

February 5, 2013
Community Services

TITLE: INTRODUCTION OF AN ORDINANCE AMENDING PLEASANTON MUNICIPAL CODE CHAPTER 2.28 (HUMAN SERVICES COMMISSION), 2.32 (PARKS AND RECREATION COMMISSION), 2.34 (LIBRARY COMMISSION) AND 2.39 (CIVIC ARTS COMMISSION) TO ADD ONE YOUTH TO EACH AS A NON-VOTING MEMBER ON A TWO YEAR TRIAL BASIS

SUMMARY

The Pleasanton Youth Master Plan which was adopted in 2010, includes the consideration of increasing youth participation on City Commissions and Committees. The Youth Master Plan Oversight Committee (YMPOC) and Youth Commission has reviewed this matter and recommends that the City Council approve the proposed ordinance changes that will allow for the addition of one (1) youth non-voting member to each the Civic Arts, Library, Human Services, and Parks and Recreation Commission(s) for a two-year trial basis.

YOUTH MASTER PLAN OVERSIGHT COMMITTEE RECOMMENDATION

That the Youth Commission approve the addition of one (1) voting youth member to the following four (4) City Commissions: Civic Arts Commission, Human Services Commission, Library and the Parks and Recreation Commission.

YOUTH COMMISSION RECOMMENDATION

That the City Council approve the addition of one (1) voting youth member to the following four (4) City Commissions: Civic Arts Commission, Human Services Commission, Library and the Parks and Recreation Commission.

RECOMMENDATION

Introduce the attached draft ordinance, amending Chapters 2.28 (Human Services Commission), 2.32 (Parks and Recreation Commission), 2.34 (Library Commission), and 2.39 (Civic Arts Commission) of the Pleasanton Municipal Code.

FINANCIAL STATEMENT

Youth members shall be compensated as established by city council resolution, unless the youth member is unable to qualify for a work permit that allows for compensation. Should each Commission meet twelve months of the year, an additional \$2,400 for stipends would need to be budgeted in #01119 of the FY14 Operational Budget.

BACKGROUND

The Youth Master Plan, which was approved in 2010 by both the City of Pleasanton and the Pleasanton Unified School District, integrated the input of a wide variety of stakeholders and community members with an assessment of present conditions for children and youth in Pleasanton. The Plan includes six (6) Goals that represent broad courses of action to achieve the vision and 49 Strategies that define how the City will achieve its vision and goals.

The Youth Master Plan Implementation Committee (YMPIC), a 26 community-member committee that reported directly to the City of Pleasanton/Pleasanton Unified School District Liaison Committee assisted with guiding the Plan through the development process. After the Plan was adopted in 2010, the YMPIC was charged with addressing options for meeting Goal #3 of the Plan:

Goal 3: Contributing Youth, Strategy 3.6:

“Develop opportunities for the Youth Master Plan Implementation Committee and Youth Commission to work together, integrate and simplify their missions, and implement the Youth Master Plan.”

In May 2011, the City of Pleasanton/Pleasanton Unified School District Liaison Committee supported the consolidation of the Youth Master Plan Implementation Committee and Ad Hoc Committee by establishing the new Youth Master Plan Oversight Committee (YMPOC).

During its initial meeting in October 2011, the YMPOC included Goal 3: Contributing Youth and Strategy's 3.1 and 3.5 in its annual work plan.

Goal 3: Contributing Youth, Strategy 3.5:

“Increase opportunities for children and youth representation and involvement on City Commissions and business and non-profit organization committees.”

Goal 3: Contributing Youth, Strategy 3.1:

“Expand and promote existing volunteer and community service opportunities to provide children and youth with empowering opportunities to contribute to the community and learn from their experiences.”

Approved by the City of Pleasanton/Pleasanton Unified School District Liaison Committee in November 2011, the YMPOC developed a subcommittee to research how other local agencies include youth on their related boards, commissions and advisory committees. They included the Pleasanton Unified School District and the following ten (10) bay area cities in their survey; Antioch, Concord, Dublin, Fremont, Hayward, Livermore, Milpitas, San Leandro, Union City and Walnut Creek.

The results of the survey indicated that the majority of the surveyed agencies have youth represented on its youth Commission and four (4) of the ten agencies have youth on other agency boards, commissions or committees.

Currently, the City of Pleasanton includes youth in four (4) of its advisory commissions and committees. The Youth Commission is comprised of 14 members, 12 youth and two (2) adults. Youth Commissioners are appointed to serve on the Bike, Pedestrian & Trails Committee and the Youth Master Plan Oversight Committee. Additionally, there is one (1) voting youth-at-large representative that is selected to serve on each of the following committees: the Committee on Energy and the Environment; Bike, Pedestrian, & Trails Committee; and Youth Master Plan Oversight Committee.

On April 17, 2012, through its research and consideration of Goal 3/Strategy 3.5 of the Youth Master Plan, the YMPOC recommended that the Youth Commission support its recommendation of adding one (1) voting youth member to the following four (4) commissions: Civic Arts, Human Services, Library and Parks and Recreation Commission(s).

On November 13, 2012, the YMPOC's recommendation was forwarded to the City of Pleasanton/Pleasanton Unified School District Liaison Committee for their review and consideration. The Liaison Committee made the recommendation to add one (1) youth non-voting member to each the Civic Arts, Library, Human Services and Parks and Recreation Commission(s) for a two-year trial period.

At its November 14, 2012 meeting, the Youth Commission received and supported the YMPOC's original recommendation of adding one (1) voting youth member to the following four (4) commissions: Civic Arts, Human Services, Library and Parks and Recreation Commission(s).

After a thorough review, staff concurs with the Liaison Committee's recommendation to add one (1) youth non-voting member to each the Civic Arts, Library, Human Services and Parks and Recreation Commission(s) for a two-year trial period. This "trial period" will enable the City to adequately evaluate the program and its success, and make further recommendations based on its outcome.

DISCUSSION

The proposed ordinance meets Goal 3, Strategy 3.1 of the Youth Master Plan by adding one (1) non-voting youth member to the Civic Arts, Human Services, Library and Parks and Recreation Commission(s) for a two-year trial period. During the trial period staff will evaluate the effectiveness of the youth's participation, based on their meeting attendance, meeting participation, and commission and staff feedback.

Staff will return to the City Council at the conclusion of the two-year trial period with a recommendation that may include one of the following actions: 1) permanently adding one (1) non-voting youth member to each of the four (4) commissions; 2) discontinuing youth involvement on the four (4) commissions; 3) adding voting responsibilities to the four (4) youth members; and/or any other direction as determined by the City Council.

Should the City Council approve the ordinance amendment, recruitment for the new youth positions would be included in the spring advertisement for Commission/Committee application process.

Submitted by:



Susan Andrade-Wax
Community Services Director

Fiscal Review:



Emily Wagner
Director of Finance

Approved by:



Nelson Fialho
City Manager

Attachments:

1. Ordinance of the City Council of the City of Pleasanton Amending Pleasanton Municipal Code Chapters 2.28 (Human Services Commission), 2.32 (Parks and Recreation Commission), 2.34 (Library Commission), and 2.39 (Civic Arts Commission) to Add One Youth to Each as a Non-Voting Member of Such Commissions on a Two Year Trial.
2. Youth Master Plan Goal #3, Strategies 3.1-3.6

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLEASANTON AMENDING PLEASANTON MUNICIPAL CODE CHAPTER 2.28 (HUMAN SERVICES COMMISSION), 2.32 (PARKS AND RECREATION COMMISSION), 2.34 (LIBRARY COMMISSION) AND 2.39 (CIVIC ARTS COMMISSION) TO ADD ONE YOUTH TO EACH AS A NON-VOTING MEMBER OF SUCH COMMISSIONS ON A TWO YEAR TRIAL BASIS

WHEREAS, the *Youth Master Plan* recommends increasing youth participation on City commissions and committees; and

WHEREAS, the Youth Master Plan Oversight Committee recommended to the Youth Commission, and the Youth Commission recommended to the City Council, that a high-school aged youth from the community be added to each of the four above-referenced City commissions; and

WHEREAS, youth members are to be selected and appointed per the *Procedures for Appointments to City Boards and Commissions* (Res. 97-18); and

WHEREAS, the proposed position of a non-voting youth member for each of the commissions shall be for a two year trial period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Pleasanton Municipal Code is hereby amended to add a high school aged youth as a non-voting member of the Human Services, Parks and Recreation, Library and Civic Arts Commissions on a two year trial basis, as follows (additions shown in underline):

Chapter 2.28 Human Services Commission

2.28.030 Membership; appointments; voting.

A. The commission shall have seven regular commissioners, one youth member, and one alternate commissioner, all of whom shall be residents of the city.

B. The seven regular commissioners and the one alternate commissioner shall be selected from the community at large. The youth member shall be the minimum age of a high school freshman. The regular commissioners, the youth member, and alternate commissioner shall be appointed by the mayor, subject to ratification by the city council as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.

C. Commissioners are eligible to participate in all discussions of the commission except that the alternate commissioner shall vote only if one of the regular commissioners is absent or has a financial conflict of interest, and the youth member shall not vote.

D. The alternate commissioner may serve as a voting member on any subcommittee of the commission and may be designated as the commission's representative to other boards and commissions.

E. Commissioners shall be compensated as established by city council resolution, unless the youth member is unable to qualify for a work permit that allows for compensation.

2.28.040 Term of membership.

A. Regular commissioners shall be eligible to serve a maximum term of eight years with two four-year terms.

B. Alternate commissioners shall be eligible to serve four-year terms and are not subject to a limit in the number of years served.

C. The youth member shall be eligible to serve a two-year term.

D. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

2.28.080 Meetings.

[Subsections A, B and C are unchanged]

D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Chapter 2.32 Parks and Recreation Commission

2.32.030 Membership; appointments.

A. The commission shall have five regular commissioners, one youth member, and one alternate commissioner all of whom shall be residents of the city.

B. The five regular commissioners and the one alternate commissioner shall be selected from the community at large. The youth member shall be the minimum age of a high school freshman. The regular commissioners, the youth member, and alternate commissioner shall be appointed by the mayor, subject to the ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.

C. Commissioners shall be eligible to participate in all activities of the commission except that the alternate commissioner shall vote only in the event of an absence or conflict of interest of one of the regular commissioners, and the youth member shall not vote.

D. The alternate commissioner may serve as a voting member on any subcommittee of the commission and may be designated as the commission's representative to other boards and commissions.

E. Commissioners shall be compensated as established by city council resolution, unless the youth member is unable to qualify for a work permit that allows for compensation.

2.32.040 Term of membership.

A. Regular commissioners shall be eligible to serve a maximum of eight years with two four-year terms.

B. Alternate commissioners shall be eligible to serve four-year terms and are not subject to a limit in the number of years served.

C. The youth member shall be eligible to serve a two-year term.

D. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

2.32.080 Meetings.

[Subsections A, B and C are unchanged]

D. Three commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Chapter 2.34 LIBRARY COMMISSION

2.34.030 Membership; appointments.

A. The commission shall have seven regular commissioners, one youth member, and one alternate commissioner all of whom shall be residents of the city.

B. Six regular commissioners and the one alternate commissioner shall be selected from the community at large. One regular commissioner shall be selected from a recommendation made by the Pleasanton library league. The youth member shall be the minimum age of a high school freshman. The regular commissioners, the youth member, and alternate commissioner shall be appointed by the mayor subject to the ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.

C. Commissioners shall be eligible to participate in all activities of the commission except that the alternate commissioner shall vote only in the event of an absence or conflict of interest of one of the regular commissioners, and the youth member shall not vote.

D. The alternate commissioner may serve as a voting member on any subcommittee of the commission and may be designated as the commission's representative to other boards and commissions.

E. Commissioners shall be compensated as established by city council resolution, unless the youth member is unable to qualify for a work permit that allows for compensation.

2.34.040 Term of membership.

- A. Regular commissioners shall be eligible to serve a maximum of eight years with two four-year terms.
- B. Alternate commissioners shall be eligible to serve four-year terms and are not subject to a limit in the number of years served.
- C. The youth member shall be eligible to serve a two-year term.
- D. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

2.34.080 Meetings.

[Subsections A, B and C are unchanged]

- D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Chapter 2.39 CIVIC ARTS COMMISSION

2.39.030 Membership; appointments.

- A. The commission shall have seven regular commissioners, one youth member, and one alternate commissioner all of whom shall be residents of the city.
- B. Four regular commissioners and the one alternate commissioner shall be selected from the community at large. The youth member shall be the minimum age of a high school freshman.
- C. At least two regular commissioners shall be working artists. "Working artists" shall be defined as those persons who have enjoyed success in the exhibition of their works and enjoy the professional respect of their peers, or are engaged as instructors of art, or have been engaged as art museum directors, gallery curators or docents, or art consultants.
- D. One regular commissioner shall be a member of the Pleasanton Cultural Arts Council.
- E. The regular commissioners, the youth member, and alternate commissioner shall be appointed by the mayor, subject to ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.
- F. Commissioners shall be eligible to participate in all activities of the commission except that the alternate commissioner shall vote only in the event of an absence or conflict of interest of one of the regular commissioners, and the youth member shall not vote.
- G. The alternate commissioner may serve as a voting member on any subcommittee of the commission and may be designated as the commission's representative to other boards and commissions.

H. Commissioners shall be compensated as established by city council resolution, unless the youth member is unable to qualify for a work permit that allows for compensation.

2.39.040 Term of membership.

A. Regular commissioners shall be eligible to serve a maximum of eight years with two four-year terms.

B. Alternate commissioners shall be eligible to serve four-year terms and are not subject to a limit in the number of years served.

C. The youth member shall be eligible to serve a two-year term.

D. The terms of commissioners shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

2.39.080 Meetings.

[Subsections A, B and C are unchanged]

D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Section 2. City staff are directed to advertise the availability of these youth member positions and the *Procedures for Appointments to City Boards and Commissions* (Res. 97-18) shall govern.

Section 3. City staff are directed to return to the City Council on or about two years after the selected youth have served on the four above-referenced commissions to recommend whether to make such membership changes permanent and/or change duties.

Section 4. A summary of this ordinance shall be published once within fifteen (15) days after its adoption in "The Valley Times," a newspaper of general circulation published in the City of Pleasanton, and the complete ordinance shall be posted for fifteen (15) days in the City Clerk's office within fifteen (15) days after its adoption.

Section 5. This ordinance shall be effective thirty (30) days after its passage and adoption.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Pleasanton on by the following vote.

Ayes:
Noes:
Absent:
Abstain:

Jerry Thorne, Mayor

ATTEST:

Karen Diaz, City Clerk

APPROVED AS TO FORM:

Jonathan Lowell, City Attorney



Arts and crafts activities encourage children and youth to work together.

- 2.8 Facilitate partnerships and encourage service coordination between the School District, public and private agencies, and local and regional health organizations to coordinate health services and ensure they are available and accessible for all children and youth of all ages and with special needs.
- 2.9 Identify and work with health care organizations to communicate to children, youth, and their families about available programs.
- 2.10 Develop partnerships to establish crisis teams, to increase preparedness, and to improve community response to child and youth emergencies.
- 2.11 Support programmed and informal recreation programs and activities for children and youth of all ages and abilities enabling constructive use of time.
- 2.12 Support opportunities that encourage self-expression and creativity.
- 2.13 Establish and support cultural enrichment activities and programs for children and youth of all ages.

Partnerships

- City Commissions
- City Departments
- Local non-profit and youth-serving organizations
- Local and regional businesses and business organizations

- Pleasanton Cultural Arts Council
- Pleasanton Unified School District
- Public health organizations and initiatives
- Social service agencies

GOAL 3: CONTRIBUTING YOUTH

Children and youth are connected to community and school life, as well as their peers and family, and they have opportunities to make meaningful contributions.

Challenges

Strategies address the following challenges faced by children and youth in Pleasanton:

- Community service opportunities
- Increased participation in volunteerism
- Youth-voice in community decision-making

Strategies

- 3.1 Expand and promote existing volunteer and community service opportunities to provide children and youth with empowering opportunities to contribute to the community and learn from their experiences.
- 3.2 Develop youth-led processes and draw on youth as resources to increase youth participation in programs designed to promote health, safety, and environmental benefits.
- 3.3 Support youth efforts to contribute and influence their peers positively, including peer-to-peer mentoring programs and services for children and youth of all ages.
- 3.4 Involve children and youth in decision-making including the need for, and planning of, youth-oriented programs and spaces.
- 3.5 Increase opportunities for children and youth representation and involvement on City commissions and business and non-profit organization committees.
- 3.6 Develop opportunities for the Youth Master Plan Implementation Committee and Youth Commission to work together, integrate and simplify their missions, and implement the Youth Master Plan.