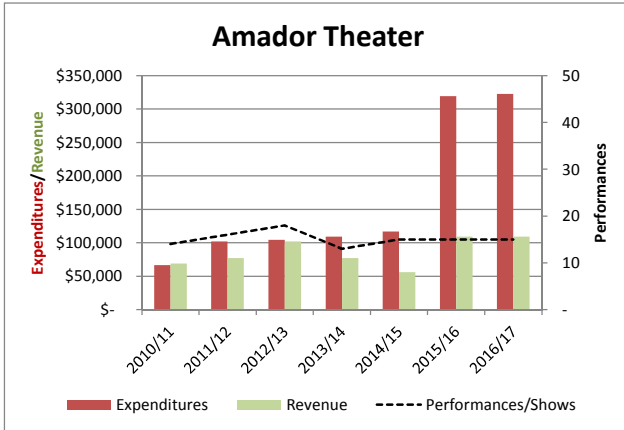
## Civic Arts Presents



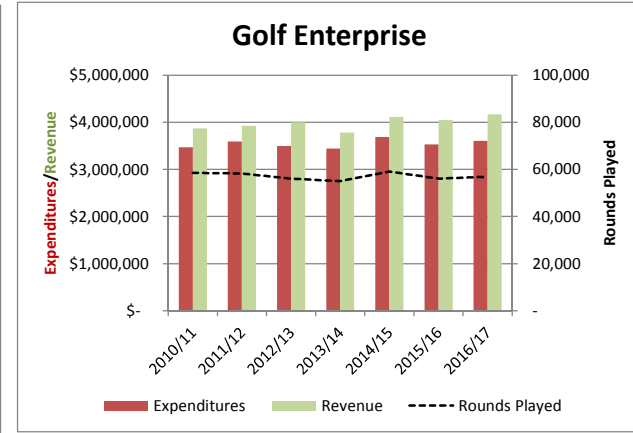
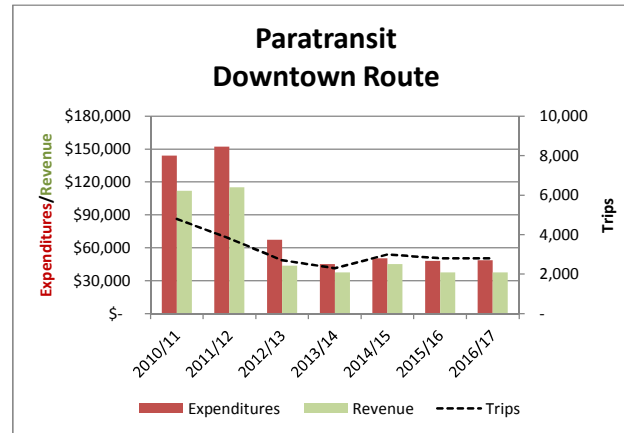
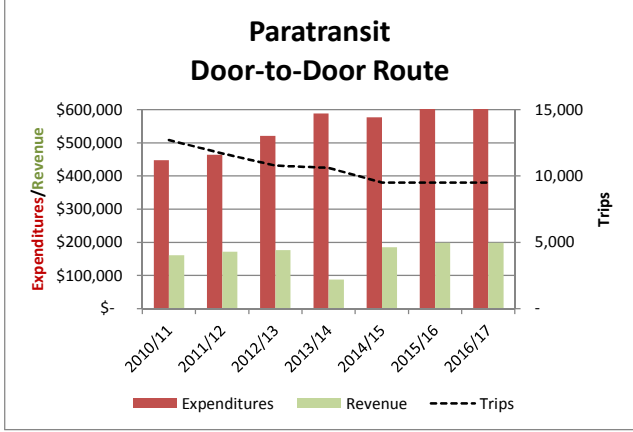
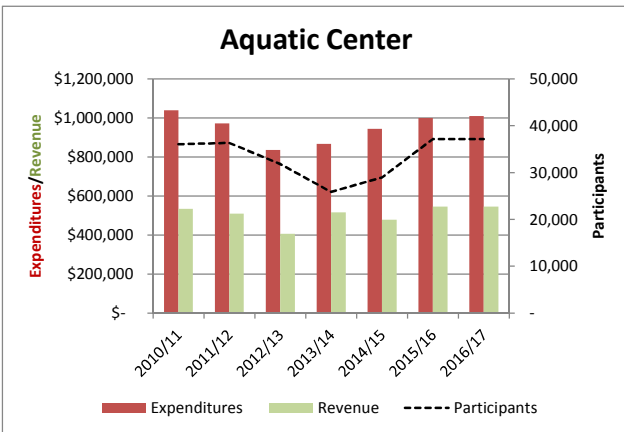
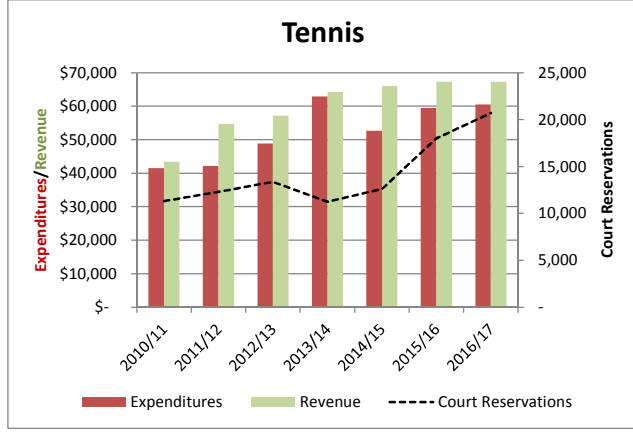
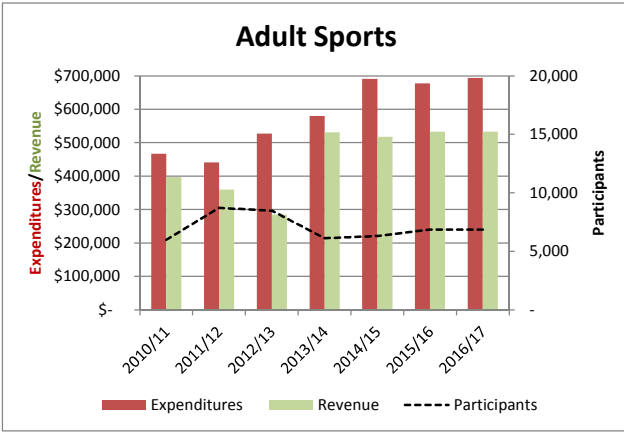
## Firehouse Arts Center



# COMMUNITY SERVICES - Performance Measures



# COMMUNITY SERVICES - Performance Measures

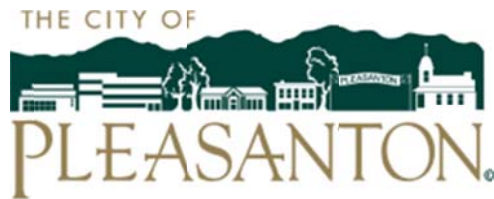


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## LIBRARY

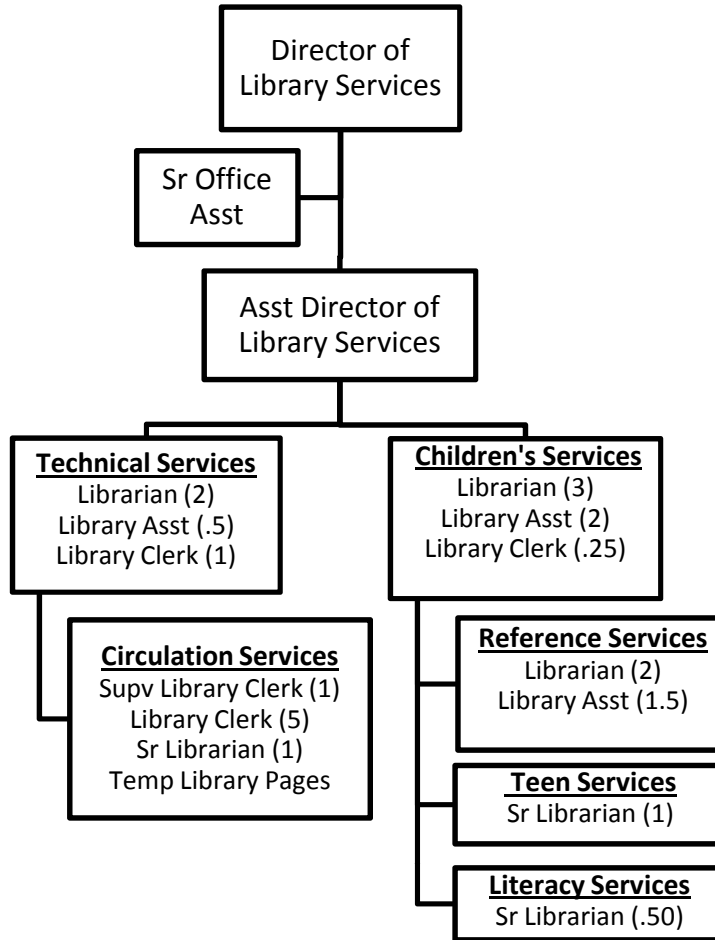
# Operating Budget FY 2015/16 and FY 2016/17



**Pleasanton Public Library provides resources to enrich lives, to encourage a learning environment, to develop an interest in reading, to access books, media and the internet, to build cultural awareness, and to offer a venue for community gatherings.**

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**LIBRARY DEPARTMENT**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16			Projected 2016/17			
			Adm/Tech Svcs	Public Svcs	TOTAL	Adm/Tech Svcs	Public Svcs	TOTAL	
Director of Library Services	1.00	1.00	1.00		1.00	1.00		1.00	
Asst Dir of Library Services		1.00	1.00		1.00	1.00		1.00	(1)
Sr Office Assistant	0.50	1.00	1.00		1.00	1.00		1.00	(2)
Administrative Librarian	2.00								(1),(3)
Sr Librarian	2.50	2.50		2.50	2.50		2.50	2.50	
Librarian	6.00	7.00	2.00	5.00	7.00	2.00	5.00	7.00	(3)
Supervising Library Clerk		1.00	1.00		1.00	1.00		1.00	(4)
Lead Library Clerk	1.00								(4)
Library Clerk	6.25	6.25		6.25	6.25		6.25	6.25	
Library Assistant	4.00	4.00		4.00	4.00		4.00	4.00	
<b>Subtotal</b>	<b>23.25</b>	<b>23.75</b>	<b>6.00</b>	<b>17.75</b>	<b>23.75</b>	<b>6.00</b>	<b>17.75</b>	<b>23.75</b>	
Overtime									
Temporary	9.35	9.67	0.10	10.10	10.20	0.10	10.10	10.20	(3)
<b>TOTAL</b>	<b>32.60</b>	<b>33.42</b>	<b>6.10</b>	<b>27.85</b>	<b>33.95</b>	<b>6.10</b>	<b>27.85</b>	<b>33.95</b>	

**Comments:**

- (1) In 2014/15 one Administrative Librarian position reclassified as Asst Director of Library Services
- (2) In 2014/15 a .5 FTE Office Assistant position increased to 1 FTE
- (3) In 2014/15 one Administrative Librarian position reclassified as a Librarian and additional temp hours added
- (4) In 2014/15 one Lead Library Clerk position reclassified as Supervising Library Clerk

**LIBRARY DEPARTMENT**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	10,000	15,000	15,000	15,000
Miscellaneous	66	-	-	-
Total Library Revenues	120,880	122,400	122,200	122,200
General Fund Subsidy	4,206,636	4,208,721	4,390,177	4,488,821
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 4,337,581</b>	<b>\$ 4,346,121</b>	<b>\$ 4,527,377</b>	<b>\$ 4,626,021</b>
<b>Expenditures</b>				
Personnel	3,524,677	3,392,623	3,577,883	3,673,527
Transportation & Training	15,500	9,850	13,450	13,450
Repairs & Maintenance	29,235	37,794	33,794	33,794
Materials, Supplies & Services	343,068	399,554	436,300	439,300
Capital Outlay	425,100	506,300	465,950	465,950
<b>Total Department Expenditures</b>	<b>\$ 4,337,581</b>	<b>\$ 4,346,121</b>	<b>\$ 4,527,377</b>	<b>\$ 4,626,021</b>

**Goals & Objectives:**

- ◆ Support the City Council priority for studying a new Civic center and Library
- ◆ Manage increased demand for basic literacy tutoring for English speaking adults and ESL learners.
- ◆ Expand the information available to Pleasanton teens on health issues, community service hours, and employment opportunities.
- ◆ Increase attendance at Library community events, author talks and other literary events.
- ◆ Continue to provide multicultural dance, performance, story times and events for families, children and adults.
- ◆ Implement new technologies to improve service quality and timeliness including radio frequency ID and self-check-in.
- ◆ Develop a new strategic plan for the Library and its community

## LIBRARY DEPARTMENT

### Division Summary - Administrative & Technical Services

**Description:**

The Library's Administration Division provides oversight and supervision for the services of the Library. The Administration staff provides computer support and equipment support, as well as oversees the administrative capital budgets. This division orders, receives, pays for and catalogs new library materials. It includes the support staff who check library materials in and out, administer fines and fees and return items to their correct position on the shelves.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Revenue</b>				
Division Revenue				
State Grant	10,000	15,000	15,000	15,000
Library Fines	121,193	120,000	120,000	120,000
Miscellaneous	(314)	2,400	2,200	2,200
General Fund Subsidy	1,337,560	1,259,155	1,289,422	1,322,683
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,468,440</b>	<b>\$ 1,396,555</b>	<b>\$ 1,426,622</b>	<b>\$ 1,459,883</b>
<b>Expenditures</b>				
Personnel	1,175,588	1,050,507	1,069,278	1,099,539
Transportation & Training	14,312	5,500	13,450	13,450
Repairs & Maintenance	29,235	37,794	33,794	33,794
Materials, Supplies & Services	246,910	264,754	272,100	275,100
Capital Outlay	2,394	38,000	38,000	38,000
<b>Total Division Expenditures</b>	<b>\$ 1,468,440</b>	<b>\$ 1,396,555</b>	<b>\$ 1,426,622</b>	<b>\$ 1,459,883</b>

**Budget Highlights:**

- ◆ \$40,000 is included in each year for outsource cataloging and processing.
- ◆ \$55,000 is included in each year for maintenance of library software.
- ◆ \$14,000 is included in each year for Pacific Library Partnership membership.

**Accomplishments:**

- ◆ Worked with the Library Commission on the expansion or replacement of the current library building
- ◆ Redesigned the library's layout and wireless to accommodate more patrons with mobile devices.
- ◆ Patrons can now get recommendations for books similar to any they look up in the Library catalog.
- ◆ Increased the number of items out-sourced for cataloging to improve efficiency and timeliness.
- ◆ Implemented a new book recommendation email service for patrons.

## LIBRARY DEPARTMENT

### Division Summary - Public Services

**Description:**

The Library's Public Services Division includes the Public Services Administration, Reference Services, Children's Services, Teen Services, and Literacy Programs. This Division selects the collections (books, DVD's, newspapers) and services unique to each of these programs in the Library, from story-times and toddler books to computer classes on email for seniors. The Public Service Division also helps those citizens who need information. The Public Services Division provides full-text databases with magazine articles for school reports and personal research, outreach programs, and books and media. This Division also provides the staff and supplies for the Library's literacy program that helps Pleasanton adults who have not learned to read, by facilitating one-on-one tutoring with local volunteers.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Revenue</b>				
Division Revenue				
Miscellaneous Revenue	66	-	-	-
General Fund Subsidy	2,869,075	2,949,566	3,100,755	3,166,138
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,869,141</b>	<b>\$ 2,949,566</b>	<b>\$ 3,100,755</b>	<b>\$ 3,166,138</b>
<b>Expenditures</b>				
Personnel	2,349,089	2,342,116	2,508,605	2,573,988
Transportation & Training	1,188	4,350	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	96,159	134,800	164,200	164,200
Capital Outlay	422,706	468,300	427,950	427,950
<b>Total Division Expenditures</b>	<b>\$ 2,869,141</b>	<b>\$ 2,949,566</b>	<b>\$ 3,100,755</b>	<b>\$ 3,166,138</b>

**Budget Highlights:**

- ◆ \$428,000 is included in each year for books and media, and \$84,750 for eBooks, audio, streaming media and databases.
- ◆ \$25,000 is included in each year for membership and administration fee for Link +.
- ◆ \$12,000 is included in each year for book loan delivery fees.

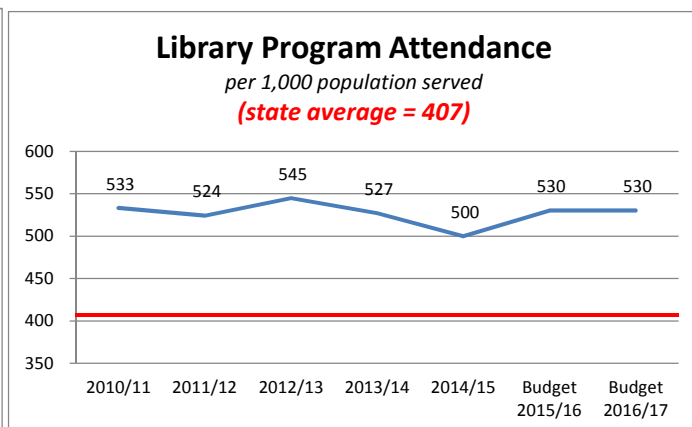
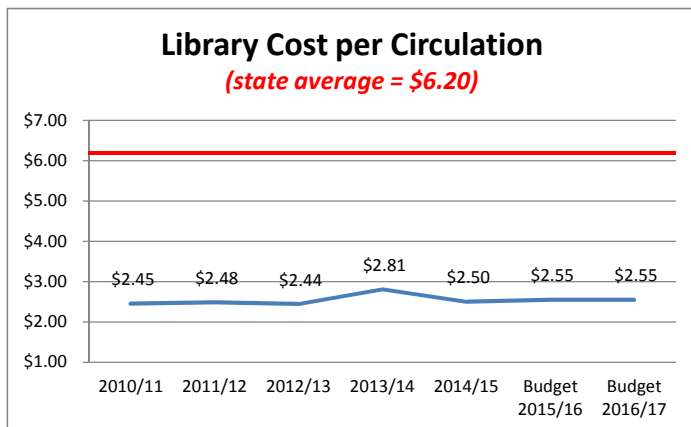
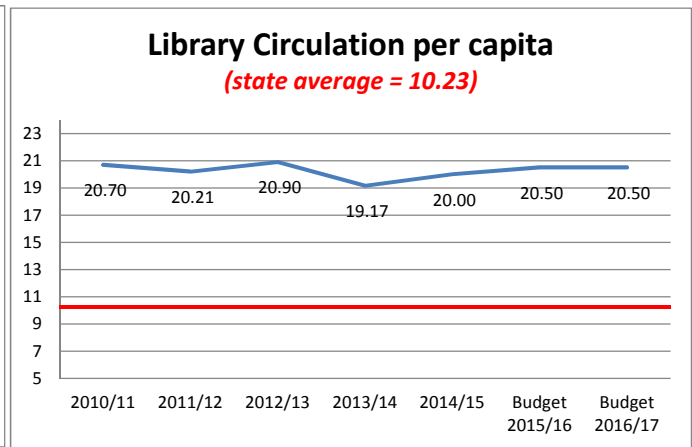
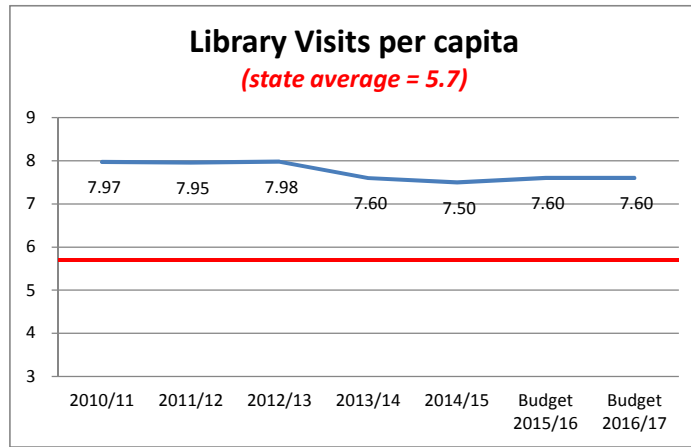
**Accomplishments:**

- ◆ Increased Children's summer reading program participation for better reading skill retention.
- ◆ Expanded our free resume, career guidance, legal, computer skill and Excel classes for adults.
- ◆ Successfully offered over 100 programs for adults and seniors.
- ◆ Kept more than 2/3 of Pleasanton's elementary students reading over the summer through our Summer Reading Games.
- ◆ Increased customer visits to the Library to over 40,000 a month.

# LIBRARY - Performance Measures

Measure	2010/11	2011/12	2012/13	2013/14	Projected 2014/15	Budget 2015/16	Budget 2016/17
<b>LIBRARY DEPARTMENT</b>							
FTE's authorized	23.75	23.25	23.25	23.25	23.75	23.75	23.75
Total Library Services Funding	\$ 3,968,677	\$ 4,104,472	\$ 4,156,783	\$ 4,337,581	\$ 4,346,121	\$ 4,527,377	\$ 4,626,021
<b>LIBRARY OPERATIONS</b>							
Library Visits (per capita) <i>State Average* = 5.7</i>	7.97	7.95	7.98	7.60	7.50	7.60	7.60
Library Circulation (per capita) <i>State Average* = 10.23</i>	20.70	20.21	20.90	19.17	20.00	20.50	20.50
Library Cost (per circulation) <i>State Average* = \$6.20</i>	\$ 2.45	\$ 2.48	\$ 2.44	\$ 2.81	\$ 2.50	\$ 2.55	\$ 2.55
Library Circulation (per book/item)	7.60	7.70	7.80	7.58	7.00	7.70	7.70
Library Program Attendance (per 1,000 population served) <i>State Average* = 407</i>	533	524	545	527	500	530	530
<b>COMMUNITY OUTREACH</b>							
Facebook visits (unique users)	n/a	n/a	1,249	1,942	1,600	1,700	1,700
Pinterest likes	n/a	n/a	460	722	600	650	650
Booklegger school visits (2 times a year to every K-8 class)	n/a	n/a	600	606	600	600	600
Class visits to the Library	n/a	n/a	30	32	30	30	30
Commission outreach sessions	n/a	n/a	n/a	-	6	6	6
Community input sessions/focus groups	n/a	n/a	n/a	-	3	3	3
<b>COMMUNITY SATISFACTION SURVEY</b>							
Library Services - very to somewhat satisfied	n/a	n/a	n/a	0.89	n/a	0.90	0.90

\* State averages presented are for similar size libraries

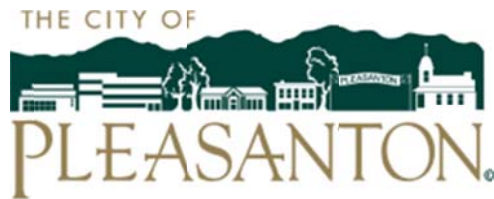


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## ENTERPRISE FUNDS

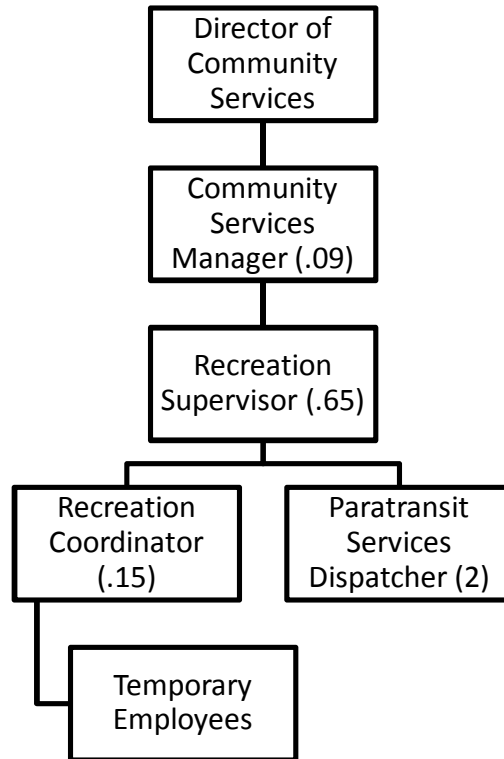
# Operating Budget FY 2015/16 and FY 2016/17



**Accounts for municipal services including sewer, water and golf that are fee or rate based operations not supported by the general taxes of the city.**

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## PARATRANSIT



### Personnel Summary

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17	
Community Services Manager	0.10	0.09	0.09	0.09	(1)
Recreation Supervisor	0.85	0.65	0.65	0.65	(1)
Recreation Coordinator	0.15	0.15	0.15	0.15	
Paratransit Dispatcher	1.00	1.00	2.00	2.00	(2)
Sr Transportation Driver	1.00	1.00			(2)
<b>Subtotal</b>	<b>3.10</b>	<b>2.89</b>	<b>2.89</b>	<b>2.89</b>	
Overtime		0.01	0.01	0.01	
Temporary	4.62	3.84	4.83	4.83	
<b>TOTAL</b>	<b>7.72</b>	<b>6.75</b>	<b>7.73</b>	<b>7.73</b>	

**Comments:**

- (1) Community Services Manager and Recreation Supervisor position allocations to Paratransit adjusted in 2012/13FY.
- (2) In 2015/16 Sr Transportation Driver position reclassified as Paratransit Dispatcher

**PARATRANSIT**

Paratransit provides special transportation for Pleasanton residents age 70 and over, as well as residents of any age who are ADA (Americans with Disabilities Act) certified. The City offers door-to-door service (advance reservations required) within the City, as well as fixed-route, scheduled service between the Downtown area and various senior housing complexes.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ 2,645	\$ 20,295
<b>Revenue</b>				
Senior Transportation Fares	27,762	33,000	28,500	28,500
Dtr Transit Fares	1,524	2,250	1,500	1,500
County-Measure BB	-	-	206,395	165,508
Senior Transit Mtc Grant	60,135	60,135	70,398	70,398
Other Grant Revenue	36,005	42,772	36,000	36,000
Measure B Paratransit	95,392	91,914	99,812	99,812
Other Revenue	63	-	-	-
<b>Total Revenue</b>	<b>\$ 220,882</b>	<b>\$ 230,071</b>	<b>\$ 442,605</b>	<b>\$ 401,718</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	413,275	399,412	439,160	448,535
<b>Net Transfers</b>	<b>\$ 413,275</b>	<b>\$ 399,412</b>	<b>\$ 439,160</b>	<b>\$ 448,535</b>
<b>Expenditures</b>				
Personnel	532,693	496,119	559,343	569,171
Transportation & Training	82,999	112,082	110,372	110,388
Repairs & Maintenance	6,711	7,679	7,679	7,679
Materials, Supplies & Services	11,753	10,958	186,721	88,464
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 634,156</b>	<b>\$ 626,838</b>	<b>\$ 864,115</b>	<b>\$ 775,702</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ 2,645</b>	<b>\$ 20,295</b>	<b>\$ 94,846</b>

**Goals & Objectives:**

- ◆ Develop a Strategic Plan for Para-transit Services within the Tri-Valley area.
- ◆ Evaluate program/service cost and effectiveness of both the Downtown and Door-to-Door routes.

**Budget Highlights:**

- ◆ \$10,000 is included for Fee Assistance for Para-transit Services.
- ◆ \$100,000 is included for the development of a Para-transit Strategic Plan.

**Accomplishments:**

- ◆ Downtown Route: Provided rides to 2,299 participants in FY 2013/14.
- ◆ Door-to-Door Route: Provided 10,603 trips in FY 2013/14.

## ELECTRIC VEHICLE CHARGING STATIONS

**Description:**

The City owns and maintains five Electric Vehicle (EV) charging stations for public use. EV stations are located at the Museum on Main (1), the Senior Center (1), and at City Hall (3).

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ -	\$ 2,522	\$ 3,022	\$ 6,022
<b>Revenue</b>				
Charging Station Revenue	2,522	500	3,000	3,000
<b>Total Revenue</b>	<b>\$ 2,522</b>	<b>\$ 500</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,522</b>	<b>\$ 3,022</b>	<b>\$ 6,022</b>	<b>\$ 9,022</b>

**Goals & Objectives:**

- ◆ Reduce green house gas emissions from traditional (fuel-based) vehicles.

**Budget Highlights:**

- ◆ EV station revenue to be used for on-going station maintenance as necessary (paving, striping, signage, and upgrades).

**Accomplishments:**

- ◆ Number of charging sessions for FY 13/14 was 1,389. And projected FY 14/15 sessions are 1,540.
- ◆ Offset greenhouse gas emissions by 12,067 kg (installation through 5/26/15).

**CEMETERY**

**Description:**

Pleasanton Pioneer Cemetery is currently maintained under a contract through the Operations Services Department-Parks Maintenance Division. The City contracts with Catholic Funeral and Cemetery Services to provide burial-related services for families with existing Cemetery contracts. The program currently operates with a General Fund subsidy.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Beginning Balance, July 1</b>	\$ 454,573	\$ 448,457	\$ 299,912	\$ 178,544
<b>Revenue</b>				
Interest	2,935	2,000	2,500	2,000
Vault Plot Fees	21,690	14,246	14,246	14,246
Cremated Remains Plot Fees	27,452	13,135	10,508	10,508
<b>Total Revenue</b>	<b>\$ 52,077</b>	<b>\$ 29,381</b>	<b>\$ 27,254</b>	<b>\$ 26,754</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	30,000	30,000	30,000	30,000
<b>Net Transfers</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	350	350	350
Materials, Supplies & Services	88,193	207,576	178,272	32,236
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 88,193</b>	<b>\$ 207,926</b>	<b>\$ 178,622</b>	<b>\$ 32,586</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 448,457</b>	<b>\$ 299,912</b>	<b>\$ 178,544</b>	<b>\$ 202,712</b>

**Goals & Objectives:**

- ◆ Partner with the Veteran's of Pleasanton to design & construct a Veteran's Memorial at the Pioneer Cemetery.
- ◆ Implement the Pioneer Cemetery's Master Plan.

**Budget Highlights:**

- ◆ \$30,000 is included in each year for contracted landscape and tree maintenance, water and PG&E.

**Accomplishments:**

- ◆ Completed the Master Plan for the Pioneer Cemetery.

## GOLF

### Description:

Callippe Preserve is an 18-hole golf course that provides exceptional views of Mount Diablo and numerous oak woodlands and offers a quality golf experience around small ridge terrain and bountiful amounts of wildlife habitat areas. Named after the Callippe Silverspot Butterfly, an endangered species indigenous to the area, this par 72, 6,748 golf course also contains a 7,400 square foot ranch style clubhouse with pro shop and restaurant, and a practice area with a 30-stall practice range.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 2,983	\$ 1,089	\$ 115,389	\$ 115,389
<b>Revenue</b>				
Green Fees	2,023,491	2,267,700	2,188,716	2,254,378
Interest	3,239	-	-	-
Other Golf Revenue	1,759,363	1,846,507	1,859,364	1,915,144
<b>Total Revenue</b>	<b>\$ 3,786,093</b>	<b>\$ 4,114,207</b>	<b>\$ 4,048,080</b>	<b>\$ 4,169,522</b>
<b>Transfers In (Out)</b>				
from Debt Svc - residual funds from payoff	29			
to Golf Replacement Fund	(80,000)	(80,000)	(202,000)	(208,000)
to General Fund: Happy Valley Infrastructure				
Loan Repayment	(267,167)	(233,163)	(312,475)	(355,701)
<b>Net Transfers</b>	<b>\$ (347,138)</b>	<b>\$ (313,163)</b>	<b>\$ (514,475)</b>	<b>\$ (563,701)</b>
<b>Expenditures</b>				
Personnel	1,363,964	1,464,070	1,487,761	1,517,516
Materials, Supplies & Services	1,964,805	2,222,674	2,045,844	2,088,305
<b>Total Expenditures</b>	<b>\$ 3,440,849</b>	<b>\$ 3,686,744</b>	<b>\$ 3,533,605</b>	<b>\$ 3,605,821</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,089</b>	<b>\$ 115,389</b>	<b>\$ 115,389</b>	<b>\$ 115,389</b>

### Goals & Objectives:

- ♦ Reduce water usage at Callippe by 25% in FY 2015/16 to meet mandated conservation requirements and continue to truck in recycled water.
- ♦ Increase non-golf activities in the patio and restaurant to engage more community members about the golf course and its benefits to golfers and non-golfers.
- ♦ Continue to maintain the golf course for firm and fast conditions and implement an intensive aerifying and over-seeding program for fairways and roughs.
- ♦ Continue to improve customer service levels, brand recognition and awareness in the Bay Area, golf course conditions, community service and environmental sustainability.
- ♦ Initiate a bunker renovation project, adding a liner and sub-surface irrigation to green side bunkers to improve drainage.

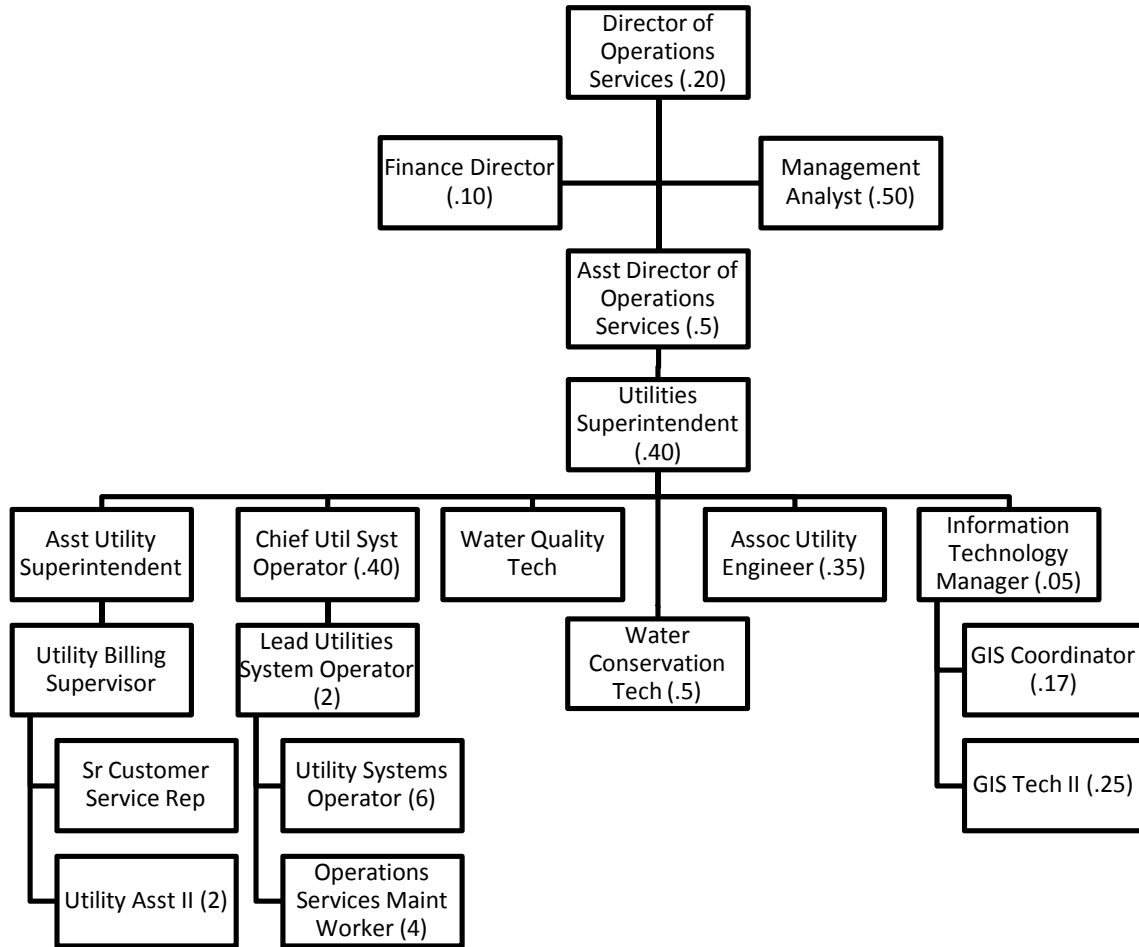
### Budget Highlights:

- ♦ Revenue projections of \$4.0 million is based on 55,600 golf rounds in FY 2015/16 and in FY 2016/17 \$4.2M is based on 56,075 golf rounds.
- ♦ Revenue projections for food and beverage is project at \$793,736 for FY 2015/16 and \$817,548 in FY 2016/17.
- ♦ \$120,000 is included in FY 2015/16 and FY 2016/17 for replacement of equipment including: maintenance equipment, appliances, bunker renovations and facility improvements.

### Accomplishments

- ♦ Recognized in 2014 Golf Digest as Environmental Leaders in Golf Awards (ELGA) and Turfgrass Excellence Award for Public Golf Course.
- ♦ On boarded a new general manager, improved communications between the City and CourseCo and established quarterly finance meetings.
- ♦ Completed renovation of greens #11 and #14 and fairway bunker on #10.

**WATER**





**WATER**

**Personnel Summary**

	Actual 2013-4	Adjusted 2014/15	Projected 2015/16			Projected 2016/17			
			O&M	Utility Billing	TOTAL	O&M	Utility Billing	TOTAL	
Director of Operations Services	0.250	0.250	0.250		0.250	0.250		0.250	(1)
Asst Director of Operations Services	0.500	0.500	0.500		0.500	0.500		0.500	(2)
Utilities Superintendent	0.400	0.400	0.400		0.400	0.400		0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350		0.350	0.350		0.350	(2)
Management Analyst	0.500	0.500	0.500		0.500	0.500		0.500	
Water Quality Tech	1.000	1.000	1.000		1.000	1.000		1.000	
Chief Utility Systems Operator	0.400	0.400	0.400		0.400	0.400		0.400	
Lead Utility Systems Operator	2.000	2.000	2.000		2.000	2.000		2.000	
Utility Systems Operator I/II	6.000	6.000	6.000		6.000	6.000		6.000	
Operations Services Worker	4.000	4.000	4.000		4.000	4.000		4.000	
Water Conservation Tech		0.500	0.500		0.500	0.500		0.500	(3)
Asst Superintendent-Utility Billing	1.000	1.000		1.000	1.000		1.000	1.000	
Utility Billing Supervisor	1.000	1.000		1.000	1.000		1.000	1.000	
Sr Customer Service Rep		1.000		1.000	1.000		1.000	1.000	(4)
Customer Service Rep									
Sr Utility Asst	1.000								(4)
Utility Asst	2.000	2.000		2.000	2.000		2.000	2.000	
Finance Director	0.100	0.100	0.100		0.100	0.100		0.100	(5)
IT Manager	0.050	0.050	0.050		0.050	0.050		0.050	(5)
GIS Coordinator	0.170	0.170	0.170		0.170	0.170		0.170	(5)
GIS Tech	0.250	0.250	0.250		0.250	0.250		0.250	(5)
<b>Subtotal</b>	<b>20.970</b>	<b>21.470</b>	<b>16.470</b>	<b>5.000</b>	<b>21.470</b>	<b>16.470</b>	<b>5.000</b>	<b>21.470</b>	
Overtime	0.606	0.620	0.024	0.663	0.688	0.024	0.663	0.688	
Temporary	1.743	1.457	2.635	0.962	3.596	2.635	0.962	3.596	(6)
Limited Term- Special Project Officer		0.100							(7)
<b>TOTAL</b>	<b>23.320</b>	<b>23.647</b>	<b>19.129</b>	<b>6.625</b>	<b>25.754</b>	<b>19.129</b>	<b>6.625</b>	<b>25.754</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Asst Director, Utilities Superintendent and Associate Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) In 2014/15 a Water Tech position was added for the Water Conservation and Recycled Water programs.
- (4) In 2014/15 a Sr Utility Asst position was reclassified as a Sr Customer Service Rep.
- (5) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.
- (6) Temp hours increased to assist in the Emergency Drought Call Center (funded by drought billing surcharge).
- (7) Limited term Special Project Officer position added for February 2015 to October 2015 only.

**WATER**

**Description:**

The Water Enterprise Fund provides a high quality and dependable potable water supply to the residents and businesses of Pleasanton. They plan and provide for reliable emergency fire protection while meeting the fluctuating demands of the system.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Beginning Balance, July 1</b>	\$ 6,435,984	\$ 7,370,440	\$ 7,246,719	\$ 7,167,985
<b>Revenue</b>				
Water Sales	18,205,474	16,645,000	16,210,000	16,975,000
Recycled Water Surcharge	440,474	-	-	-
4th Tier Water Revenue	92,965	100,000	100,000	100,000
Castlewood Water Maintenance Revenue	66,251	92,500	92,500	92,500
Backflow Admin Fees	174,561	180,000	180,000	180,000
Interfund Water Sales-Gen. Fund	1,079,917	991,017	902,850	958,300
Interfund Reimbursements	351,566	391,002	377,500	388,700
Federal Grant	2,149	-	-	-
State Grant	16,482	-	-	-
Interest	56,088	50,000	60,000	60,000
Other Revenue	32,163	85,000	85,000	85,000
<b>Total Revenue</b>	<b>\$ 20,518,090</b>	<b>\$ 18,534,519</b>	<b>\$ 18,007,850</b>	<b>\$ 18,839,500</b>
<b>Transfers In (Out)</b>				
<b>Transfers In - From:</b>				
General Fund - Sr/Low Inc discount subsidy	207,314	244,000	230,000	237,000
Retiree Medical Fund - implied subsidy	33,000	35,075	40,300	46,500
Storm Drain - Recycled Water Program Support	31,598	-	-	-
<b>Transfers (Out) - To:</b>				
Retiree Medical Fund - CERBT trust contrib	-	-	(17,303)	(6,402)
CIP - Capital Repair and Replacement	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)
CIP - Vineyard Corridor Capital Replacement	(92,965)	(100,000)	(100,000)	(100,000)
CIP - Recycled Water Revenue	(440,474)	-	-	-
PERS Rate Stabilization -prefunding	-	(44,626)	(43,900)	(87,800)
<b>Net Transfers</b>	<b>\$ (1,861,527)</b>	<b>\$ (1,465,551)</b>	<b>\$ (1,490,903)</b>	<b>\$ (1,510,702)</b>
<b>Expenditures</b>				
Personnel	3,121,555	3,298,505	3,488,441	3,603,007
Transportation & Training	97,718	116,929	131,976	134,471
Repairs & Maintenance	118,621	127,423	134,323	134,323
Materials, Supplies & Services	14,353,204	13,646,832	12,840,941	13,281,092
Capital Outlay	4,404	3,000	-	-
Debt Service	26,605	-	-	-
<b>Total Expenditures</b>	<b>\$ 17,722,107</b>	<b>\$ 17,192,689</b>	<b>\$ 16,595,681</b>	<b>\$ 17,152,893</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 7,370,440</b>	<b>\$ 7,246,719</b>	<b>\$ 7,167,985</b>	<b>\$ 7,343,890</b>

## WATER

### Goals & Objectives:

- ◆ Continue preventive pump and motor analyses and upgrades to increase energy efficiency.
- ◆ Upgrade older MCC panels to increase energy efficiency.
- ◆ Ensure compliance with all Department of Health Services, Regional Water Quality Control Board, and Department of Fish & Game regulatory permit requirements.
- ◆ Design support for Recycled Water Project.

### Budget Highlights:

- ◆ Water sales volume again will decrease due to drought reductions of 25%.
- ◆ \$230,500 is included in each year for chemical purchases for water quality treatment, including tablet chlorine, liquid chlorine, fluoride etc.

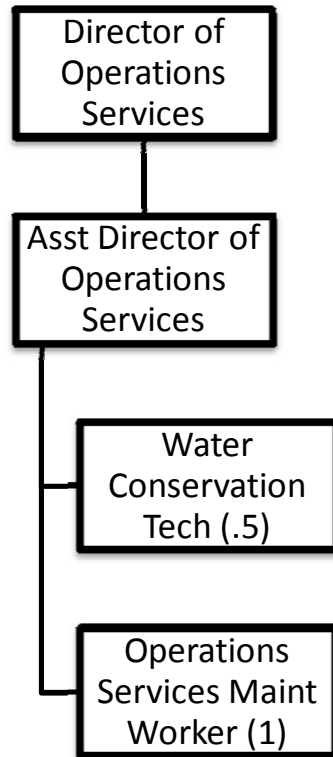
### Accomplishments

- ◆ Retrofitted Tank 1300 with new aeration system to improve water quality.
- ◆ Continued comprehensive preventative maintenance plan for 22 emergency standby generators to increase service reliability.

### EXPENDITURES BY PROGRAM

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>WATER PLANNING DIVISION</b>				
■ Water Conservation	\$ 203,113	\$ 299,479	\$ 329,376	\$ 232,036
Division Subtotal	\$ 203,113	\$ 299,479	\$ 329,376	\$ 232,036
<b>WATER OPERATIONS &amp; MAINT DIVISION</b>				
■ Water Supply Purchase	\$ 12,182,145	\$ 11,300,000	\$ 10,500,000	\$ 11,000,000
■ Water Operations	4,366,199	4,545,106	4,690,561	4,819,583
■ Utility Billing	877,502	960,900	992,650	1,018,182
■ Castlewood Water O&M	66,543	87,203	83,094	83,092
Division Subtotal	\$ 17,425,846	\$ 16,806,007	\$ 16,183,211	\$ 16,837,764
<b>DEBT SERVICE DIVISION</b>				
■ 2004 Water Bond	\$ 26,605	\$ -	\$ -	\$ -
Division Subtotal	\$ 26,605	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 17,722,107</b>	<b>\$ 17,192,689</b>	<b>\$ 16,595,681</b>	<b>\$ 17,152,893</b>

**RECYCLED WATER**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17	
Operations Services Worker			1.000	1.000	(1)
Water Tech		0.500	0.500	0.500	(2)
Subtotal		0.500	1.500	1.500	
Overtime					
Temporary	0.281	0.192	1.154	1.154	(3)
Limited Term-					
TOTAL	0.281	0.692	2.654	2.654	

**Comments:**

- (1) In FY 2015/16 a Operations Services Worker position was added for the Recycled Water program.
- (2) In FY 2014/15 a Water Tech position was added for the Water Conservation and Recycled Water programs (.5 FTE to each).
- (3) Temp hours increased to hire drivers to transport reclaimed water to the golf course.

## RECYCLED WATER

**Description:**

Recycled Water Enterprise Fund provides high quality recycled water for irrigation customers in the City of Pleasanton.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ -	\$ 390,245	\$ 714,692	\$ 895,251
<b>Revenue</b>				
Recycled Water Surcharge	-	400,000	310,000	350,000
Resale of Recycled Water	-	105,000	410,000	1,100,000
<b>Total Revenue</b>	\$ -	\$ 505,000	\$ 720,000	\$ 1,450,000
<b>Transfers In (Out)</b>				
Transfers In - From:				
CIP - Recycled Water Revenue	440,474			
CIP - Recycled Water Project		120,000		
<b>Net Transfers</b>	\$ 440,474	\$ 120,000	\$ -	\$ -
<b>Expenditures</b>				
Personnel	9,547	37,553	246,440	255,032
Transportation & Training	294	3,000	23,000	23,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	40,388	260,000	270,000	560,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	750,000
<b>Total Expenditures</b>	\$ 50,229	\$ 300,553	\$ 539,440	\$ 1,588,032
<b>ENDING BALANCE, June 30</b>	\$ 390,245	\$ 714,692	\$ 895,251	\$ 757,219

**Goals & Objectives:**

- ♦ Reduce the demand on the potable water system during the current drought and provide a more sustainable water supply for irrigation moving forward.
- ♦ Ensure compliance with all Department of Health Services & Regional Water Quality Control Board requirements and monitoring for the system.

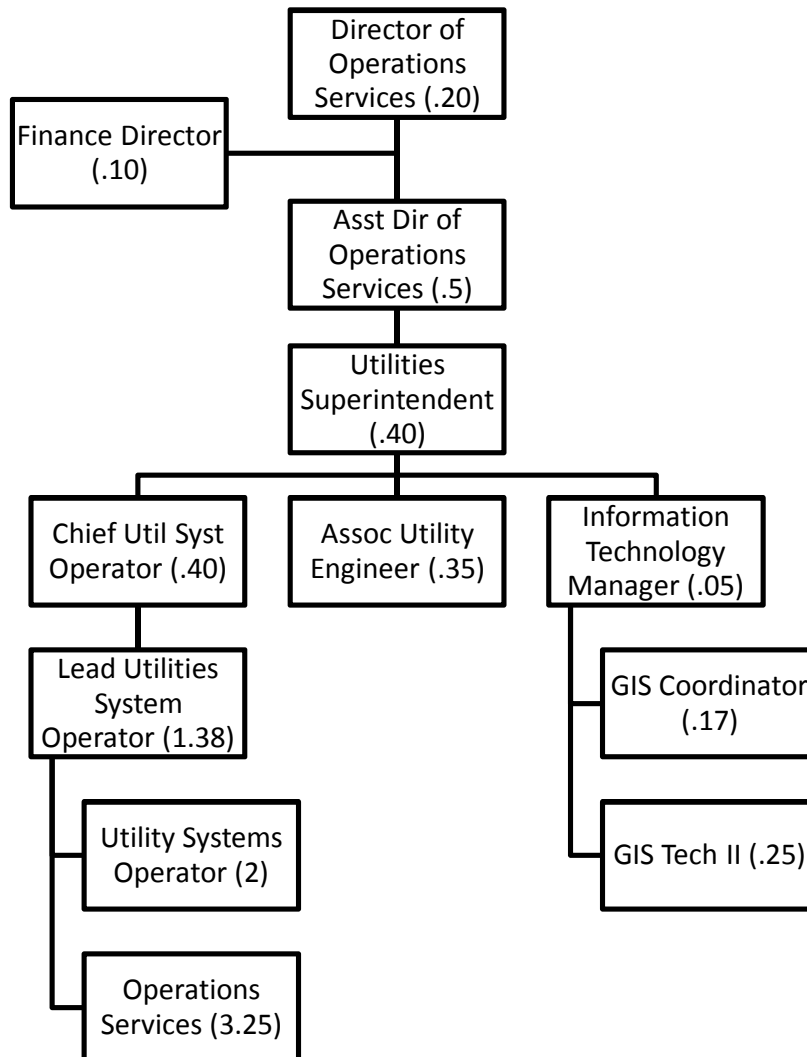
**Budget Highlights:**

- ♦ This is the first budget cycle for the new enterprise system, staff established a base budget that will be revised at midyear as necessary.

**Accomplishments**

- ♦ There are currently three customers under temporary permits in the City.
- ♦ Construction of phase one is scheduled for FY 2015/16.

**SEWER**



**SEWER**

**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17	
Director of Operations Services	0.250	0.250	0.250	0.250	(1)
Asst Director of Operations Services	0.500	0.500	0.500	0.500	(2)
Utilities Superintendent	0.400	0.400	0.400	0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350	0.350	(2)
Chief Utility Systems Operator	0.400	0.400	0.400	0.400	
Lead Utility Systems Operator	1.380	1.380	1.380	1.380	
Utility Systems Operator I/II	2.000	3.750	2.000	2.000	
Operations Services Worker	3.250	2.000	3.750	3.750	(3)
Finance Director	0.100	0.100	0.100	0.100	(4)
IT Manager	0.050	0.050	0.050	0.050	(4)
GIS Coordinator	0.170	0.170	0.170	0.170	(4)
GIS Tech	0.250	0.250	0.250	0.250	(4)
<b>Subtotal</b>	<b>9.100</b>	<b>9.600</b>	<b>9.600</b>	<b>9.600</b>	
Overtime	0.073	0.226	0.178	0.178	
Temporary	0.796	1.361	0.188	0.188	
Limited Term- Special Project Officer		0.100			(5)
<b>TOTAL</b>	<b>9.969</b>	<b>11.287</b>	<b>9.965</b>	<b>9.965</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Assistant Director, Utilities Superintendent and Assoc Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) In 2014/15 a Operations Services Worker position was added (50% allocated to Sewer/ 50% allocated to Storm Drain)
- (4) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.
- (5) Limited term Special Project Officer position added for February 2015 to October 2015 only.

## SEWER

### Description:

The Sewer Enterprise Fund is responsible for providing a sewer system to Pleasanton residents and businesses that meets the ever-increasing challenges of service demands and protects the health of our citizens.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 3,807,331	\$ 4,180,740	\$ 4,347,034	\$ 4,340,964
<b>Revenue</b>				
Sewer Service Charges	13,405,729	13,220,000	13,410,000	13,800,000
Interfund Water Sales-Gen. Fund	56,525	40,500	56,000	60,000
Interfund Reimbursements	3,816	4,616	4,500	4,500
Interest	36,595	25,000	30,000	30,000
Castlewood Sewer Maint Revenue	98,010	92,500	92,500	92,500
Other Revenue	16,911	-	-	-
<b>Total Revenue</b>	<b>\$ 13,617,587</b>	<b>\$ 13,382,616</b>	<b>\$ 13,593,000</b>	<b>\$ 13,987,000</b>
<b>Transfers In (Out)</b>				
<b>Transfers In - From:</b>				
General Fund: DSRSD discount subsidy	87,697	105,000	100,000	103,000
Retiree Medical Fund - implied subsidy	16,000	17,055	19,700	22,500
<b>Transfers (Out) - To:</b>				
Retiree Medical Fund - CERBT trust contrib	-	-	(8,100)	(3,000)
CIP (Sewer Replacement Fund)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
PERS Rate Stabilization -prefunding		(20,955)	(20,600)	(41,200)
<b>Net Transfers</b>	<b>\$ (1,096,303)</b>	<b>\$ (1,098,900)</b>	<b>\$ (1,109,000)</b>	<b>\$ (1,118,700)</b>
<b>Expenditures</b>				
Personnel	1,470,299	1,430,353	1,573,591	1,630,916
Transportation & Training	55,648	72,209	70,760	71,778
Repairs & Maintenance	47,350	57,777	58,077	58,077
Materials, Supplies & Services	10,380,223	10,373,933	10,787,642	11,112,843
Capital Outlay	1,800	-	-	-
Debt Service	192,555	183,150	-	-
<b>Total Expenditures</b>	<b>\$ 12,147,875</b>	<b>\$ 12,117,422</b>	<b>\$ 12,490,070</b>	<b>\$ 12,873,614</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 4,180,740</b>	<b>\$ 4,347,034</b>	<b>\$ 4,340,964</b>	<b>\$ 4,335,650</b>

### Goals & Objectives:

- ◆ Continue telemetry upgrades and hardware improvements at pumping facilities, replacing obsolete and aging equipment with current industry standard components to receive more reliable pump station status and related data information.
- ◆ Continue to design and prepare for construction of the EARS sewer station on Stoneridge Drive.
- ◆ Continued FOG permit inspections.

### Budget Highlights:

- ◆ \$15,000 is included in each year for sewer flow metering.
- ◆ \$5,000 is included in each year for Lift station auxiliary system component repairs and upgrades.

### Accomplishments:

- ◆ Inspected and recorded 100,000 feet of sanitary sewer mains via CCTV.
- ◆ Flushed and cleaned 112,000 feet of sanitary sewer mains.

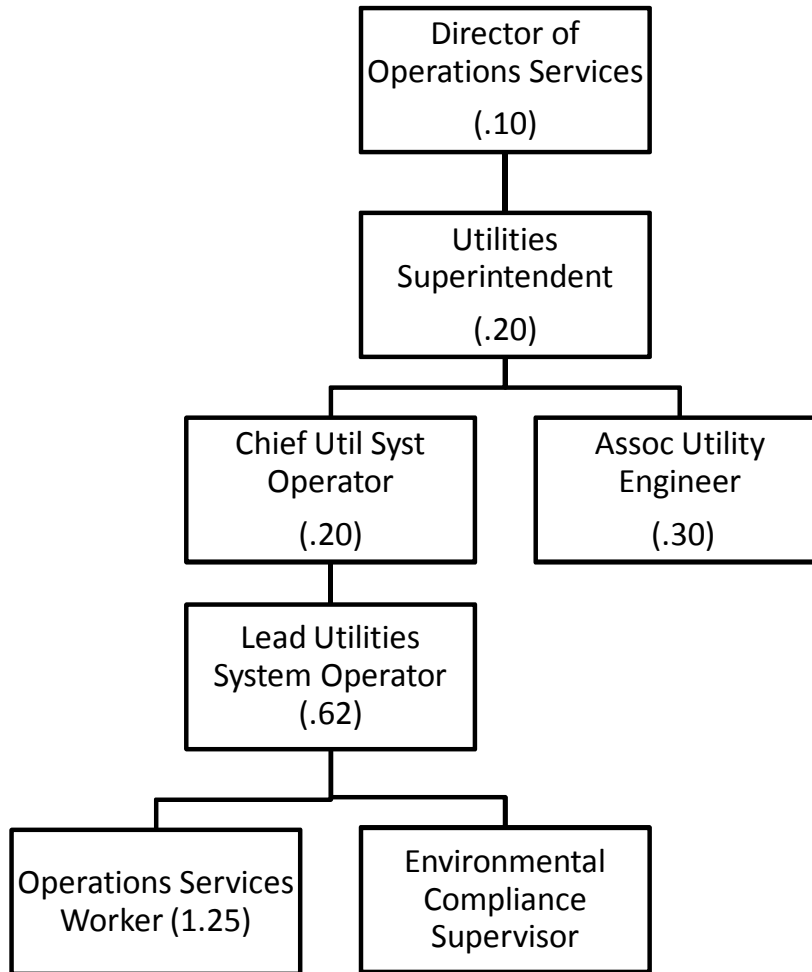


**SEWER**

**EXPENDITURES BY PROGRAM**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>SEWER OPERATIONS &amp; MAINT DIVISION</b>				
■ Sewer Agencies	\$ 9,470,173	\$ 9,400,000	\$ 9,750,000	\$ 10,050,000
■ Sewer Operations	2,436,903	2,447,069	2,656,976	2,740,522
■ Castlewood Sewer O&M	48,244	87,203	83,094	83,092
Division Subtotal	<b>\$ 11,955,320</b>	<b>\$ 11,934,272</b>	<b>\$ 12,490,070</b>	<b>\$ 12,873,614</b>
<b>DEBT SERVICE DIVISION</b>				
■ 2004 Sewer Bond	\$ 192,555	\$ 183,150	\$ -	\$ -
Division Subtotal	<b>\$ 192,555</b>	<b>\$ 183,150</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,147,875</b>	<b>\$ 12,117,422</b>	<b>\$ 12,490,070</b>	<b>\$ 12,873,614</b>

**STORM DRAIN**



**Personnel Summary**

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16			Projected 2016/17			
			Urban Runoff	Storm Drain	TOTAL	Urban Runoff	Storm Drain	TOTAL	
Utilities Superintendent	0.20	0.20		0.20	0.20		0.20	0.20	(1)
Assoc Utility Engineer	0.30	0.30		0.30	0.30		0.30	0.30	(1)
Chief Utility Systems Operator	0.20	0.20	0.20		0.20	0.20		0.20	
Source Control Inspector	1.00								(2)
Env. Compliance Supervisor		1.00	1.00		1.00	1.00		1.00	(2)
Lead Utility Systems Operator	0.62	0.62		0.62	0.62		0.62	0.62	
Operations Services Worker	0.75	1.25		1.25	1.25		1.25	1.25	(3)
<b>Subtotal</b>	<b>3.07</b>	<b>3.57</b>	<b>1.20</b>	<b>2.37</b>	<b>3.57</b>	<b>1.20</b>	<b>2.37</b>	<b>3.57</b>	
Overtime Temporary	0.02	0.07	0.04	0.05	0.09	0.04	0.05	0.09	
<b>TOTAL</b>	<b>3.09</b>	<b>3.64</b>	<b>1.24</b>	<b>2.42</b>	<b>3.66</b>	<b>1.24</b>	<b>2.42</b>	<b>3.66</b>	

**Comments:**

- (1) The Utilities Superintendent and the Associate Utility Engineer are funded in the Water, Sewer, and Storm Drain enterprise funds.
- (2) In FY 2014/15 the Source Control Inspector position was replaced by Environmental Compliance Supervisor position.
- (3) .5FTE Operations Service Worker position added in FY2014/15.

**STORM DRAIN**

**Description:**

The Storm Drain Planning and Operations Program and the Urban Runoff Program are included in this Enterprise Fund. Together they provide a safe and effective storm drain system within Pleasanton, while conserving natural resources and preserving the environment.

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
<b>Beginning Balance, July 1</b>	\$ 870,474	\$ 1,127,353	\$ 1,139,089	\$ 1,124,297
<b>Revenue</b>				
Water Sales	516,952	508,000	508,000	508,000
Interfund Water Sales-Gen. Fund	5,758	4,500	6,000	6,000
Interfund Reimbursements	155,604	182,769	175,440	177,520
Other Revenue	1,562	-	-	-
<b>Total Revenue</b>	<b>\$ 679,876</b>	<b>\$ 695,269</b>	<b>\$ 689,440</b>	<b>\$ 691,520</b>
<b>Transfers In (Out)</b>				
from General Fund: Operating Subsidy	330,000	330,000	330,000	330,000
Retiree Medical Fund - CERBT trust contribution	-	-	(2,300)	(800)
to Fund 215: PERS Pre-funding Plan	-	(5,835)	(8,000)	(12,300)
<b>Net Transfers</b>	<b>\$ 330,000</b>	<b>\$ 324,165</b>	<b>\$ 322,000</b>	<b>\$ 317,700</b>
<b>Expenditures</b>				
Personnel	409,395	558,932	595,312	617,377
Transportation & Training	3,273	9,179	8,795	8,878
Repairs & Maintenance	15,389	19,342	18,433	18,433
Materials, Supplies & Services	324,940	420,245	403,692	403,810
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 752,996</b>	<b>\$ 1,007,698</b>	<b>\$ 1,026,232</b>	<b>\$ 1,048,498</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,127,353</b>	<b>\$ 1,139,089</b>	<b>\$ 1,124,297</b>	<b>\$ 1,085,019</b>

**Goals & Objectives:**

- ◆ Ensure compliance with all Department of Fish & Game regulatory permit requirements.
- ◆ Comply with new Storm Water Regulations

**Budget Highlights:**

- ◆ \$102,000 is included in each year for the City's portion of Alameda County Clean Water Program (ACCWP).
- ◆ \$32,000 is included in each year for weed abatement around heavily trafficked and visible Storm Facilities.
- ◆ \$23,000 is included in each year for charges Alameda County assesses to calculate Urban Runoff fee and State's MDES permit fee.

**Accomplishments:**

- ◆ Revised Storm Water permit templates.

**EXPENDITURES BY PROGRAM**

	<b>Actual 2013/14</b>	<b>Adjusted 2014/15</b>	<b>Projected 2015/16</b>	<b>Projected 2016/17</b>
■ Storm Drain Operations & Maint	328,642	418,876	447,222	461,629
■ Urban Runoff	424,354	588,823	579,009	586,869
<b>TOTAL EXPENDITURES</b>	<b>\$ 752,996</b>	<b>\$ 1,007,698</b>	<b>\$ 1,026,232</b>	<b>\$ 1,048,498</b>

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## INTERNAL SERVICE FUNDS

# Operating Budget FY 2015/16 and FY 2016/17



**A fund used to account for the financing of goods or services provided by one department or agency to other departments of the City, on a cost-reimbursement basis (e.g., vehicle replacement fund).**

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## EMPLOYEE BENEFITS

006890

### Description:

The Employee Benefit Fund accounts for all employee benefit costs including accrued and unused employee vacation leave; City's share of employees' retirement, medical, dental, life, and long-term disability costs. Revenues for the Fund come from interest earnings and benefit accrual costs charged to all City operating programs, based on the cost of an employee's direct chargeable time. The Fund maintains adequate reserves to fund its liability for accrued but unused vacation, and compensatory time off.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ (5,459,008)	\$ (4,610,266)	\$ (3,761,872)	\$ (2,858,284)
<b>Revenue</b>				
Comp Revenue	555,388	-	-	-
Benefits Revenue	6,838,338	7,195,319	7,276,655	7,842,131
Retirement Revenue	8,873,325	9,150,610	10,049,932	10,903,065
PERS Side Fund Payoff Revenue	848,742	881,944	901,588	921,606
Leave Revenue	609,528	484,760	781,073	791,475
Interest Earnings	32,222	10,000	5,000	5,000
<b>Total Revenue</b>	<b>\$ 17,757,543</b>	<b>\$ 17,722,633</b>	<b>\$ 19,014,248</b>	<b>\$ 20,463,277</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	16,907,539	16,864,239	18,107,660	19,536,671
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,263	10,000	3,000	3,000
Prior Period Adjustment	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 16,908,801</b>	<b>\$ 16,874,239</b>	<b>\$ 18,110,660</b>	<b>\$ 19,539,671</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (4,610,266)</b>	<b>\$ (3,761,872)</b>	<b>\$ (2,858,284)</b>	<b>\$ (1,934,678)</b>

### Budget Highlights:

- ◆ The estimated increase in the City's liability for earned but unused vacation and compensatory time off is \$786,0723 for FY 2015/16 and 796,475 for FY 2016/17.
- ◆ The accumulated liability for compensated absences payable (unused vacation and compensatory time) is estimated to be \$4,937,027 at the end of FY 2015/16 and \$5,733,502 at the end of FY 2016/17. An amount equal to the liability has been expensed in each of the years incurred and/or earned and therefore sufficient funding is reserved for this liability.
- ◆ Council authorized the advance to the General Fund of \$7,840,284 to pay off the PERS Side Fund in July 2011. The General Fund makes payments annually to pay back this advance. As of June 30, 2015, 2016, and 2017, respectively the amount outstanding is as follows:

	2014/15	2015/16	2016/17
Outstanding Balance	\$3,728,322	\$2,826,734	\$1,905,128

## L.P.F.D. REPLACEMENT

037900

**Description:**

The purpose of this Fund is to provide for the ongoing replacement of Livermore-Pleasanton Fire Department equipment and other capital items (excluding Fire Apparatus, which is provided for in a separate Fund 047). Funding sources are interest earnings and annual replacement accruals charged for existing LPFD capital items determined by their replacement cost and estimated useful life (similar to depreciation). Livermore contributes to this fund also.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 487,959	\$ 533,244	\$ 420,344	\$ 410,344
<b>Revenue</b>				
Equipment Replacement Revenue	80,000	80,000	80,000	80,000
Interest Earnings	3,537	2,800	4,000	4,000
<b>Total Revenue</b>	<b>\$ 83,537</b>	<b>\$ 82,800</b>	<b>\$ 84,000</b>	<b>\$ 84,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	38,252	50,700	9,000	45,600
Capital Outlay	-	145,000	85,000	30,000
<b>Total Expenditures</b>	<b>\$ 38,252</b>	<b>\$ 195,700</b>	<b>\$ 94,000</b>	<b>\$ 75,600</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 533,244</b>	<b>\$ 420,344</b>	<b>\$ 410,344</b>	<b>\$ 418,744</b>

**Budget Highlights:**

- ◆ FY 2025/16 replacement equipment requests include: 1 PC's, 1 notebooks/tablets, 6 printers, 1 server, and MDC replacements
- ◆ FY 2016/17 replacement equipment requests include: 2 servers, 10 laptops, 14 PC's, 10 printers, and 4 MDC replacements.



**PUBLIC ART ACQUISITION**

**038900**

**Description:**

The purpose of the Public Art Acquisition Fund is to provide a source of public funding for the design, selection, acquisition, purchase, and installation of City-owned public art.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 258,270	\$ 240,968	\$ 192,468	\$ 144,468
<b>Revenue</b>				
Interest Earnings	1,840	1,500	2,000	2,000
<b>Total Revenue</b>	\$ 1,840	\$ 1,500	\$ 2,000	\$ 2,000
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,141	25,000	25,000	25,000
Capital Outlay	-	25,000	25,000	25,000
<b>Total Expenditures</b>	\$ 19,141	\$ 50,000	\$ 50,000	\$ 50,000
<b>ENDING BALANCE, June 30</b>	\$ 240,968	\$ 192,468	\$ 144,468	\$ 96,468

**Budget Highlights:**

- ♦ FY 2015/16 and FY 2016/17 proposed budget is for the design services and/or fabrication required to produce a new Public Art piece, and/or the purchase of new Art pieces for the City's Public Art Collection.

**PUBLIC ART MAINTENANCE**

**039900**

**Description:**

The purpose of the Public Art Maintenance Fund is to provide a source of funding for the maintenance, renovation, and conservation of a growing City public art collection.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 55,510	\$ 48,346	\$ 22,746	\$ 12,146
<b>Revenue</b>				
Art Conservation Accrual	-	-	15,000	15,000
Interest Earnings	382	400	400	400
<b>Total Revenue</b>	<b>\$ 382</b>	<b>\$ 400</b>	<b>\$ 15,400</b>	<b>\$ 15,400</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	7,545	26,000	26,000	26,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 7,545</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 48,346</b>	<b>\$ 22,746</b>	<b>\$ 12,146</b>	<b>\$ 1,546</b>

**Budget Highlights:**

- ◆ FY 2015/16 and FY 2016/17 proposed expenditures include contractual services related to the repair, renovation, and annual maintenance of the City's public art collection. To date, there are 34 art pieces and 3 utility boxes that require maintenance and repairs.

**VEHICLE REPLACEMENT**

**041900**

**Description:**

The purpose of the Vehicle Replacement Fund is to provide for the ongoing replacement of City autos, trucks, and vans (excluding patrol vehicles, patrol motorcycles, and Fire apparatus which have their own replacement funds). Funding sources include interest earnings and annual replacement charges assessed for existing vehicles. The charges are based on their replacement cost and estimated useful life (similar to depreciation).

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 1,877,262	\$ 2,122,906	\$ 2,153,254	\$ 2,315,244
<b>Revenue</b>				
Vehicle Replacement Revenue	350,768	502,308	502,308	502,308
Sale of Property & Other	-	116,000	-	-
Interest Earnings	14,320	11,500	16,000	16,000
<b>Total Revenue</b>	<b>\$ 365,088</b>	<b>\$ 629,808</b>	<b>\$ 518,308</b>	<b>\$ 518,308</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	527,460	279,318	267,800
Repairs & Maintenance	9,765	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	109,680	72,000	77,000	250,000
<b>Total Expenditures</b>	<b>\$ 119,444</b>	<b>\$ 599,460</b>	<b>\$ 356,318</b>	<b>\$ 517,800</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,122,906</b>	<b>\$ 2,153,254</b>	<b>\$ 2,315,244</b>	<b>\$ 2,315,752</b>

**Budget Highlights:**

- ◆ FY 2015/16: \$279,318 is proposed towards the lease payment of 52 vehicles through the Enterprise Lease Fleet Management program and \$157,000 is proposed to replace vehicles in the following Departments: Police (vehicle: #446); Fire (vehicle: #627); and Utilities (vehicle: #117).
- ◆ FY 2016/17: \$267,800 is proposed towards the lease payment of 52 vehicles through the Enterprise Lease Fleet Management program and \$250,000 is proposed to replace vehicles in the following Departments: Police (vehicles: #465, #468, #498); Fire (vehicle: #626); and Streets (vehicle: #225).

**EQUIPMENT REPLACEMENT**

**042900**

**Description:**

The Equipment Replacement Fund provides for the ongoing replacement of field equipment and communication systems (including radio and phone). Funding sources are interest earnings and replacement accruals charged to City departments responsible for the equipment (similar to depreciation).

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 2,647,160	\$ 2,632,917	\$ 2,195,634	\$ 1,615,851
<b>Revenue</b>				
Equipment Replacement Revenue	314,798	367,217	352,217	352,217
Interest Earnings	19,580	15,500	20,000	20,000
<b>Total Revenue</b>	<b>\$ 334,378</b>	<b>\$ 382,717</b>	<b>\$ 372,217</b>	<b>\$ 372,217</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	1,704	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	114,051	-	-	1,200,000
Capital Outlay	232,867	820,000	952,000	607,000
<b>Total Expenditures</b>	<b>\$ 348,622</b>	<b>\$ 820,000</b>	<b>\$ 952,000</b>	<b>\$ 1,807,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,632,917</b>	<b>\$ 2,195,634</b>	<b>\$ 1,615,851</b>	<b>\$ 181,068</b>

**Budget Highlights:**

- FY 2015/16: \$952,000 is proposed to replace various City equipment, including: a tractor and pump (#110, #188); various mowers, dump trailer, sprayers and sod cutter in Parks; a stationary generator (#920) and carpet cleaner (#955); reciprocating compressor and ballistic shields and tactical vest for Police.
- FY 2016/17: \$83,000 is proposed to replace/repair (some or all of the) various City Facilities including: Commercial refrigerators/freezers, lighting and curtains at Amador Theater, and pottery kiln and \$1,324,000 is proposed to replace the deck, replaster, heater and pumps at the 50M pool.

**FACILITIES RENOVATION**

**043900**

**Description:**

The purpose of the Facilities Renovation Fund is to provide for major maintenance, repairs, and renovations to existing City facilities. Funding sources are interest earnings and annual facility renovation accruals charged to City departments.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 1,946,118	\$ 2,200,133	\$ 2,380,447	\$ 2,013,225
<b>Revenue</b>				
Facilities Renovation Revenue	735,000	1,133,814	1,133,814	1,133,814
Interest Earnings	14,211	10,500	16,000	16,000
<b>Total Revenue</b>	<b>\$ 749,211</b>	<b>\$ 1,144,314</b>	<b>\$ 1,149,814</b>	<b>\$ 1,149,814</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Transportation & Training	-	-	-	-
Repairs & Maintenance	13,583	-	-	-
Materials, Supplies & Services	481,612	894,000	1,342,036	1,233,134
Capital Outlay	-	70,000	175,000	180,000
<b>Total Expenditures</b>	<b>\$ 495,196</b>	<b>\$ 964,000</b>	<b>\$ 1,517,036</b>	<b>\$ 1,413,134</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,200,133</b>	<b>\$ 2,380,447</b>	<b>\$ 2,013,225</b>	<b>\$ 1,749,905</b>

**Budget Highlights:**

- ♦ FY 2015/16: \$1,517,036 is proposed to replace/repair various City facilities, including: ADA compliance projects and Energy Efficiency Projects, watermain repairs and restroom remodel at Fire Station 3, Senior Center HVAC replacement, exterior stucco and paint at Adult Softball Complex, paint and carpet at various facilities, Pleasanton Middle School Gym and restroom paint, conference room paint, carpet and furniture.
- ♦ FY 2016/17: \$1,413,134 is proposed to replace/repair various City facilities including: ADA compliance projects and Energy Efficiency projects, replacing the roof at 123 Main St, replace the generator and switch at PD, carpet and interior paint IT Modular, interior improvements for various buildings including Cultural Arts, Amador Recreation Center, Veterans Building, Alviso Adobe, and Muesum on Main.

**INFORMATION TECHNOLOGY REPLACEMENT**

**046900**

**Description:**

The purpose of the Information Technology (IT) Replacement/Improvement Fund is to provide for the ongoing replacement of City information systems, including computer hardware and software. Funding sources are interest earnings and annual replacement accruals charge for existing data processing equipment determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 3,155,740	\$ 2,971,254	\$ 2,964,257	\$ 982,493
<b>Revenue</b>				
Equipment Replacement Revenue	382,038	445,653	445,653	445,653
Interest Earnings	22,900	18,000	23,000	23,000
<b>Total Revenue</b>	<b>\$ 404,938</b>	<b>\$ 463,653</b>	<b>\$ 468,653</b>	<b>\$ 468,653</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	2,029	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	460,042	98,050	165,200	132,625
Capital Outlay	127,353	372,600	2,285,217	444,000
<b>Total Expenditures</b>	<b>\$ 589,425</b>	<b>\$ 470,650</b>	<b>\$ 2,450,417</b>	<b>\$ 576,625</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,971,254</b>	<b>\$ 2,964,257</b>	<b>\$ 982,493</b>	<b>\$ 874,521</b>

**Budget Highlights:**

- \$114,200 in FY 2015/16 and \$132,625 in FY 2016/17 proposed for the replacement of IT equipment including Desktop Systems (55), Notebooks (26), printers (18), projectors (4), Servers (5), Scanners (6), UPS (2) and Network Equipment (5).
- \$602,000 in FY 2015/16 and \$145,700 in FY 2016/17 proposed for replacement of IT equipment including: Utilities Sewer Truck System, SCADA backup system, Library Book Theft Deterrent system, SCADA Servers, Voice Logger, video imaging system, PD Briefing room Projector, Application Servers, Storage Area Network (SAN), Police MDC's, and Firewall.
- \$2,098,200 in FY 2015/16 and \$148,300 in FY 2016/17 proposed for replacement of software including: Recreation software, Box Office software, ERP (Financials, Budgeting, Cashiering, Payroll, HR), Livescan (2), IT Backup System, Sever and Desktop Virtualization s/w, PD CAD/RMS upgrade, and Paratransit dispatching software.

**FIRE APPARATUS REPLACEMENT**

**047900**

**Description:**

The purpose of the Fire Apparatus Replacement Fund is to provide for the ongoing replacement of Fire apparatus including ladder trucks, engines, and utility vehicles. Funding sources are interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation). Funding is provided by Pleasanton only. Livermore's funding for apparatus is provided through Livermore's Capital Improvement Program.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 2,909,899	\$ 2,595,505	\$ 2,833,453	\$ 1,957,401
<b>Revenue</b>				
Fire Apparatus Replacement Revenue	163,494	223,948	223,948	223,948
Interest Earnings	18,677	14,000	20,000	20,000
<b>Total Revenue</b>	<b>\$ 182,171</b>	<b>\$ 237,948</b>	<b>\$ 243,948</b>	<b>\$ 243,948</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	4,089	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,385	-	-	-
Capital Outlay	480,091	-	1,120,000	1,200,000
<b>Total Expenditures</b>	<b>\$ 496,565</b>	<b>\$ -</b>	<b>\$ 1,120,000</b>	<b>\$ 1,200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,595,505</b>	<b>\$ 2,833,453</b>	<b>\$ 1,957,401</b>	<b>\$ 1,001,349</b>

**Budget Highlights:**

- ◆ FY 2015/16: \$1,120,000 is proposed to replace Engine 597 and 94 (#621 and #624).
- ◆ FY 2016/17: \$1,200,000 is proposed to replace Ladder Truck (#609).

**POLICE VEHICLE REPLACEMENT**

**048900**

**Description:**

The purpose of the Police Vehicle Replacement Fund is to provide for the ongoing replacement of patrol vehicles, Community Services Officer (CSO) vehicles, Animal Control vehicles, and motorcycles. Funding sources include interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 747,455	\$ 569,134	\$ 489,099	\$ 838,564
<b>Revenue</b>				
Patrol Vehicle Replacement Revenue	325,739	466,465	466,465	466,465
Interest Earnings	4,415	2,500	4,000	4,000
<b>Total Revenue</b>	<b>\$ 330,154</b>	<b>\$ 468,965</b>	<b>\$ 470,465</b>	<b>\$ 470,465</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	17,298	-	-	-
Capital Outlay	491,177	549,000	121,000	72,000
<b>Total Expenditures</b>	<b>\$ 508,475</b>	<b>\$ 549,000</b>	<b>\$ 121,000</b>	<b>\$ 72,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 569,134</b>	<b>\$ 489,099</b>	<b>\$ 838,564</b>	<b>\$ 1,237,029</b>

**Budget Highlights:**

- ◆ FY 2015/16: \$113,875 is proposed to replace the following: patrol motorcycles and vehicle (#436B, #437B, and #412).
- ◆ FY 2016/17: \$72,00 is proposed to replace the following: patrol motorcycles (#439, #440B, and #441B).



**PARK & MEDIAN RENOVATION**

**050900**

**Description:**

The Park & Median Renovation Fund was created in fiscal year 1993-94 to provide for major renovations to City parks. Renovation projects are reviewed and prioritized by the Parks and Recreation Commission. Funding sources are interest earnings and annual accruals (similar to depreciation) charged to the Parks Maintenance Division in the General Fund. The Park and Median Renovation Fund also provides for contracted street median repairs and maintenance.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 4,745,038	\$ 5,101,641	\$ 5,145,641	\$ 5,401,641
<b>Revenue</b>				
Park Renovation Revenue	875,000	1,022,400	1,022,400	1,022,400
Misc Grant Revenue	15,000	-	-	-
Interest Earnings	36,923	28,000	40,000	40,000
<b>Total Revenue</b>	<b>\$ 926,923</b>	<b>\$ 1,050,400</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	7,649	56,400	56,400	55,000
Materials, Supplies & Services	562,672	950,000	750,000	850,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 570,320</b>	<b>\$ 1,006,400</b>	<b>\$ 806,400</b>	<b>\$ 905,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,101,641</b>	<b>\$ 5,145,641</b>	<b>\$ 5,401,641</b>	<b>\$ 5,559,041</b>

**Budget Highlights:**

- ◆ FY 2015/16: Transferred \$425,000 to Parks operating budget for ongoing tree trimming within the City.
- ◆ FY 2015/16: \$56,400 is proposed for other renovation/maintenance including: park concrete repairs and trail renovations/repairs.
- ◆ FY 2015/16: \$300,000 is proposed for playground/irrigation/turf/equipment renovations at various City parks.
- ◆ FY 2015/16: \$200,000 is proposed for street median landscape maintenance/renovations.
- ◆ FY 2016/17: \$56,400 is proposed for other renovation/maintenance including: park concrete repairs and trail renovations/repairs.
- ◆ FY 2016/17: \$400,000 is proposed for playground/irrigation/turf/equipment renovations at various City parks.
- ◆ FY 2016/17: \$2000,000 is proposed for street median landscape maintenance/renovations.

**STREET LIGHT REPLACEMENT**

**052900**

**Description:**

In fiscal year 1996-97 the City acquired its street lights from PG&E. The Street Light Replacement Fund was established in 1997-98 to provide a source of funding for replacement and renovation of the street lights.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 1,766,098	\$ 1,792,592	\$ 1,747,916	\$ 1,606,240
<b>Revenue</b>				
Street Light Replacement Revenue	45,324	45,324	45,324	45,324
Interest Earnings	13,184	10,000	13,000	13,000
<b>Total Revenue</b>	<b>\$ 58,508</b>	<b>\$ 55,324</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	1,029	-	-	-
Materials, Supplies & Services	8,310	-	30,000	30,000
Capital Outlay	22,675	100,000	170,000	170,000
<b>Total Expenditures</b>	<b>\$ 32,014</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,792,592</b>	<b>\$ 1,747,916</b>	<b>\$ 1,606,240</b>	<b>\$ 1,464,564</b>

**Budget Highlights:**

- ◆ FY 2015/16: \$100,000 is proposed for replacing street lights and painting decorative street lights throughout the City.
- ◆ FY 2015/16: \$100,000 is proposed for replace the pathway lights with LED lights and poles at Hansen Park.
- ◆ FY 2016/17: \$130,000 is proposed for replacing street lights and painting decorative street lights throughout the City.

**TRAFFIC SIGNAL REPLACEMENT**

**053900**

**Description:**

The Traffic Signal Replacement Fund was established in FY 2003/04 to provide a source of funding for replacement and renovation of the City's traffic signal system.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 904,177	\$ 780,033	\$ 657,358	\$ 586,683
<b>Revenue</b>				
Traffic Signal Replacement Revenue	227,839	273,325	273,325	273,325
Interest Earnings	5,872	4,000	6,000	6,000
<b>Total Revenue</b>	<b>\$ 233,711</b>	<b>\$ 277,325</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	51,387	100,000	100,000	100,000
Capital Outlay	306,468	300,000	250,000	250,000
<b>Total Expenditures</b>	<b>\$ 357,855</b>	<b>\$ 400,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 780,033</b>	<b>\$ 657,358</b>	<b>\$ 586,683</b>	<b>\$ 516,008</b>

**Budget Highlights:**

- ♦ \$350,000 is proposed in each budget year to replace various traffic signal equipment through out the City (including: poles, cabinets, wiring, controllers, cameras etc). Internally Illuminated Street Name Signs will begin a 3 year replacement plan.

**GOLF REPLACEMENT**  
**054900**

**Description:**

The Golf Replacement Fund provides for the ongoing replacement of equipment and facilities at the City owned Callippe Preserve Golf Course. Funding sources are interest earnings and annual replacement accruals (currently at 5% of estimated golf operations revenue per year) funded by the operations of the Callippe Preserve Golf Course.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 202,141	\$ 61,054	\$ 6,454	\$ 95,154
<b>Revenue</b>				
Interest Earnings	990	1,000	-	-
<b>Total Revenue</b>	<b>\$ 990</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfer in from Golf Operations	80,000	80,000	202,000	208,000
<b>Net Transfers</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 202,000</b>	<b>\$ 208,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	80,057	55,600	48,500	55,000
Capital Outlay	142,020	80,000	64,800	64,800
<b>Total Expenditures</b>	<b>\$ 222,077</b>	<b>\$ 135,600</b>	<b>\$ 113,300</b>	<b>\$ 119,800</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 61,054</b>	<b>\$ 6,454</b>	<b>\$ 95,154</b>	<b>\$ 183,354</b>

**Budget Highlights:**

- ◆ FY 2015/16: \$48,500 is proposed for restaurant enhancements, a new pergola and storage.
- ◆ FY 2015/16: \$64,800 is proposed for green-side bunker renovations.
- ◆ FY 2016/17: \$55,000 is proposed for cart barn repairs, interior painting and carpet in the pro shop.
- ◆ FY 2016/17: \$64,800 is proposed for green-side bunker renovations.

**P E R S RATE STABILIZATION**

**215900**

**Description:**

The P.E.R.S Rate Stabilization Fund was created in fiscal year 2010/11 to account for a portion of General Fund year-end surpluses and contribute additional payments to CalPERS, reducing the City's unfunded pension liabilities.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 1,000,000	\$ 1,928,584	\$ 1,000,000	\$ 1,000,000
<b>Revenue</b>				
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -
<b>Transfers In (Out)</b>				
Trs in from General Fund-alloc of surplus	928,584		1,000,000	2,000,000
Transfer in Utilities-PERS prefunding		71,416	70,200	140,500
<b>Net Transfers</b>	\$ 928,584	\$ 71,416	\$ 1,070,200	\$ 2,140,500
<b>Expenditures</b>				
Personnel	-	1,000,000	1,070,200	2,140,500
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ -	\$ 1,000,000	\$ 1,070,200	\$ 2,140,500
<b>ENDING BALANCE, June 30</b>	\$ 1,928,584	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

**Budget Highlights:**

- ◆ \$1,070,200 is included in FY 2015/16 to pay down the City's unfunded pension liability.
- ◆ \$2,140,500 is included in FY 2016/17 to pay down the City's unfunded pension liability.

**L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT  
216900**

Description:

The purpose of this Fund is to establish reserves for future medical insurance obligations by the City for Fire Department retirees under existing memoranda of understanding (MOU). This fund includes Livermore's share of the LPFD.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 5,691,454	\$ 4,222,221	\$ 2,835,221	\$ 1,865,221
<b>Revenue</b>				
Benefits Accruals	973,110	700,000	1,150,000	1,150,000
Interest Earnings	31,661	20,000	10,000	4,000
<b>Total Revenue</b>	<b>\$ 1,004,771</b>	<b>\$ 720,000</b>	<b>\$ 1,160,000</b>	<b>\$ 1,154,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	2,465,280	2,106,000	2,122,000	2,146,000
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	8,724	1,000	8,000	1,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,474,003</b>	<b>\$ 2,107,000</b>	<b>\$ 2,130,000</b>	<b>\$ 2,147,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 4,222,221</b>	<b>\$ 2,835,221</b>	<b>\$ 1,865,221</b>	<b>\$ 872,221</b>

Budget Highlights:

- ◆ Expenditures include \$2,122,000.00 in FY 2015/16 and \$2,146,000.00 in FY 2016/17 for current retiree insurance expenses and funding of the annual required contributions (ARC) for the retiree medical trust, and \$8,000.00 in FY 2015/16 and \$1,000.00 in FY 2016/17 for professional services, including required actuarial studies to properly account for the underfunded liability and administration of reimbursement program to retirees for premium expenses.
- ◆ In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for FY 2015/16 is estimated to be \$2,423,000 net of the \$1,074,000 in out-of-pocket costs and an estimated implied subsidy of \$293,000 reflected above for a net investment in the trust of \$1,056,000.
  - The Annual Required Contribution to the trust for FY 2016/17 is estimated to be \$2,497,000 net of the \$1,131,800 in out-of-pocket costs and an estimated implied subsidy of \$350,000 reflected above for a net investment in the trust of \$1,016,000.

**WORKERS' COMPENSATION**

**217900**

**Description:**

The Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for all non-fire employees of the City.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 436,178	\$ 1,304,435	\$ 1,330,435	\$ 1,127,435
<b>Revenue</b>				
Compensation Insurance Revenue	1,879,891	1,000,000	1,000,000	1,000,000
Misc. Reimbursements	20,764	-	-	-
Interest Earnings	26,384	26,000	25,000	25,000
<b>Total Revenue</b>	<b>\$ 1,927,040</b>	<b>\$ 1,026,000</b>	<b>\$ 1,025,000</b>	<b>\$ 1,025,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,058,783	1,000,000	1,228,000	1,235,000
Prior Period Adjustment	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,058,783</b>	<b>\$ 1,000,000</b>	<b>\$ 1,228,000</b>	<b>\$ 1,235,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,304,435</b>	<b>\$ 1,330,435</b>	<b>\$ 1,127,435</b>	<b>\$ 917,435</b>

**Budget Highlights:**

- ◆ Revenue comes from an annual accrual charged to all non-fire operating programs.
- ◆ Estimated expenditures are for claims paid by the City and for insurance administration charges for non-Fire employees of the City.
- ◆ Revenues and costs associated with fire department employees are shown separately in Fund 219 "L.P.F.D. Workers Compensation Fund".

**SELF-INSURANCE RETENTION**

**218900**

**Description:**

The Self-Insurance Retention Fund pays insurance premiums and all claims which fall under the City's various retention limits.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 5,531,441	\$ 5,729,021	\$ 5,544,021	\$ 5,484,021
<b>Revenue</b>				
Self-Insurance Retention Revenue	825,000	865,000	1,100,000	1,100,000
Damage Reimbursement	185	-	-	-
Interest Earnings	40,038	30,000	40,000	40,000
<b>Total Revenue</b>	<b>\$ 865,223</b>	<b>\$ 895,000</b>	<b>\$ 1,140,000</b>	<b>\$ 1,140,000</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	667,643	1,080,000	1,200,000	1,260,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 667,643</b>	<b>\$ 1,080,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,260,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,729,021</b>	<b>\$ 5,544,021</b>	<b>\$ 5,484,021</b>	<b>\$ 5,364,021</b>

**Budget Highlights:**

- ◆ The Risk Management Program in the Law Department is assessed an annual charge as a funding source for this Fund.
- ◆ Projected expenditures are for insurance premiums, claims paid by the City, and for the contract administration.



**L.P.F.D. WORKERS' COMPENSATION**

**219900**

**Description:**

The LPFD Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for Fire Department employees. This fund includes Livermore's share of the costs.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ (1,965,284)	\$ (3,270,985)	\$ (3,547,985)	\$ (3,913,985)
<b>Revenue</b>				
Benefits Accruals	1,000,000	1,200,000	1,500,000	1,600,000
Misc Reimbursements	380,745	-	-	-
Interest Earnings	4,111	10,000	10,000	10,000
<b>Total Revenue</b>	\$ 1,384,857	\$ 1,210,000	\$ 1,510,000	\$ 1,610,000
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,690,558	1,487,000	1,876,000	1,953,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ 2,690,558	\$ 1,487,000	\$ 1,876,000	\$ 1,953,000
<b>ENDING BALANCE, June 30</b>	\$ (3,270,985)	\$ (3,547,985)	\$ (3,913,985)	\$ (4,256,985)

**Budget Highlights:**

- ◆ Revenue comes from annual accrual charges made to the Livermore-Pleasanton Fire Department (LPFD).
- ◆ Estimated expenditures are for claims paid by the City and for insurance administrator charges for LPFD employees.
- ◆ Beginning and ending fund balances include accrued liabilities.

**PLEASANTON RETIREES' MEDICAL RESERVE**

**222900**

**Description:**

The purpose of this Fund is to establish reserves for the City's future medical insurance obligations by the City for retirees under existing memorandums of understanding (MOU). This fund accounts for the non-fire personnel of the City.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 25,081,986	\$ 25,232,280	\$ 25,941,150	\$ 26,772,150
<b>Revenue</b>				
Benefits Accruals	6,987,988	5,516,000	5,695,000	5,863,000
Interest Earnings	151,280	120,000	150,000	150,000
<b>Total Revenue</b>	<b>\$ 7,139,267</b>	<b>\$ 5,636,000</b>	<b>\$ 5,845,000</b>	<b>\$ 6,013,000</b>
<b>Transfers In (Out)</b>				
Repayment of 03 COP Bond payoff loan		588,870	681,000	776,000
Additional CERBT Trust contribution			400,067	132,890
Implied Subsidy	(623,000)	(641,000)	(741,000)	(845,000)
<b>Net Transfers</b>	<b>\$ (623,000)</b>	<b>\$ (52,130)</b>	<b>\$ 340,067</b>	<b>\$ 63,890</b>
<b>Expenditures</b>				
Personnel	6,346,113	4,870,500	5,332,067	5,146,890
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,860	4,500	22,000	4,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,365,973</b>	<b>\$ 4,875,000</b>	<b>\$ 5,354,067</b>	<b>\$ 5,150,890</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 25,232,280</b>	<b>\$ 25,941,150</b>	<b>\$ 26,772,150</b>	<b>\$ 27,698,150</b>

**Budget Highlights:**

- Expenditures include \$5,332,067 in FY 2015/16 and \$5,146,890 in FY 2016/17 for current retiree medical expenses and funding of the annual required contribution (ARC) to the retiree medical trust, and \$22,000 in FY 2015/16 and \$4,000 in FY 2016/17 for professional services, including required actuarial studies to properly account for this City's underfunded liability and administration of reimbursement program to retirees for premium expenses.
- In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for FY 2015/16 is estimated to be \$5,695,000 net of the \$3,532,000 in out-of-pocket costs and an estimated implied subsidy of \$741,000 reflected above for a net investment in the trust of \$1,422,000.
  - The Annual Required Contribution to the trust for FY 2016/17 is estimated to be \$5,863,000 net of the \$3,960,000 in out-of-pocket costs and an estimated implied subsidy of \$845,000 reflected above for a net investment in the trust of \$1,058,000.
- Council authorized the transfer of \$6,480,643 to the General Fund to pay off the 2003 Certificates of Participation (COP) in June 2013 and an advance to the General Fund of \$7,840,284 to pay off the PERS Police Side Fund in July 2011. As of June 30, 2015 the amount outstanding is as follows:

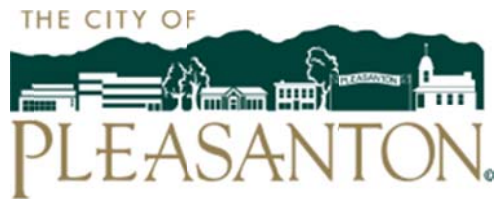
Police Side Fund	\$ 3,728,322
2003 COPs	5,891,773
	<u>\$ 9,620,095</u>

The overall savings in future interest cost to the General Fund by paying off these obligations was \$14.2 million (\$10.7m - 2003 COPs; \$3.5m - Police Side Fund).

- Staff are proposing to use \$12.5 million from the Retiree's Medical Reserve to reduce the City's PERs & OPEB unfunded liabilities. This proposal will go to City Council in June 2015.

## SPECIAL REVENUE FUNDS

# Operating Budget FY 2015/16 and FY 2016/17



**Funds used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.**

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### D.A.R.E. 221900

#### Description

The D.A.R.E. (Drug Abuse Resistance Education) Fund accounts for private donations made specifically to enhance the City's D.A.R.E. program. In the past such donations were used for the D.A.R.E. annual barbecue and the annual water slide party for D.A.R.E. graduates.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 25,058	\$ 22,400	\$ 21,200	\$ 12,400
<b>Revenue</b>				
DARE Donations	2,000	3,700	1,000	1,000
Interest Earnings	162	100	200	200
<b>Total Revenue</b>	<b>\$ 2,162</b>	<b>\$ 3,800</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	5,000	1,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,500	5,000	5,000	5,000
Capital Outlay	3,320	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,820</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>	<b>\$ 6,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 22,400</b>	<b>\$ 21,200</b>	<b>\$ 12,400</b>	<b>\$ 7,600</b>

#### Budget Highlights:

- ◆ Donations received for the D.A.R.E. program will be used for the stated purpose of the fund.
- ◆ Expenditures reflected are for the annual D.A.R.E. pool party, BBQ picnic, and unanticipated expenditures such the upkeep of our D.A.R.E. vehicles.

**ASSET FORFEITURE**

**225900**

**Description**

The Asset Forfeiture Fund accounts for non-Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. In accordance with the Health and Safety Code Section 11489, the funds must be used for law enforcement and prosecution efforts.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 19,705	\$ 25,465	\$ 27,565	\$ 27,665
<b>Revenue</b>				
Miscellaneous	5,614	2,000	-	-
Interest Earnings	146	100	100	100
<b>Total Revenue</b>	<b>\$ 5,760</b>	<b>\$ 2,100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Transfers In (Out)</b>				
Transfer out to Asset Forf-Federal fund 248	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 25,465</b>	<b>\$ 27,565</b>	<b>\$ 27,665</b>	<b>\$ 27,765</b>

**Budget Highlights:**

- ◆ There are no anticipated expenditures from this fund for the current budget cycle.

**DOWNTOWN PARKING IN-LIEU**

**226900**

Description

This Fund accounts for fees collected from developers in the downtown area in lieu of providing required parking. The City will use this money to build downtown parking structures in the future.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 10	\$ 17,829	\$ 99,829	\$ 114,329
<b>Revenue</b>				
Developer Contribution	17,728	24,500	-	-
Parking in-Lieu Fees	-	-	14,500	14,500
Interest Earnings	91	-	-	-
<b>Total Revenue</b>	<b>\$ 17,819</b>	<b>\$ 24,500</b>	<b>\$ 14,500</b>	<b>\$ 14,500</b>
<b>Transfers In (Out)</b>				
fr General Fund-Parking in-Lieu Fee collected	-	57,500	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ 57,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Prior Period Adjustments	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 17,829</b>	<b>\$ 99,829</b>	<b>\$ 114,329</b>	<b>\$ 128,829</b>

Budget Highlights:

- ◆ There are no anticipated expenditures from this fund for the current budget cycle.

**RECYCLING & WASTE MANAGEMENT - MEASURE D**

**233900**

Description

Measure D was adopted by the voters in November of 1990. The Measure sets forth countywide goals for the reduction and diversion of non-hazardous solid waste from landfills, creates a framework for comprehensive source reduction and recycling programs, imposes a surcharge on waste landfilled in the unincorporated county to fund these programs, and establishes an Alameda County Source Reduction and Recycling Board (Recycling Board) to oversee the distribution of funds and the conduct of countywide programs. Pursuant to Measure D, the Recycling Board is mandated to establish recycling programs necessary to meet the recycling policy goals set forth in the initiative that parallel and then exceed those mandated by State law.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 369,527	\$ 408,783	\$ 441,083	\$ 443,083
<b>Revenue</b>				
Recycling Revenue - Measure D	197,407	200,000	200,000	200,000
Interest Earnings	5,927	2,300	2,000	2,000
<b>Total Revenue</b>	<b>\$ 203,334</b>	<b>\$ 202,300</b>	<b>\$ 202,000</b>	<b>\$ 202,000</b>
<b>Transfers In (Out)</b>				
Transfer in from Import Mitigation Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	161,435	170,000	200,000	200,000
Capital Outlay	2,643	-	-	-
<b>Total Expenditures</b>	<b>\$ 164,078</b>	<b>\$ 170,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 408,783</b>	<b>\$ 441,083</b>	<b>\$ 443,083</b>	<b>\$ 445,083</b>

Budget Highlights:

- ◆ Proposed expenditures are for E-Waste Day services, public information and outreach, solid waste studies and consulting services and the expansion of the commercial recycling program.



**COMMUNITY SERVICES DONATIONS**

**234900**

Description

Established in FY 1993, this Fund receives voluntary donations or grants from individuals, businesses, or community groups for the benefit of the Pleasanton Senior Center. Funds are used as specified by donors, usually on furnishings or small equipment.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 50,000	\$ 45,361	\$ 45,661	\$ 45,961
<b>Revenue</b>				
Interest Earnings	390	300	300	300
Donations	7,684	-	-	-
<b>Total Revenue</b>	<b>\$ 8,075</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Transfers In (Out)</b>				
Transfer in from Misc Donations Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,714	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 12,714</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 45,361</b>	<b>\$ 45,661</b>	<b>\$ 45,961</b>	<b>\$ 46,261</b>

Budget Highlights:

- ◆ Since the City does not actively solicit donations for this program, it is not known if any will be received during the budget cycle. Therefore, no revenues other than interest are initially projected.
- ◆ If donations are received, they will be used for the stated purpose of the Fund.

**MISCELLANEOUS DONATIONS**

**235900**

**Description**

This Fund receives voluntary donations from the community for various City programs, projects, or activities not specified elsewhere. Funds are used per the donor's request, usually for equipment, temporary service enhancements, or supplemental funding for special projects.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 28,338	\$ 26,295	\$ 22,795	\$ 20,995
<b>Revenue</b>				
Donations	4,750	25,000	-	-
Interest Earnings	215	200	200	200
<b>Total Revenue</b>	<b>\$ 4,965</b>	<b>\$ 25,200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
to CIP - donation for Bernal Community Park	-	(25,000)	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ (25,000)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	447	1,750	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,561	1,950	2,000	2,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 7,008</b>	<b>\$ 3,700</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 26,295</b>	<b>\$ 22,795</b>	<b>\$ 20,995</b>	<b>\$ 19,195</b>

**Budget Highlights:**

- ◆ Since the City does not actively solicit donations for this fund, expenditure budget requests will be made in accordance with any donor designations for the funds.

**YOUTH CENTER DONATIONS**

**238900**

Description

This fund was created to account for fundraising to help support the design, development, and construction of a youth center currently proposed on the Bernal property.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 26,148	\$ 26,342	\$ 26,542	\$ 26,742
<b>Revenue</b>				
Interest Earnings	194	200	200	200
<b>Total Revenue</b>	<b>\$ 194</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
Transfer in from Misc Donations Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 26,342</b>	<b>\$ 26,542</b>	<b>\$ 26,742</b>	<b>\$ 26,942</b>

Budget Highlights:

- ◆ There are no anticipated expenditures from this fund during the current budget cycle.

**RECYCLING & WASTE MANAGEMENT - IMPORT  
 MITIGATION**

**245900**

Description

The Import Mitigation Fund Disbursement is discretionary and structured in three year intervals. In April 2007, the Alameda County Waste Management Board approved continuation of this project for another three year term with new funding eligibility requirements for member agencies. In FY08-09 municipalities were required to adopt four of the five following measures: Residential food scraps collection program, formal adoption of the 75% diversion goal, C&D debris ordinance for private and civic projects, Civic Green Building Ordinance and Civic Bay Friendly Landscaping Ordinance.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 334,196	\$ 303,308	\$ 243,308	\$ 183,308
<b>Revenue</b>				
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -
<b>Transfers In (Out)</b>				
Transfer out to Measure D Fund	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	30,888	60,000	60,000	60,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ 30,888	\$ 60,000	\$ 60,000	\$ 60,000
<b>ENDING BALANCE, June 30</b>	\$ 303,308	\$ 243,308	\$ 183,308	\$ 123,308

Budget Highlights:

- ◆ Proposed expenditures are for supplies and consulting services associated with the commercial recycling and food scrap program.

**RECYCLING & WASTE MANAGEMENT - BEVERAGE  
RECYCLING**

**247900**

Description

Funds for the Beverage Recycling program are provided by the Department of Conservation. The goal of the beverage container recycling program is to reach and maintain an 80 percent recycling rate for all California Refund Value (CRV) beverage containers - aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 66,318	\$ 85,343	\$ 60,343	\$ 30,343
<b>Revenue</b>				
Recycling Revenue - Measure D	19,025	-	-	-
<b>Total Revenue</b>	<b>\$ 19,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	25,000	30,000	30,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 85,343</b>	<b>\$ 60,343</b>	<b>\$ 30,343</b>	<b>\$ 343</b>

Budget Highlights:

- ◆ Proposed expenditures are for the purchase of recycling receptacles to augment the commercial recycling program in the City.

**ASSET FORFEITURE - FEDERAL**

**248900**

Description

This Fund accounts for Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. Funds must be used for law enforcement and prosecution efforts.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 15,462	\$ 15,462	\$ 9,462	\$ 4,762
<b>Revenue</b>				
Miscellaneous	-	-	1,300	1,300
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300</b>	<b>\$ 1,300</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	6,000	6,000	6,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 15,462</b>	<b>\$ 9,462</b>	<b>\$ 4,762</b>	<b>\$ 62</b>

Budget Highlights:

- ◆ \$6,000 is included in each year for personnel to attend the California Narcotics Officers Association Annual Conference.

**H.A.P.P.Y. PUBLIC ART DONATIONS**

**251900**

**Description**

Another H.A.P.P.Y (Harrington Art Partnership Piece for You), is a partnership between a local family (Nancy & Gary Harrington) and the City of Pleasanton. Established in 2010, this partnership provides a strategy for purchasing public art for the City of Pleasanton, at a rate of at least one (1) piece per year for the next 10 years. This Fund receives voluntary donations from individuals, businesses, and/or community groups for the benefit of acquiring public art.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 37,344	\$ 12,614	\$ 12,814	\$ 13,014
<b>Revenue</b>				
Interest Earnings	158	200	200	200
Donations	1,550	40,000	40,000	-
Misc Refunds	5,493	-	-	-
<b>Total Revenue</b>	<b>\$ 7,201</b>	<b>\$ 40,200</b>	<b>\$ 40,200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	31,930	40,000	40,000	-
<b>Total Expenditures</b>	<b>\$ 31,930</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 12,614</b>	<b>\$ 12,814</b>	<b>\$ 13,014</b>	<b>\$ 13,214</b>

**Budget Highlights:**

- ◆ Estimated expenditures are for public art acquisition.
- ◆ All donations of \$3,500 or more will be matched by the Harrington family, up to \$40,000 per year.

**OPERATING GRANTS**

**253900**

Description

This Fund accounts for miscellaneous federal, state and local grants. Funds must be used for grant related activities under the respective grant agreements.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 122	\$ -	\$ 50	\$ 50
<b>Revenue</b>				
Interest Earnings	-	50	-	-
Federal Grant	84,340	5,043	-	-
Misc Grant Revenue	8,009	-	-	-
Misc Grant Revenue	8,017	-	-	-
Reimbursement from Livermore	8,630	-	-	-
Interfund Reimbursement	8,630	-	-	-
<b>Total Revenue</b>	<b>\$ 117,626</b>	<b>\$ 5,093</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	25,345	5,043	-	-
Capital Outlay	92,403	-	-	-
<b>Total Expenditures</b>	<b>\$ 117,748</b>	<b>\$ 5,043</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>

Budget Highlights:

- ◆ If grants are received, they will be used for the stated purpose of the grants.



### COMMUNITY ACCESS T V

254900

#### Description

Under City ordinance No.2013, Section 6.54.050 of the Pleasanton Municipal Code, the City collects one percent (1%) of gross revenues from Cable Operators to support PEG (public, educational and governmental) channel facilities. This Fund accounts for the collection of PEG revenues and the capital expenditures related to PEG channel facilities.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 300,843	\$ 472,354	\$ 633,254	\$ 787,219
<b>Revenue</b>				
Interest Earnings	2,682	1,900	3,000	3,000
P.E.G. Revenues	237,649	235,000	240,000	240,000
<b>Total Revenue</b>	<b>\$ 240,331</b>	<b>\$ 236,900</b>	<b>\$ 243,000</b>	<b>\$ 243,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	68,820	46,000	39,035	39,035
Capital Outlay	-	30,000	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 68,820</b>	<b>\$ 76,000</b>	<b>\$ 89,035</b>	<b>\$ 89,035</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 472,354</b>	<b>\$ 633,254</b>	<b>\$ 787,219</b>	<b>\$ 941,184</b>

#### Budget Highlights:

- ◆ Proposed expenditures include \$39,035 contribution each year to Tri-Valley Community Television.
- ◆ \$50,000 is included in each year for the upgrading of the audio-visual equipment in City conference rooms used for City and public meetings.

**DOWNTOWN ECONOMIC DEVELOPMENT LOAN**

**263900**

Description

The Downtown Economic Development Loan Fund was established in 1995-96 to provide design and other assistance to Downtown merchants for improvement of building facades.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 26,566	\$ 26,763	\$ 26,963	\$ 27,163
<b>Revenue</b>				
Interest Earnings	197	200	200	200
<b>Total Revenue</b>	\$ 197	\$ 200	\$ 200	\$ 200
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -
<b>ENDING BALANCE, June 30</b>	\$ 26,763	\$ 26,963	\$ 27,163	\$ 27,363

Budget Highlights:

- ◆ There are no loans currently outstanding

### LOWER INCOME HOUSING

271900

#### Description

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 17,060,533	\$ 16,532,355	\$ 6,250,474	\$ 6,227,044
<b>Revenue</b>				
Lower Income Housing Fee	245,745	122,604	-	-
Sale of Property	-	235,000	600,000	-
Loan Repayment Revenue	218,085	160,000	160,000	160,000
Interest Earnings	121,686	100,000	125,000	100,000
Interest from Loans	277,010	-	-	-
Lease of Land	381,730	212,600	220,000	220,000
<b>Total Revenue</b>	<b>\$ 1,244,255</b>	<b>\$ 830,204</b>	<b>\$ 1,105,000</b>	<b>\$ 480,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Transportation & Training	-	1,000	2,000	2,000
Repairs & Maintenance	-	-	-	-
Prior Period Adjustments	-	-	-	-
Materials, Supplies & Services	1,772,433	3,176,085	526,430	427,338
Capital Outlay	-	7,935,000	600,000	-
<b>Total Expenditures</b>	<b>\$ 1,772,433</b>	<b>\$ 11,112,085</b>	<b>\$ 1,128,430</b>	<b>\$ 429,338</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 16,532,355</b>	<b>\$ 6,250,474</b>	<b>\$ 6,227,044</b>	<b>\$ 6,277,706</b>

#### Budget Highlights:

Proposed expenditures are for the following:	2015/16	2016/17
Staff Training, Office Supplies and EBHO Membership Dues	4,650	4,650
Community Resources for Independent Living (CRIL)	14,500	14,500
Tri-Valley Housing Scholarship Program	25,733	25,733
Affordable Housing Studies	75,000	-
ECHO Housing	50,000	50,000
Busch Garden Subsidy Grant	25,000	25,000
Alameda County EveryOne Home Program	4,935	4,935
Contribution to the Tri-Valley Housing Opportunity Center	30,000	-
Acquisition of Below Market Rate Homes for Resale	600,000	-
Reimbursement to General Fund for Housing Administration	298,612	304,520
<b>Total</b>	<b>1,128,430</b>	<b>429,338</b>

- ◆ Some of the above activities supplement projects funded by the federal Community Development Block Grant (CDBG) program.
- ◆ The City's Housing Commission and the City Council will be reviewing nexus study that may lead to an adjustment in the Lower Income Housing Fee.
- ◆ The Housing Commission and City Council continue evaluating development projects and programs, including the redevelopment of Kottlinger Place and Pleasanton Gardens. The Council created a reserve of \$10,000,000 for this project.

### USED OIL GRANT 515901

**Description**

In 1994-95, 1997-98, 1998-99, and 2001-02 Pleasanton received Used Oil Grant Recycling funding from the Integrated Waste Management Board to establish State-certified oil recycling centers in Pleasanton. In 2002-03 the Livermore Pleasanton Fire Department assumed responsibility for the Used Oil Grant program for both Pleasanton and Livermore. Grants for both Cities are now reflected in this Fund.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 2,179	\$ 226	\$ 226	\$ 226
<b>Revenue</b>				
Grants	20,319	-	-	-
<b>Total Revenue</b>	\$ 20,319	\$ -	\$ -	\$ -
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	22,272	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ 22,272	\$ -	\$ -	\$ -
<b>ENDING BALANCE, June 30</b>	\$ 226	\$ 226	\$ 226	\$ 226

**Budget Highlights:**

- ◆ A City Council Agenda Report will be prepared to authorize expenditures for attendance at annual Waste Oil Conference, waste oil recycling supplies, community outreach, and inspection of certified sites.

**LAW ENFORCEMENT**

**517900**

**Description**

The Law Enforcement Fund is an appropriation by the State of California under AB 3229 for Citizens Option for Public Safety (COPS) Programs. It is to be used for front line law enforcement expenditures and may include crime prevention and related expenses. COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of \$100,000.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 137,688	\$ 143,154	\$ 1,000	\$ 2,000
<b>Revenue</b>				
State Grant	118,049	-	-	-
Interest Earnings	1,300	1,000	1,000	1,000
<b>Total Revenue</b>	<b>\$ 119,349</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	2,358	6,000	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	101,436	37,154	-	-
Capital Outlay	10,089	100,000	-	-
<b>Total Expenditures</b>	<b>\$ 113,884</b>	<b>\$ 143,154</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 143,154</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>

**Budget Highlights:**

- ◆ A City Council Agenda Report will be prepared to authorize appropriation for these items that will directly support front line law enforcement needs.

**LEMOINE GEOLOGIC HAZARD DISTRICT**

**527900**

Description

As a condition of approval for the Lemoine subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 56,939	\$ 62,154	\$ 63,228	\$ 64,428
<b>Revenue</b>				
Assessment District Payments	7,422	7,549	7,705	7,858
Interest Earnings	455	400	500	500
<b>Total Revenue</b>	<b>\$ 7,877</b>	<b>\$ 7,949</b>	<b>\$ 8,205</b>	<b>\$ 8,358</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,663	6,875	7,005	7,040
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,663</b>	<b>\$ 6,875</b>	<b>\$ 7,005</b>	<b>\$ 7,040</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 62,154</b>	<b>\$ 63,228</b>	<b>\$ 64,428</b>	<b>\$ 65,746</b>

Budget Highlights:

- ◆ This district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in preliminary costs estimated above.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**LAUREL CREEK GEOLOGIC HAZARD DISTRICT**

**528900**

Description

As a condition of approval for the Laurel Creek subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 626,479	\$ 666,495	\$ 677,088	\$ 689,557
<b>Revenue</b>				
Interfund Reimbursement	754	724	783	799
Assessment District Payments	43,642	44,919	45,856	46,792
Assessment District Penalties	38	-	-	-
Interest Earnings	4,839	3,800	5,000	5,000
<b>Total Revenue</b>	<b>\$ 49,272</b>	<b>\$ 49,443</b>	<b>\$ 51,639</b>	<b>\$ 52,591</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	9,256	38,850	39,170	39,254
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 9,256</b>	<b>\$ 38,850</b>	<b>\$ 39,170</b>	<b>\$ 39,254</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 666,495</b>	<b>\$ 677,088</b>	<b>\$ 689,557</b>	<b>\$ 702,894</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance assumes the potential for large-scale repair of hillside slopes once every 10 years.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**PONDEROSA LANDSCAPE DISTRICT**

**531900**

**Description**

Residents within the Ponderosa Homes subdivision adjacent to Interstate 680 participate in a landscape maintenance district which pays for a private contractor to maintain common area landscaping, including the path along the flood control channel. The contract is administered by the City but paid for by (i) the homeowners through annual assessments placed on their property tax bills and (ii) interfund reimbursements from the General Fund for the portion allocated to general public benefit.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 83,140	\$ 85,800	\$ 85,700	\$ 85,700
<b>Revenue</b>				
Interfund Reimbursement	9,720	9,720	9,720	9,720
Assessment District Payments	5,656	5,701	5,701	5,701
AD Penalties	23	-	-	-
Interest Earnings	583	500	600	600
<b>Total Revenue</b>	<b>\$ 15,981</b>	<b>\$ 15,921</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	13,321	16,021	16,021	16,021
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 13,321</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 85,800</b>	<b>\$ 85,700</b>	<b>\$ 85,700</b>	<b>\$ 85,700</b>

**Budget Highlights:**

- ◆ Estimated expenditures are for landscape maintenance and repairs, water and electricity for irrigation, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.



**WINDSOR LANDSCAPE DISTRICT**

**532900**

**Description**

Residents of the Windsor subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, sound walls, and pathway lighting. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 505	\$ (1,028)	\$ (1,088)	\$ (448)
<b>Revenue</b>				
Assessment District Payments	23,901	23,860	23,860	23,860
AD Late Charges	13	-	-	-
Interest Earnings	13	-	50	50
<b>Total Revenue</b>	<b>\$ 23,927</b>	<b>\$ 23,860</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	25,460	23,920	23,270	23,270
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 25,460</b>	<b>\$ 23,920</b>	<b>\$ 23,270</b>	<b>\$ 23,270</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (1,028)</b>	<b>\$ (1,088)</b>	<b>\$ (448)</b>	<b>\$ 192</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**MOLLER GEOLOGIC HAZARD DISTRICT**

**533900**

Description

As a condition of approval for the Moller Ranch subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 96,861	\$ 102,408	\$ 103,619	\$ 105,102
<b>Revenue</b>				
Interest Earnings	757	600	800	800
Assessment District Payments	10,588	10,706	10,901	11,095
Assessment District Penalties	158	-	-	-
Interfund Reimbursement	108	104	112	114
<b>Total Revenue</b>	<b>\$ 11,611</b>	<b>\$ 11,410</b>	<b>\$ 11,813</b>	<b>\$ 12,009</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,063	10,199	10,330	10,365
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,063</b>	<b>\$ 10,199</b>	<b>\$ 10,330</b>	<b>\$ 10,365</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 102,408</b>	<b>\$ 103,619</b>	<b>\$ 105,102</b>	<b>\$ 106,746</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance is for repair and maintenance of hillside slopes and drainage facilities, as may be needed in the future.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**OAK TREE FARM GEOLOGIC HAZARD DISTRICT**

**534900**

Description

As a condition of approval for the Oak Tree Farm subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 58,269	\$ 64,788	\$ 66,074	\$ 67,643
<b>Revenue</b>				
Interfund Reimbursement	287	275	298	304
Assessment District Payments	11,628	11,767	12,009	12,251
Interest Earnings	475	350	500	500
<b>Total Revenue</b>	\$ 12,390	\$ 12,392	\$ 12,807	\$ 13,055
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	5,871	11,106	11,238	11,273
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ 5,871	\$ 11,106	\$ 11,238	\$ 11,273
<b>ENDING BALANCE, June 30</b>	\$ 64,788	\$ 66,074	\$ 67,643	\$ 69,425

Budget Highlights:

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

### BONDE LANDSCAPE DISTRICT

537900

#### Description

Residents of the Bonde Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ (202)	\$ 9,464	\$ 9,364	\$ 9,964
<b>Revenue</b>				
Interfund Reimbursement	253	253	253	253
Assessment District Payments	25,875	25,797	25,797	25,797
Misc Refunds	120	-	-	-
Interest Earnings	52	-	50	50
<b>Total Revenue</b>	<b>\$ 26,300</b>	<b>\$ 26,050</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>
<b>Transfers In (Out)</b>				
Interfund Transfer Out	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	16,634	26,150	25,500	25,500
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 16,634</b>	<b>\$ 26,150</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 9,464</b>	<b>\$ 9,364</b>	<b>\$ 9,964</b>	<b>\$ 10,564</b>

#### Budget Highlights:

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**MOLLER RANCH LANDSCAPE DISTRICT**

**539900**

**Description**

Residents of the Moller Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 210,787	\$ 240,094	\$ 216,028	\$ 193,562
<b>Revenue</b>				
Interfund Reimbursement	1,121	1,120	1,120	1,120
Assessment District Payments	55,892	55,493	55,493	55,493
AD Penalties	848	-	-	-
Interest Earnings	1,699	1,300	1,600	1,600
<b>Total Revenue</b>	<b>\$ 59,560</b>	<b>\$ 57,913</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	30,254	81,979	80,679	58,279
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 30,254</b>	<b>\$ 81,979</b>	<b>\$ 80,679</b>	<b>\$ 58,279</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 240,094</b>	<b>\$ 216,028</b>	<b>\$ 193,562</b>	<b>\$ 193,496</b>

**Budget Highlights:**

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ Fund balance represents built up reserves for future repair/replacement of entry walls, entry lights, project signage, and whip snake barrier.

**OAK TREE FARM LANDSCAPE DISTRICT**

**542900**

**Description**

Residents of the Oak Tree Farm subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 40,838	\$ 44,078	\$ 45,090	\$ 46,102
<b>Revenue</b>				
Interfund Reimbursement	466	466	466	466
Assessment District Payments	19,190	19,096	19,096	19,096
AD Penalties	38	-	-	-
Interest Earnings	328	300	300	300
<b>Total Revenue</b>	<b>\$ 20,022</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	16,782	18,850	18,850	18,850
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 16,782</b>	<b>\$ 18,850</b>	<b>\$ 18,850</b>	<b>\$ 18,850</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 44,078</b>	<b>\$ 45,090</b>	<b>\$ 46,102</b>	<b>\$ 47,114</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations, and for cash flow because assessment payments made with the property tax bill do not start flowing to the City until November of each year (four months into the fiscal year).
- ◆ Interfund reimbursements are from the Sewer Fund for City-owned property located within the assessment district.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2015/16 tax roll.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**548900**

**Description**

The Community Development Block Grant (CDBG) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). As an entitlement city with a population greater than 50,000, Pleasanton receives an annual grant based on a formula which includes population, lower income households, and condition of housing stock. CDBG funds must be used for projects and activities which benefit at least 70 percent lower income persons. Eligible projects include capital improvements, housing rehabilitation, public services, and economic development activities. CDBG funds are allocated annually by the Human Services Commission and City Council to City programs and non-profit agencies which provide services to lower income persons.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Federal Allocations	171,933	308,986	368,922	269,138
Loan Proceeds	-	1,250,000	-	-
Interfund Reimbursement	2	-	-	-
<b>Total Revenue</b>	<b>\$ 171,935</b>	<b>\$ 1,558,986</b>	<b>\$ 368,922</b>	<b>\$ 269,138</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	171,935	308,986	368,922	269,138
Capital Outlay	-	1,250,000	-	-
<b>Total Expenditures</b>	<b>\$ 171,935</b>	<b>\$ 1,558,986</b>	<b>\$ 368,922</b>	<b>\$ 269,138</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Highlights:**

	FY 2015/16	FY 2016/17
♦ Proposed expenditures represent the following:		
Axis Community Health - Pre-Development for Capital Project	100,000	100,000
Axis Community Health -Construction of New Community Clinic	100,000	-
Neighborhood Solutions - Housing Rehabilitation Program	74,800	74,800
Open Heart Kitchen - Senior Meals Program	20,000	20,000
Open Heart Kitchen - Hot Meal and Box Lunch Program	14,338	14,338
Spectrum Community Services	6,000	6,000
CDBG Administration - Administration of CDBG program by City staffs	53,784	54,000
<b>Total</b>	<b>\$ 368,922</b>	<b>\$ 269,138</b>

### H.O.M.E. PROGRAM

560900

#### Description

Like the CDBG program, the Housing Opportunities Made Easy (HOME) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). Pleasanton receives its annual formula allocation of HOME funds through its participation as part of the Alameda County HOME Consortium which includes all jurisdictions in the County except the cities of Berkeley and Oakland. HOME funds must be used for housing projects which benefit lower income persons. HOME funds are allocated in part through the annual allocation of CDBG funds, as well as on a case by case basis subject to requests by eligible agencies.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Federal Allocation	56,007	535,270	529,500	79,800
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 56,007</b>	<b>\$ 535,270</b>	<b>\$ 529,500</b>	<b>\$ 79,800</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	56,007	535,270	529,500	79,800
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 56,007</b>	<b>\$ 535,270</b>	<b>\$ 529,500</b>	<b>\$ 79,800</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### Budget Highlights:

♦ Proposed expenditures are for the following:	FY 2015/16	FY 2016/17
Reimbursement to General Fund for Program Administration	4,744	4,800
Tri-Valley Housing Scholarship Program	40,000	40,000
Housing Rehabilitation Program	34,756	35,000
Mid-Peninsula Housing Loan - Kottinger Gardens	450,000	
Total	<u>529,500</u>	<u>79,800</u>



**H.B.P.O.A. MAINTENANCE DISTRICT**

**566900**

Description

The HBPOA (Hacienda Business Park Owners Association) Maintenance District Fund accounts for that portion of City signal maintenance costs that are funded by HBPOA.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
HBPOA Maintenance Reimbursement	81,946	100,000	100,000	100,000
Misc Reimbursment	-	49,040	-	-
<b>Total Revenue</b>	<b>\$ 81,946</b>	<b>\$ 149,040</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	75,340	93,000	100,000	100,000
Materials, Supplies & Services	6,606	56,040	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 81,946</b>	<b>\$ 149,040</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Budget Highlights:

- ◆ Proposed expenditures represent Hacienda Business Park Owners Association share of traffic signal maintenance within the business park.

### ABANDONED VEHICLE

569900

#### Description

As a member of the Alameda County Abandoned Vehicle Abatement District, the City receives funds from the \$1 vehicle registration surcharge for abatement of abandoned vehicles. The funds are used to cover the costs associated with the handling of abandoned vehicles.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 246,743	\$ 248,699	\$ 250,199	\$ 252,199
<b>Revenue</b>				
Abandoned Vehicle Fines	30,983	30,000	30,000	30,000
Interest Earnings	1,955	1,500	2,000	500
<b>Total Revenue</b>	<b>\$ 32,938</b>	<b>\$ 31,500</b>	<b>\$ 32,000</b>	<b>\$ 30,500</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	30,983	30,000	30,000	175,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 30,983</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 175,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 248,699</b>	<b>\$ 250,199</b>	<b>\$ 252,199</b>	<b>\$ 107,699</b>

#### Budget Highlights:

- ◆ \$30,000 is included in each year for program administration.
- ◆ \$145,000 is included in FY 2016/17 to fund a Community Service Officer position.

**URBAN FORESTRY**

**570900**

**Description**

The Urban Forestry Fund was created to promote conservation and public education in regard to Pleasanton's street trees, park trees, and trees on private property. Revenue sources include donations and fines assessed for damaging Heritage trees.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 32,794	\$ 67,202	\$ 33,265	\$ 16,265
<b>Revenue</b>				
Developer Contribution	76,000	8,500	6,000	6,500
Fines & Forfeitures	1,000	-	-	-
Misc Reimbursements	-	-	500	500
Interest Earnings	564	200	500	500
<b>Total Revenue</b>	<b>\$ 77,564</b>	<b>\$ 8,700</b>	<b>\$ 7,000</b>	<b>\$ 7,500</b>
<b>Transfers In (Out)</b>				
Transfer Out to General Fund	(31,227)	(18,637)	-	-
<b>Net Transfers</b>	<b>\$ (31,227)</b>	<b>\$ (18,637)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	11,929	24,000	24,000	23,765
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 11,929</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 23,765</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 67,202</b>	<b>\$ 33,265</b>	<b>\$ 16,265</b>	<b>\$ -</b>

**Budget Highlights:**

- ◆ Proposed annual expenditures are for contractor services for tree surgery, repair, and replanting; professional services and consulting arborists; educational seminars; public education materials; and miscellaneous supplies.

**LIBRARY DONATIONS**

**571900**

Description

This Fund was established in 2002-03 to account for donations made to the Library. Funds will be expended for equipment, enhanced services, etc. in accordance with donors' requests.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 43,866	\$ 55,267	\$ 55,567	\$ 55,867
<b>Revenue</b>				
Miscellaneous Donations	11,025	-	-	-
Interest Earnings	376	300	300	300
<b>Total Revenue</b>	<b>\$ 11,401</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 55,267</b>	<b>\$ 55,567</b>	<b>\$ 55,867</b>	<b>\$ 56,167</b>

Budget Highlights:

- ◆ Although not reflected in revenue estimates for this budget cycle, the Library typically receives donations each year for furniture, equipment, and programs. If and when donations are received, expenditure budget requests will be made in accordance with any donor designations for the funds.

## OTHER FUNDS

# Operating Budget FY 2015/16 and FY 2016/17



**Funds used to account for payment of principle and interest on City issued debt, or funds used to account for the sources, uses and balances held in trust for others.**

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**PLEASANTON TOWNSHIP COUNTY WATER  
(P.T.C.W.D. #3)  
276900**

Description:

In 1999, the City set aside \$918,000 from the Pleasanton Township County Water District #3 assessment bond funds for the maintenance of Santos Ranch Road. The City entered into a maintenance agreement with the property owners and East Bay Regional Parks District (EBRPD). The agreements set out a schedule of work that the City will do for the road including weed abatement and storm drain cleaning annually; sealing every 5 years; overlay every 20 years; gate repair, etc. With the funding for these services coming from interest earnings on the funds plus a payment of \$100 - \$150 (varies by property owner) each year from each of the property owners.

	Actual 2013/14	Adjusted 2014/15	Projected 2015/16	Projected 2016/17
<b>Beginning Balance, July 1</b>	\$ 484,431	\$ 461,919	\$ 437,041	\$ 401,886
<b>Revenue</b>				
Miscellaneous	1,100	1,925	1,925	1,925
Interest Earnings	3,568	3,000	3,700	3,700
<b>Total Revenue</b>	<b>\$ 4,668</b>	<b>\$ 4,925</b>	<b>\$ 5,625</b>	<b>\$ 5,625</b>
<b>Transfers In (Out)</b>				
Trs in from Water Repair & Replacement CIP	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	10,000	10,000	10,000
Materials, Supplies & Services	27,180	19,803	30,780	30,780
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 27,180</b>	<b>\$ 29,803</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 461,919</b>	<b>\$ 437,041</b>	<b>\$ 401,886</b>	<b>\$ 366,731</b>

BUDGET HIGHLIGHTS

- ◆ \$10,000 is included in each year for contracted annual road maintenance from East Bay Regional Park District.

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# CAPITAL IMPROVEMENT PROGRAM

## FY 2015/16 through FY 2018/19



**A plan for capital expenditures (acquisition or construction of major capital facilities) to be incurred each year over a fixed period of years to meet needs arising from the long-term program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.**

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# **CAPITAL IMPROVEMENT PROGRAM**

## **Four Year Summaries**



**STREETS PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2015-16 through 2018-19**

		2015-16	2016-17	2017-18	2018-19	TOTAL
	<b>BEGINNING UNAPPROPRIATED STREETS FUND BALANCE<sup>(1)</sup></b>	\$8,708,066	\$9,886,309	\$13,769,996	\$14,683,860	\$8,708,066
	<b>REVENUES:</b>					
	Traffic Impact Fees	2,661,460	5,082,277	522,704	46,291	8,312,732
015041	Tri-Valley Transportation Fees (20% City portion)	195,192	663,601	216,530	8,179	1,083,502
025023	Dougherty Valley Mitigation Fees	8,000	8,000	8,000	8,000	32,000
	OBAG Cycle I Grant	832,000	0	0	0	832,000
	OBAG Cycle II Grant	0	0	830,000	0	830,000
	Highway Bridge Program Grant	1,916,000	0	0	0	1,916,000
	BIC Development Fees	950,000	0	0	0	950,000
	<b>SUBTOTAL FEE REVENUE</b>	\$6,562,652	\$5,753,878	\$1,577,234	\$62,470	\$13,956,234
	Measure BB - Streets	726,110	726,000	726,000	726,000	2,904,110
	Measure BB - Bicycle and Pedestrian	180,437	180,000	180,000	180,000	720,437
	2013 Gas Tax	330,962	330,962	330,962	330,962	1,323,848
	2105 Gas Tax	417,449	417,449	417,449	417,449	1,669,796
	2107 Gas Tax	570,729	570,729	570,729	570,729	2,282,916
	2106 Gas Tax	220,020	220,020	220,020	220,020	880,080
	2107.5 Gas Tax	7,500	7,500	7,500	7,500	30,000
	Measure B - Streets	800,403	800,000	800,000	800,000	3,200,403
	Measure B - Bicycle and Pedestrian	218,762	218,000	218,000	218,000	872,762
	Measure F - Vehicle Registration Fees - Streets	338,116	338,000	338,000	338,000	1,352,116
	Interest Income (Includes Interest from Project Reserves)	192,500	192,500	192,500	192,500	770,000
	<b>DEVELOPER CONTRIBUTIONS</b>					
	<b>TOTAL REVENUES</b>	\$10,565,640	\$9,755,038	\$5,578,394	\$4,063,630	\$29,962,702
	<b>TRANSFERS FROM:</b>					
	Misc General Fund CIP	1,175,000	175,000	115,000	0	1,465,000
	<b>TRANSFERS TO:</b>					
	<b>TOTAL TRANSFERS</b>	\$1,175,000	\$175,000	\$115,000	\$0	\$1,465,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$20,448,706	\$19,816,347	\$19,463,390	\$18,747,490	\$40,135,768
	<b>EXPENDITURES:</b>					
155009	Annual Curb and Gutter for Street Resurfacing Projects	250,000	250,000	250,000	250,000	1,000,000
155005	Annual Sidewalk and Intersection Ramp Installations	200,000	200,000	150,000	150,000	700,000
155012	Annual Sidewalk Maintenance	150,000	150,000	150,000	150,000	600,000
155004	Annual Slurry Sealing of Various Streets	0	750,000	750,000	750,000	2,250,000
155003	Annual Street Resurfacing and Reconstruction	2,600,000	2,700,000	1,280,000	2,075,000	8,655,000
155007	Annual Traffic Buttons and Line Marker Installation	50,000	50,000	50,000	50,000	200,000
165018	Bi-Annual Bridge Evaluation Program	0	50,000	0	50,000	100,000
165021	Bi-Annual Evaluation/Reclassification of Street Surfaces	0	50,000	0	50,000	100,000
165055	Bi-Annual Neighborhood Traffic Calming Devices	0	50,000	0	50,000	100,000
155032	Bi-Annual Traffic Signal Installations	250,000	0	250,000	0	500,000
155014	Bernal Avenue Resurfacing (Foothill to Valley Avenue)	1,200,000	0	0	0	1,200,000
135008	Bridge Improvements at Various Locations (Addl. Funding)	658,300	0	0	0	658,300
135025	Bridge Painting: Bernal Bridge Over Arroyo de la Laguna (Addl. Funding)	1,464,000	0	0	0	1,464,000
155043	Bicycle and Pedestrian Improvements	400,000	400,000	400,000	400,000	1,600,000
155024	Bridge Approach Roadway Repairs	150,000	0	0	0	150,000
165006	Right of Way Transfer to Caltrans	0	85,000	0	0	85,000
155026	Street Reconstruction - Valley Ave., (Bernal to Hopyard) and Hopyard Road (Black to Del Valle Parkway) Resurfacing (OBAG Cycle I)	1,070,000	0	0	0	1,070,000
175008	Street Reconstruction Various Locations - Valley Ave., (Busch to Stanley), Stanley Blvd., (Old Stanley to California) and Bernal Ave., (Kottinger Creek to Tawny) Reconstruction (OBAG Cycle II)	0	0	1,000,000	0	1,000,000
155041	Intersection Improvements at Various Locations	100,000	100,000	100,000	100,000	400,000
055022	Stanley Blvd. Construction and Utility Undergrounding	500,000	0	0	0	500,000
115014	West Las Positas Blvd Street Sinking Repair (Hopyard to Stoneridge) (Addl Funding)	0	0	100,000	0	100,000
155025	Hopyard Road and Owens Drive Intersection Improvements	65,000	465,000	0	0	530,000
155049	Black Avenue Traffic Calming Phase II	130,000	0	0	0	130,000
155050	Traffic Signals Installation at Amador Valley High School	400,000	0	0	0	400,000
155051	I-680 Sunol Boulevard Improvement - Phase I	650,000	0	0	0	650,000
999999	To General Fund - Gas Tax Administration	7,500	7,500	7,500	7,500	30,000
999999	To General Fund - Congestion Mgmt	36,500	38,500	38,500	38,500	152,000
999999	To General Fund - NPID Reimbursement	25,305	25,750	26,000	26,500	103,555
999999	To General Fund - Landscape NPID	2,600	3,000	3,000	3,000	11,600
	<b>STREET EXPENDITURES</b>	\$10,359,205	\$5,374,750	\$4,555,000	\$4,150,500	\$24,439,455
	<b>RESERVES:</b>					
015041	Tri-Valley Transportation Development Fee Reserve	195,192	663,601	216,530	8,179	1,083,502
025023	Dougherty Valley Mitigation Revenue Reserve	8,000	8,000	8,000	8,000	32,000
	<b>TOTAL RESERVES</b>	\$203,192	\$671,601	\$224,530	\$16,179	\$1,115,502
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$10,562,397	\$6,046,351	\$4,779,530	\$4,166,679	\$25,554,957
	<b>ENDING STREETS FUND BALANCE</b>	\$9,886,309	\$13,769,996	\$14,683,860	\$14,580,811	\$14,580,811

<sup>(1)</sup>The Beginning Unappropriated Streets Fund Balance is net of the following Reserves:

Tri-Valley Transportation Development Fee Reserve	\$ 330,173
Dougherty Valley Mitigation Revenue Reserve	112,574
Happy Valley Bypass Road Reserve	642,042
Old Stanley Blvd. Improvements: Main Street to First Street Reserve	2,156,882
Dublin Reimbursement for Future Projects Reserve	2,418,200
FY 2013-14 Reserve Balance	<u>\$ 5,659,871</u>

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2015-16 through 2018-19**

		2015-16	2016-17	2017-18	2018-19	TOTAL
	<b>BEGINNING UNAPPROPRIATED PARKS FUND BALANCE <sup>(1)</sup></b>	\$3,776,194	\$2,646,588	\$2,940,797	\$2,948,974	\$3,776,194
	<b>REVENUES:</b>					
	Park Dedication Fees	2,339,964	7,410,373	2,721,755	67,949	12,540,041
	<b>TOTAL FEE REVENUE</b>	\$2,339,964	\$7,410,373	\$2,721,755	\$67,949	\$12,540,041
	Interest	78,800	58,800	50,000	50,000	237,600
	<b>TOTAL ESTIMATED REVENUES</b>	\$2,418,764	\$7,469,173	\$2,771,755	\$117,949	\$12,777,641
	<b>TRANSFERS FROM:</b>					
	Miscellaneous CIP Public Facilities Fees	200,000	0	0	0	200,000
	<b>TRANSFERS TO:</b>					
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$200,000	\$0	\$0	\$0	\$200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$6,394,958	\$10,115,761	\$5,712,552	\$3,066,923	\$16,753,835
	<b>EXPENDITURES:</b>					
147034	Bernal Property - Off-Leash Dog Park (Construction)	400,000	0	0	0	400,000
158008	Pleasanton Pioneer Cemetery Improvements and Veterans Memorial	350,000	0	0	0	350,000
067016	Lions Wayside and Delucchi Parks (Design and Construction)	200,000	4,300,000	0	0	4,500,000
147031	Pleasanton Tennis and Community Park - Two Additional Tennis Courts	0	350,000	0	0	350,000
157034	Marilyn Kane Trail Additional Tree Planting (Design and Construction)	25,000	175,000	0	0	200,000
157035	Bernal Property - Community Farm Master Plan	100,000	0	0	0	100,000
	<b>TOTAL EXPENDITURES</b>	\$1,075,000	\$4,825,000	\$0	\$0	\$5,900,000
	<b>RESERVES:</b>					
037028	Community Park Improvement and Acquisition Reserve	2,673,370	2,349,964	2,763,578	2,771,355	10,558,267
	<b>TOTAL RESERVES</b>	\$2,673,370	\$2,349,964	\$2,763,578	\$2,771,355	\$10,558,267
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$3,748,370	\$7,174,964	\$2,763,578	\$2,771,355	\$16,458,267
	<b>ENDING PARKS FUND BALANCE</b>	\$2,646,588	\$2,940,797	\$2,948,974	\$295,568	\$295,568

<sup>(1)</sup> The Beginning Unappropriated Parks Fund Balance is net of the following Reserves:

General Trail Improvements and Development Reserve	\$ 827,760
New Community Park: Site Acquisition Reserve	1,638,340
Bernal Property Trail Reserve	152,000
FY 2015-16 Reserve Balance	<u>\$ 2,618,100</u>

**MISCELLANEOUS PROJECTS SUMMARY**  
**CAPITAL IMPROVEMENT PROGRAM**  
**Fiscal Years 2015-16 through 2018-19**

		2015-16	2016-17	2017-18	2018-19	TOTAL
	<b>BEGINNING UNAPPROPRIATED MISCELLANEOUS FUND BALANCE</b> <sup>(1)</sup>	\$5,985,262	\$5,165,029	\$6,853,701	\$4,742,178	\$5,985,262
	<b>REVENUES:</b>					
	Public Facilities Fee	1,433,254	3,094,926	1,007,403	46,517	5,582,100
	<b>TOTAL FEE REVENUE</b>	\$1,433,254	\$3,094,926	\$1,007,403	\$46,517	\$5,582,100
	Interest Income (Including CIP Project Reserves)	79,000	79,000	77,000	77,000	312,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$1,512,254	\$3,173,926	\$1,084,403	\$123,517	\$5,894,100
	<b>TRANSFERS FROM:</b>					
	General Fund	3,160,000	3,240,000	1,300,000	1,300,000	9,000,000
	LED Savings for CEC Loan Repayment (see project 158045)	100,000	100,000	100,000	100,000	400,000
	<b>TRANSFERS TO:</b>					
	Parks CIP - (Public Facility Fees)	(200,000)	0	0	0	(200,000)
	Streets CIP	(1,175,000)	(175,000)	(115,000)	0	(1,465,000)
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$1,885,000	\$3,165,000	\$1,285,000	\$1,400,000	\$7,735,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$9,382,516	\$11,503,955	\$9,223,104	\$6,265,695	\$19,614,362
	<b>EXPENDITURES:</b>					
158029	Bi-Annual Fence Installation and Repair	50,000	0	50,000	0	100,000
158016	Annual Soundwall Repair & Replacement	100,000	100,000	100,000	100,000	400,000
158015	Bi-Annual Storm Repairs and Improvements	50,000	0	50,000	0	100,000
158036	LED Lighting Conversion - City Parking Lots, Park Pathways and Main Street Decorative Lights (Design)	50,000	0	0	0	50,000
138034	City Parking Lots - Resurfacing	200,000	0	0	0	200,000
158037	Downtown Wi-Fi Enhancements	75,000	0	0	0	75,000
948051	East County Animal Shelter Debt Service	30,000	30,000	30,000	30,000	120,000
158042	Livermore - Pleasanton Fire Stations 2 and 3 - Assessment Study	100,000	0	0	0	100,000
158044	Police Department - Parking Lot Redesign and Construction	100,000	0	0	0	100,000
158045	CEC LED Loan Repayment	115,000	115,000	115,000	115,000	\$460,000
158053	Downtown Parking Feasibility Study	100,000	0	0	0	\$100,000
	<b>TOTAL EXPENDITURES</b>	\$970,000	\$245,000	\$345,000	\$245,000	\$1,805,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)	3,247,487	4,405,254	4,135,926	2,213,403	14,002,070
	<b>TOTAL RESERVES</b>	\$3,247,487	\$4,405,254	\$4,135,926	\$2,213,403	\$14,002,070
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$4,217,487	\$4,650,254	\$4,480,926	\$2,458,403	\$15,807,070
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$5,165,029	\$6,853,701	\$4,742,178	\$3,807,292	\$3,807,292

<sup>(1)</sup>The Beginning Unappropriated Miscellaneous Fund Balance is net of the following Reserves:

Capital Improvement Program Reserve (CIPR)	\$1,679,609
City Hall Office Building & Civic Center Site Improvements Reserve	1,927,859
FY 2015-16 Reserve Balance	<u>\$3,607,468</u>

**WATER PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2015-16 through 2018-19**

		2015-16	2016-17	2017-18	2018-19	TOTAL
	<b>BEGINNING WATER FUND BALANCE</b>	\$11,082,894	\$11,359,992	\$10,727,685	\$11,102,967	\$11,082,894
	<b>REVENUES:</b>					
	Water Connection Fees	546,598	517,193	49,782	10,800	1,124,373
	Recycled Water Revenue	310,000	350,000	400,000	400,000	1,460,000
	<b>TOTAL FEE REVENUE</b>	\$856,598	\$867,193	\$449,782	\$410,800	\$2,584,373
	Interest Income (Including Project Reserves)	90,500	90,500	90,500	90,500	362,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$947,098	\$957,693	\$540,282	\$501,300	\$2,946,373
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual	1,600,000	1,600,000	1,600,000	1,600,000	6,400,000
	Water M&O Fund - Vineyard Ave. Corridor Fourth Tier Water Fees	100,000	100,000	100,000	100,000	400,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$6,800,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$13,729,992	\$14,017,685	\$12,967,967	\$13,304,267	\$20,829,267
	<b>EXPENDITURES:</b>					
151013	Annual Replacement of Polybutylene Service Laterals	125,000	125,000	125,000	125,000	500,000
151040	Annual Replacement of Water Meters	250,000	250,000	250,000	250,000	1,000,000
151028	Annual Water Main Replacement	500,000	500,000	500,000	500,000	2,000,000
151019	Annual Water Pump and Motor Repairs	100,000	100,000	100,000	100,000	400,000
161011	Bi-Annual Control Valve Improvements	0	125,000	0	125,000	250,000
161038	Bi-Annual Pressure Reducing Station Improvements	0	50,000	0	50,000	100,000
161010	Bi-Annual Water Electrical Panel Improvements	0	50,000	0	50,000	100,000
161022	Bi-Annual Water Emergency Generator Improvements	0	50,000	0	50,000	100,000
151000	Bi-Annual Water Quality Improvements	100,000	0	100,000	0	200,000
161027	Bi-Annual Water Tank Corrosion Repairs	0	200,000	0	200,000	400,000
151046	Ruby Hill - Additional Water Storage	100,000	850,000	0	0	950,000
161008	Water Pump and Motor Upsizing	0	250,000	0	250,000	500,000
151047	Water Master Plan Update	100,000	0	0	0	100,000
131042	Water Telemetry Upgrades	50,000	0	0	0	50,000
151048	Water Treatment Chemical Storage Building	350,000	0	0	0	350,000
999999	General Fund - CIP Engineering and Inspection	260,000	260,000	260,000	260,000	1,040,000
999999	General Fund - Utility Cut Patching	125,000	130,000	130,000	130,000	515,000
	<b>TOTAL WATER PROJECTS</b>	\$2,060,000	\$2,940,000	\$1,465,000	\$2,090,000	\$8,555,000
	<b>RESERVES:</b>					
151052	Reserve for Future Recycled Water Projects	310,000	350,000	400,000	400,000	1,460,000
	<b>TOTAL RESERVES</b>	\$310,000	\$350,000	\$400,000	\$400,000	\$1,460,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$2,370,000	\$3,290,000	\$1,865,000	\$2,490,000	\$10,015,000
	<b>ENDING WATER FUND BALANCE</b>	\$11,359,992	\$10,727,685	\$11,102,967	\$10,814,267	\$10,814,267

**SEWER PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2015-16 through 2018-19**

		2015-16	2016-17	2017-18	2018-19	TOTAL
	<b>BEGINNING SEWER FUND BALANCE</b>	\$3,669,157	\$4,035,609	\$4,754,703	\$5,258,680	\$3,669,157
	<b>REVENUES:</b>					
	Sewer Connection Fees	175,452	353,094	112,977	4,500	646,023
	<b>TOTAL FEE REVENUE</b>	\$175,452	\$353,094	\$112,977	\$4,500	\$646,023
	Interest Income (Including Project Reserves)	66,000	66,000	66,000	66,000	264,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$241,452	\$419,094	\$178,977	\$70,500	\$910,023
	<b>TRANSFERS FROM:</b>					
	Sewer M&O Fund - Replacement Accrual	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$4,800,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$5,110,609	\$5,654,703	\$6,133,680	\$6,529,180	\$9,379,180
	<b>EXPENDITURES:</b>					
152002	Annual Sewer Main Replacement and Improvements	500,000	500,000	500,000	500,000	2,000,000
152020	Annual Sewer Pump and Motor Repairs	50,000	50,000	50,000	50,000	200,000
162030	Bi-Annual Sewer Electrical Panel Improvements	0	50,000	0	50,000	100,000
162012	Bi-Annual Sewer Emergency Generator Improvements	0	50,000	0	50,000	100,000
152001	Bi-Annual Sewer Maintenance Hole Improvements	75,000	0	75,000	0	150,000
132026	Meadowlark Sewer Siphon (Additional Funding)	200,000	0	0	0	200,000
999999	General Fund - CIP Engineering and Inspection	250,000	250,000	250,000	250,000	1,000,000
	<b>TOTAL SEWER PROJECTS</b>	\$1,075,000	\$900,000	\$875,000	\$900,000	\$3,750,000
	<b>ENDING SEWER FUND BALANCE</b>	\$4,035,609	\$4,754,703	\$5,258,680	\$5,629,180	\$5,629,180



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# **CAPITAL IMPROVEMENT PROGRAM**

## **Detailed Financial Tables by Year**



**CAPITAL IMPROVEMENT PROGRAM**

# Streets Projects

FY 2015/16 through FY 2018/19

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**STREETS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2017-18**

CIP #	Streets GF CIP 160	Gas Tax \$0.552; \$56	Meas B 57\$575 Veh Reg 578	Traffic Dev Fee 160, 161, 166	Traffic Fee-Bernal 168	Measure BB Streets & Roads \$76	Measure BB Bike & Ped \$77	Grants	Dev Contrib/ Specific Plans 499, 583, 584	Assessment District 165, 625, 629	Total
<b>REVENUES:</b>											
	\$31,844	\$26,181	\$24,897	\$9,086,049	\$2,802,201	\$1,110	\$180,437	\$6,401	\$208,861	\$1,402,015	\$13,769,996
015041		0	0	522,704				0	0	0	522,704
025023		0	0	216,530				0	0	0	216,530
		0	0	8,000				0	0	0	8,000
		0	0	0				0	0	0	0
		0	0	0				830,000	0	0	830,000
		0	0	0				0	0	0	0
		0	0	\$747,234	\$0	\$0	\$0	8830,000	\$0	\$0	\$1,577,234
		0	0	0		726,000	180,000	0	0	0	726,000
		330,962	0	0	0	0	0	0	0	0	330,962
		417,449	0	0	0	0	0	0	0	0	417,449
		570,729	0	0	0	0	0	0	0	0	570,729
		220,020	0	0	0	0	0	0	0	0	220,020
		7,500	0	0	0	0	0	0	0	0	7,500
		0	800,000	0	0	0	0	0	0	0	800,000
		0	218,000	0	0	0	0	0	0	0	218,000
		0	338,000	0	0	0	0	0	0	0	338,000
	27,000	19,000	13,500	41,000	20,000			55,000	17,000		192,500
<b>DEVELOPER CONTRIBUTIONS</b>											
	\$27,000	\$1,565,660	\$1,369,500	\$788,234	\$20,000	\$726,000	\$180,000	8830,000	\$55,000	\$17,000	\$5,578,594
<b>TRANSFERS FROM:</b>											
	115,000	0	0	0	0	0	0	0	0	0	115,000
<b>TRANSFERS TO:</b>											
	\$115,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,000
	\$173,844	\$1,591,841	\$1,394,397	\$9,874,283	\$2,822,201	\$727,110	\$360,437	8836,401	\$263,861	\$1,419,015	\$19,463,390
<b>EXPENDITURES:</b>											
175009		250,000	0	0	0	0	0	0	0	0	250,000
175006		150,000	0	0	0	0	0	0	0	0	150,000
175002		150,000	0	0	0	0	0	0	0	0	150,000
175004		650,000	100,000	0	0	0	0	0	0	0	750,000
175005		154,000	400,000	0	0	72,600	0	0	0	0	1,280,000
175007		50,000	0	0	0	0	0	0	0	0	50,000
165018		0	0	0	0	0	0	0	0	0	0
165021		0	0	0	0	0	0	0	0	0	0
165025		0	0	0	0	0	0	0	0	0	0
175022		0	0	250,000	0	0	0	0	0	0	250,000
155014		0	0	0	0	0	0	0	0	0	0
135008		0	0	0	0	0	0	0	0	0	0
135025		0	0	0	0	0	0	0	0	0	0
155043		0	220,000	0	0	0	180,000	0	0	0	400,000
155024		0	0	0	0	0	0	0	0	0	0
165006		0	0	0	0	0	0	0	0	0	0
155026		0	0	0	0	0	0	0	0	0	0
175008	170,000	0	0	0	0	0	0	830,000	0	0	1,000,000
055022		0	0	100,000	0	0	0	0	0	0	100,000
115014		100,000	0	0	0	0	0	0	0	0	100,000
155025		0	0	0	0	0	0	0	0	0	0
155029		0	0	0	0	0	0	0	0	0	0
155031		0	0	0	0	0	0	0	0	0	0
999999		7,500	38,500	0	0	0	0	0	0	0	46,000
999999		0	0	0	0	0	0	0	0	0	0
999999		0	0	0	0	0	0	0	0	0	0
<b>STREET EXPENDITURES</b>											
	\$170,000	\$1,511,500	\$758,500	\$350,000	\$0	\$726,000	\$180,000	8830,000	\$0	\$29,000	\$4,555,000
<b>RESERVES:</b>											
015041		0	0	216,530				0	0	0	216,530
025023		0	0	8,000				0	0	0	8,000
	\$0	\$0	\$0	\$224,530	\$0	\$0	\$0	\$0	\$0	\$0	\$224,530
	\$170,000	\$1,511,500	\$758,500	\$574,530	\$0	\$726,000	\$180,000	8830,000	\$0	\$29,000	\$4,779,530
	\$3,844	\$80,341	\$653,897	\$9,299,753	\$2,822,201	\$1,110	\$180,437	\$6,401	\$263,861	\$1,390,015	\$14,683,860





# **CAPITAL IMPROVEMENT PROGRAM**

## **Parks Projects**

**FY 2015/16 through FY 2018/19**

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**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #	Parks General Fund CIP 164	Park Dedication Pre 12/31/98 159	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Developer Contributions 404	Grants 572	Marilyn Kane Trail Reserve 562	Total
	\$114,359	\$0	\$3,534,211	\$20,819	\$0	\$0	\$106,805	\$3,776,194
			2,339,964					2,339,964
	\$0	\$0	\$2,339,964	\$0	\$0	\$0	\$0	\$2,339,964
	30,000		44,800	200	3,000		800	78,800
	\$30,000	\$0	\$2,384,764	\$200	\$3,000	\$0	\$800	\$2,418,764
				200,000				200,000
	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
	\$144,359	\$0	\$5,918,975	\$221,019	\$3,000	\$0	\$107,605	\$6,394,958
147034			400,000					400,000
158008			350,000					350,000
067016			200,000					200,000
147031								0
157034							25,000	25,000
157035			100,000					100,000
	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$25,000	\$1,075,000
	144,359		2,529,011					2,673,370
	\$144,359	\$0	\$2,529,011	\$0	\$0	\$0	\$0	\$2,673,370
	\$144,359	\$0	\$3,579,011	\$0	\$0	\$0	\$25,000	\$3,748,370
	\$0	\$0	\$2,339,964	\$221,019	\$3,000	\$0	\$82,605	\$2,646,588

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #	Parks General Fund CIP 164	Park Dedication Pre 12/31/98 159	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Developer Contributions 404	Grants 572	Marilyn Kane Trail Reserve 562	Total
	\$0	\$0	\$2,339,964	\$221,019	\$3,000	\$0	\$82,605	\$2,646,588
<b>REVENUES:</b>								
Park Dedication Fees			7,410,373					7,410,373
<b>TOTAL FEE REVENUE</b>	\$0	\$0	\$7,410,373	\$0	\$0	\$0	\$0	\$7,410,373
Interest	10,000		44,800	200	3,000		800	58,800
<b>TOTAL ESTIMATED REVENUES</b>	\$10,000	\$0	\$7,455,173	\$200	\$3,000	\$0	\$800	\$7,469,173
<b>TRANSFERS FROM:</b>								
Miscellaneous CIP Public Facilities Fees								0
<b>TRANSFERS TO:</b>								
<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL FUNDS AVAILABLE</b>	\$10,000	\$0	\$9,795,137	\$221,219	\$6,000	\$0	\$83,405	\$10,115,761
<b>EXPENDITURES:</b>								
147034 Bernal Property - Off-Leash Dog Park (Construction)								0
158008 Pleasanton Pioneer Cemetery Improvements and Veterans Memorial								0
067016 Lions Wayside and Delucchi Parks (Design and Construction)			4,300,000					4,300,000
147031 Pleasanton Tennis and Community Park - Two Additional Tennis Courts			350,000					350,000
157034 Marilyn Kane Trail Additional Tree Planting (Design and Construction)			91,595				83,405	175,000
157035 Bernal Property - Community Farm Master Plan								0
<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$4,741,595	\$0	\$0	\$0	\$83,405	\$4,825,000
<b>RESERVES:</b>								
037028 Community Park Improvement and Acquisition Reserve	10,000		2,339,964					2,349,964
<b>TOTAL RESERVES</b>	\$10,000	\$0	\$2,339,964	\$0	\$0	\$0	\$0	\$2,349,964
<b>TOTAL EXPENDITURES AND RESERVES</b>	\$10,000	\$0	\$7,081,559	\$0	\$0	\$0	\$83,405	\$7,174,964
<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$2,713,578	\$221,219	\$6,000	\$0	\$0	\$2,940,797

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2017-18**

CIP #		Parks General Fund CIP 164	Park Dedication Pre 12/31/98 159	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Developer Contributions 404	Grants 572	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$0	\$0	\$2,713,578	\$221,219	\$6,000	\$0	\$0	\$2,940,797
	<b>REVENUES:</b>								
	Park Dedication Fees			2,721,755					2,721,755
	<b>TOTAL FEE REVENUE</b>	\$0	\$0	\$2,721,755	\$0	\$0	\$0	\$0	\$2,721,755
	Interest			49,800	200	0	0	0	50,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$0	\$0	\$2,771,555	\$200	\$0	\$0	\$0	\$2,771,755
	<b>TRANSFERS FROM:</b>								
	Miscellaneous CIP Public Facilities Fees								0
	<b>TRANSFERS TO:</b>								
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$0	\$5,485,133	\$221,419	\$6,000	\$0	\$0	\$5,712,552
	<b>EXPENDITURES:</b>								
147034	Bernal Property - Off-Leash Dog Park (Construction)								0
158008	Pleasanton Pioneer Cemetery Improvements and Veterans Memorial								0
067016	Lions Wayside and Delucchi Parks (Design and Construction)								0
147031	Pleasanton Tennis and Community Park - Two Additional Tennis Courts								0
157034	Marilyn Kane Trail Additional Tree Planting (Design and Construction)								0
157035	Bernal Property - Community Farm Master Plan								0
	<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>RESERVES:</b>								
037028	Community Park Improvement and Acquisition Reserve			2,763,578					2,763,578
	<b>TOTAL RESERVES</b>	\$0	\$0	\$2,763,578	\$0	\$0	\$0	\$0	\$2,763,578
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$0	\$2,763,578	\$0	\$0	\$0	\$0	\$2,763,578
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$2,721,555	\$221,419	\$6,000	\$0	\$0	\$2,948,974

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2018-19**

CIP #		Parks General Fund CIP 164	Park Dedication Pre 12/31/98 159	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Developer Contributions 404	Grants 572	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$0	\$0	\$2,721,555	\$221,419	\$6,000	\$0	\$0	\$2,948,974
	<b>REVENUES:</b>								
	Park Dedication Fees			67,949					67,949
	<b>TOTAL FEE REVENUE</b>	\$0	\$0	\$67,949	\$0	\$0	\$0	\$0	\$67,949
	Interest			49,800	200	0	0	0	50,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$0	\$0	\$117,749	\$200	\$0	\$0	\$0	\$117,949
	<b>TRANSFERS FROM:</b>								
	Miscellaneous CIP Public Facilities Fees								0
	<b>TRANSFERS TO:</b>								
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$0	\$2,839,304	\$221,619	\$6,000	\$0	\$0	\$3,066,923
	<b>EXPENDITURES:</b>								
147034	Bernal Property - Off-Leash Dog Park (Construction)								0
158008	Pleasanton Pioneer Cemetery Improvements and Veterans Memorial								0
067016	Lions Wayside and Delucchi Parks (Design and Construction)								0
147031	Pleasanton Tennis and Community Park - Two Additional Tennis Courts								0
157034	Marilyn Kane Trail Additional Tree Planting (Design and Construction)								0
157035	Bernal Property - Community Farm Master Plan								0
	<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>RESERVES:</b>								
037028	Community Park Improvement and Acquisition Reserve			2,771,355					2,771,355
	<b>TOTAL RESERVES</b>	\$0	\$0	\$2,771,355	\$0	\$0	\$0	\$0	\$2,771,355
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$0	\$2,771,355	\$0	\$0	\$0	\$0	\$2,771,355
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$67,949	\$221,619	\$6,000	\$0	\$0	\$295,568

**CAPITAL IMPROVEMENT PROGRAM**

# Miscellaneous Projects

FY 2015/16 through FY 2018/19

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**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #	Public Facility Fees 154	Developer Contributions 405	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Grants 559	Happy Valley Specific Plan 581	Misc. Storm Drain Fund 357	Total
	<b>BEGINNING MISCELLANEOUS FUND BALANCE</b>							
	<b>REVENUES:</b>							
	Public Facilities Fee							
	TOTAL FEE REVENUE							
	Interest Income (Including CIP Project Reserves)							
	<b>TOTAL ESTIMATED REVENUES</b>							
	<b>TRANSFERS FROM:</b>							
	General Fund							
	LED Savings for CEC Loan Repayment (see project 158045)							
	<b>TRANSFERS TO:</b>							
	Parks CIP - (Public Facility Fees)							
	Streets CIP							
	<b>TOTAL ESTIMATED TRANSFERS</b>							
	<b>TOTAL FUNDS AVAILABLE</b>							
	<b>EXPENDITURES:</b>							
158029	Bi-Annual Fence Installation and Repair							
158016	Annual Soundwall Repair & Replacement							
158015	Bi-Annual Storm Repairs and Improvements							
158036	LED Lighting Conversion - City Parking Lots, Park Pathways and Main Street Decorative Lights (Design)							
138034	City Parking Lots - Resurfacing							
158037	Downtown Wi-Fi Enhancements							
948051	East County Animal Shelter Debt Service							
158042	Livermore - Pleasanton Fire Stations 2 and 3 - Assessment Study							
158044	Police Department - Parking Lot Redesign and Construction							
158045	CEC LED Loan Repayment							
158053	Downtown Parking Feasibility Study							
	<b>TOTAL EXPENDITURES</b>							
	<b>RESERVES:</b>							
068018	Capital Improvement Program Reserve (CIPR)							
	<b>TOTAL RESERVES</b>							
	<b>TOTAL EXPENDITURES AND RESERVES</b>							
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>							

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #	Public Facility Fees 154	Developer Contributions 405	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Grants 559	Happy Valley Specific Plan 581	Misc. Storm Drain Fund 357	Total
	\$1,433,254	\$0	\$0	\$3,613,666	\$0	\$0	\$118,109	\$5,165,029
	<b>REVENUES:</b>							
	Public Facilities Fee							3,094,926
	<b>TOTAL FEE REVENUE</b>		\$0	\$0	\$0	\$0	\$0	\$3,094,926
	Interest Income (Including CIP Project Reserves)		26,000	26,000			1,000	79,000
	<b>TOTAL ESTIMATED REVENUES</b>		\$0	\$26,000	\$0	\$0	\$1,000	\$3,173,926
	<b>TRANSFERS FROM:</b>							
	General Fund							3,240,000
	LED Savings for CEC Loan Repayment (see project 158045)		100,000					100,000
	<b>TRANSFERS TO:</b>							
	Parks CIP - (Public Facility Fees)							0
	Streets CIP		(175,000)					(175,000)
	<b>TOTAL ESTIMATED TRANSFERS</b>		\$0	\$0	\$0	\$0	\$0	\$3,165,000
	<b>TOTAL FUNDS AVAILABLE</b>		\$4,554,180	\$3,639,666	\$0	\$0	\$119,109	\$11,503,955
	<b>EXPENDITURES:</b>							
158029								0
168016								100,000
158015			50,000					0
158036								0
138034								0
158037								0
948051			15,000					30,000
158042								0
158044								0
158045			115,000					115,000
158053								0
	<b>TOTAL EXPENDITURES</b>		\$65,000	\$0	\$0	\$0	\$0	\$245,000
	<b>RESERVES:</b>							
068018								4,405,254
	Capital Improvement Program Reserve (CIPR)		1,394,254					
	<b>TOTAL RESERVES</b>		\$1,394,254	\$0	\$0	\$0	\$0	\$4,405,254
	<b>TOTAL EXPENDITURES AND RESERVES</b>		\$1,459,254	\$0	\$0	\$0	\$0	\$4,650,254
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>		\$3,094,926	\$3,639,666	\$0	\$0	\$119,109	\$6,853,701

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2017-18**

CIP #	Public Facility Fees 154	Developer Contributions 405	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Grants 559	Happy Valley Specific Plan 581	Misc. Storm Drain Fund 357	Total
	\$3,094,926	\$0	\$0	\$3,639,666	\$0	\$0	\$119,109	\$6,853,701
<b>REVENUES:</b>								
Public Facilities Fee	1,007,403							1,007,403
<b>TOTAL FEE REVENUE</b>	\$1,007,403	\$0	\$0	\$0	\$0	\$0	\$0	\$1,007,403
Interest Income (Including CIP Project Reserves)	26,000		25,000	26,000				77,000
<b>TOTAL ESTIMATED REVENUES</b>	\$1,033,403	\$0	\$25,000	\$26,000	\$0	\$0	\$0	\$1,084,403
<b>TRANSFERS FROM:</b>								
General Fund			1,300,000					1,300,000
LED Savings for CEC Loan Repayment (see project 158045)			100,000					100,000
<b>TRANSFERS TO:</b>								
Parks CIP - (Public Facility Fees)								0
Streets CIP			(115,000)					(115,000)
<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$1,285,000	\$0	\$0	\$0	\$0	\$1,285,000
<b>TOTAL FUNDS AVAILABLE</b>	\$4,128,329	\$0	\$1,310,000	\$3,665,666	\$0	\$0	\$119,109	\$9,223,104
<b>EXPENDITURES:</b>								
178029 Bi-Annual Fence Installation and Repair	25,000		25,000					50,000
178016 Annual Soundwall Repair & Replacement	50,000		50,000					100,000
178015 Bi-Annual Storm Repairs and Improvements							50,000	50,000
158036 LED Lighting Conversion - City Parking Lots, Park Pathways and Main Street Decorative Lights (Design)								0
138034 City Parking Lots - Resurfacing								0
158037 Downtown Wi-Fi Enhancements								0
948051 East County Animal Shelter Debt Service	15,000		15,000					30,000
158042 Livermore - Pleasanton Fire Stations 2 and 3 - Assessment Study								0
158044 Police Department - Parking Lot Redesign and Construction								0
158045 CEC LED Loan Repayment			115,000					115,000
158053 Downtown Parking Feasibility Study								0
<b>TOTAL EXPENDITURES</b>	\$90,000	\$0	\$205,000	\$0	\$0	\$0	\$50,000	\$345,000
<b>RESERVES:</b>								
068018 Capital Improvement Program Reserve (CIPR)	3,030,926		1,105,000					4,135,926
<b>TOTAL RESERVES</b>	\$3,030,926	\$0	\$1,105,000	\$0	\$0	\$0	\$0	\$4,135,926
<b>TOTAL EXPENDITURES AND RESERVES</b>	\$3,120,926	\$0	\$1,310,000	\$0	\$0	\$0	\$50,000	\$4,480,926
<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$1,007,403	\$0	\$0	\$3,665,666	\$0	\$0	\$69,109	\$4,742,178

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2018-19**

CIP #	Public Facility Fees 154	Developer Contributions 405	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Grants 559	Happy Valley Specific Plan 581	Misc. Storm Drain Fund 357	Total
	\$1,007,403	\$0	\$0	\$3,665,666	\$0	\$0	\$69,109	\$4,742,178
<b>REVENUES:</b>								
Public Facilities Fee	46,517							46,517
<b>TOTAL FEE REVENUE</b>	\$46,517	\$0	\$0	\$0	\$0	\$0	\$0	\$46,517
Interest Income (Including CIP Project Reserves)	26,000		25,000	26,000				77,000
<b>TOTAL ESTIMATED REVENUES</b>	\$72,517	\$0	\$25,000	\$26,000	\$0	\$0	\$0	\$123,517
<b>TRANSFERS FROM:</b>								
General Fund			1,300,000					1,300,000
LED Savings for CEC Loan Repayment (see project 158045)			100,000					100,000
<b>TRANSFERS TO:</b>								
Parks CIP - (Public Facility Fees)								0
Streets CIP								0
<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$1,400,000	\$0	\$0	\$0	\$0	\$1,400,000
<b>TOTAL FUNDS AVAILABLE</b>	\$1,079,920	\$0	\$1,425,000	\$3,691,666	\$0	\$0	\$69,109	\$6,265,695
<b>EXPENDITURES:</b>								
158029 Bi-Annual Fence Installation and Repair								0
158016 Annual Soundwall Repair & Replacement	50,000		50,000					100,000
158015 Bi-Annual Storm Repairs and Improvements								0
158036 LED Lighting Conversion - City Parking Lots, Park Pathways and Main Street Decorative Lights (Design)								0
138034 City Parking Lots - Resurfacing								0
158037 Downtown Wi-Fi Enhancements								0
948051 East County Animal Shelter Debt Service	15,000		15,000					30,000
158042 Livermore - Pleasanton Fire Stations 2 and 3 - Assessment Study								0
158044 Police Department - Parking Lot Redesign and Construction								0
158045 CEC LED Loan Repayment			115,000					115,000
158053 Downtown Parking Feasibility Study								0
<b>TOTAL EXPENDITURES</b>	\$65,000	\$0	\$180,000	\$0	\$0	\$0	\$0	\$245,000
<b>RESERVES:</b>								
068018 Capital Improvement Program Reserve (CIPR)	968,403		1,245,000					2,213,403
<b>TOTAL RESERVES</b>	\$968,403	\$0	\$1,245,000	\$0	\$0	\$0	\$0	\$2,213,403
<b>TOTAL EXPENDITURES AND RESERVES</b>	\$1,033,403	\$0	\$1,425,000	\$0	\$0	\$0	\$0	\$2,458,403
<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$46,517	\$0	\$0	\$3,691,666	\$0	\$0	\$69,109	\$3,807,292

**CAPITAL IMPROVEMENT PROGRAM**

# Water Projects

FY 2015/16 through FY 2018/19

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**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Expansion Fund 355	Replacement Fund 345	Recycled Water 320	Developer Contributions 497	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$3,046,244	\$8,036,650	\$0	\$0	\$11,082,894
	<b>REVENUES:</b>					
	Water Connection Fees	546,598				546,598
	Recycled Water Revenue			310,000		310,000
	<b>TOTAL FEE REVENUE</b>	\$546,598	\$0	\$310,000	\$0	\$856,598
	Interest Income (Including Project Reserves)	20,000	70,000		500	90,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$566,598	\$70,000	\$310,000	\$500	\$947,098
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual		1,600,000			1,600,000
	Water M&O Fund - Vineyard Ave. Corridor Fourth Tier Water Fees		100,000			100,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,700,000	\$0	\$0	\$1,700,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$3,612,842	\$9,806,650	\$310,000	\$500	\$13,729,992
	<b>EXPENDITURES:</b>					
151013	Annual Replacement of Polybutylene Service Laterals		125,000			125,000
151019	Annual Replacement of Water Meters		250,000			250,000
151028	Annual Water Main Replacement		500,000			500,000
151040	Annual Water Pump and Motor Repairs		100,000			100,000
161011	Bi-Annual Control Valve Improvements					0
161038	Bi-Annual Pressure Reducing Station Improvements					0
161010	Bi-Annual Water Electrical Panel Improvements					0
161022	Bi-Annual Water Emergency Generator Improvements					0
151000	Bi-Annual Water Quality Improvements		100,000			100,000
161027	Bi-Annual Water Tank Corrosion Repairs					0
151046	Ruby Hill - Additional Water Storage	100,000				100,000
161008	Water Pump and Motor Upsizing					0
151047	Water Master Plan Update	50,000	50,000			100,000
131042	Water Telemetry Upgrades		50,000			50,000
151048	Water Treatment Chemical Storage Building	350,000				350,000
999999	General Fund - CIP Engineering and Inspection	20,000	240,000			260,000
999999	General Fund - Utility Cut Patching		125,000			125,000
	<b>TOTAL EXPENDITURES</b>	\$520,000	\$1,540,000	\$0	\$0	\$2,060,000
	<b>RESERVES:</b>					
151052	Reserve for Future Recycled Water Projects			310,000		310,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$310,000	\$0	\$310,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$520,000	\$1,540,000	\$310,000	\$0	\$2,370,000
	<b>ENDING WATER FUND BALANCE</b>	\$3,092,842	\$8,266,650	\$0	\$500	\$11,359,992

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Expansion Fund 355	Replacement Fund 345	Recycled Water 320	Developer Contributions 497	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$3,092,842	\$8,266,650	\$0	\$500	\$11,359,992
	<b>REVENUES:</b>					
	Water Connection Fees	517,193				517,193
	Recycled Water Revenue			350,000		350,000
	<b>TOTAL FEE REVENUE</b>	\$517,193	\$0	\$350,000	\$0	\$867,193
	Interest Income (Including Project Reserves)	20,000	70,000		500	90,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$537,193	\$70,000	\$350,000	\$500	\$957,693
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual		1,600,000			1,600,000
	Water M&O Fund - Vineyard Ave. Corridor Fourth Tier Water Fees		100,000			100,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,700,000	\$0	\$0	\$1,700,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$3,630,035	\$10,036,650	\$350,000	\$1,000	\$14,017,685
	<b>EXPENDITURES:</b>					
161013	Annual Replacement of Polybutylene Service Laterals		125,000			125,000
161019	Annual Replacement of Water Meters		250,000			250,000
161028	Annual Water Main Replacement		500,000			500,000
161040	Annual Water Pump and Motor Repairs		100,000			100,000
161011	Bi-Annual Control Valve Improvements		125,000			125,000
161022	Bi-Annual Pressure Reducing Station Improvements		50,000			50,000
161027	Bi-Annual Water Electrical Panel Improvements		50,000			50,000
161038	Bi-Annual Water Emergency Generator Improvements		50,000			50,000
151000	Bi-Annual Water Quality Improvements					0
161027	Bi-Annual Water Tank Corrosion Repairs		200,000			200,000
151046	Ruby Hill - Additional Water Storage	850,000				850,000
161008	Water Pump and Motor Upsizing	250,000				250,000
151047	Water Master Plan Update					0
131042	Water Telemetry Upgrades					0
151048	Water Treatment Chemical Storage Building					0
999999	General Fund - CIP Engineering and Inspection	20,000	240,000			260,000
999999	General Fund - Utility Cut Patching		130,000			130,000
	<b>TOTAL EXPENDITURES</b>	\$1,120,000	\$1,820,000	\$0	\$0	\$2,940,000
	<b>RESERVES:</b>					
151052	Reserve for Future Recycled Water Projects			350,000		350,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$350,000	\$0	\$350,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$1,120,000	\$1,820,000	\$350,000	\$0	\$3,290,000
	<b>ENDING WATER FUND BALANCE</b>	\$2,510,035	\$8,216,650	\$0	\$1,000	\$10,727,685



**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2017-18**

CIP #		Expansion Fund 355	Replacement Fund 345	Recycled Water 320	Developer Contributions 497	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,510,035	\$8,216,650	\$0	\$1,000	\$10,727,685
	<b>REVENUES:</b>					
	Water Connection Fees	49,782				49,782
	Recycled Water Revenue			400,000		400,000
	<b>TOTAL FEE REVENUE</b>	\$49,782	\$0	\$400,000	\$0	\$449,782
	Interest Income (Including Project Reserves)	20,000	70,000		500	90,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$69,782	\$70,000	\$400,000	\$500	\$540,282
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual		1,600,000			1,600,000
	Water M&O Fund - Vineyard Ave. Corridor Fourth Tier Water Fees		100,000			100,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,700,000	\$0	\$0	\$1,700,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,579,817	\$9,986,650	\$400,000	\$1,500	\$12,967,967
	<b>EXPENDITURES:</b>					
171013	Annual Replacement of Polybutylene Service Laterals		125,000			125,000
171019	Annual Replacement of Water Meters		250,000			250,000
171028	Annual Water Main Replacement		500,000			500,000
171040	Annual Water Pump and Motor Repairs		100,000			100,000
161011	Bi-Annual Control Valve Improvements					0
161022	Bi-Annual Pressure Reducing Station Improvements					0
161027	Bi-Annual Water Electrical Panel Improvements					0
161038	Bi-Annual Water Emergency Generator Improvements					0
171000	Bi-Annual Water Quality Improvements		100,000			100,000
161027	Bi-Annual Water Tank Corrosion Repairs					0
151046	Ruby Hill - Additional Water Storage					0
161008	Water Pump and Motor Upsizing					0
151047	Water Master Plan Update					0
131042	Water Telemetry Upgrades					0
151048	Water Treatment Chemical Storage Building					0
999999	General Fund - CIP Engineering and Inspection	20,000	240,000			260,000
999999	General Fund - Utility Cut Patching		130,000			130,000
	<b>TOTAL EXPENDITURES</b>	\$20,000	\$1,445,000	\$0	\$0	\$1,465,000
	<b>RESERVES:</b>					
151052	Reserve for Future Recycled Water Projects			400,000		400,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$400,000	\$0	\$400,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$20,000	\$1,445,000	\$400,000	\$0	\$1,865,000
	<b>ENDING WATER FUND BALANCE</b>	\$2,559,817	\$8,541,650	\$0	\$1,500	\$11,102,967

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2018-19**

CIP #		Expansion Fund 355	Replacement Fund 345	Recycled Water 320	Developer Contributions 497	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,559,817	\$8,541,650	\$0	\$1,500	\$11,102,967
	<b>REVENUES:</b>					
	Water Connection Fees	10,800				10,800
	Recycled Water Revenue			400,000		400,000
	<b>TOTAL FEE REVENUE</b>	\$10,800	\$0	\$400,000	\$0	\$410,800
	Interest Income (Including Project Reserves)	20,000	70,000		500	90,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$30,800	\$70,000	\$400,000	\$500	\$501,300
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual		1,600,000			1,600,000
	Water M&O Fund - Vineyard Ave. Corridor Fourth Tier Water Fees		100,000			100,000
	<b>TRANSFERS TO:</b>					
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,700,000	\$0	\$0	\$1,700,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,590,617	\$10,311,650	\$400,000	\$2,000	\$13,304,267
	<b>EXPENDITURES:</b>					
181013	Annual Replacement of Polybutylene Service Laterals		125,000			125,000
181019	Annual Replacement of Water Meters		250,000			250,000
181028	Annual Water Main Replacement		500,000			500,000
181040	Annual Water Pump and Motor Repairs		100,000			100,000
181011	Bi-Annual Control Valve Improvements		125,000			125,000
181022	Bi-Annual Pressure Reducing Station Improvements		50,000			50,000
181027	Bi-Annual Water Electrical Panel Improvements		50,000			50,000
181038	Bi-Annual Water Emergency Generator Improvements		50,000			50,000
151000	Bi-Annual Water Quality Improvements					0
181027	Bi-Annual Water Tank Corrosion Repairs		200,000			200,000
151046	Ruby Hill - Additional Water Storage					0
161008	Water Pump and Motor Upsizing	250,000				250,000
151047	Water Master Plan Update					0
131042	Water Telemetry Upgrades					0
151048	Water Treatment Chemical Storage Building					0
999999	General Fund - CIP Engineering and Inspection	20,000	240,000			260,000
999999	General Fund - Utility Cut Patching		130,000			130,000
	<b>TOTAL EXPENDITURES</b>	\$270,000	\$1,820,000	\$0	\$0	\$2,090,000
	<b>RESERVES:</b>					
151052	Reserve for Future Recycled Water Projects			400,000		400,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$400,000	\$0	\$400,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$270,000	\$1,820,000	\$400,000	\$0	\$2,490,000
	<b>ENDING WATER FUND BALANCE</b>	\$2,320,617	\$8,491,650	\$0	\$2,000	\$10,814,267

**CAPITAL IMPROVEMENT PROGRAM**

# Sewer Projects

FY 2015/16 through FY 2018/19

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**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Expansion Fund 356	Replacement Fund 346	Developer Contributions 498	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,622,965	\$2,046,192	\$0	\$3,669,157
	<b>REVENUES:</b>				
	Sewer Connection Fees	175,452			175,452
	<b>TOTAL FEE REVENUE</b>	\$175,452	\$0	\$0	\$175,452
	Interest Income (Including Project Reserves)	15,000	50,000	1,000	66,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$190,452	\$50,000	\$1,000	\$241,452
	<b>TRANSFERS FROM:</b>				
	Sewer M&O Fund - Replacement Accrual		1,200,000		1,200,000
	<b>TRANSFERS TO:</b>				
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$0	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,813,417	\$3,296,192	\$1,000	\$5,110,609
	<b>EXPENDITURES:</b>				
152002	Annual Sewer Main Replacement and Improvements		500,000		500,000
152020	Annual Sewer Pump and Motor Repairs		50,000		50,000
162030	Bi-Annual Sewer Electrical Panel Improvements				0
162012	Bi-Annual Sewer Emergency Generator Improvements				0
152001	Bi-Annual Sewer Maintenance Hole Improvements		75,000		75,000
132026	Meadowlark Sewer Siphon (Additional Funding)	200,000			200,000
999999	General Fund - CIP Engineering and Inspection	50,000	200,000		250,000
	<b>TOTAL SEWER PROJECTS</b>	\$250,000	\$825,000	\$0	\$1,075,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,563,417	\$2,471,192	\$1,000	\$4,035,609

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Expansion Fund 356	Replacement Fund 346	Developer Contributions 498	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,563,417	\$2,471,192	\$1,000	\$4,035,609
	<b>REVENUES:</b>				
	Sewer Connection Fees	353,094			353,094
	<b>TOTAL FEE REVENUE</b>	\$353,094	\$0	\$0	\$353,094
	Interest Income (Including Project Reserves)	15,000	50,000	1,000	66,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$368,094	\$50,000	\$1,000	\$419,094
	<b>TRANSFERS FROM:</b>				
	Sewer M&O Fund - Replacement Accrual		1,200,000		1,200,000
	<b>TRANSFERS TO:</b>				
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$0	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,931,511	\$3,721,192	\$2,000	\$5,654,703
	<b>EXPENDITURES:</b>				
162002	Annual Sewer Main Replacement and Improvements		500,000		500,000
162020	Annual Sewer Pump and Motor Repairs		50,000		50,000
162030	Bi-Annual Sewer Electrical Panel Improvements		50,000		50,000
162017	Bi-Annual Sewer Emergency Generator Improvements		50,000		50,000
152001	Bi-Annual Sewer Maintenance Hole Improvements				0
132026	Meadowlark Sewer Siphon (Additional Funding)				0
999999	General Fund - CIP Engineering and Inspection	50,000	200,000		250,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$850,000	\$0	\$900,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,881,511	\$2,871,192	\$2,000	\$4,754,703

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2017-18**

CIP #		Expansion Fund 356	Replacement Fund 346	Developer Contributions 498	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,881,511	\$2,871,192	\$2,000	\$4,754,703
	<b>REVENUES:</b>				
	Sewer Connection Fees	112,977			112,977
	<b>TOTAL FEE REVENUE</b>	\$112,977	\$0	\$0	\$112,977
	Interest Income (Including Project Reserves)	15,000	50,000	1,000	66,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$127,977	\$50,000	\$1,000	\$178,977
	<b>TRANSFERS FROM:</b>				
	Sewer M&O Fund - Replacement Accrual		1,200,000		1,200,000
	<b>TRANSFERS TO:</b>				
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$0	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,009,488	\$4,121,192	\$3,000	\$6,133,680
	<b>EXPENDITURES:</b>				
172002	Annual Sewer Main Replacement and Improvements		500,000		500,000
172020	Annual Sewer Pump and Motor Repairs		50,000		50,000
162030	Bi-Annual Sewer Electrical Panel Improvements				0
162017	Bi-Annual Sewer Emergency Generator Improvements				0
172001	Bi-Annual Sewer Maintenance Hole Improvements		75,000		75,000
132026	Meadowlark Sewer Siphon (Additional Funding)				0
999999	General Fund - CIP Engineering and Inspection	50,000	200,000		250,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$825,000	\$0	\$875,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,959,488	\$3,296,192	\$3,000	\$5,258,680

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2018-19**

CIP #		Expansion Fund 356	Replacement Fund 346	Developer Contributions 498	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,959,488	\$3,296,192	\$3,000	\$5,258,680
	<b>REVENUES:</b>				
	Sewer Connection Fees	4,500			4,500
	<b>TOTAL FEE REVENUE</b>	\$4,500	\$0	\$0	\$4,500
	Interest Income (Including Project Reserves)	15,000	50,000	1,000	66,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$19,500	\$50,000	\$1,000	\$70,500
	<b>TRANSFERS FROM:</b>				
	Sewer M&O Fund - Replacement Accrual		1,200,000		1,200,000
	<b>TRANSFERS TO:</b>				
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$0	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,978,988	\$4,546,192	\$4,000	\$6,529,180
	<b>EXPENDITURES:</b>				
182002	Annual Sewer Main Replacement and Improvements		500,000		500,000
182020	Annual Sewer Pump and Motor Repairs		50,000		50,000
182030	Bi-Annual Sewer Electrical Panel Improvements		50,000		50,000
182017	Bi-Annual Sewer Emergency Generator Improvements		50,000		50,000
172001	Bi-Annual Sewer Maintenance Hole Improvements				0
132026	Meadowlark Sewer Siphon (Additional Funding)				0
999999	General Fund - CIP Engineering and Inspection	50,000	200,000		250,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$850,000	\$0	\$900,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,928,988	\$3,696,192	\$4,000	\$5,629,180



# APPENDIX A

## FY 2015/16 City Council Work Plan



# 2015 / 2016 City Council Work Plan Priorities

Goals	Project Description
<b>BERNAL PROPERTY</b>	
<b><i>Develop Bernal Community Park</i></b>	
Bernal Community Park - Phase II	Phase II Bernal Park improvements will include three synthetic sports fields, open space features, shade structures, a riparian habitat, and native plant species. It will also include the planned oak woodlands area as envisioned in the approved park master plan.
Dog Park - Bernal Property	Complete Dog Park on Bernal Property adjacent to Marilyn Kane Trail.
Community Farm Master Plan - Bernal Property	Prepare a Community Farm Master Plan for the Bernal Property. The farm will serve local and regional 4-H clubs and other related organizations to enhance youth-related activities and education in areas of farming and agriculture. Project would require use of City-owned land on the Bernal Property.
Increase Native Tree Plantings along Marilyn Kane Trail	Plant additional native vegetation along Marilyn Kane Trail consistent with approved Bernal Park Master Plan.
<b>GENERAL PLAN</b>	
<b><i>Implement General Plan and pursue long-term advanced planning activities</i></b>	
Old Vineyard Avenue Trail	Construct Old Vineyard Avenue Trail, to coincide with the development of the Chrisman PUD as funding is received from corridor development projects (i.e., not City funded).
East Side Specific Plan	Prepare a Specific Plan for East Pleasanton as a coordinated effort between commercial and residential property owners, major stakeholders, and the Pleasanton community, including residents of East Pleasanton.
Consolidation of Hacienda PUDs	This will involve the combining of two governing PUDs into one comprehensive document to reflect existing standards for the park, including landscaping guidelines and other related matters. Changes will be mostly non-substantive, but will streamline operating rules and procedures for the park association and individual property owners.
Fairgrounds Master Plan	Work with ALCO reps, Fair Association and interested stakeholders to develop a comprehensive master plan for the Fairgrounds to enhance and improve existing facilities, as well as consider opportunities to privatize certain segments of the facility for land use development to accommodate visitors. Examples include a hotel/conference center, retail, etc.
City Service Extension to Unincorporated Happy Valley Feasibility Study	LAFCO has requested the City initiate a comprehensive feasibility analysis to enable the extension of City water services to the unincorporated Happy Valley Area. This project will be initiated in 2016.
<b>CITY FINANCES</b>	
<b><i>Maintain fiscal sustainability</i></b>	
Development Impact Fee "Nexus Study" (AB 1600)	The City's development fees were last updated in 1998. Assembly Bill 1600 requires cities to conduct a "nexus study" anytime fees are adjusted. The study provides a nexus between new development fees and all future public improvements (e.g., parks, streets, public facilities). A revised nexus study would ensure that new development pays its pro rata share of public improvements; it also allows the City to adjust the list of eligible public projects for development fee financing.
Comprehensive User Fee Study	This will involve evaluating City fees to determine appropriateness of existing amounts. This will primarily involve evaluation of development processing fees (e.g., planning, building, engineering).
Water and Sewer Rate Adjustments	Adjust water and sewer rates consistent with Prop 218 requirements. This effort will ensure fiscal sustainability for the City's two utility enterprises by minimizing General Fund subsidies over the next five years, as well as allow for the establishment of new Recycled Water Rates for commercial irrigation prior to the completion City's new distribution system.
2015-2019 Capital Improvement Plan	Adopt a 4-year Capital Improvement Plan prior to July 1, 2015 to address existing and future infrastructure needs.
2015/16-2016/17 Operating Budget	Adopt a two-year operating budget to address service needs throughout the community, consistent with City's General Plan fiscal policies and approved performance metrics.

# 2015 / 2016 City Council Work Plan Priorities

Goals	Project Description
<b>AFFORDABLE HOUSING</b>	
<i>Address affordable housing needs</i>	
Inclusionary Zoning Ordinance Update	Recent litigation has challenged the validity of the City's Inclusionary Zoning Ordinance and the Housing Element anticipates modifications to address City goals and objectives regarding affordable housing.
Redevelop Kottinger Place	Implement the approved development concept identified in the Kottinger Place and Pleasanton Gardens Predevelopment Analysis Report resulting in a new affordable senior housing development on the current Kottinger Place and Pleasanton Gardens sites.
Workforce Housing Financing Analysis	Perform analysis of financing alternatives available for workforce housing. This project to be conducted in 2016.
<b>TRAFFIC CIRCULATION</b>	
<i>Implement improved traffic circulation measures</i>	
Improve Traffic Circulation	The General Plan Traffic Circulation Element will be used as a framework for implementation, including but not limited to, local and regional infrastructure improvements, signal timing, best practices, the bike and pedestrian master plan and other related initiatives.
Bike/Ped/Trail Master Plan Update	Update the Pedestrian and Bicycle Master Plan. The Plan was adopted by the City Council in 2010 and contains goals and policies for developing and implementing pedestrian and bicycle networks. Included within the plan is recommendation to update document every 5 years.
State Route 84	Support state and regional efforts to improve State Route 84 including the widening to four lanes between Pigeon Pass and I-680.
BART to Livermore	Monitor and mitigate Pleasanton impacts throughout the planning process, working with Dublin, Livermore and BART representatives.
<b>ECONOMIC DEVELOPMENT</b>	
<i>Foster economic prosperity</i>	
Infrastructure Assessment and Enhancement (e.g. broadband, cell coverage, etc.).	Convene public and private sector interests to collaboratively address constraints noted in business survey by assessing current infrastructure, identifying gaps and proposing solutions.
Economic Development Zone	Work with participating property owners to complete the EDZ to incentive redevelopment of Johnson Drive area with new freeway oriented land-uses, including commercial, office, and retail.
Business Needs Survey	Conduct second survey of Pleasanton businesses to gauge improvements and changes in addressing identified business needs and satisfaction.
<b>YOUTH PROGRAMS</b>	
<i>Strengthen youth programs, services and activities</i>	
Health and Safety Issues and Policies	Youth Commission to engage and inform the community and City regarding proposed modifications to health and safety policies (e.g. smoking ordinance, etc.).
Expand Connections to Youth and Teen Services	Expand pathways to promote awareness and access to human services that relate to youth and teens (e.g. youth and teen pocket guide, creation of mobile app, etc.).
Expand Leadership Development Opportunities	Expand youth and teen leadership development opportunities (e.g. teen summit, school year leadership in training program, etc.).
Initiate Youth/Teen Survey	Consideration of a community wide survey of Pleasanton youth concerning youth issues and service gaps.
<b>PUBLIC SAFETY</b>	
<i>Ensure a safe and secure community</i>	
North Pleasanton Police Substation	In partnership with Workday, BART and Simon Properties, construct a police substation in North Pleasanton to enable enhanced public safety services for the area.
Fire Station #3 Building Assessment	As the oldest station in the City, significant repair and replacement is required to address basic needs. The facility also houses the City's ladder truck and may need to accommodate expanded equipment in the future.
Comprehensive Disaster Response Planning	Update the City's Comprehensive Disaster Response Plan, initiate training and conduct staff-level mock exercise with various regional partners.

# 2015 / 2016 City Council Work Plan Priorities

Goals	Project Description
<b>QUALITY OF LIFE</b>	
<b><i>Protect and enhance Pleasanton's quality of life</i></b>	
Second Bernal Bridge (crossing Arroyo de la Laguna)/Foothill Road	Project builds a second bridge adjacent to the historic steel bridge. The bridge enables left-turn access into the Windsor development. Maintenance/repainting of existing bridge is also required.
Acquisition of the Vacant City and County of San Francisco Site Adjacent to the City Library	Involves acquisition of land adjacent to the Library from City and County of San Francisco (property owner). City has \$1.9 million in reserves for this acquisition.
Civic Center/Library Master Plan	Conduct planning and finance studies to evaluate options for developing a new library, police station and civic center at the existing downtown location or at alternative locations, such as the Bernal Property. This may be expanded to include a new Community/Teen Center and other related public uses on the Bernal Property.
Old Stanley Blvd Resurfacing and Utility Undergrounding	Project involves undergrounding of utilities, landscaping and resurfacing of Old Stanley Road.
Alviso Adobe Community Park Visioning	This project would involve an effort to evaluate and enhance programming at the Alviso Adobe Community Park, which may allow for modest capital improvements at the site to facilitate more ongoing interaction with the community.
Convert Callippe Trail to multi-use	Initiate steps with the Parks and Recreation Commission to evaluate expansion of the Callippe Trail into a multi-use trail to include mountain bikes, equestrians and pedestrian, and estimate the project cost.
Cemetery Master Plan Implementation	Upon completion of Priority I Tasks, identify funding for Priority II & III Tasks, which will include preliminary site work and infrastructure improvements to support the proposed Veteran's Memorial at the Pioneer Cemetery.
Two-Additional Tennis Courts at Tennis Park	Design and construct two additional tennis courts at Tennis and Community Park, consistent approved with master plan.
Joint use of High School Tennis Courts	Work with PUSD to expand public access to Amador Valley and Foothill High Schools tennis courts to address citywide demands per the City's Parks and Recreation Master Plan.
Add Bocce Courts in Pleasanton	Initiate review by Parks and Recreation Commission to determine location and estimate costs for adding additional bocce courts in Pleasanton, with consideration for the Pleasanton Senior Center
Castleridge Access	Work with EBRPD to develop a staging area to allow public access to the Castleridge property and Pleasanton Ridge.
Community Center/Teen Center	Consider the design and construction of a Community/Teen Center on the Bernal Property concurrent with the Civic Center/Library Master Plan effort.
Sound Wall Repair and Replacement	Initiate repair and replacement of sound walls on Valley Avenue from Busch to Hopyard, as well as Stoneridge Drive and West Las Positas.
Enhance Cultural Diversity Connections within the Community of Pleasanton	Celebrate cultural diversity and enhance connections among disparate populations in Pleasanton, including racial/ethnic groups, national origin/heritage, and age/generations by placing more emphasis on planning events that appeal to diverse residents and strengthening the arts marketing efforts to reach all residents as identified in the City's Cultural Arts Strategic Plan.
Improve availability to Dental Services for underserved residents	Identify short- and long-term strategies, initiatives and programs to provide dental services for underserved Tri-Valley residents as identified in the City's Human Services Strategic Plan.
Expand Outreach to Non-Profits	Expand outreach and collaboration efforts with non-profits to remove systemic challenges in the areas of local collaboration, funding, and County-wide coordination as identified in the City's Human Services Strategic Plan.
Arroyo Mocho Trail (from Canal to Stoneridge Creek development on the Northside of the Arroyo)	Construct trail as envisioned by Staples Ranch Specific Plan.
Support Sunflower Hill in identifying options for housing	Support and facilitate construction of special needs housing in Pleasanton; work with private developers, regional agencies and other related parties to achieve this objective.
<b><i>Downtown</i></b>	
Pursue Historic Preservation Guidelines	Complete process to implement revised historic preservation guidelines for Downtown.
Lions Wayside and Delucchi Park	Design and construct new park consistent with approved master plan.

# 2015 / 2016 City Council Work Plan Priorities

Goals	Project Description
Downtown Specific Plan Update	Update the Downtown Specific Plan as a framework for proposed downtown initiatives to ensure alignment with land use, improvements (e.g. revitalize Division Street to Firehouse Arts Center, enhanced gateways and way-finding signage) and business attraction and retention. Evaluate extension of the historic railroad alignment to create a downtown stop near the intersection of Sunol/Bernal/First. Effort should also be coordinated with Civic Center/Library Master Plan effort.
Recruiting and Retaining Retail Downtown	Continue to implement a coordinated effort between the City's Economic Development and Planning staff, the Pleasanton Downtown Association, the Economic Vitality Committee and other key stakeholders to develop and encourage more retail Downtown.
Expand and Improve Parking in Downtown	Work to increase public parking by working with the Pleasanton Downtown Association, property owners and others toward the development of additional parking in downtown, including promotion and awareness of parking, assessment districts and future City of Pleasanton improvements.
Enhance awareness of the Firehouse Arts Center	Work with all stakeholders to increase the vitality of the Firehouse Arts Center in Downtown and encourage more partnership through marketing/advertising opportunities and outreach.
Rotary Park - Phase I	Construct Phase I improvements consistent with approved master plan.
Signature Downtown Arts Event	Enhance arts and cultural programming available to residents, workers and visitors through consideration of a signature event/festival, working with the PDA to target and refine scheduling and focus of art events downtown as identified in the City's Cultural Arts Strategic Plan.
Downtown Wifi	Invest and upgrade the City's existing Downtown Wifi network into a more reliable platform for public use.
<b>ENVIRONMENTAL AWARENESS</b>	
<i><b>Pursue environmental awareness, health, land use and preservation issues</b></i>	
Phase I Recycled Water Distribution System	Design and construct Phase I improvements into the Hacienda business park and Ken Mercer Sports Park.
Automated Water Meter Infrastructure Upgrade	Upgrade and install automated water-meters to enable more efficiencies by the City and end-users.
Advanced Recycled Water Projects (e.g. IDPR, etc.)	Monitor and consider recommendations for advanced recycled water projects, including indirect potable reuse (IDPR), as appropriate.
Refuse Franchise Agreement	Develop a new refuse and recycling franchise agreement to manage solid waste services throughout the community.
Drought/Water Conservation Strategies	Work with Zone 7 and surrounding water agency partners to manage drought conditions and develop comprehensive conservation policies and communication strategies.
<b>CITY SERVICES</b>	
<i><b>Operate an effective and cost-efficient government</b></i>	
Jointly plan facilities for increased student population	Work with Pleasanton Unified School District and developers to plan facilities for increased student population, following adoption of the City's Housing Element.
Assessment of Paratransit Services	Initiate an assessment of the City's paratransit system to ascertain if greater efficiencies can be achieved in partnership and/or in consolidation/reorganization with surrounding service providers (e.g. LAVTA).
Implement a Financial/Human Resource/Payroll Enterprise System Software for City operations	Acquire and implement a new software conversion to improve efficiencies, eliminate operational redundancies, and system reliability for the City organization in the areas of finance, human resources and payroll.
Performance Metrics and Community Survey	Continue to maintain and report annually regarding the City's performance metrics and adjust targets as necessary to address community concerns and/or desired results. Initiate community satisfaction survey as well to accompany metrics.

# **APPENDIX B**

**Budget Preparation Process  
Budget Calendar  
Glossary  
Acronyms  
Accounting System and Fund Structure**



# BUDGET PREPARATION PROCESS

Budget preparation began this year in February with the midyear budget review of the current FY 2014/15 operating budget. At the same time departments were reviewing their current year financial status, the Council was developing its priorities for the two years ending June 30, 2016. The City Council Work Plan is included in Appendix A.

The departments were asked to complete their Two Year Budgets, keeping in mind the Council's priorities and, based on the revenue projections made by the Finance Director (as outlined in Appendix D), total projected resources. The departments provided line item details of their recommended expenditure plans, which are designed to meet the Council's goals and to provide the proposed service levels.

The City Manager and the Executive Team reviewed the departments' budget requests. The budget recommended herein is the result of these requests, projections, and reviews.

**Two Year Budget Calendar  
For FY 2015/16 and FY 2016/17**

Week Of	Event	Responsibility
3/6/15	<ul style="list-style-type: none"> <li>• Finance to distribute FY 2015/16 and FY 2016/17 Two Year Budget instructions to Department Heads (to be returned by 3/27).</li> </ul>	Finance
3/9/15	<ul style="list-style-type: none"> <li>• Finance to provide Development related revenue fee projections to CDD.</li> </ul>	Finance
3/13/15	<ul style="list-style-type: none"> <li>• Finance Finalize Replacement Plan for FY 2015/16 and FY 2016/17 Budget and incorporate approved plan in Questica TeamBudget.</li> </ul>	Finance
3/27/15	<ul style="list-style-type: none"> <li>• Departments promote FY 2015/16 and FY 2016/17 Operating Budget requests to Finance.</li> <li>• LPFD (Pleasanton only) submits FY 2015/16 and FY 2016/17 Operating Budget requests to Finance.</li> </ul>	Finance & Departments
3/30 – 4/10/15	<ul style="list-style-type: none"> <li>• Finance process department FY 2015/16 and FY 2016/17 budget requests.</li> </ul>	Finance
4/13/15	<ul style="list-style-type: none"> <li>• City Manager meets with Departments to review departments Two Year budget requests and make final decisions.</li> </ul>	City Manager & Departments
4/20/15	<ul style="list-style-type: none"> <li>• Finance prepares the Two Year Operating Budget (due to Central Services 5/8/15).</li> </ul>	Finance
5/8/15	<ul style="list-style-type: none"> <li>• Two Year Operating Budget to Central Services</li> <li>• Post Budget document to website and hand deliver copies to Council members.</li> </ul>	Finance
5/12/15	<ul style="list-style-type: none"> <li>• Budget Distribution</li> </ul>	Finance
5/19/15 or 6/2/15	<ul style="list-style-type: none"> <li>• Budget Workshop with Council</li> </ul>	All Parties
6/16/15	<ul style="list-style-type: none"> <li>• City Council adoption of FY 2015/16 to FY 2016/17 Two Year Operating Budget.</li> </ul>	City Council



# GLOSSARY

<b>Allocation</b>	❖ A component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
<b>Allotment</b>	❖ That portion of an appropriation which may be encumbered or spent during a specified period. Grants are frequently made on an allotment basis with a time expiration.
<b>Appropriation</b>	❖ The legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.
<b>Assessed Valuation</b>	❖ The value placed upon real estate or other property by the County Assessor as a basis for levying taxes.
<b>Budget</b>	❖ Proposed plan of expenditures and revenue over a given period of time.
<b>Capital Improvements Budget</b>	❖ A plan for capital expenditures (acquisition or construction of major capital facilities) to be incurred each year over a fixed period of years to meet needs arising from the long-term program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.
<b>Certificates of Participation</b>	❖ A type of security entitling its purchaser to participate in the proceeds from future lease payments made by the City in exchange for their purchasing the certificate. The proceeds from the sale of the certificates provides the City with the capital needed to pay for the City projects.
<b>Connection Fees</b>	❖ Fees charged to developers to connect their project to City water and sewer, Dublin/San Ramon Services District (DSRSD), or Zone 7 water facilities.
<b>Department</b>	❖ Basic organizational unit of the City which is functionally unique in its delivery of services. Its components are hierarchically arranged as follows:  A) Department (e.g., Department of Operations Services) 1) Division (e.g., Street Division) (a) Program (e.g., Street Maintenance)
<b>Disbursement</b>	❖ Funds actually expended.
<b>Division</b>	❖ Organizational component of a department. May be further subdivided into programs.

<b>Encumbered Funds</b>	❖ Funds not yet expended, but which are obligated or “set-aside” in anticipation of expenditure. These funds cease to be an encumbrance when paid, and become a disbursement.
<b>Enterprise Funds</b>	❖ Accounts for municipal services including sewer, water and golf that are fee or rate based operations not supported by the general taxes of the city.
<b>Fiscal Year</b>	❖ Twelve month period beginning with July 1, and ending with June 30 of the fiscal year designated (e.g., FY 2011 ends on June 30, 2011).
<b>Fund</b>	❖ A fiscal and accounting tool with a self-balancing set of accounts to record revenue and expenditures. Examples: General Fund, Water Fund, and Sewer Fund.
<b>General Fund</b>	❖ Accounts for normal municipal services including Police, Fire, Parks, Streets, Library, etc.
<b>Grants</b>	❖ Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.
<b>Impact Fees</b>	❖ Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks).
<b>Interfund Revenues/ Expenditures</b>	❖ Reimbursements or payments for services between different Funds. Previously, some of these transactions were recorded as a Transfer In from other Funds or Transfer Out from other Funds.
<b>Internal Service Funds</b>	❖ A fund used to account for the financing of goods or services provided by one department or agency to other departments of the City, on a cost-reimbursement basis (e.g., vehicle replacement fund).
<b>Maintenance</b>	❖ The act of keeping capital assets in a state of good repair. It includes preventative maintenance; normal periodic repairs; replacement of parts, structural components and so forth and other activities needed to maintain the asset so that it continues to provide normal services and achieves its optimum life.
<b>Operating Budget</b>	❖ Authorized expenditures for ongoing municipal <u>services</u> (e.g., police protection, street maintenance, records storage, etc.) vs. capital expenditures which represent construction or improvements to physical facilities.
<b>Operating Transfers</b>	❖ Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
<b>Overhead</b>	❖ Those elements of cost necessary in the production of goods or services, such as rent, heat, light, supplies, management and supervision.

<b>Program</b>	❖ A group of interdependent closely related services or activities, contributing to a common “objective.”
<b>Reimbursable Expenditure</b>	❖ An expenditure that is made for or on behalf of another government, fund or department or for a private individual, firm or corporation that will subsequently be recovered in cash or its equivalent.
<b>Replacement Accrual</b>	❖ Revenue originating from user charges to City departments or Water and Sewer customers to meet the replacement requirements for equipment, facilities, vehicles, wells, pump stations, etc.
<b>Revenues</b>	❖ Funds received from various sources and treated as income to the City which is used to finance expenditures.
<b>Self-Insurance</b>	❖ A term often used to describe the retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City currently provides self-insurance to cover various deductible amounts required under various insurance policies.
<b>Sewer and Water Replacement and Improvement Projects</b>	❖ Projects which replace existing facilities or equipment and provide for major maintenance repairs.
<b>Special Revenue Funds</b>	❖ Funds used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.
<b>Trust Funds</b>	❖ Funds used to account for assets held by the City in trustee capacity for individuals, private organizations, other governments and/or other funds.
<b>Water and Sewer Expansion Projects</b>	❖ Projects which are required to meet new demands or which significantly enhance existing services.

# ACRONYMS

ABAG	Association of Bay Area Governments	HELP	Housing Enabled by Local Partnerships
AC	Air Conditioning or Alternating Current	HOME	Housing Opportunities Made Easy
ACE	Altamont Commuter Express	HR	Human Resources
ACTIA	Alameda County Transportation Improvement Authority	HUD	Housing and Urban Development
ACWMA	Alameda County Waste Management Authority	ICLEI	International Council for Local Environmental Initiatives
AD	Assessment District	IRS	Internal Revenue Service
ADA	Americans with Disabilities Act	IS	Information Services
AED	Automated External Defibrillator	IT	Information Technology
AMI	Area Median Income	JPA	Joint Powers Agreement or Authority
ATV	All Terrain Vehicle	LAFCO	Local Agency Formation Commission
BACS	Bay Area Community Services	LA VVWMA	Livermore Amador Valley Water Management Agency
BART	Bay Area Rapid Transit	LEED	Leadership in Energy & Environmental Design
BMR	Below Market Rate	LPFD	Livermore-Pleasanton Fire Department
BMX	Bicycle Motocross	MOU	Memorandum of Understanding
CAD	Computer Aided Dispatch	MTC	Metropolitan Transportation Commission
CAFR	Comprehensive Annual Financial Report	NPDES	National Pollutant Discharge Elimination System
CALTRANS	California Department of Transportation	NPID	North Pleasanton Improvement District
CAPE	Community Association for Preschool Education	O&M	Operations and Maintenance
CDBG	Community Development Block Grant	OPEB	Other Post Employment Benefits
CDIAC	California Debt and Investment Advisory Commission	OSC	Operations Service Center
CERT	Citizens Emergency Preparedness Training	PDA	Pleasanton Downtown Association
CIP	Capital Improvement Program	PERS	Public Employees Retirement System
COP	Certificate of Participation	PG&E	Pacific Gas and Electric
COPPS	Community Oriented Policing & Problem Solving	PMC	Pleasanton Municipal Code
CoVWR	Committee of Valley Water Retailers	POST	Police Officer Standards & Training
CPAT	Candidate Physical Abilities Test	PTCWD	Pleasanton Township County Water District
CPR	Cardiopulmonary Resuscitation	PUD	Planned Unit Development
CPUC	California Public Utilities Commission	PUSD	Pleasanton Unified School District
CRIL	Community Resources for Independent Living	RADD	Recreational Activities for Developmentally Disabled
CSO	Community Service Officer	RFP	Request For Proposal
DARE	Drug Abuse Resistance Education	RMS	Records Management System
DSRSD	Dublin San Ramon Services District	SCADA	Supervisory Control And Data Acquisition
DTA	Downtown Association	SMMP	Stream Management Master Plan
DUI	Driving Under the Influence	SROVT	Solid, Realistic, Ongoing, Verifiable Training
EBMUD	East Bay Municipal Utility District	SSI	Supplemental Security Income
EBRPD	East Bay Regional Parks District	TANF	Temporary Aid to Needy Families
ECHO	Eden Council for Hope and Opportunity	TOT	Transient Occupancy Tax
EIR	Environmental Impact Report	TSM	Transportation Systems Management
EMS	Emergency Medical Services	TVCVB	Tri-Valley Convention and Visitors Bureau
EOC	Emergency Operations Center	TVHOC	Tri-Valley Housing Opportunity Center
ERAF	Educational Revenue Augmentation Fund	TVTC	Tri-Valley Transportation Council
ESL	English as a Second Language	TVWRG	Tri-Valley Water Retailers Group
EVC	Economic Vitality Committee	UST	Underground Storage Tanks
FEMA	Federal Emergency Response Agency	VFD	Variable Frequency Drives
GASB	Governmental Accounting Standards Board	VFW	Veterans of Foreign Wars
GHAD	Geologic Hazard Abatement District	VIPS	Volunteers in Police Services
GIS	Geographic Information Systems	VLF	Vehicle License Fees
HBPOA	Hacienda Business Park Owners Association	VOP	Veterans Organizations of Pleasanton
HCD	Housing and Community Development	YMPIC	Youth Master Plan Implementation Committee

# ACCOUNTING SYSTEM AND FUNDS

There are many separate funds into which all City revenues are placed and from which all expenses are paid. A fund is an accounting entity with a complete set of self-balancing accounting records. Each fund has been established because of some restriction on the use of resources received by that fund. The fund types that comprise the operating budget are described below:

**General Fund** - Accounts for general purpose revenues, e.g. sales taxes, property taxes, building permits and records the transactions of general government services, e.g. police, fire, maintenance of streets and parks, library and recreation.

**Enterprise Funds** - Used to account for the City's ongoing activities which are operated similarly to a business in the private sector. The City has included in the operating budget the operations and maintenance portions of the Water Fund, the Sewer Fund, the Storm Drain Fund, the Golf Fund, the Cemetery Fund, the Transit Fund, and the Electric Vehicle Charging Station Fund.

**Internal Service Funds** - Used to account for the financing of goods or services provided by one City department to other City departments on a cost-reimbursement basis. The City has internal service funds for Employee and Retiree Benefits, Vehicle, Equipment and Computer Replacement, Facilities Renovation, Street Light Replacement, Traffic Signal Replacement, Public Art Acquisition and Maintenance, Insurance, and Park and Median Renovation.

**Special Revenue Funds** - Used to account for specific revenue sources that are restricted by law to expenditures for specific purposes. In the operating budget, these include DARE, Asset Forfeiture, Recycling Funds (Measure D, Import Mitigation, Beverage Container Recycling, RPPP Recycled Products), Lower Income Housing, Downtown Parking, Landscape and Lighting Districts, Geologic Hazard Districts, HOME Program, Law Enforcement Services Grant, Used Oil Grant, HBPOA Maintenance District, Urban Forestry, Community Development Block Grant, Miscellaneous Donations, Community Services Donations, Library Donations, Youth Master Plan, Another H.A.P.P.Y. Public Art Donations, Downtown Economic Development Loan and Abandoned Vehicles.

**Trust Funds** - Used to account for assets held by the City in a trustee capacity. The City has a trust fund for the Pleasanton Township County Water District #3 (PTCWD #3).

**Debt Service Funds** - Used to account for the costs of paying the principal and interest for the 2004 Certificates of Participation.

The City's accounting system operates on a modified accrual basis for the General Fund, the Debt Service Fund and the Special Revenue Funds. In these funds, revenues are recorded when they are received or when they are both measurable and available to finance the expenditures of the current period. Expenditures are recorded when liabilities are incurred. The City uses the accrual method of accounting for the Enterprise Funds and the Internal Service Funds where revenues and expenses are recorded when earned and incurred, respectively. For budgeting purposes, the City uses a Working Capital basis. This means that the focus is on changes in current spendable resources. The budgeted funds are adopted on a basis consistent with generally accepted accounting principles in the United States.

# **APPENDIX C**

## **FINANCIAL POLICIES**

**General Financial Policies**

**Water Enterprise Financial Policy**

**Sewer Enterprise Financial Policy**

**Fee Policy**

**Investment Policy and Guidelines**



# GENERAL FINANCIAL POLICIES

The following Financial Policies are established to see that the City's finances are managed in a manner which will (1) continue to provide for the delivery of quality services, (2) maintain an enhanced service delivery as the community grows in accordance with the General Plan, (3) guarantee a balanced budget annually assuring that the City is always living within our means, and (4) establish reserves necessary to meet known and unknown future obligations. To achieve these goals the following Financial Policies are presented which include General Policies, Revenue Policies, cost of Service Policies, Reserve Policies, Expenditure and Budgeting Policies, Debt Policies, and Capital Improvement Policies.

## A. *GENERAL POLICIES*

- The City will manage its financial assets in a sound and prudent manner.
- The City will maintain sound financial practices in accordance with State law, and direct its financial resources toward meeting the City's long-term goals.
- The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the level and quality of service required by its citizens.
- The City will maintain accounting systems in conformance with generally accepted accounting principles.
- The City will establish and maintain investment policies in accordance with State laws that stress safety and liquidity over yield.

## B. *REVENUE POLICIES*

- The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue.
- The City will aggressively pursue revenue collection and auditing to assure that moneys due the City are accurately received in a timely manner.
- The City will seek Federal and State grants and reimbursements for mandated costs whenever possible.
- The City will investigate potential new revenue sources, particularly those which will not add to the tax burden of residents or local businesses.
- The City will work proactively with the League of California Cities and local communities to monitor legislation that may impact the City financially.
- The City will avoid targeting revenues for specific purposes whenever possible.
- The City will review user fees and charges and attempt to set them as close as possible to the cost of providing services, except as provided by the City's Fee Policy or specific direction.
- The City will impose user fees when appropriate.
- The City will adopt a user fee policy, which establishes desired levels of cost recovery and determines the minimum frequency of user fee reviews.



- The fees and charges will be set at a level that fully supports the total direct and indirect cost of the activity, including administrative overhead and depreciation, and in accordance with the City's Fee Policy.
- The City will prepare periodic financial reports of actual revenue received, for review by the City Council, to provide information on the status of the City's financial condition.
- The City will maintain and further develop methods to track major revenue sources and evaluate financial trends.
- The City will establish methods to maximize the accuracy of revenue forecasts.

*C. COST OF SERVICES POLICIES*

- The City will recover the costs of new facilities and infrastructure necessitated by development, consistent with State law.
- The City will consider requiring large developments to prepare a fiscal analysis, which measures direct and indirect costs and benefits to the City.

*D. RESERVE POLICIES*

- The City will establish, dedicate and maintain reserves annually to meet known and estimated future obligations.
- The City will establish Specific Reserve Accounts which include but are not limited to designated reserves for the following:
  - Reserve for Economic Uncertainties equal to 10% of General Fund Revenues.
  - Totally funded workers compensation
  - Liability insurance
  - Estimated cost of retirees medical payments
  - Depreciation and replacement of vehicles and major equipment
  - Major maintenance and renovations of buildings, parks, and landscape maintenance
- The City will establish reserves for replacement of facilities and infrastructure.
- The City will establish reserves for cash flow purposes.

*EXPENDITURE AND BUDGETING POLICIES*

- The operating budget will be prepared to fund current year expenditures with current year revenue. However, surplus fund balances may be used to increase reserves, fund Capital Improvement Projects, or be carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
- The City will deliver service in the most effective manner, including utilizing the services of volunteers in areas where it is economically viable.
- The budget will state the objectives of the operating programs, and identify the service and resources being provided to accomplish the specified objectives.
- The budget will fully account for and apportion all costs, fees, and General Fund transfers associated with the Enterprise Funds.

- Department expenditures are limited to:
  - Budgeted expenditures approved by the City Council as appropriated by major category:
    - Employee Services; Transportation and Training
    - Repairs and Maintenance, Materials, Supplies and Services; and Capital Outlay.
  - All budget transfers require the approval of the City Manager or designee except those affecting personnel and capital outlay, which must be approved by the City Manager.
  - Budget transfers required to hire additional permanent personnel require the City Council's approval.
- The City will fully fund accrued unused vacation annually.
- The City will periodically update replacement and maintenance financing plans, and incorporate them into the Budget.

*E. DEBT POLICIES*

- The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers.
- The City will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project.
- The City will attempt to limit the debt ratio (debt guaranteed by the General Fund) to 10%. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.
- Whenever possible, the City will investigate the use of special assessment, revenue or other self-supporting bonds to limit the General Fund obligation for debt service payments.
- The City will not use long-term debt for current operations.
- The City will not use short-term borrowing to support routine operations, provided however, that it may be used to meet temporary cash flow needs.
- The City will maintain strong communications with bond rating agencies about the City's financial condition and will follow a policy of full disclosure on financial reports and bond prospectus.
- The City will strive to maintain or improve the City's bond rating.
- The City will utilize inter-fund loans when possible to reduce the cost of financing capital improvements.

*F. CAPITAL IMPROVEMENT POLICIES*

- The City will construct all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five-year plan for capital improvements to be updated at least bi-annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development or replacement of the infrastructure.

- The City will coordinate preparation of the Capital Improvement Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in Operating Budget forecasts.
- The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.
- The City will attempt to determine the least costly financing method for all new projects.
- The estimated cost of Capital replacement for enterprise funds such as water and sewer will be updated at least every two years to ensure that rates and charges are covering the full cost of operating these programs.

# WATER ENTERPRISE FINANCIAL POLICY

(Adopted by Resolution No. 91-30)

The City of Pleasanton recognizes the importance of sound financial management of its water system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Water Utility funds.

**POLICY** - The City shall operate the Water Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Water Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a water rate study at least bi-annually which determines water rates based on a cost of service analysis. Additionally, an annual cursory review shall be performed.

The water rate structure shall be designed to provide a balance between revenue stability and water conservation.

Water rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Water Expansion Fund and a Water Capital Replacement Fund.

The Water Expansion Fund shall be funded primarily by connection fees, and will provide for future expansion of the water system.

The City shall perform a water connection fee review at least bi-annually to ensure that future water customers contribute fairly and equitably towards expansion projects necessary to serve their needs. Reviews may be necessary within a shorter duration due to changing conditions or facility needs.

The Water Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the water rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions. In addition to the specific financial policies stated above, the Water enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# SEWER ENTERPRISE FINANCIAL POLICY

(Adopted by Resolution No. 91-28)

The City of Pleasanton recognizes the importance of sound financial management of its sewer system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Sewer Utility funds.

**POLICY** - The City shall operate the Sewer Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Sewer Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a sewer rate study at least bi-annually which determines sewer rates based on a cost of service analysis.

Sewer rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Sewer Capital Improvement Fund and a Sewer Capital Replacement Fund.

The Sewer Capital Improvement Fund shall be funded primarily by connection fees, and will provide for future expansion of the sewer utility.

The Sewer Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the sewer rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions.

In addition to the specific financial policies stated above, the Sewer enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# FEE POLICY

(Adopted by Resolution No. 92-99)

The Fee Policy is established to assist all departments in determining how any specific fee should be established, to help assure equitable treatment of all citizens and to structure the maintenance of fees at a current cost level.

Furthermore, the Fee Policy establishes categories of services for which the City desires to collect such fees and upon which the level of cost recovery is determined.

## A. GENERAL POLICY

It is the general policy of the City of Pleasanton to recover its costs of service from the individuals and/or groups served to the extent that individual members of the public are benefiting from specific City facilities or personnel in a way different from that enjoyed by all citizens. To the extent that the City organizes some of its activities into enterprise funds, such activities should recover all of their costs even if they benefit essentially all of the citizens.

## B. CATEGORIES OF SERVICE

From a policy standpoint, the Council expects City services to be placed in one of six categories before a fee is established or considered for any specific service:

### 1. Development which impacts municipal infrastructure costs.

When additional housing or commercial units are being built, it is the City's policy to charge them for the costs of the additional roadways, road widening(s), traffic control devices, water/sewer lines or processing capacity, and other related capital costs the City must spend to support the new development and the impacts it creates. The policy of the City Council is that these fees will include all cost expended or expected to be expended by the City in creating or performing these support activities, either in cash or in such in-kind as may be approved by the City Manager, as provided by State legislation.

### 2. Fees or charges designed to discourage improper behavior.

This would include traffic fines, parking enforcement, vandalism repair, theft or willful destruction of City property, building code infractions, etc. There is no need for these charges to be constrained by the cost of the enforcement activity. While they should at least meet this cost, they will generally be expected to be more than the cost of enforcement to discourage repeat offenses.

3. Services designed to control activities which could be harmful to others.

This includes fire inspection fees, many types of police permits, building inspections, etc. In these cases, the individual has probably done nothing wrong, but is engaged in an activity which could be harmful to others if conducted incorrectly. These fees should be set at full cost recovery. Full cost recovery includes direct labor costs (salary and benefits), allocated cost of supervision, pro-rata departmental management costs, City-wide overhead allocation, and physical facility or equipment hourly costs. This does not include criminal activities for which there are other penalties.

4. Services clearly required by the payee which the City would not otherwise be required to perform.

These include most of category 3 above as well as most Planning, Engineering, and Building department activities which are focused on a single transaction or incident. Not included in this category are Police activities with criminal penalties. This would include copying costs when the nature of the transaction fits this description. All accidents resulting in harm to City property would fall into this category.

5. Services which are supportive of general City service policies, but require out-of-pocket expenses by the City for the benefit of the participating individuals.

Many recreation activities would fall into this category. It is the general policy of the City for these activities to pay for their out-of-pocket costs, including any City overtime involved, but not to be charged for the otherwise allocable overhead costs, indirect supervision time, or a pro-rata share of the facility being used. If the activities being offered preclude (or collectively preclude) the facility being available for general purpose use (such as swim classes vs. general "open pool" hours), a pro-rata share of facility costs may be assigned with consent of the Council. This category would also include copying costs in support of such programs.

6. Normal City services supporting all inhabitants.

The City performs a host of functions, from street maintenance to fire fighting to law enforcement as part of its services to all persons and property within the City limits. These general services are funded through a variety of taxing mechanisms and should not be funded by a fee for service. The key test for this type of service is that it is applied to all persons and property equally, not to a restricted subset of the population. Programs which are specifically tax or grant funded for a specific subset of the population (such as senior citizens) are also included in this category.

Exhibit I summarizes these categories and the fee rules associated with each.

### EXHIBIT I

CATEGORY	COSTING METHODOLOGY	EXAMPLES OF FEES IN CATEGORY
A. Impact Fees	Based on capital costs of City infrastructure impacted by proposed development. Developed within AB1600 guidelines from State.	Residential construction fee Capital improvement fee Sewer connection fee Water connection fee Growth management fee "Affordable Housing" fee
B. Improper Behavior	Full City costs plus penalty amount where appropriate.	Traffic fines or parking enforcement Theft, willful destruction of property Vandalism
C. Control of Potentially Harmful Activities	Full cost recovery.	Fire Inspection Fees Pawn Shop Permits Building Inspection Fees
D. Services to/for an individual or group and enterprise fund activities	Full cost recovery.	Planning or Engineering work associated with processing of a subdivision map, building permits, or public R/W Company's exclusive rental of facility Water/Sewer monthly charges non-willful harm to City property
E. Service Supporting General City Policy	Out-of-pocket cost recovery.	Recreation Fee (unless facilities therefore not available to general public) Safety Training (CPR, fire prevention)
F. Normal City Services	No charge.	Street Maintenance, Park Maintenance, law enforcement, fire response, etc.

In addition to and overriding the above categories are enterprise fund activities. These are typically similar to category D above, in that the City would recover all of its costs and overhead. However, with enterprise funds including Water and Sewer, the capital costs required to support the activity are typically significant, and it is the City's policy to recover their costs directly from the users of the enterprise fund services. This includes depreciation or other method of provision for capital facility replacement. No other City services would normally include provision for replacement of capital facilities.



**C. MAINTENANCE OF FEE LEVEL**

The Policy of the City is to maintain fees at a level consistent with the costs associated with each service. To accomplish this, the City will:

1. Annual departmental submission of recommended fees.

Each department is directed every November to review its costs associated with each existing fee for service and to determine whether it has added any services during the year, or is contemplating adding any services in the upcoming fiscal year for which a fee should be charged. It should then report to the Finance Director by December 31 of each year as to the changing costs of providing services and/or the proposed new fees and the basis for each. It is not necessary for the department to report to the Finance Director on fees for which the only changes are basic inflationary changes. This directive is not intended to preclude departments bringing forth recommended adjustments at other times if State law or other circumstances make mid-year changes appropriate.

2. Finance Director annual report to Manager/Council.

The Finance Director shall review the proposed fee changes and/or additions or deletions suggested by each department and report to the Manager and Council as part of the annual budget cycle on proposed changes. At this time, the Finance Director shall propose across the board adjustments to fees for City salary increases and other inflationary impacts.

3. Periodic review of overhead cost allocations.

Every five years the Finance Director shall analyze or cause to be analyzed the overhead and departmental management costs allocated to each fee.

4. Annual master fee schedule adjustment.

To facilitate annual adjustment, the City shall annually adopt a new master fee schedule. The City Attorney shall propose any new fee ordinances in a manner consistent with this intent, and revise any ordinances existing requiring such adjustment so that the amount of the fees can be changed with a single new resolution each year.

## D. DAMAGE REIMBURSEMENT

### 1. Overall basis for charges.

The City will charge the person who has damaged, destroyed, or taken City property for the cost to the City to process the incident and to replace that item or items with a comparable new item which conforms to current City policies for the purpose the item serves, or to repair the item to a state comparable to its state at the time of the incident. Where the item damaged, destroyed, etc. was a vehicle, the City charges will not exceed the cost to replace the vehicle with a comparable vehicle of similar capabilities and use, plus its processing costs. All costs incurred by the City shall be included in the time and materials charged to the perpetrator, including time to determine the nature and extent of the problem, time to determine the most effective way to restore the previous situation, time to handle the parties involved, court costs and time if needed, staff report preparation time, and the reasonable costs allocated to these direct expenses to cover their pro-rata share of direct supervision, management, support facilities, equipment used in the repair, the general City overhead.

### 2. Costs of items acquired or installed to replace damaged property.

The actual hydrant, lamp post, sign or signpost, or other item acquired or installed should be charged to the claim. This cost should be determined by the actual out-of-pocket cost if purchased for this specific repair or the replacement cost value if taken out of storage. If the replacement is an upgrade from the item which was damaged, the charge should only be for the cost of the comparable item with two exceptions. First, if the only readily available item (or in an emergency, the only immediately available item) differs from the replace item, the City will charge the full cost. (Example -- they no longer make the old type, or the old type is not available on nights and weekends and we could not wait.) Second, if a wooden signpost was damaged, but the City standard for a signpost is now to use a metal signpost (or a larger wooden signpost), the City will charge for replacement at the current standard.

### 3. Staff labor time.

The City expends time handling the damage or theft. All of that time should be charged to the offending party at the fully burdened hourly rate of those staff members who deal with the problem(s). The types of time which might be incurred include:

#### a. Investigative Time

This is time required to determine who is responsible for the damage or theft. This could be incurred by a police officer, a member of the staff who observes the incident, or a staff member asking questions to find out what happened.

b. Solution Definition Time

This is time spent deciding the best thing to do to resolve the problem. It might include time spent taking a vehicle to three repair shops to get bids, time spent determining whether to sand-blast or paint over graffiti, etc.

c. Preparation Time

This is the time spent acquiring the materials needed to effect the repair or replacement. It could involve determining the specifications for the item, procurement time (including centralized purchasing if applicable), or adjustment of equipment centrally so that it can be used to effect the repair/replacement.

d. Repair/Replacement/Installation Time

This is the time actually spent replacing the item or repairing it. This included the travel time involved.

e. Participant Interaction Time

This is the time spent handling the parties involved in the incident.

f. Accounting/Billing/Office Time

This is the time spent determining the charges and preparing a bill. It would include Finance Department time.

g. Enforcement Time

This is the time spent in court, including officer testimony, City Attorney time, and Finance staff's small claims court appearance. These charges would be tracked for claiming in court if the incident goes to court.

4. Staff labor rates.

Each department involved in the claim should have a labor rate for the time it spends. The labor rate consists of the following items:

The direct annual salary of the individuals divided by their anticipated annual work hours ("hourly direct salary"). This can also be the average for a group of similar workers who might work on a claim -- i.e., a department-wide clerical rate or a division-wide electrician rate. Either of these approaches is equally valid.

The costs of the fringe benefits of the individual staff member divided by the anticipated number of hours to be worked that year. If you used a group rate above, you must use a group rate for this. If you used an individual rate above, it is permissible to use either an individual or group rate for fringe benefits. ("Direct Hourly Fringes") If the time spent was overtime, these costs should not be added.

Most City staff have a supervisor whose job is to manage and direct their time, provide technical or professional expertise and advice, etc. This person would typically manage several people, and might also be a producer of products. (Example -- a supervising accountant might spend half of his or her time supervising a function and half time performing advanced level accounting work.) The percentage of the supervisor's time which is management and supervision oriented should be divided by the number of personnel supervised, and the result would be a direct overhead to the staff person. For example, if that supervising accountant managed four junior accountants, one eighth of his or her salary (50%/4 personnel) and fringes should be allocated as "Direct Supervision" costs.

In addition to the above, the general management of the department should be added to the rate. This consists of the department head, his/her secretary, and the general expenses of the department. These costs are then divided by the direct salary costs of the rest of the department to determine the percentage which departmental overhead is of the direct departmental costs.

Citywide overhead (determined by this study to be approximately 33.89%) would be added to the result from the above step.

Reviewing all of the above, the formula for determining the hourly rate would be as follows:

Rate = (hourly direct labor salary + direct fringe rate) x (1+supervision overhead %) x (1+departmental overhead %) x 1.3389 (Citywide overhead factor)

If a rate for supervision or departmental overhead is not readily available, 15% and 5% will be used respectively. The actual rate, when calculated, will likely be higher than these, however.

##### 5. Equipment used.

In addition to labor and materials used to repair/replace the damaged item, some operations require the use of City equipment. This includes passenger vehicles, police cruisers, and heavy equipment. The Support Services Division will provide an estimate of the appropriate hourly rate for passenger vehicles or Police cruisers. A heavy equipment rate can be developed by taking the original cost of the unit and dividing it by the anticipated number of hours of use it will get in its life. For example, if a "cherry-picker" gets used 3 days each week for 8 hours a day and is expected to last 8 years, the procurement cost would be divided by 9,984 (23 hours per week x 52 weeks per year x 8 years). For example, if the units cost \$50,000 to procure, paint,

decal, etc., the rate would be about \$5/hour. In addition to this, the appropriate hourly share of the annual maintenance, gas, oil, etc., must be added. An easier and equally acceptable approach for many types of equipment is to use 85% of the cost of renting the unit on a commercial basis. The 85% factor is used to eliminate the profit aspect of such a rate. (This approach should only be used if the City does not have similar equipment in another department.)

6. Materials, supplies, and out-of-pocket expenses.

These expenses will be included in the charges. In the case of water losses from a hydrant, an estimate will be made based on pressure, size of opening, and estimated duration of the unchecked flow.

**E. PARK AND COMMUNITY SERVICES**

The City Council authorizes staff to adjust fees and charges for services and facilities for up to twenty percent of the approved fees and charges without resubmitting the adjustment to the City Council.

The City Council authorizes staff to adjust to provide new programs/classes at a fee based on the cost of service or established guidelines, and that fees for such programs or classes be submitted to the Council for approval within a one-year period from initiation of the class or program.

The City Council authorizes the Recreation Supervisors or Director of Park and Community Services to continue to enter into contractual agreements for program services, in forms as approved by the City Attorney.

The cost of fee classes is set to attempt to return the full cost of the instructor(s) and materials plus an additional thirty percent for program supervision and office support.

# INVESTMENT POLICY AND GUIDELINES

Adopted April 21, 2015  
(For FY 2015/16)

## POLICY

It is the policy of the City of Pleasanton (the "City") to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

## SCOPE

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report and include:

- General Fund
- Enterprise Funds
- Internal Service Funds
- Capital Projects Funds
- Special Revenue Funds
- Private-Purpose Trust Funds
- Agency Funds
- Debt Service Funds

## PRUDENCE

Investments shall be made with judgment and care – under circumstances then prevailing – in which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived (i.e. the "prudent person" standard as defined by Civil Code #2261).

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## OBJECTIVE

The primary objectives, in priority order, of the City's investment action shall be:

- a. Safety: Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the

overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- b. Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
- c. Yield: The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

## **CONCENTRATION OF RISK**

Government Accounting Standards Board (GASB) statement No. 40 recognizes that there are many factors that can affect the value of investments. Investment risk factors include credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

**Credit risk** is the risk of loss due to failure of an issuer of a security or a financial institution. The City purchases U.S. Treasuries and high-grade securities which will lessen this type of risk. In addition, the portfolio will be diversified so that the failure of any one issuer will not unduly harm the City's cash flow.

**Custodial credit risk** is the risk that in the event of the failure of the custodian, the investments may not be returned. The City's investment securities are to be held by a third party custodian designated by the City and evidenced by safekeeping receipts.

**Concentration of credit risk** is the risk associated with a lack of diversification of having too much invested in a few individual issuers, thereby exposing the organization to greater risks resulting from adverse economic, political, regulatory, geographic, or credit developments. The City's investments will be diversified and will not exceed maximum percentages allowed in the California Government Code.

**Interest rate risk** is the risk that the market value of securities in the portfolio will fall due to an increase in general interest rates. Interest rate risk may be reduced by structuring the portfolio so that securities are maturing periodically to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. The City will limit investments to a maximum maturity of five years (unless otherwise authorized by City Council).

**Foreign currency risk** results from investment in foreign currency-denominated securities. The City will not invest in foreign currency investments.

## **DELEGATION OF AUTHORITY**

Authority to manage the City's investment program is derived from Section 53600 et seq. of the Government Code and Chapter 2.16 of the Pleasanton Municipal Code. Management responsibility for the investment program is delegated by the City Council and City Manager to the Director of Finance. The authority to manage some or all of the City's investment portfolio can be further delegated to outside professional investment managers (Advisers) at the election and further approval of the City Council at the recommendation of the City Manager and Director of Finance. The Adviser shall be registered under the Investment Advisers Act of 1940. The Adviser shall follow this Investment Policy, written internal controls and other written instructions as provided by the City. Such delegation is subject to City review and overriding discretion which will be exercised as needed.

## **ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials who manage the investment of public funds must file an annual Statement of Economic Interests.

## **AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The Director of Finance will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness, these may include "primary" dealers or regional dealers that qualify under Security & Exchange Commission Rule 15C3-1 (uniform net capital rule). All broker investment transactions require the approval of authorized City staff. No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with the following: audited financial statements, completed broker/dealer questionnaire, and certification of having read the City's investment policy.

## **AUTHORIZED AND SUITABLE INVESTMENTS**

The City's investment portfolio may include the following instruments:

### **a. Time Deposits**

Fully-insured (FDIC) or fully collateralized non-negotiable certificates of deposits (CD's) in financial institutions located in California. All time deposits must be collateralized in accordance with California Government Code sections 53650 et. seq. The City, at its discretion, may waive the collateralization requirements for any portion of the deposit that is covered by federal insurance. A maximum of 30% of the City's portfolio may be invested in this category.



**b. Negotiable Certificates of Deposit (NCDs)**

Negotiable C/D's issued by the top 25 banks or top 15 regional banks. The aggregate investment in Negotiable C/D's shall not exceed 30% of the City's total portfolio.

**c. Banker's Acceptances**

Banker's Acceptances not to exceed 180 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in banker's acceptances of any one issuer and the aggregate investment in banker's acceptances shall not exceed 30% of the City's total portfolio.

**d. Securities of the U.S. Government**

U.S. Treasury bills, notes, bonds or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principle and interest. There is no limitation as to the percentage of the City's portfolio that may be invested in this category.

**e. Securities of U.S. Government Agencies**

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principle and interest by federal agencies or United States government-sponsored enterprises. There is no limitation as to the percentage of the City's portfolio that may be invested in this category.

**f. Commercial Paper**

A1/P1/F1 Commercial Paper not to exceed 270 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in commercial paper of any one issuer and the aggregate investment in commercial paper shall not exceed 25% of the City's total portfolio.

**g. State of California Local Agency Investment Fund (LAIF)**

The Local Agency Investment Fund was established by the State to enable local agency treasurers to place funds in a pool for investment (California Government Code Section 16429.1 et seq.). The City uses this investment vehicle for short-term liquidity, funds are available on demand and interest is paid quarterly. The City may invest up to the maximum permitted by LAIF.

**h. California State and Local Agency Obligations**

Obligations of the State of California or any local agency within the state that are general obligation bonds or essential service bonds secured with revenue from a water, sewer, power or electric system, provided that such obligations are rated A or better. No more than 5% of the City's total portfolio shall be invested in any one issuer in this category and the aggregate investment in categories (h. & i.) shall not exceed 30% of the City's total portfolio.

**i. Other State Obligations**

Registered treasury notes or bonds of any of the other 49 United States in addition to California, including general obligation bonds or essential service bonds secured with revenue from a water, sewer, power or electric system of any of the other 49 United States, in addition to California, provided that such obligations are rated A or better. No more than 5% of the City's total portfolio

shall be invested in any one issuer in this category and the aggregate investment in categories (h. & i.) shall not exceed 30% of the City's total portfolio.

**j. Medium-term notes**

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations licensed by the United States or any state and operating in the United States. Purchases are limited to securities rated A or better. The aggregate investment in Medium-term corporate notes shall not exceed 30% of the City's total portfolio.

**k. Repurchase and Reverse Repurchase Agreements**

Repurchase and Reverse Repurchase Agreements collateralized by securities of the U.S. Government or its agencies. The purchase securities shall have a minimum market value including accrued interest of 102% of the dollar value of funds borrowed and a term not to exceed one year. The aggregate investment in repurchase and reverse repurchase agreements shall not exceed 20% of the City's total portfolio.

**l. Money Market and Mutual Funds**

Money market and mutual funds whose portfolios consist of government securities or diversified money market securities such as acceptable C/D's, banker's acceptances, agency discount notes, commercial paper, and other full-faith and credit obligations of the U.S. Government or its agencies. The aggregate investment in Government Security money market and mutual Funds shall not exceed 20% of the City's total portfolio.

**COLLATERALIZATION**

Collateralization will be required on active and inactive deposits in accordance with Government Code Section 53651, 53651.2, and 53652, which set forth the eligible securities and the required value of the securities to collateralize these deposits. Whenever possible, the City shall request that U.S. Treasury and Government securities be used as collateral. Repurchase agreements will be collateralized 102% with securities of the U.S. Government or its Agencies, marked to market daily.

**SAFEKEEPING AND CUSTODY**

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities purchased from brokers/dealers will be held by a third party custodian designated by the Director of Finance and evidenced by safekeeping receipts. Securities do not literally have to be held in the name of the City but ownership is evidenced through safekeeping or custodial receipts and/or statements.

## TRUST AGREEMENTS

The City shall direct the investment activities of trustees. Such direction shall be in keeping with the terms and conditions of its bond agreements, applicable law and policies set forth in this document.

## DIVERSIFICATION

The City will diversify its instruments by security type and institution, meeting at least the minimum requirements as outlined in Government Code Section 53601. With the exception of U.S. Treasury securities, Federal Agency securities and authorized pools, no more than 30% of the total portfolio, and less where stated, will be invested in a single security type with no more than 5 percent invested with a single issuer.

### Summary of Investment Requirements

Investment Type	City Min. Quality Parameters	Code Min. Quality Parameters	City Max. % of Portfolio	Code Max. % of Portfolio	City Max. Maturity	Code Max. Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	None	30%/5% issuer	40%/30% issuer	180 Days	180 Days
State and Local Obligations	"A" Rated obligation	None	30%/5% issuer	None	5 Years	5 Years
Commercial Paper	A1/P1/F1	A1/P1/F1	25%/5% issuer	25%/10% issuer	270 Days	270 Days
Negotiable Certificates of Deposit	"A" Rated Financial institutions	None	30%/5% issuer	30%	5 Years	5 Years
Certificates of Deposit	"A" Rated Financial institutions	None	30%/5% issuer	None	5 Years	None
Repurchase Agreements	"A" Rated primary dealers	None	15%/5% issuer	None	90 Days	1 year
Medium-Term Notes	"A" Rated obligation	"A" Rated obligation	30%/5% issuer	30%	5 Years	5 Years
Money Market and Mutual Funds	"A"	"A"	20%	20%	N/A	N/A
Local Agency Investment Fund	None	None	\$50 Million	\$50 Million	N/A	N/A

## **MAXIMUM MATURITIES**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds. Where this Policy does not specify a maximum remaining maturity at the time of the investment, no investment shall be made in any security that at the time of the investment has a term remaining to maturity in excess of five years.

The City may directly invest in securities maturing more than five years from the date of purchase if they are authorized by the City Council. After Council authorization, no waiting period is required before such an investment is made.

The City may invest proceeds of bond issuances or certificates of participation for a term exceeding five years, provided the City Council authorizes such investments as part of the legal documents.

## **INTERNAL CONTROL**

The Director of Finance shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

## **PERFORMANCE STANDARDS**

The investment portfolio will be designed to obtain a market average rate of return. Safety and liquidity, however, will continue to be the predominant emphasis.

## **REPORTING**

The Director of Finance will submit a monthly report to the City Council on the status of the City's investment portfolio no later than sixty days after the end of each month. This report shall include the types of investments, the amount of money invested with various institutions, purchase and maturity dates, and yield on investments. The Director of Finance will certify that the investment portfolio is in compliance with the investment policy and that it will meet cash flow needs for the next six months.

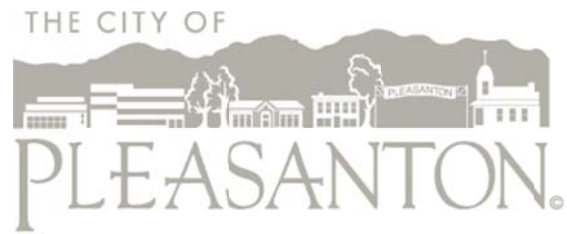
## **INVESTMENT POLICY ADOPTION**

The City's investment policy will be submitted annually to Council for adoption.

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# APPENDIX D

## Discussion of Revenues and Revenue Forecasting



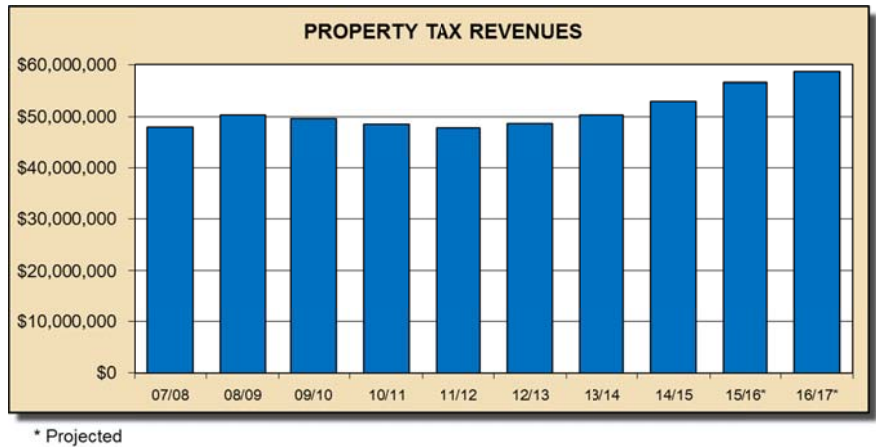
# DISCUSSION OF MAJOR REVENUES

## REVENUE FORECASTING ASSUMPTIONS GENERAL FUND FIVE YEAR FISCAL FORECAST

The following discussion outlines the major operating revenue sources of the City and describes the methods used to forecast FY 2015/16 and FY 2016/17 revenues.

### Property Taxes

Pursuant to Proposition 13 passed by California voters in 1978, countywide property taxes are set at 1% of assessed value. After Proposition 13, initial assessed values were set at the 1976 level. Since that time, they have been increased in most years by a factor of 2%. Upon change of ownership, the assessed value of a property is reset to the current market value (sales price).



The City receives approximately 25% of the 1% countywide collected tax in Pleasanton. Secured property taxes are the single largest source of revenue to the City's General Fund, representing approximately 53% of the total.

Property taxes are collected on both secured (real property) and unsecured property (such as boats). If a property changes ownership in the middle of a tax year, the reassessment appears on the tax rolls the following year. However, the property is reassessed for a pro-rata portion of the year of sale, and an additional or "supplemental tax" is applied in that year. The County often lags behind on reassessments, so supplemental assessments can span more than one year, causing fluctuations in revenue.

During the Great Recession Pleasanton experienced essentially no growth in assessed property value and the impact to the General Fund revenue was evident. As the real estate market continues to improve the City is experiencing increases in assessments through proposition 8 recaptures, stronger sales of existing properties and new development. In April, 2015, the County assessor's office provided the City with an estimate of growth in assessed value for FY 2014/15. Using the County growth estimate of 4.36% for assessed value, staff is projecting secured property tax of \$46,720,000 for FY 2015/16 and \$48,500,000 for FY 2016/17.

A 2% increase is typically derived from the Proposition 13 growth factor (but is not guaranteed), for FY 2015/16 the CPI for non prop 8 parcels is 1.998%. As the economy continues to recover and development begins again, there is a lag time between the time construction takes place and new assessed values are recognized. After factoring in all property tax related revenues (secured, unsecured, supplemental, delinquent and property tax in lieu of VLF) staff is projecting an increase of 6.69% (\$56,600,000) in FY 2015/16 and 3.53% (\$58,541,600) in FY 2016/17.

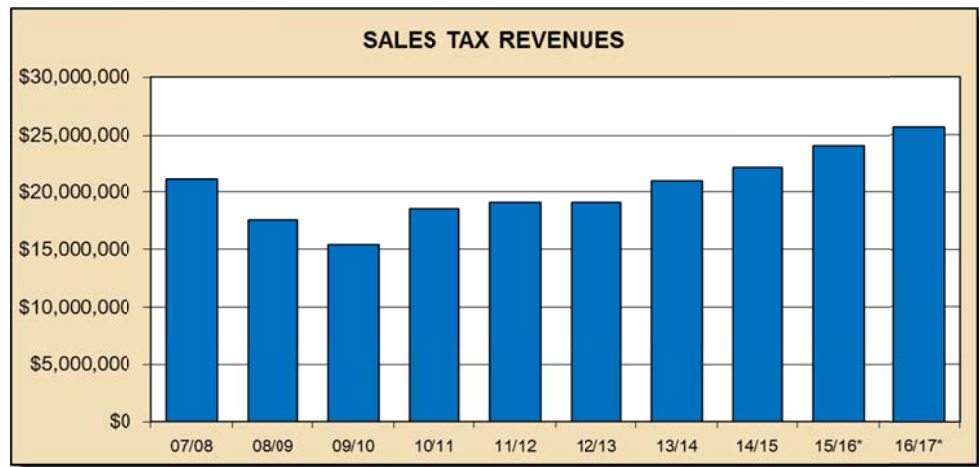
Note: The Property Tax Revenues chart includes not only secured property tax, but unsecured, delinquent, supplemental and VLF in lieu property tax revenues as well.

### Sales Tax

The sales tax rate in Alameda County is 9.50% (as of 4/1/2015), of which 1% is the "local" or City share. However, under a 1950's revenue sharing agreement with Alameda County, the City receives only 95% of the 1%, with the remaining dollars going to Alameda County. In exchange for sharing the sales tax, the County has shared (in varied degrees over the years) some of its gas tax revenues with the City. Dublin, San Leandro, and Livermore are the only cities in Alameda County that are not party to this agreement.

Sales tax revenue had been slowly increasing from \$17,276,000 in FY 2001/02 to \$21,956,000 in the FY 2006/07.

However, the Great Recession, which officials say began in December 2007 and ended in 2010, had a major impact on taxable sales transactions reducing these revenues to approximately \$15.4 million in FY 2009/10 before they started to recover in FY 2010/11 and which has continued ever since. As the recovery continues and new retail developments and auto dealerships come on line, Pleasanton's sales tax is expected to increase to \$24,100,000 in FY 2015/16 followed by a rise of 6.2% in FY 2016/17, to \$25,600,000.

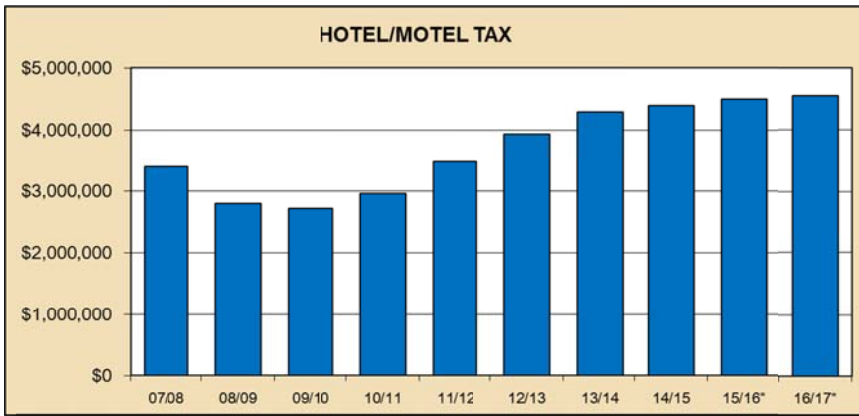


\* Projected



## Hotel/Motel Tax

The City currently has thirteen hotels/motels with a total of 1,823 rooms. The City imposes a Transient Occupancy Tax ("Hotel/Motel Tax") of 8% on room rates for stays of 30 days or less. The tax was last raised in 1983, from 5% to 8%.



The tax was last raised in 1983, from 5% to 8%. The proceeds from this tax currently represent approximately 4.2% of the total General Fund revenue.

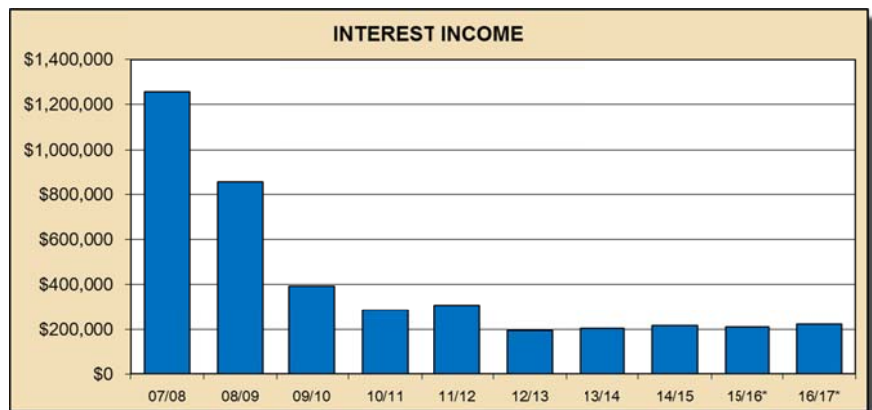
Revenues in this category have rebounded considerably from the FY 2009/10 lows as business travel and therefore, hotel tax revenues, have increased from

approximately \$2.7 million in FY 2009/10 to \$4.3 million in FY 2013/14. There continues to be a steady increase in hotel tax revenues with projections of \$4.5 million in FY 2015/16 and \$4.55 million for FY 2016/17.

## Interest Income

Interest income is money derived from investing idle cash. On a daily basis, the City invests all its idle cash in accordance with the City's formal investment policy. The investment portfolio typically consists

of securities issued or backed by the U.S. government, mutual funds which invest in such securities, certificates of deposit with local banks collateralized with government securities, and dollars invested in the State's Local Agency Investment Fund (LAIF). Only cash and money derived from the sale of bonds and Certificates of Participation are invested separately



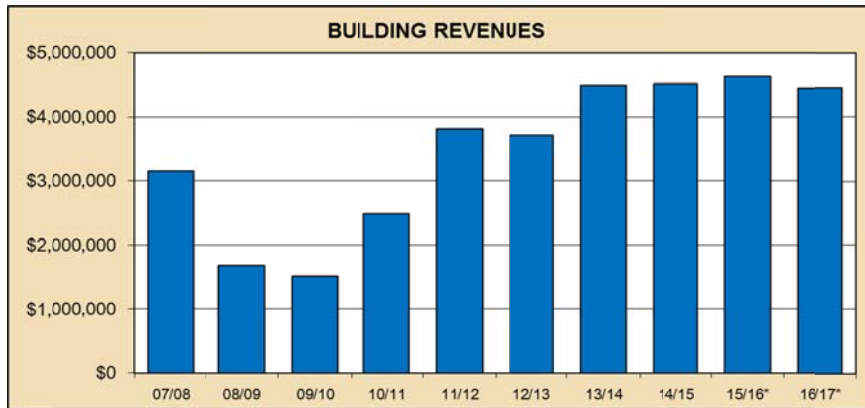
in compliance with Internal Revenue Service regulations regarding arbitrage calculations on tax-exempt bonds. All other funds are pooled and then invested, with interest earnings allocated to the funds quarterly based on cash balances.

Staff is currently investing idle funds at continued historical low interest rates, with three-month Treasury Bills yields averaging 0.01% as of 4/30/2015 and two-year yields around 0.58% as of 4/30/2015. Since staff had been investing using a ladder strategy, the City still has individual investments earning as much as 2.0% in its investment portfolio. However, as these higher yielding investments mature they will be replaced with investments earning at the interest rates noted above.

Staff is projecting average interest rates of 1.0% on the portfolio for the FY 2015/16 and 1.2% for FY 2016/17 and interest earnings in the General Fund of \$90,000 in FY 2015/16 and \$100,000 in FY 2016/17 based on estimated average General Fund cash balances for the year.

### Building-Related Revenues

The City's General Fund receives many types of building-related revenues. These include Planning, Public Works, Fire Inspection and Building Inspection fees. In general, these fees are intended to recover the cost of providing services which benefit a select segment of the City's taxpayers. Staff will



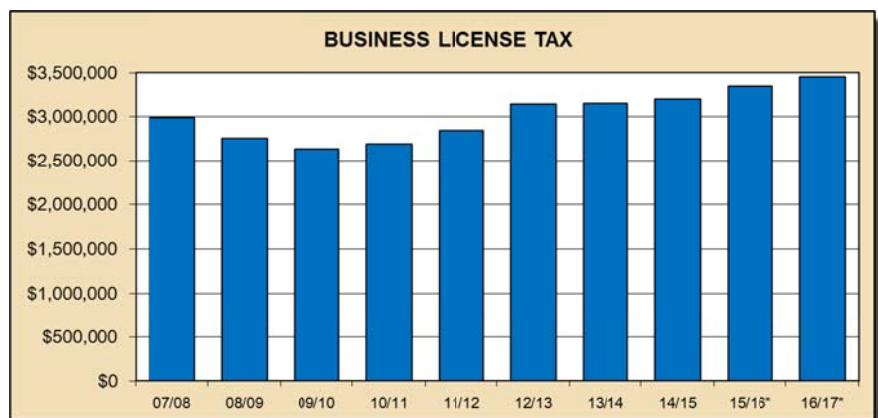
\* Projected

be presenting in July of 2015 for the Council's consideration a User Fee Study with recommended increases in the Master Fee Schedule for these fees. If approved, the fee increases could impact revenue for FY 2015/16 and beyond. Staff estimates increased revenues of approximately \$2.7 million in both FY 2015/16 and FY 2016/17. Since the low of FY 2009/10, building related revenues

have surpassed pre-recession levels as the local economy continues to recover, and projects that had been on hold have resurfaced. Building related revenues in FY 2015/16 are projected to be \$4,597,900 and \$4,426,900 in FY 2016/17. The increases are based on new project developments and on projects that have been delayed and are now projected to move forward in the next two years.

### Business License Tax

The City imposes a license tax on businesses that conduct activities in the City, whether they have a physical location here or not. The license tax is based on gross receipts at a rate of 30 cents per \$1,000 (3/100 of 1%), subject to certain minimums. The rate has not changed since 1983. However,



\* Projected

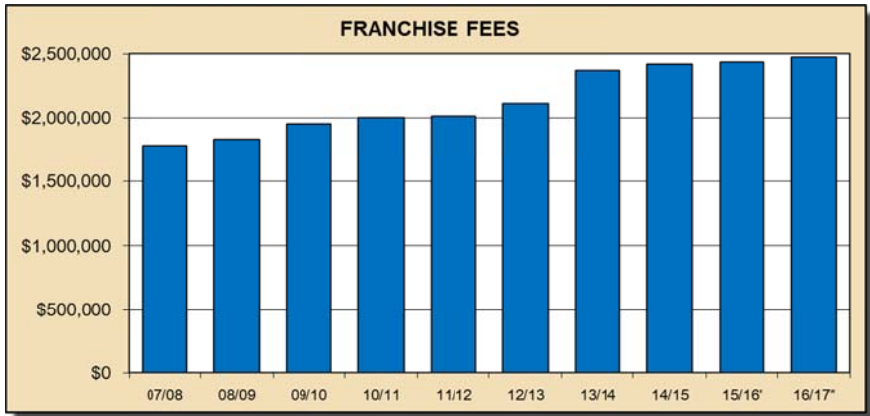
due to the increased number of businesses in the City and due to an active enforcement program, revenues have grown from \$266,000 in 1983-84 to an estimated \$3.2 million in FY 2014/15.

Staff is projecting an increase in business license tax revenue of approximately 4.69% to \$3,350,000 in FY 2015/16, followed by a slight increase in FY 2016/17 to \$3,450,000.

## Franchise Fees

The City has franchise agreements with Pacific Gas & Electric, Pleasanton Garbage, Comcast and AT&T Cablevision. As compensation for wear and tear on City streets, these suppliers pay the City a franchise fee based on their revenue in Pleasanton as follows:

Electricity	0.5%
Gas	1.0%
Garbage	2.0%
Cable	5.0%



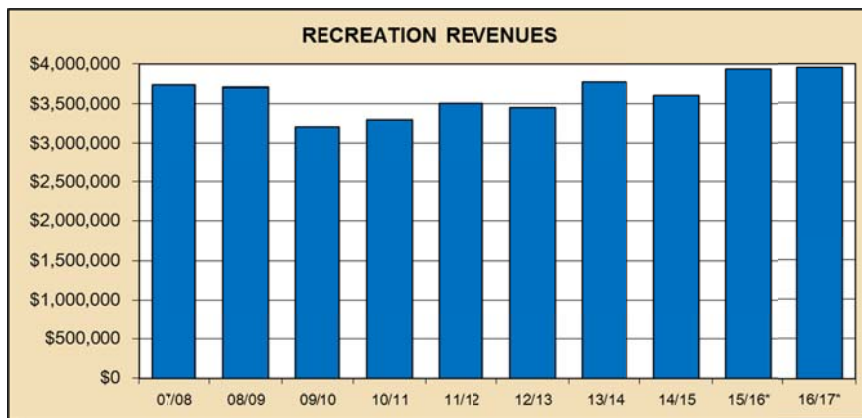
\* Projected

Therefore, franchise fees change when the customer base expands, when additional/ fewer services are used (garbage and cable),

when weather impacts the use of gas or electricity, and when rates change. Based on historical data and trends, customer base expansion and inflation projections staff is projecting total franchise fee revenue of \$2,435,000 in FY 2015/16 and \$2,475,000 in the FY 2016/17.

## Recreation Revenues

The City, through its Community Services Department, offers a variety of recreational and cultural classes, activities and events, in addition to a paratransit system. In accordance with the City's Fee Policy, the department attempts to recover through fees direct staff costs and related activity expenses for these programs. The City's General Fund, however, provides the funding to maintain facilities associated with these programs and related overhead which has not been taken into consideration when determining the cost recovery rate.



\* Projected

Staff spends considerable time each year developing programs for the coming year and determining the fees required to meet cost recovery objectives. Staff has the authority to set fees for new programs offered during the course of the year, and to adjust existing fees by as much as 20%.

Based on the programs planned for the next two years, the Community Services Department staff has prepared line item projections of revenues. These projections have been reviewed by the Finance staff, and are incorporated into the revenue projections in the FY 2015/16 and FY 2016/17 Budget.

The FY 2015/16 recreation revenues are projected to be \$3,939,820 and the FY 2016/17 revenues are projected to be \$3,957,820.

### General Fund Revenue Historical Trends

From FY 2001/02 through FY 2007/08, the City experienced sustained revenue growth (General Fund revenues increased from \$71 million in FY 2001/02 to over \$94 million in FY 2007/08), due mainly to an expanding commercial and residential property tax base, expanding retail and business license tax bases, and renewed growth in the hotel tax. During the recession revenues decreased primarily as a result of lower sales tax, hotel/motel tax, business license tax and building permit revenues. During this time revenues fell to \$85 million.

The following table dramatically demonstrates the impact of the recovery the City has experienced since the onset of the recession that began in 2007 and officially ended in 2010. As the economic recovery continues, staff is projecting revenues over the next two fiscal years to increase by 6.06% in FY 2015/16 and 3.55% in FY 2016/17, driven once more by the expanding commercial and residential property tax base and expanding sales tax base.

#### SUMMARY OF GENERAL FUND REVENUE

Fiscal Year	Total GF Revenues	% Change
2007/08	93,957,558	1.61%
2008/09	89,934,982	-4.28%
2009/10	84,667,999	-5.86%
2010/11	87,832,730	3.74%
2011/12	89,817,006	2.26%
2012/13	92,291,881	2.76%
2013/14	96,506,138	4.57%
2014/15	100,377,294	4.01%
2015/16*	106,461,744	6.06%
2016/17*	110,244,490	3.55%

\* Projected

## **Enterprise Fund Revenue**

### Water Fund

The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the City of Pleasanton. The city in turn sells water directly to local businesses and household customers. The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. Annually, transfers of funds are made from the Water Operations and Maintenance Fund to Water Replacement Fund, where monies are accumulated and used to repair and replace the City's water system. The amount of the replacement transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City's Replacement Plan for equipment, vehicles, parks, and computer equipment.

The City increased water rates in September 2010 and restructured the rates to pass through all future Zone 7 water rate increases as they occur and annually increase all the remaining components of the water rates by the increase in the Consumer Price Index (CPI). Revenues from water sales are expected to decrease approximately 2.8% in FY 2015/16 due to the 25% mandatory water conservation measure imposed by the State Water Resources Control Board and increase 4.6% in FY 2016/17 anticipating water rate increase from Zone 7. Expenses in the Water Fund are estimated to decrease 3.5% in FY 2015/16 and increase 3.4% in FY 2016/17. A majority of the cost of a customer's water bill is the cost of Zone 7 water.

### Sewer Fund

Sewer user charges contain two components: the City of Pleasanton charges for sewage collection, and the Dublin San Ramon Services District (DSRSD) charges for sewer treatment and Livermore Valley Water Management Agency (LAVWMA) charges for disposal.

Annually repair and replacement transfers from the Sewer Operations and Maintenance Fund are made to the Sewer Repair and Replacement Fund, where monies are accumulated and used for capital replacement. The amount of the transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City's Replacement Plan for equipment, vehicles, parks, and computer equipment.

Sewer revenues are expected to increase 1.6% in FY 2015/16 and 2.9% in FY 2016/17. Expenses in the Sewer Fund are increasing 3.1% in FY 2015/16 and 3.1% in FY 2016/17. The City is not anticipating any increases in sewer fees, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD.

### Callippe Preserve Golf Course

Golf revenues from green fees are projected based on 56,075 rounds of play for FY 2015/16 and 56,916 for FY 2016/17. Revenues are projected to decrease by 1.6% in FY 2015/16 and increase 3.0% in FY 2016/17. Expenses are projected to decrease by 4.2% in FY 2015/16 and increase 2.0% in FY 2016/17. Net income from golf operations will be transferred to the General Fund and are estimated

to be \$312,475 in FY 2015/16 and \$355,701 in FY 2016/17. These monies are used to repay the General Fund loan; currently approximately \$7 million. The loan originally paid a portion of the costs related to the development of the golf course.

### Storm Drain Fund

The Storm Drain Fund reflects the City's efforts to control and improve the quality of urban water runoff (storm water runoff) before it reaches the local Arroyos and ultimately flows into San Francisco Bay. The primary revenue to the Fund is a property assessment charged to each developed and undeveloped parcel within the City (including City-owned parcels), based upon formulas that approximate each parcel's runoff. The General Fund subsidy for the storm drain maintenance fund is approximately \$330,000 per year because the assessment charged to properties in the City have been capped since its inception in FY 1992/93 and costs have exceeded the assessments collected. Staff has included a transfer of \$330,000 in the FY 2015/16 and the FY 2016/17 from the General Fund to subsidize the Storm Drain Fund.

### **Internal Service Fund Revenue**

Internal charges (accruals) are costs reflected in the operating budgets that represent accumulating future liabilities. These liabilities may not result in actual expenditures in the short term, but they will result in future expenditures. There are several examples of future expenditures for which current charges are made as the liability is accruing. These include accruals for the future replacement of equipment we are now using (similar to charges for depreciation). They also include accruals for renovation of parks and City facilities that age with usage, and employee costs that are accruing now but will be paid out later, such as unused vacation and retiree medical costs. In accordance with the City's adopted Financial Policies and the City's General Plan, the City recognizes these costs as they accrue, and sets the money aside to fund the future expenditures, rather than allowing these costs to accumulate and become a burden on future generations.

In accordance with its financial policies and the General Plan, the City maintains various Replacement/Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City equipment, vehicles, and streetlights, and to make major repairs and renovations to City facilities, parks and medians in order to extend their lives. The funding sources are interest earnings and replacement accrual charges placed on the departments for their existing equipment, vehicles and facilities. These replacement charges are determined based on the replacement cost and estimated useful life (similar to depreciation) of the capital equipment.

In June 1999, the City completed its first formal "Replacement Plan" and has continued to update it on a regular basis. Staff has once again completed a major bi-annual update of the Replacement Plan as part of the Operating Budget preparation process. Updated estimates were made of the timelines and costs for replacing/renovating each City asset in the program, over a twenty-year time frame. The cash flow analysis was then updated using this information, and assuming inflation and interest income. From the cash flow analysis, the base annual accrual rate was updated, to ensure it would be adequate

to fund the long term plans, without allowing the replacement/renovation fund balances to become negative or to build excessive reserves.

## **Special Revenue Funds**

The City has thirty-two Special Revenue Funds in its operating budget. These include the Miscellaneous Federal Block Grant; Abandoned Vehicle Fund; Urban Forestry Fund; Community Development Block Grant (CDBG) Fund; H.O.M.E. Program Fund; Used Oil Grant Fund; Law Enforcement Grant Fund; several Landscape and Lighting Assessment Districts; several Geologic Hazard Assessment Districts; Asset Forfeiture Funds; D.A.R.E. Fund; Lower Income Housing Fund; Ridgeview Commons Mortgage Fund; Senior Center Donations Fund; Miscellaneous Donations Fund; Downtown Parking In-Lieu Fund; Recycling and Waste Management Fund; Library Donations Fund; Downtown Economic Development Loan Fund; Youth Master Plan/Youth Center Donations Fund; H.A.P.P.Y. Public Art Donations Fund and the Hacienda Business Park Owners Association (HBPOA) Maintenance Fund.

Funding sources include special assessments, grant revenue, interest income, and donations. The use of these revenues is restricted to specific purposes. The revenue estimates for grants are based on the best available information. The revenue projections for the Lower Income Housing Fund are based on the projected number of building permits (the same assumptions used in the Capital Improvement Program). The Recycling and Waste Management Fund revenue projections are based on estimates of Alameda County Measure D recycling funds. Revenue estimates for assessments are based on staff's calculations of the revenue necessary to fund expenditure levels, within the limitations of Proposition 218. Most landscape districts contain CPI inflators; therefore, assessments are allowed to grow at a reasonable rate if needed to match rising costs. Furthermore, the budgets for the districts are very small.

## **Transfers or Interfund Charges**

Other sources of funding for many Funds include transfers or Interfund charges. Funds are separate accounting entities; therefore, money cannot be moved between Funds without Council authorization and this is known as a transfer. Transfers can also represent interfund charges, similar to financial transactions between two independent companies. For example, the General Fund pays the Water Fund for its water usage for parks and City facilities. On the other hand, the Water Fund pays the General Fund for its share of overhead, which includes accounting services, payroll, legal services, City Manager administration, etc. The City reflects any transfers between Funds that represent payments for overhead or reimbursements for services or other costs, as "Interfund revenue" to one Fund, offset by an "Interfund expenditure" to another. More importantly, these transactions are reflected at the program level rather than just the Fund level, in order to provide better program cost accounting.

# GENERAL FUND

## Five Year Fiscal Forecast: FY 2015/16 to FY 2019/20

### Summary of Forecast Findings

The purpose of this forecast is to assess the General Fund's ability over the next five years – on an “order of magnitude” basis – to do three things:

1. Maintain current service levels
2. Maintain the City's existing infrastructure and facilities based on past funding levels
3. Preserve the City's long-term fiscal health by aligning operating revenues and costs, maintaining fund balance at policy levels and reducing liabilities such as pension and retiree health (OPEB).

The national, state, and regional economies continue to recover, home prices have rebounded, sales tax revenue continues upward, and unemployment is down. As a result the City continues to experience growth (recovery) in sales tax, property tax, hotel/motel tax and development services fees, and the growth seems to be sustainable for the next couple of years. New revenues from updated development services fees are included under potential future revenues category beginning in FY 2015/16 and also increased sales and property tax from new residential and commercial developments throughout Pleasanton. The City continues to have a balanced budget over the next two years, and projected surpluses in the forecast years will be allocated to reduce pension related liabilities and increase contributions to the Capital Improvement Project Program. If revenues and expenditures perform better than expected, contributions to City reserves will be increased to the recommended goal of 20% of operating expenses (approximately \$20 million).

### Assumptions:

- ❖ General Fund revenue is projected to increase approximately 2.4% in FY 2017/18 and each year thereafter.
- ❖ Property tax is projected to increase approximately 2% in FY 2017/18 and each year thereafter.
- ❖ Sales tax is projected to increase 3% in FY 2017/18 and each year thereafter.
- ❖ Development fees are projected to increase approximately 2% in FY 2017/18 and each year thereafter. The proposed increases in development fees are scheduled to be presented to Council in July 2015 and if approved are projected to provide \$2.7 million in additional revenue beginning in FY 2015/16.
- ❖ Salaries are based on existing labor contracts and assumed to increase by 3% annually thereafter.
- ❖ PERS contributions are projected to increase by 8% in FY 2017/18 and each year thereafter. These increases are based on actuarial method changes adopted by PERS in April 2013 and actuarial assumption changes adopted in February 2014.
- ❖ Employee fringe benefits are projected to increase approximately 5% in FY 2017/18 and each year thereafter.
- ❖ Non-personnel expenditures are projected to increase approximately 3% in FY 2017/18 and each year thereafter.



**CITY OF PLEASANTON  
FIVE YEAR FINANCIAL FORECAST - GENERAL FUND**

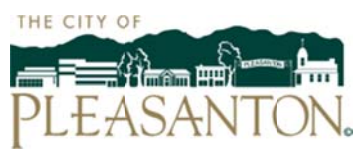
	2015/16 Projected	2016/17 Projected	Percent Change	2017/18 Projected	Percent Change	2018/19 Projected	Percent Change	2019/20 Projected	Percent Change
<b>CURRENT REVENUES</b>									
Sales Tax	\$24,100,000	\$25,600,000	6.22%	\$26,368,000	3.0%	\$27,159,000	3.0%	\$27,973,800	3.0%
Other Taxes	9,075,000	9,225,000	1.65%	9,409,500	2.0%	9,597,700	2.0%	9,789,700	2.0%
Property Taxes	56,600,000	58,600,000	3.53%	59,772,000	2.0%	60,967,400	2.0%	62,186,700	2.0%
Development Services	4,597,900	4,426,900	-3.72%	4,515,400	2.0%	4,605,700	2.0%	4,697,800	2.0%
Other Revenues	9,477,920	9,582,714	1.11%	9,867,600	3.0%	10,156,500	2.9%	10,454,100	2.9%
Fines & Forfeits	409,500	409,500	0.00%	413,600	1.0%	417,700	1.0%	421,900	1.0%
Interest Income & Rent	210,000	223,000	6.19%	236,400	6.0%	245,900	4.0%	255,700	4.0%
Subventions & Grants	493,000	495,000	0.41%	509,900	3.0%	525,200	3.0%	541,000	3.0%
Franchise Fees	2,435,000	2,475,000	1.64%	2,549,300	3.0%	2,625,800	3.0%	2,704,600	3.0%
Current Service Fees	985,400	1,010,650	2.56%	1,041,000	3.0%	1,072,200	3.0%	1,104,400	3.0%
Miscellaneous	883,000	889,544	0.74%	916,200	3.0%	943,700	3.0%	972,000	3.0%
Library Revenues	122,200	122,200	0.00%	124,600	2.0%	127,100	2.0%	129,600	2.0%
Recreation Revenues	3,939,820	3,957,820	0.46%	4,076,600	3.0%	4,198,900	3.0%	4,324,900	3.0%
Interfund Revenues	2,610,924	2,810,376	7.64%	2,894,700	3.0%	2,981,500	3.0%	3,070,900	3.0%
Transfers-in	993,475	1,131,701	13.91%	1,200,000	6.0%	1,275,000	6.3%	1,375,000	7.8%
<b>TOTAL CURRENT REVENUES &amp; Transfers-in</b>	<b>\$107,455,219</b>	<b>\$111,376,691</b>	<b>3.65%</b>	<b>\$114,027,200</b>	<b>2.38%</b>	<b>\$116,742,800</b>	<b>2.38%</b>	<b>\$119,548,000</b>	<b>2.40%</b>
Use of Fund Balances									
<b>Total Revenues &amp; Use of Fund Balances</b>	<b>\$107,455,219</b>	<b>\$111,376,691</b>	<b>3.65%</b>	<b>\$114,027,200</b>	<b>2.38%</b>	<b>\$116,742,800</b>	<b>2.38%</b>	<b>\$119,548,000</b>	<b>2.40%</b>
<b>POTENTIAL FUTURE REVENUES (1)</b>									
Additional Potential Net Revenues from Residential & Commercial Development		1,402,094		2,262,719	61.4%	2,602,719	15.03%	2,982,719	14.6%
Additional Potential Net Revenues from increase in Development Services Fees	2,700,000	2,700,000	0.0%	2,754,000	2.0%	2,809,100	2.00%	2,865,300	2.0%
<b>TOTAL REVENUES</b>	<b>\$110,155,219</b>	<b>\$115,478,785</b>	<b>4.83%</b>	<b>\$119,043,919</b>	<b>3.09%</b>	<b>\$122,154,619</b>	<b>2.61%</b>	<b>\$125,396,019</b>	<b>2.65%</b>
<b>Personnel</b>									
Regular Salaries	31,168,666	31,574,270	1.30%	32,521,500	3.00%	33,497,100	3.00%	34,502,000	3.00%
Temporary Salaries	2,609,165	2,521,501	-3.36%	2,597,100	3.00%	2,675,000	3.00%	2,755,300	3.00%
Overtime	1,009,364	1,028,641	1.91%	1,059,500	3.00%	1,091,300	3.00%	1,124,000	3.00%
PERS	9,107,244	9,885,911	8.55%	10,676,800	8.00%	11,530,900	8.00%	12,453,400	8.00%
Benefits	11,606,546	12,259,977	5.63%	12,873,000	5.00%	13,516,700	5.00%	14,192,500	5.00%
Other	4,550,314	4,711,871	3.55%	4,853,200	3.00%	4,998,800	3.00%	5,148,800	3.00%
Fire (Pleasanton only)	15,197,275	15,988,617	5.21%	16,788,048	5.00%	17,627,450	5.00%	18,508,823	5.00%
<b>Subtotal Personnel Costs</b>	<b>\$75,248,574</b>	<b>\$77,970,788</b>	<b>3.62%</b>	<b>\$81,369,148</b>	<b>4.36%</b>	<b>\$84,937,250</b>	<b>4.39%</b>	<b>\$88,684,823</b>	<b>4.41%</b>
<b>Non-Personnel</b>									
Transportation & Training	2,080,480	2,095,908	0.74%	2,158,800	3.00%	2,223,600	3.00%	2,290,300	3.00%
Repairs & Maintenance (Includes all R&R Funds)	4,144,720	4,145,140	0.01%	4,269,500	3.00%	4,397,600	3.00%	4,529,500	3.00%
Materials, Supplies & Services	17,187,945	18,136,021	5.52%	18,680,100	3.00%	19,240,500	3.00%	19,817,700	3.00%
Capital Outlay	553,350	605,950	9.51%	624,100	3.00%	642,800	3.00%	662,100	3.00%
Fire (Pleasanton only)	1,527,398	1,529,872	0.16%	1,575,800	3.00%	1,623,100	3.00%	1,671,800	3.00%
Operating Transfers (Paratransit, Sr. & Low Income Water & Sewer Subsidies)	2,182,524	2,047,223	-6.20%	2,050,000	0.14%	2,150,000	4.88%	2,275,000	5.81%
Debt Payments	-	-							
<b>Subtotal Non-Personnel Costs &amp; Transfers-in</b>	<b>\$27,676,417</b>	<b>\$28,560,114</b>	<b>3.19%</b>	<b>\$29,358,300</b>	<b>2.79%</b>	<b>\$30,277,600</b>	<b>3.13%</b>	<b>\$31,246,400</b>	<b>3.20%</b>
<b>TOTAL EXPENDITURES &amp; OPERATING TRANSFERS-OUT</b>	<b>\$102,924,991</b>	<b>\$106,530,902</b>	<b>3.50%</b>	<b>\$110,727,448</b>	<b>3.94%</b>	<b>\$115,214,850</b>	<b>4.05%</b>	<b>\$119,931,223</b>	<b>4.09%</b>
Capital Projects Transfers	3,260,000	3,340,000	2.45%						
PERS Rate Stabilization	1,000,000	2,000,000	100.00%						
<b>TOTAL EXPENDITURES &amp; TRANSFERS IN</b>	<b>\$107,184,991</b>	<b>\$111,870,902</b>	<b>4.37%</b>	<b>\$110,727,448</b>		<b>\$115,214,850</b>		<b>\$119,931,223</b>	
<b>SURPLUS/(DEFICIT) (2)</b>	<b>\$2,970,228</b>	<b>\$3,607,883</b>		<b>\$8,316,471</b>		<b>\$6,939,769</b>		<b>\$5,464,796</b>	

(1) FY 2015/16 & 2016/17 potential future revenues from new development and increase in development services fees are not included in the budget.

If these revenues materialize, staff will incorporate them into the FY2015/16 Midyear & FY 2016/17 Midterm budget.

(2) Staff propose that surpluses be allocated to reduce pension related liabilities (PERS and OPEB) and Capital Project Transfers. Staff will draft a policy outlining an allocation methodology between these categories for City Council to review during FY 2015/16.

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# APPENDIX E

## STATISTICAL DATA

**Comparative Information  
History of General Fund Revenue  
History of Full Time City Staffing  
Historical Financial Trends**



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**CITY OF PLEASANTON  
COMPARATIVE INFORMATION**

	ACTUAL 2007/08	ACTUAL 2008/09	ACTUAL 2009/10	ACTUAL 2010/11	ACTUAL 2011/12
(1) <b>Population</b> (calendar year)	69,579	70,135	70,285	70,537	71,178
<i>Percentage Change</i>	1.20%	1.02%	1.02%	1.02%	0.91%
<b>General Fund Staffing</b>	411.95	407.08	392.02	373.81	362.90
<i>Percentage Change</i>	0.95%	-1.18%	-3.70%	-4.65%	-2.92%
<b>Staffing per 1,000 Capita</b>	5.9	6	6	6	5
<i>Percentage Change</i>	0.00%	0.00%	0.00%	0.00%	-15.00%
<b>General Fund Revenue</b>	\$93,957,558	\$89,934,982	\$84,667,999	\$87,832,730	\$89,817,006
<i>Percentage Change</i>	1.61%	-4.28%	-5.86%	3.74%	2.26%
<b>Revenue Per Capita</b>	\$1,356	\$1,282	\$1,205	\$1,245	\$1,262
<i>Percentage Change</i>	0.52%	-5.46%	-6.03%	3.37%	1.34%
<b>Net Assessed Value</b>	\$16,841,297,705	\$17,372,884,460	\$17,288,705,467	\$16,972,068,674	\$16,743,623,805
<i>Percentage Change</i>	7.59%	5.16%	-0.48%	-1.83%	-1.35%
(2) <b>Jobs</b> (calendar year)	53,873	52,257	51,374	52,401	52,925
<i>Percentage Change</i>	-8.49%	-3.00%	-1.69%	2.00%	1.00%
<b>City Square Miles</b>	23.9	23.9	23.9	24.2	24.2
<b>Acres of Developed Parks Maintained</b>	397.0	397.0	397.0	397.0	397.0
(3) <b>Miles of City Streets</b>	208	215	215	216	216
<b>Housing Units</b> (calendar year)	25,805	25,897	25,982	26,053	26,069
(4) <b>Median Household Income (Family of 4)</b>	\$119,695	\$114,929	\$109,000	\$111,180	\$113,404
<b>Prop 4 Limit</b>	\$336,349,156	\$355,408,811	\$384,141,392	\$391,824,220	\$391,068,060
<b>Revenue Subject to The Prop 4 Limit</b>	\$78,007,318	\$70,176,940	\$68,101,459	\$67,819,126	\$68,823,905

(1) CA Dept of Finance, (Demographic Research Unit)

(2) CA Economic Development Dept.

(3) Bernal Park Phase II (est. completion 6/30/16) and Hacienda Business Park (est. completion 6/30/17)

(4) Based on Census Income Data as of 2010

**CITY OF PLEASANTON  
COMPARATIVE INFORMATION**

	ACTUAL 2012/13	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
(1) <b>Population</b> (calendar year)	71,939	73,067	73,432	73,799	74,168
<i>Percentage Change</i>	1.07%	1.57%	0.50%	0.50%	0.50%
<b>General Fund Staffing</b>	361.72	363.22	366.72	373.72	373.72
<i>Percentage Change</i>	-0.33%	0.41%	0.96%	1.91%	0.00%
<b>Staffing per 1,000 Capita</b>	5	5	5	5	5
<i>Percentage Change</i>	-1.96%	0.00%	0.00%	2.00%	-1.96%
<b>General Fund Revenue</b>	\$92,291,881	\$96,506,138	\$100,377,294	\$106,461,744	\$110,244,490
<i>Percentage Change</i>	2.76%	4.57%	4.01%	6.06%	3.55%
<b>Revenue Per Capita</b>	\$1,283	\$1,321	\$1,367	\$1,443	\$1,486
<i>Percentage Change</i>	1.67%	2.95%	3.49%	5.53%	3.04%
<b>Net Assessed Value</b>	\$16,922,583,192	\$17,643,185,912	\$18,662,143,839	\$19,586,930,736	\$20,174,538,658
<i>Percentage Change</i>	1.07%	4.26%	5.78%	4.96%	3.00%
(2) <b>Jobs</b> (calendar year)	53,454	53,989	54,529	55,074	55,625
<i>Percentage Change</i>	1.00%	1.00%	1.00%	1.00%	1.00%
<b>City Square Miles</b>	24.2	24.2	24.2	24.2	24.2
<b>Acres of Developed Parks Maintained</b>	397.0	397.0	398.4	453.4	454.9
(3) <b>Miles of City Streets</b>	216	217	217	217	217
<b>Housing Units</b> (calendar year)	26,117	26,191	26,354	26,486	26,618
(4) <b>Median Household Income (Family of 4)</b>	\$115,672	\$117,985	\$120,345	\$122,752	\$125,207
<b>Prop 4 Limit</b>	\$410,031,764	\$484,380,003	\$496,314,235	\$528,103,747	\$544,581,000
<b>Revenue Subject to The Prop 4 Limit</b>	\$76,041,399	\$79,303,600	\$82,018,600	\$90,275,200	\$93,927,200

(1) CA Dept of Finance, (Demographic Research Unit)

(2) CA Economic Development Dept.

(3) Bernal Park Phase II (est. completion 6/30/16) and Hacienda Business Park (est. completion 6/30/17)

(4) Based on Census Income Data as of 2010

**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	ACTUAL 2007/08	ACTUAL 2008/09	ACTUAL 2009/10	ACTUAL 2010/11	ACTUAL 2011/12
<b>TAXES</b>					
Secured Property	\$37,678,704	\$39,665,560	\$39,509,558	\$39,140,690	\$38,748,410
Unsecured Property	2,221,728	2,283,179	2,403,347	2,395,209	2,366,462
Delinquent Taxes	1,342,062	2,219,607	2,281,672	1,515,544	1,445,750
Property Tax in Lieu of VLF	4,752,873	4,996,695	4,972,711	4,882,208	4,816,786
Supplemental Assessment	1,978,106	1,249,326	556,736	635,358	546,283
Library Property Tax	0	0	0	0	0
ERAF III	0	0	0	0	0
Subtotal	\$47,973,474	\$50,414,366	\$49,724,024	\$48,569,009	\$47,923,691
<b>OTHER TAXES</b>					
Sales & Use Tax	21,130,683	17,535,784	15,420,066	18,503,316	19,107,418
Public Safety Sales Tax	307,019	339,923	306,751	319,173	348,864
Documentary Tax	688,974	322,058	455,169	465,375	536,841
Hotel/Motel	3,401,582	2,802,319	2,719,621	2,965,630	3,486,597
Misc. Taxes	25	39	91	0	41
Business Licenses	2,987,376	2,752,040	2,632,848	2,688,929	2,842,587
Off Track Fees	179,427	155,435	149,626	125,826	96,176
Subtotal	\$28,695,087	\$23,907,598	\$21,684,172	\$25,068,249	\$26,418,524
PERMITS	1,701,249	974,120	852,765	1,411,309	1,760,983
FINES & FORFEITURES	470,103	400,958	374,171	477,420	432,120
INTEREST INCOME & RENT	1,256,596	853,295	391,607	285,643	306,304
SUBVENTIONS & GRANTS	1,094,886	985,029	862,416	998,543	518,407
FRANCHISES	1,783,405	1,829,153	1,955,493	2,001,934	2,012,970
PLANNING & ZONING FEES	373,762	131,052	43,630	34,988	373,996
PLAN CHECK FEES	994,891	483,353	428,476	918,878	1,616,141
PUBLIC WORKS	77,186	93,559	194,692	118,740	65,690
CURRENT SERVICE FEES	994,364	1,027,089	1,047,273	945,052	1,026,830
LIBRARY SERVICES	79,728	75,744	84,421	80,553	82,605
RECREATION REVENUE	3,731,718	3,708,827	3,210,479	3,295,408	3,507,589
MISCELLANEOUS	1,507,953	1,940,788	1,362,962	1,077,761	1,264,243
INTERFUND REVENUES	3,223,156	3,110,050	2,451,418	2,549,243	2,506,913
<b>TOTAL REVENUE</b>	<b>\$93,957,558</b>	<b>\$89,934,982</b>	<b>\$84,667,999</b>	<b>\$87,832,730</b>	<b>\$89,817,006</b>
<b>PERCENTAGE CHANGE</b>	<b>1.61%</b>	<b>-4.28%</b>	<b>-5.86%</b>	<b>3.74%</b>	<b>2.26%</b>

<b>VLF Only</b> (included in subventions above)	304,886	236,475	225,000	356,653	0
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**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	ACTUAL 2012/13	ACTUAL 2013/14	ADJUSTED 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>TAXES</b>					
Secured Property	\$39,487,130	\$40,867,339	\$43,700,000	\$46,720,000	\$48,500,000
Unsecured Property	2,357,775	2,340,091	2,350,000	2,450,000	2,500,000
Delinquent Taxes	1,265,459	1,001,164	950,000	850,000	850,000
Property Tax in Lieu of VLF	4,855,320	5,060,700	5,350,000	5,580,000	5,750,000
Supplemental Assessment	683,005	1,097,483	700,000	1,000,000	1,000,000
Library Property Tax	0	0	0	0	0
ERAFF III	0	0	0	0	0
Subtotal	\$48,648,689	\$50,366,777	\$53,050,000	\$56,600,000	\$58,600,000
<b>OTHER TAXES</b>					
Sales & Use Tax	19,102,977	20,993,123	22,250,000	24,100,000	25,600,000
Public Safety Sales Tax	379,602	398,040	395,000	400,000	400,000
Documentary Tax	680,882	733,805	725,000	725,000	725,000
Hotel/Motel	3,938,934	4,298,581	4,400,000	4,500,000	4,550,000
Misc. Taxes	39	42	0	0	0
Business Licenses	3,141,722	3,150,104	3,200,000	3,350,000	3,450,000
Off Track Fees	105,338	95,605	100,000	100,000	100,000
Subtotal	\$27,349,494	\$29,669,300	\$31,070,000	\$33,175,000	\$34,825,000
PERMITS	1,947,007	1,794,527	2,296,635	2,529,000	2,692,000
FINES & FORFEITURES	516,878	408,989	409,500	409,500	409,500
INTEREST INCOME & RENT	195,416	203,293	215,000	210,000	223,000
SUBVENTIONS & GRANTS	576,803	495,242	617,130	493,000	495,000
FRANCHISES	2,114,954	2,371,125	2,420,000	2,435,000	2,475,000
PLANNING & ZONING FEES	533,882	486,060	398,465	214,400	139,400
PLAN CHECK FEES	1,200,175	2,124,937	1,730,500	1,790,500	1,540,000
PUBLIC WORKS	36,464	90,010	92,600	91,000	82,000
CURRENT SERVICE FEES	920,998	933,439	945,250	985,400	1,010,650
LIBRARY SERVICES	92,234	120,880	122,400	122,200	122,200
RECREATION REVENUE	3,454,378	3,772,869	3,604,923	3,939,820	3,957,820
MISCELLANEOUS	2,197,509	1,371,118	1,035,309	856,000	862,544
INTERFUND REVENUES	2,507,000	2,297,572	2,369,582	2,610,924	2,810,376
<b>TOTAL REVENUE</b>	<b>\$92,291,881</b>	<b>\$96,506,138</b>	<b>\$100,377,294</b>	<b>\$106,461,744</b>	<b>\$110,244,490</b>
<b>PERCENTAGE CHANGE</b>	<b>2.76%</b>	<b>4.57%</b>	<b>4.01%</b>	<b>10.32%</b>	<b>14.24%</b>

VLF Only (included in subventions above) 0 0 0 0 0



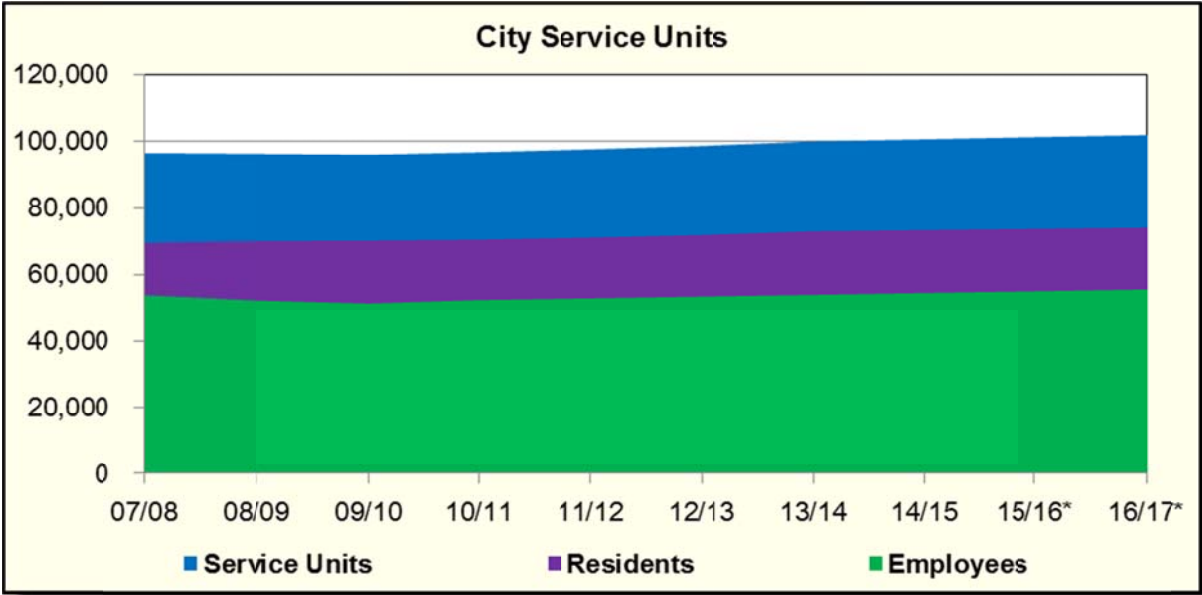
**CITY OF PLEASANTON**  
**HISTORY OF FULL-TIME CITY STAFFING**

	ACTUAL 2007/08	ACTUAL 2008/09	ACTUAL 2009/10	ACTUAL 2010/11	ACTUAL 2011/12	ACTUAL 2012/13	ACTUAL 2013/14	ACTUAL 2014/15	PROJECTED 2015/16	PROJECTED 2016/17
<b>GENERAL FUND</b>										
<b>GENERAL GOVERNMENT</b>										
City Manager										
Administration	4.500	4.500	4.500	5.000	5.000	5.000	5.000	4.500	5.650	5.650
Housing									1.350	1.350
City Clerk									5.750	5.750
Information Technologies									7.060	7.060
Law	3.500	4.000	4.000	4.000	4.000	4.000	4.000	4.125	4.125	4.125
Finance	16.030	16.750	15.570	14.610	11.800	11.800	11.800	11.800	11.800	11.800
Administrative Services:										
Administration	0.500	0.500	0.750	0.750	0.650	0.650	0.650	0.150	Moved to City Mgr Dept	
Human Resources	5.250	5.250	5.000	4.000	4.000	4.000	4.000	6.000	Moved to HR Dept	
City Clerk	5.750	5.500	5.000	4.750	4.750	4.750	4.750	4.750	Moved to City Mgr Dept	
Information Technologies	8.800	8.800	8.800	7.800	7.700	7.060	7.060	7.060	Moved to City Mgr Dept	
Human Resources (HR)									6.000	6.000
<b>PUBLIC SAFETY</b>										
Fire (LPFD - Pleasanton only)	65.420	65.380	64.500	64.500	61.500	61.750	61.250	61.625	61.625	61.625
Police	121.000	121.000	119.000	115.000	112.000	113.000	114.000	114.000	115.000	115.000
<b>COMMUNITY DEVELOPMENT</b>										
Administration	moved from PW	4.000	3.000	3.000	3.000	3.000	3.000	3.000	3.000	3.000
Building & Safety	moved from PW	13.000	12.000	11.500	11.000	9.000	9.000	9.000	9.000	9.000
Permit Center	moved from Bldg & Safety Division					2.000	2.000	2.000	3.000	3.000
Planning	15.000	12.800	11.000	10.500	11.000	10.000	9.000	10.000	10.000	10.000
Engineering and Inspection	moved from PW	23.000	19.000	19.000	18.000	18.000	19.000	18.000	19.000	19.000
Housing	1.250	1.250	1.250	1.250	1.350	1.350	1.350	1.350	moved to City Mgr Dept	
Economic Development	4.000	3.500	3.500	2.500	5.000	5.000	5.000	5.000	5.000	5.000
<b>PUBLIC WORKS</b>										
Administration	4.950	moved to CDD								
Engineering and Inspection	21.750	moved to CDD								
Building & Safety	13.000	moved to CDD								
Field Services Administration	2.800	moved to Operations Services								
Streets	19.650	moved to Operations Services								
Support Services	13.550	moved to Operations Services								
<b>OPERATIONS SERVICES</b>										
Administration	moved from CDD	4.000	3.200	3.100	3.100	3.100	3.100	3.600	3.600	3.600
Support Services	moved from CDD	12.550	14.400	13.300	13.300	13.300	14.300	14.300	13.300	13.300
Streets	moved from CDD	18.650	18.400	14.300	13.300	13.300	12.300	12.300	13.300	13.300
Parks	moved from Community Activities			31.300	28.300	27.300	27.300	29.300	30.300	30.300
<b>COMMUNITY ACTIVITIES</b>										
Community Services	25.500	22.400	21.400	19.900	20.900	21.110	22.110	21.110	22.110	22.110
Parks Maintenance	33.000	33.000	33.000	ations Services						
Library Services	26.750	27.250	24.250	23.750	23.250	23.250	23.250	23.750	23.750	23.750
<b>TOTAL GENERAL FUND</b>	<b>411.950</b>	<b>407.080</b>	<b>392.020</b>	<b>373.810</b>	<b>362.900</b>	<b>361.720</b>	<b>363.220</b>	<b>366.720</b>	<b>373.720</b>	<b>373.720</b>
Percentage Change	0.009	-0.012	-0.037	-0.046	-0.029	-0.003	0.004	0.010	0.019	0.000
<b>ENTERPRISE FUNDS</b>										
PARATRANSIT	moved from C.S.	4.1	4.10	4.10	3.10	2.89	2.89	2.89	2.89	2.89
WATER	22.77	22.62	22.57	19.97	19.97	20.47	20.97	21.97	21.47	21.47
RECYCLED WATER								0.50	1.50	1.50
SEWER	8.98	9.66	8.83	8.60	8.60	8.60	9.10	9.60	9.60	9.60
STORM DRAIN/URBAN RUNOFF	3.10	3.3	3.22	2.97	3.07	3.07	3.07	3.57	3.57	3.57
<b>TOTAL ENTERPRISE FUNDS</b>	<b>34.850</b>	<b>39.680</b>	<b>38.720</b>	<b>35.640</b>	<b>34.740</b>	<b>35.030</b>	<b>36.030</b>	<b>38.530</b>	<b>39.030</b>	<b>39.030</b>
Percentage Change	-0.009	0.139	-0.024	-0.080	-0.025	0.008	0.029	0.069	0.013	0.000
<b>TOTAL GENERAL FUND AND ENTERPRISE FUNDS</b>										
	<b>446.800</b>	<b>446.760</b>	<b>430.740</b>	<b>409.450</b>	<b>397.640</b>	<b>396.750</b>	<b>399.250</b>	<b>405.250</b>	<b>412.750</b>	<b>412.750</b>
Percentage Change	0.008	0.000	-0.036	-0.049	-0.029	-0.002	0.006	0.015	0.019	0.000
<b>LIMITED TERM STAFFING</b>										
City Manager		0.800	0.800					0.800		
Law	0.500									
General Services										
Fire										
Admin Services								1.000		
Police					1.000					
Planning	1.000									
Economic Development	1.000									
Building Inspection										
Community Development		1.000	1.000	2.000	1.000	1.000		1.000		
Public Works										
Operations Services				1.000	1.000	1.000				
Community Services					2.000	2.000	1.000	1.000		
Water		0.100	0.100					0.100		
Sewer		0.100	0.100					0.100		
<b>TOTAL LIMITED TERM</b>	<b>2.500</b>	<b>2.000</b>	<b>2.000</b>	<b>3.000</b>	<b>5.000</b>	<b>4.000</b>	<b>1.000</b>	<b>4.000</b>	<b>0.000</b>	<b>0.000</b>

## HISTORICAL FINANCIAL TRENDS

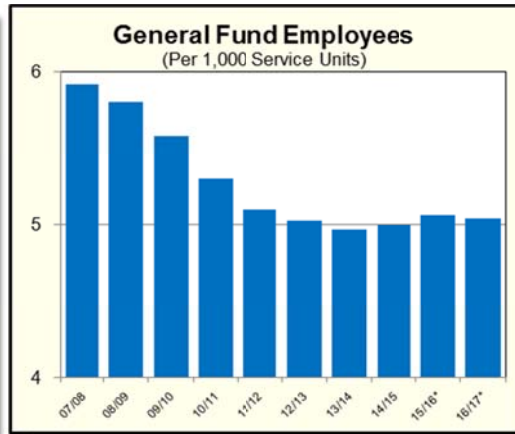
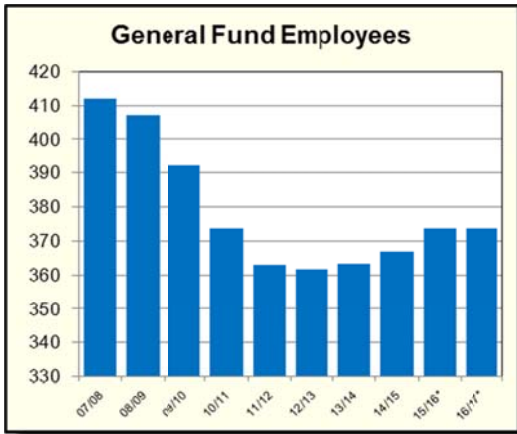
The City of Pleasanton is fortunate to have several large business employment centers located in its community that contribute to the approximately 54,000 local jobs (employment). Any financial trend analysis which utilizes only per capita information ignores the revenue generated by businesses and services provided to them. Therefore, staff has chosen to use a “per service unit” approach whenever possible in analyzing trends and making comparisons to other agencies. A common assumption used in fiscal impact analysis is that a resident is equivalent to one service unit, while a local job is equivalent to one-half a service unit. This is the assumption staff has utilized in each graph or table that refers to “service units”.

The following graph displays the residential and employment growth in Pleasanton over the last ten years, and reflects the combination of these two statistics into equivalent “Service Units”. In total the growth in residential and employment population has been relatively flat over the past ten years.



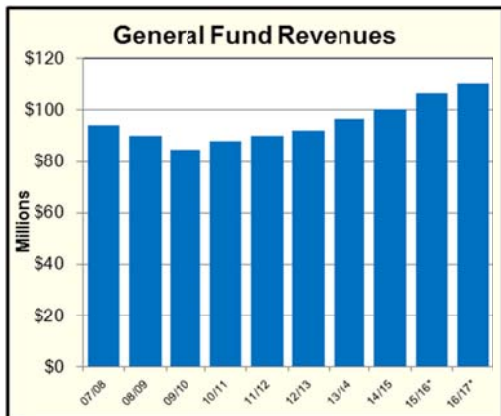
\*Projected

The following graphs display the number of General Fund employees over a 10-year period. The first graph reflects the number of employees, and the second graph reflects the number of employees “per 1,000 service units”.



As a result of the Great Recession that occurred between 2007 and 2010, the City reduced its number of employees by 40 positions through retirements and attrition. Better

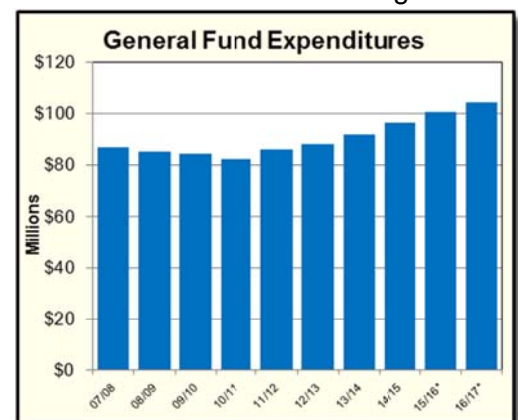
equipment and improved technology has also enabled staff to more productively do their jobs and lessen the growth in the number of employees. Beginning in 2013 the City has started to fill vacant positions throughout the organization as service demands have increased. The City is projected to add seven employees during the next two years.



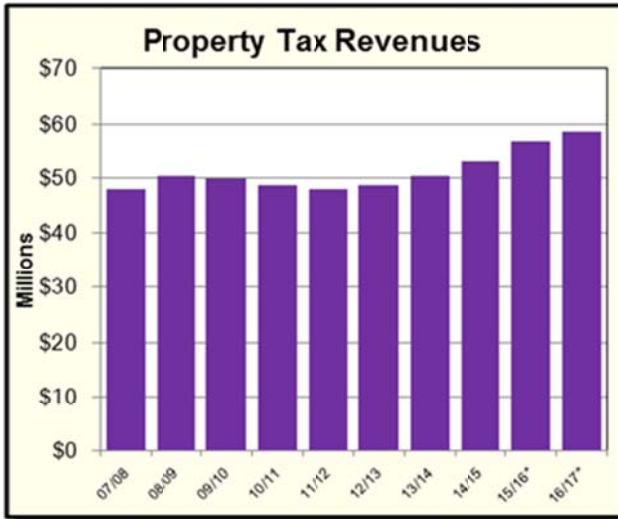
\* Projected

General Fund revenues grew steadily up until the economic downturn in fiscal year 2008 then decreased slightly in fiscal years 2009 & 2010, however as the economy continues to improve revenues have now surpassed the pre-2008 levels and are projected to continue their upward trend. The City is experiencing steady increases in revenues primarily in property taxes and sales tax categories that are projected to be sustainable over the next two years. A recovering real estate market and local economy has also provided increases in Hotel/Motel taxes, Business License taxes and Building Permit revenues.

General Fund expenditures have grown slightly overall in the past ten years, decreasing during the recent economic downturn and then increasing in the past four years. Expenditures per service unit (adjusted for inflation) have changed slightly over the last decade also. Efficiencies in operations and economies of scale have allowed the service levels to remain fairly constant over very difficult economic times in the past ten years.

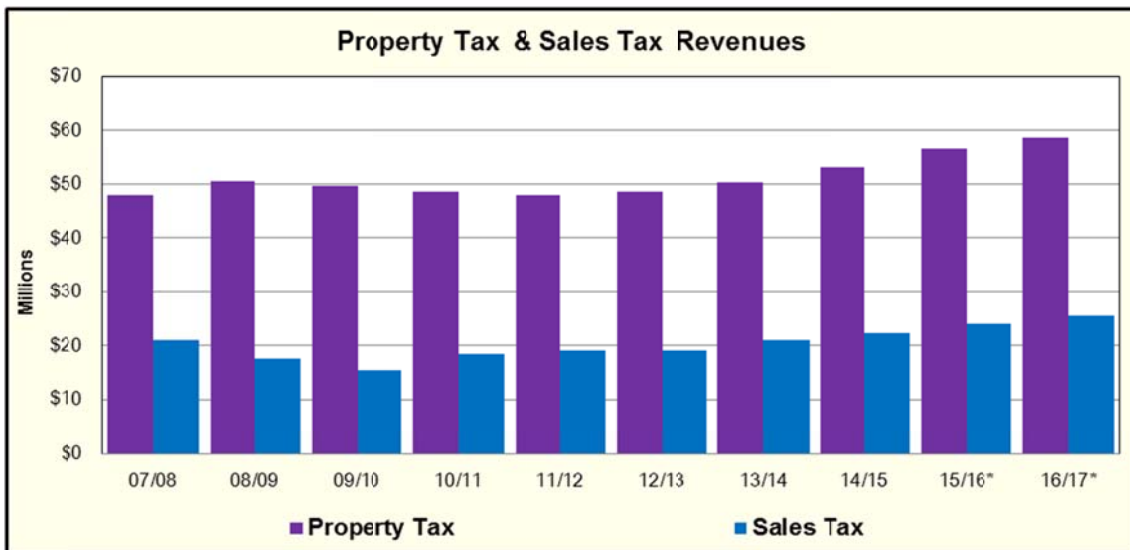
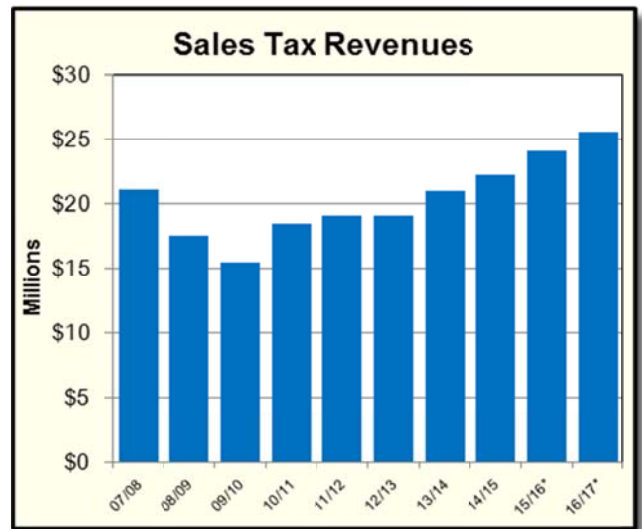


\* Projected

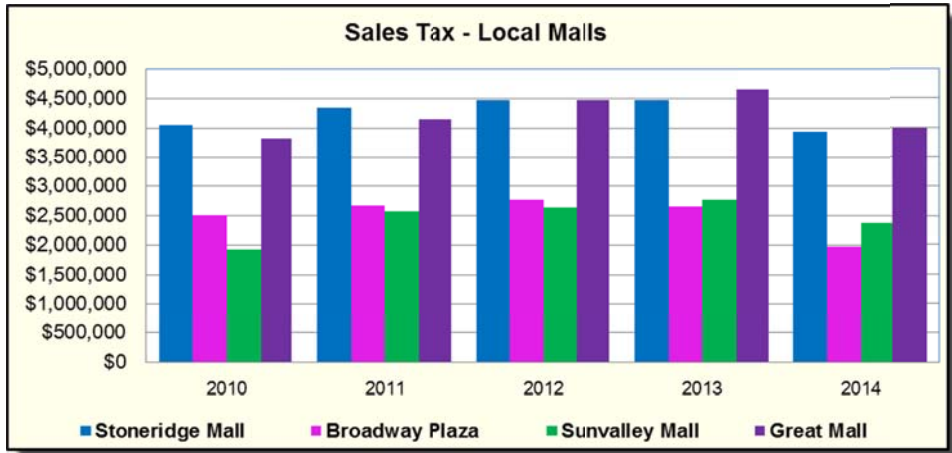


Property taxes grew steadily until FY 2009/10, slightly decreased due to the Great Recession and have now rebounded as a result of increased assessed valuations, new construction and sales of existing properties. The rate of property tax growth has increased as a result of the recent economic recovery. Property tax revenue is projected to be \$56.6 million in FY 2015/16 an increase of \$6.2 million from FY 2013/14.

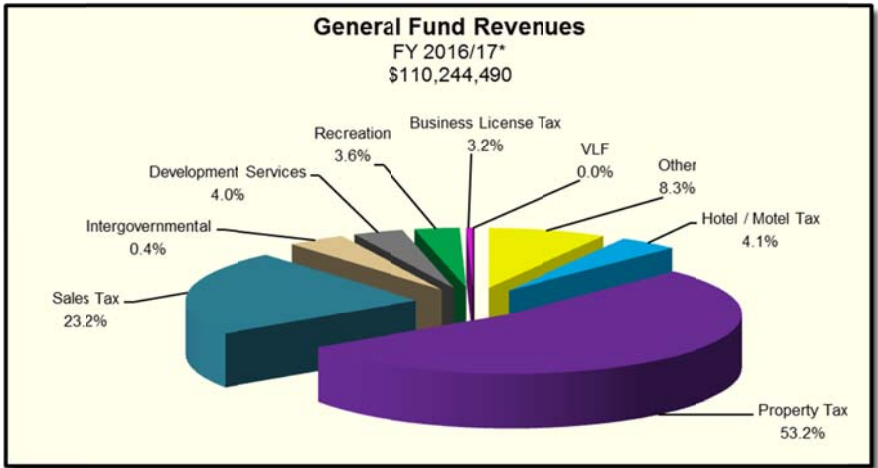
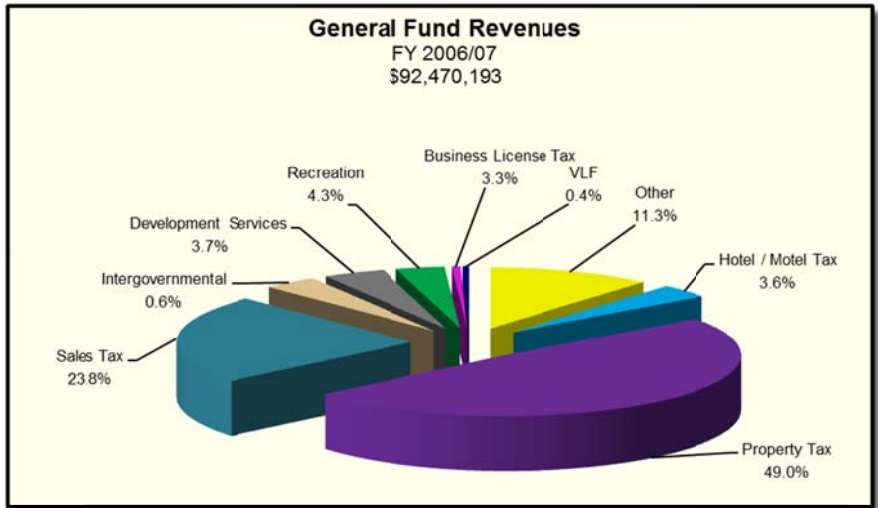
Sales Tax grew slightly prior to the economic downturn in fiscal year 2008 in which revenues decreased considerably during the Great Recession. Revenues rebounded in fiscal year 2011, held steady for two years and are projected to surpass pre-2008 levels. The volatility of this revenue makes it difficult to project its long term trends, but for now, sales tax is projected to experience strong growth in the next couple of years. Fortunately, the tax base is comprised of a very diverse mix of businesses, which helps smooth out the ups and downs.



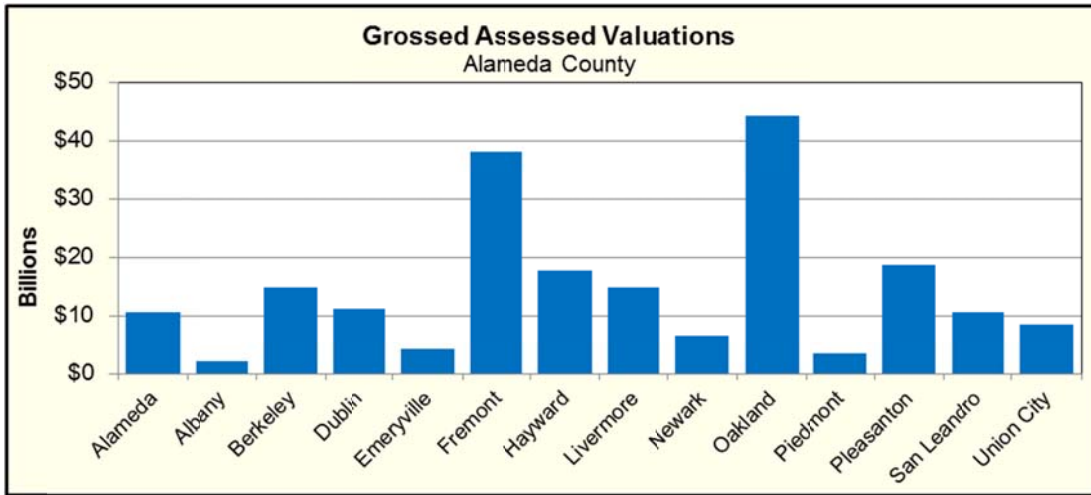
The following graph compares Pleasanton's Stoneridge Mall to malls in nearby cities. Stoneridge Mall continues to be among the highest sales tax revenue generator in the area.



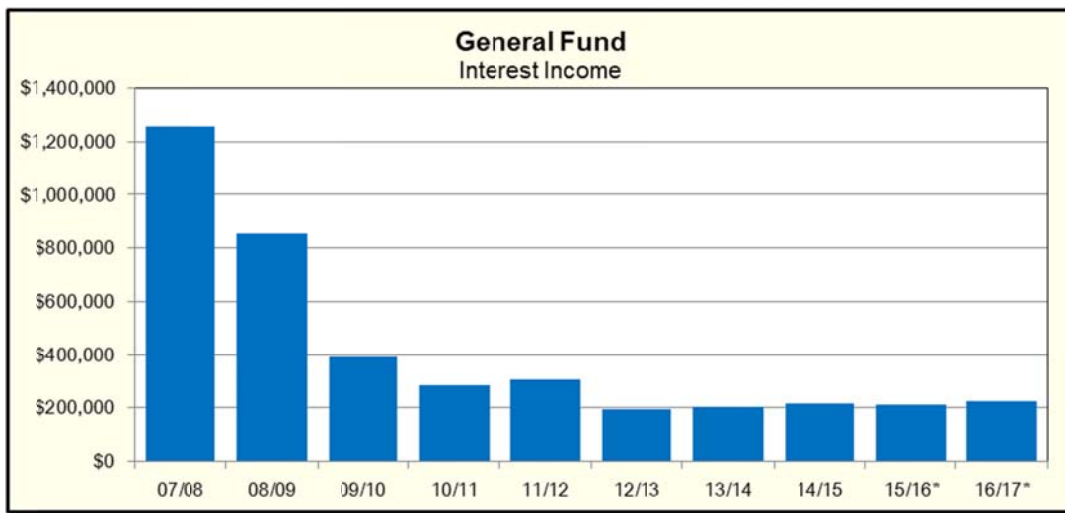
As the following pie charts display, the General Fund Revenue make-up has changed over the years. Sales tax and property taxes continue to be the General Fund's primary revenue sources, with property tax representing 53% of the General Fund's revenue; up from 49% in the FY 2006/07.



A comparison of Pleasanton's gross assessed property values to other cities in Alameda County reveals that Pleasanton ranks third behind the much larger cities of Oakland and Fremont for FY 2014/15.

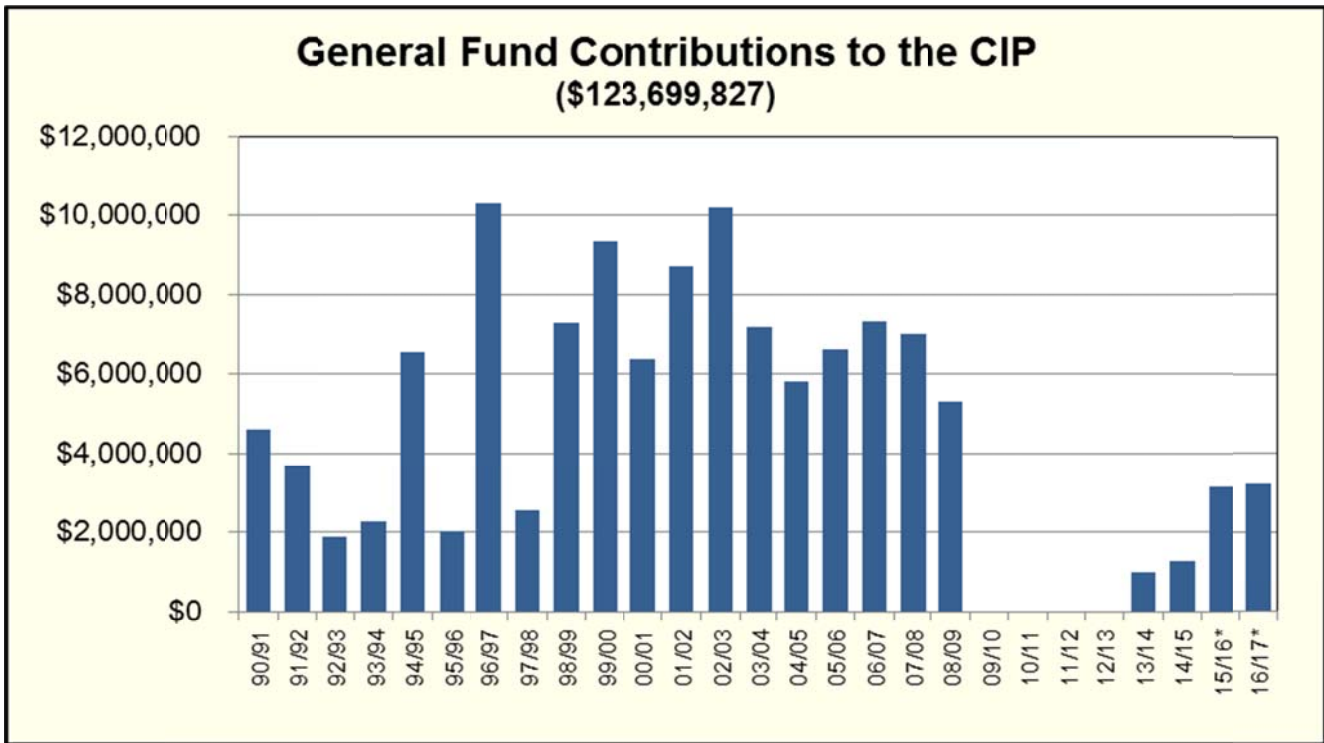


The following graph displays the interest earnings of the General Fund for the last 10 years. On a daily basis, the City invests all its idle cash, in accordance with the City's formal investment policy. The continued low interest rate environment over the last six years has impacted the amount of annual interest income the City generates from its investments.



\*projected

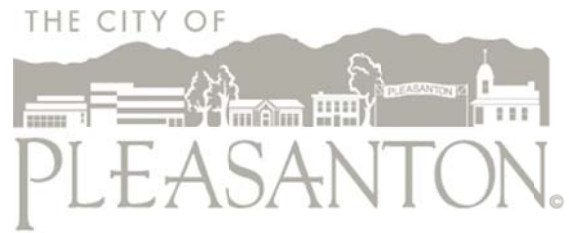
From the FY 1990/91 through projected FY 2016/17 the General Fund contributed \$123.7 million to Capital Improvement Projects including joint City School District gymnasiums, Veteran’s Hall renovations, participation in the County’s animal shelter, the expanded aquatic center, the Alviso Adobe project, Val Vista Park expansion, the Bernal Property, the Callippe Golf Course in South Pleasanton, the Firehouse Arts Center and major street and park improvements.



\* Projected  
 General Fund contributions to CIP before FY 2009/10 include debt service payments.  
 Beginning in FY 2009/10 the General Fund has been directly paying the debt service payments.

# APPENDIX F

## Debt Summary





## DEBT SUMMARY AS OF 6/30/2016 AND OF 6/30/2017

The City does not have any outstanding bonded debt as of 9/2/14. However, the City has the following conduit debts that City is not obligated in any manner for repayment of the bonds but acts as the conduit agency.

ISSUE	ISSUER	PURPOSE	SECURITY	DATE OF ISSUE	ORIGINAL AMOUNT	PROJECTED* PRINC. AMT. OUTSTANDING AT 6/30/16	PAYOFF DATE
<b>HOME MORTGAGE REVENUE BONDS:</b>							
1989A Variable Rate Multifamily Mortgage Revenue Demand Bonds (Valley Plaza II Apts)	City	Refinance multifamily rental housing development	FNMA collateral pledge	10/20/1989	8,160,000.00	Owner's responsibility	8/1/2018
2001A Variable Rate Demand Multifamily Housing Revenue Bonds (Bernal Apartments)	City	Construction of multifamily residential housing development	FNMA under a credit facility	8/9/2001	18,925,000.00	Owner's responsibility	9/15/2034
2003 Variable Rate Demand Multifamily Housing Revenue Bonds (Busch Sr Housing)	City	Construction of multifamily senior residential housing development	FNMA credit enhancement	11/01/2003	13,360,000.00	Owner's responsibility	6/15/2037
2005 Variable Rate Demand Certificates - Pleasanton Assisted Living Facility	City	Construction of Parkview Assisted Living Center	Citibank Irrevocable Letter of Credit	9/28/2005	19,700,000.00	Owner's responsibility	11/1/2040

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# APPENDIX G

## Resolution Housing & Human Services Grant (HHSB) Program



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLEASANTON, ADOPTING THE FY 2015/16 and FY 2016/17 OPERATING BUDGET AND THE FY 2015/16 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, biannually the City Council adopts a two-year operating budget; and

**WHEREAS**, a public workshop to review the budget was held in June 2015; and

**WHEREAS**, at a public hearing on June 16, 2015, staff presented a report regarding the recommended Operating Budget for FY 2015/16 and FY 2016/17 and Community Development Block Grant Program for FY 2015/16.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:**

**Section 1:** Council adopts the FY 2015/16 and FY 2016/17 Operating Budget provided in Attachment A.

**Section 2:** Council adopts the FY 2015/16 Community Development Block Grant program as outlined in Attachment B.

**Section 3:** This resolution shall become effective immediately upon its passage and adoption.

**Section 4:** City Clerk shall certify to the passage of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pleasanton at a regular meeting held on June 16, 2015.

I, Karen Diaz, City Clerk of the City of Pleasanton, California, certify that the foregoing resolution was adopted by the City Council at a regular meeting held on the 16<sup>th</sup> day of June, by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
Karen Diaz, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jonathan Lowell, City Attorney

**City of Pleasanton Housing and Human Services Grant (HHS) Program**  
**Approved by City Council (April 21, 2015)**

AGENCY	PROJECT	FUNDING ALLOCATIONS: (by source)			
		CDBG (1)	HOME (2)	LIHF (3)	Gen Fund (4)
<b>CAPITAL PROJECTS:</b>					
Axis Community Health	Pre-Development for Capital Project	\$ 100,000			
Neighborhood Solutions	Housing Rehabilitation Program for City of Pleasanton	\$ 74,800	\$ 34,756		
		<b>\$ 174,800</b>	<b>\$ 34,756</b>	<b>\$ -</b>	<b>\$ -</b>

**PUBLIC SERVICES: (max. 15% of CDBG grant)**

Axis Community Health	Improving Patient Care with Facilitated Medication Review				\$ 13,000
CALICO Center	Pleasanton Child Abuse Intervention				\$ 7,000
CityServe of the Tri-Valley	CityServe of the Tri-Valley				\$ 5,000
East Bay Innovations	Student Employment Transition (SET)				\$ 7,000
Easter Seals Bay Area	Kaleidoscope Teen Group				\$ 10,000
Hope Hospice	Grief Support Center				\$ 5,000
Legal Assistance for Seniors	Free Legal Services for Low-Income Seniors				\$ 10,000
Open Heart Kitchen	Pleasanton Hot Meal and Weekend Box Lunch Program	\$ 10,000			
Open Heart Kitchen	Pleasanton Senior Center Congregate Meal Program	\$ 10,000			\$ 14,000
Open Heart Kitchen	Ridge View Commons Senior Meal Program	\$ 13,338			
Pleasanton Unified School District	Student Health Services				\$ 5,000
Sandra J. Wing Health Therapies Foundation	Healing Therapy Funds to Assist Cancer Patients				\$ 5,000
Spectrum Community Services	Meals On Wheels for Homebound Elders	\$ 7,000			
Tri-Valley Haven	Counseling and Temp Restraining Order Clinic				\$ 12,000
Tri-Valley Haven	Shiloh Domestic Violence Shelter and Services				\$ 15,000
Tri-Valley Haven	Sojourner House Homeless Shelter				\$ 20,000
Tri-Valley Haven	Tri-Valley Haven Food Pantry				\$ 15,000
Tri-Valley YMCA	Behavioral Health Care Services for Kids				\$ 16,000
Tri-Valley YMCA	Community Outreach to Those in Need				\$ 13,162
		<b>\$ 40,338</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 172,162</b>

**GRANT ADMINISTRATION: (max. 20% of CDBG grant)**

**\$ 53,784 \$ - \$ - \$ -**

**HOUSING SERVICES:**

Abode Services	Tri-Valley Housing Scholarship Program rent subsidies		\$ 40,000		
Abode Services	Tri-Valley Housing Scholarship Program case management			\$ 25,733	
Community Resources for Independent Living	Housing and Indep Living Services for People with Disabilities			\$ 14,500	
Eden Council for Hope and Opportunity	Housing Counseling Services			\$ 50,000	
		<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 90,233</b>	<b>\$ -</b>

**TOTAL: \$ 268,922 \$ 74,756 \$ 90,233 \$ 172,162**

**NOTES:**

- (1) Community Development Block Grant (Federal)
- (2) HOME Investment Partnership Program (Federal)
- (3) Lower Income Housing Fund (City)
- (4) General Fund (City)

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